

Village of Huntley
Development Services Department
(847) 515-5252 Fax (847) 515-5241

BUILDING PERMIT APPLICATION
(For Remodeling, Room Additions and All Other Misc. Projects)

CUSTOMER DATA

Name of Owner or Tenant: _____ Subdivision: _____

Property Address: _____ Township: _____

Daytime Phone # _____ Email: _____

CONTRACTOR DATA - Additional Contractors Attached

Name: _____ Contact: _____

Address of Contractor: _____

Phone # _____ Email: _____ Registration # _____

CONTRACTOR DATA - Additional Contractors Attached

Name: _____ Contact: _____

Address of Contractor: _____

Phone # _____ Email: _____ Registration # _____

PROPOSED PROJECT DATA

CONSTRUCTION VALUE: \$ _____ (Including Installation Costs) SQ FT: _____

Description of Work: _____

Please supply the following:

- Two (2) copies of the Plat of Survey (illustrating all work to be performed)
- Two (2) sets of detailed construction plans to include cut sheets/specifications (if applicable)
- A copy of the quote or proposal from the contractor
- Homeowners Association Approval Letter (if applicable)

Owner/Representative _____ Printed Name _____ Date _____

Approved: _____ Date: _____

PERMIT NUMBER: _____ DATE RECEIVED: _____ by: _____

Permit Fee: _____ Method of Payment: _____ Received By: _____