

**VILLAGE OF HUNTLEY  
VILLAGE BOARD MEETING  
August 23, 2018  
MINUTES**

**CALL TO ORDER:**

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, August 23, 2018 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

**ATTENDANCE:**

**PRESENT:** Mayor Charles Sass; Trustees: Ronda Goldman, Tim Hoeft, Niko Kanakaris, Harry Leopold, John Piwko and JR Westberg.

**ABSENT:** None

**IN ATTENDANCE:** Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read, Director of Development Services Charles Nordman, Director of Finance Cathy Haley and Village Attorney John Cowlin.

**PLEDGE OF ALLEGIANCE:** Mayor Sass led the Pledge of Allegiance.

**PUBLIC COMMENTS:**

Donald Formella, 10607 Mathew St. commented on the detention ponds on the former Huntley Outlet Center site and made comments about the possibility of a gas station on the Jewel site on north Route 47.

**ITEMS FOR DISCUSSION AND CONSIDERATION:**

- a) Consideration – Approval of the July 26, 2018 Village Board, August 9, 2018 Liquor Commission, August 9, 2018 Village Board Meeting Minutes

Mayor Sass reported that Trustee Kanakaris was absent from the July 26<sup>th</sup> meeting and Trustees Leopold and Westberg were absent from the August 9<sup>th</sup> meetings. Mayor Sass asked if the Village Board had any comments or changes to the Minutes; there were none.

**A MOTION was made to approve the July 26, 2018 Village Board Meeting Minutes.**

**MOTION:** Trustee Leopold

**SECOND:** Trustee Westberg

**AYES:** Trustees: Goldman, Hoeft, Leopold, Piwko and Westberg

**NAYS:** None

**ABSENT:** None

**ABSTAIN:** Trustee: Kanakaris

**The motion carried: 5-0-0-1**

**A MOTION was made to approve the August 9, 2018 Liquor Commission and August 9, 2018 Village Board Meeting Minutes**

**MOTION:** Trustee Hoeft

**SECOND: Trustee Kanakaris**  
**AYES: Trustees: Goldman, Hoeft, Kanakaris and Piwko**  
**NAYS: None**  
**ABSENT: None**  
**ABSTAIN: Trustees: Leopold and Westberg**  
**The motion carried: 4-0-0-2**

b) Consideration – Approval of the August 23, 2018 Bill List in the amount of \$610,856.91

Mayor Sass asked if the Village Board had any comments or questions; there were none.

**A MOTION was made to approve the August 23, 2018 Bill List in the amount of \$610,856.91.**

**MOTION: Trustee Kanakaris**  
**SECOND: Trustee Goldman**  
**AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg**  
**NAYS: None**  
**ABSENT: None**  
**The motion carried: 6-0-0**

c) Consideration – A Resolution Approving a Modification of Lease Agreement between the Village of Huntley and Visit McHenry County for the Property at 11879 Main Street

Assistant Village Manager Lisa Armour reported that Visit McHenry County has requested a billing modification to the current lease agreement for their office in the renovated Hackett House at 11879 Main Street. The request is being made to accommodate the organization’s State of Illinois Tourism Bureau’s grant application.

Staff Analysis

The current agreement designates the monthly rent at \$850.00 per month (\$10,200.00 annually). The Village actually collects \$350 per month rent (\$4,200 annually), with the remaining \$500 per month (\$6,000 annually) considered an in-kind contribution from the Village as the Village’s annual support of McHenry County Tourism. The initial term of the lease extends through March 31, 2020.

The requested billing change would remove the in-kind contribution and require Visit McHenry County to pay the Village the full \$850.00 per month (\$10,200.00 annually) beginning with the July 2018 payment, and for the Village to pay the full \$6,000.00 in annual support to Visit McHenry County in June 2019.

Existing Rent to VOH from VMC	Existing yearly VMC support	Proposed Rent to VOH from VMC	Proposed yearly VMC support	Net VOH cash received
\$350.00/month cash		\$850.00/month cash		
\$500.00/month in-kind				
\$850.00/month total		\$850.00/month total		
\$10,200.00 annually	\$6,000.00 in-kind	\$10,200.00 annually	\$6,000.00 cash	\$4,200.00 annually

Financial Impact

There is no financial impact to the Village, as the net cash received from Visit McHenry County will

remain at \$4,200.00. At the time of payment in 2019, the Village will have received the full annual rent payment from the organization.

Assistant Manager Armour reported that Jaki Berggren, Executive Director of Visit McHenry County was in attendance to answer questions.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

**A MOTION was made to approve a Resolution for a Modification to the Lease Agreement between the Village of Huntley and Visit McHenry County for 11879 Main Street.**

**MOTION: Trustee Leopold**

**SECOND: Trustee Goldman**

**AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg**

**NAYS: None**

**ABSENT: None**

**The motion carried: 6-0-0**

- d) Consideration – An Ordinance Approving a Special Use Permit for a Commercial or Trade School (Driving School) in the “B-3” Shopping Center Business District for One Way Driving School, Inc., 10395 Vine Street

Director of Development Services Charles Nordman reviewed a Power Point presentation and reported that One Way Driving School Inc. will lease the 1,250 square foot tenant space at 10395 Vine Street within the existing multi-tenant building. The single existing tenant is Tufano’s Pizzeria located at the north end of the ±5,000 square foot building with the proposed driving school to occupy the lease space between two currently vacant tenant spaces.

One Way Driving School Inc. will provide teenagers and adults with the required classroom and in-vehicle training mandated by the State of Illinois and will operate with the following schedule:

- Classroom Training: Monday through Thursday evenings - 6:30 - 8:30 p.m.
- Behind-the-Wheel /In-Vehicle Observation Training:  
Fridays and Saturdays - 11:00 a.m. and 1:00 p.m.
- Closed Sundays.

One Way Driving School Inc. will not offer motorcycle or commercial driving license (CDL) training.

Staff Analysis

Ordinance No. 2005-4.26, executed on April 14, 2005, approved a parking variation for the subject property allowing the use of seven (7) off-site, shared parking spaces within the neighboring lot to the north (10369 Vine Street) in order to accommodate the parking required for the businesses that were located in the retail center at that time, including a dental office and a physical therapy facility (occupying two of the four lease spaces).

*Parking*

The subject multi-tenant building parking area has twenty (20) parking spaces including a single accessible loading/parking space. The current Zoning Ordinance requirements for the four-unit building are specified in the following table:

Vine Street Address	Use	Minimum Parking Requirement	Lease Space Square Footage	Required Parking Spaces
10385	Carryout Food Service	One space/fifteen (15) sq. ft. of customer service area	75 square feet	5
10389	<i>Vacant Lease Space</i>	Four (4) per 1,000 sq. ft.	1,250	5
10395	Proposed Driving School	Office Use: Four (4) per 1,000 square feet	1,250	5
10399	<i>Vacant Lease Space</i>	Four (4) per 1,000 sq. ft.	1,250	5
Total Parking Required				20
Total Parking Provided, Not Including The Off-Site Spaces				20

The driving school business plan states there will be no storage of employee and/or driver’s education vehicles within the subject property over-night.

Plan Commission Recommendation

On Monday, August 23, 2018, the Plan Commission conducted a public hearing to consider the request and Standards for Special Use Permits and, with a single member of the public offering comments regarding the petition, the Plan Commission unanimously recommended approval of the request by a vote of 5 to 0, subject to the following conditions:

1. No building unit construction permits, plans or Certificates of Occupancy are approved as part of this submittal.
2. No Signage is approved as part of the Special Use Permit.

*Added conditions of approval:*

3. The property owner shall mow the entire site, including the adjacent right-of-way, prior to the issuance of a Certificate of Occupancy for One Way Driving School. The property owner shall continue to maintain the landscaping in accordance with the Village’s adopted property maintenance code or be found in violation of this Ordinance approving the Special Use Permit.
4. The property owner shall remove all trash from the exterior of the property prior to the issuance of a Certificate of Occupancy for One Way Driving School.
5. In accordance with Section 156.118(P) of the Zoning Ordinance, signs advertising businesses no longer located on the property shall be taken down and removed by the property owner. These signs shall be taken down and removed prior to the issuance of a Certificate of Occupancy for One Way Driving School.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies “*Promote New Business Development, Retention, and Expansion*” as a Strategic Priority, “*Attract and Retain Businesses to Enhance Tax Base and Create New Jobs*” as a goal.

Director Nordman reported that the petitioner was in attendance to answer questions.

Mayor Sass asked if the Village Board had any comment or questions.

Trustee Kanakaris asked why overnight parking would not be allowed. Director Nordman reported that the petitioner stated that they do not want it as their instructors take the cars home.

There were no other comments or questions.

**A MOTION was made to approve an Ordinance for a Special Use Permit for a Commercial or Trade School (Driving School) in the “B-3” Shopping Center Business District for One Way Driving School, Inc., 10395 Vine Street.**

**MOTION: Trustee Leopold**

**SECOND: Trustee Piwko**

**AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg**

**NAYS: None**

**ABSENT: None**

**The motion carried: 6-0-0**

- e) Consideration – An Ordinance Authorizing the Approval and Execution of a First Amendment to a Business Development Agreement between the Village of Huntley and Jewel Food Stores, Inc.

Village Manager David Johnson reported that the Village Board approved Ordinance (O)2018-02.05 on February 22, 2018, authorizing approval and execution of a Business Development Agreement between the Village of Huntley and Jewel Food Stores, Inc. to assist with the construction of a new grocery store at the northeast corner of Reed Road and Route 47 (Reed’s Corner). Jewel intends to spend approximately \$11,500,000.00 to construct a new store of approximately 63,538 square feet and approximately \$1,000,000.00 to renovate the existing store at Village Green. Jewel owns the former bank-owned property consisting of a 17.29 acre lot that was subdivided into the 8.18 acre parcel for the new Jewel store and Outlot 4, which consists of 2.66 acres. Jewel is currently planning to add a fuel center on this outlot. Jewel anticipates creating approximately 160 jobs at the new store.

Jewel is now requesting to extend the timeframe for construction and opening of the new store from December 31, 2019 to December 31, 2020. The timeframe for completion of the existing store renovation is proposed to remain the same date of December 31, 2019.

#### Staff Analysis

The Business Development Agreement (BDA) provides for a sales tax rebate of 50% of the Village’s share of sales tax generated by the new store. The abatement period would be for a period no longer than ten years, or a total amount rebated of \$1,750,000. If Jewel opens a gas station on Outlot 4 and it opens for business no later than twelve (12) months after the new store receives a certificate of occupancy, then the maximum incentive amount increases to \$2,000,000.00. The BDA excludes any sales tax generated by the existing store from the rebate amount. If Jewel does not complete the renovation of the existing store by December 31, 2019, and construct and open the new store by December 31, 2020, then the Business Development Agreement may be terminated. The BDA also includes a provision to reduce the maximum incentive amount if the gas station closes prior to the end of the term of the agreement. The BDA also includes a sliding-scale provision for Jewel to refund any rebate payments if the new store or existing store closes during the term of the agreement.

#### Financial Impact

For property taxes payable in 2017, the existing store generated a total of \$153,751.52 for all taxing bodies. The Village received \$9,772.02. It is anticipated that the new store would generate at least this

amount, if not more, in new property tax revenue. Based upon the 1% sales tax collected by the Village, the estimated sales tax revenue generated in year one would amount to \$286,000, of which the Village would receive 50% or \$143,000. By year six, the estimated sales tax generated would be \$339,560, of which the Village would receive 50% or \$169,780.

#### Legal Analysis

The amendment to the agreement has been reviewed by the Village Attorney.

Village Manager Johnson reported that David Hene from Jewel was in attendance to answer questions.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Westberg asked why Jewel was delaying the project. Mr. Hene reported that there are a lot of changes taking place within the grocery industry and that Jewel is scaling back on the financing therefore holding off starting this project until others are completed.

Trustee Goldman asked if there would be any changes with the revitalization of the current store in Huntley. Mr. Hene stated that the revitalization of the other store will not be postponed. Mr. Hene stated that retail in general is under pressure with existing large retail stores closing. He said, however that Jewel has been around since the 1800's and they have no plans to relinquish the new store.

There were no other comments or questions.

#### **A MOTION was made to approve an Ordinance Authorizing the Approval and Execution of a First Amendment to a Business Development Agreement between the Village of Huntley and Jewel Food Stores, Inc.**

- f) Conceptual Review of a Proposed Site Plan and Building Elevations for the Redevelopment of the Former Huntley Outlet Center Site, 11800 Factory Shops Boulevard

Director of Development Services Charles Nordman reviewed a Power Point presentation and reported that Huntley Investment Partners has presented a conceptual plan to redevelop the former Huntley Outlet Center. The proposed plan requests to rezone the easternmost 31.50-acres of the property to ORI Office/Research/Industrial-Light Manufacturing and a Special Use to allow Warehouse Distribution. The western 17.61-acre parcel would remain as C-2 Regional Retail and is omitted from the petitioner's development application as there is no alternative use proposed for the parcel at this time. The remaining acreage would include 16.37-acres for stormwater detention and 2.64 acres for the private roadway that would provide shared access to the ORI and C-2 zoned properties.

The conceptual plan proposes to subdivide the 31.50-acre ORI zoned parcel into two lots (13.41-acres and 18.10-acres) and develop them with two office/warehouse and distribution buildings. Access would be provided by a private roadway that would utilize the same location as the exiting driveway and traffic signal for the former Outlet Center. The private roadway would run the full north-south length of the property and would provide access to both the ORI and C-2 zoned parcels.

The northernmost building (Building 1) would have an area of 245,030 square feet and the southern building (Building 2) would have an area of 245,056 square feet. An area between the two buildings would allow for a building expansion of 51,000 square feet that could potentially connect the buildings creating a single building of 541,086 square feet. The petitioner is requesting to develop both buildings

on a speculative basis.

*Building Use*

	Warehouse/Distribution	Office	Total
Building 1 (north) – Lot 2	229,769 sf	15,120 sf	244,889 sf *
Building 2 (south) – Lot 3	229,860 sf	15,120 sf	244,980 sf *
Total	459,629 sf	30,240 sf	489,869 sf *

*\*The square footage on the site plan and the square footage on the site plan data table differ slightly. The site plan states the building footprint for Building 1 is 245,030 square feet, Building 2 is 245,056 square feet, and the total building footprint is 490,086 square feet.*

The proposed office/warehouse and distribution speculative buildings would include truck dock doors on both the east and west elevations with office space located on the four corners of each building. Building 1 would have 48 truck dock high doors and 4 grade level overhead doors split evenly between the east and west building elevations. Similarly, Building 2 would also have 48 truck dock high doors and 4 grade level overhead doors split evenly between the east and west building elevations.

The proposed site plan would provide parking for 517 vehicles and 94 truck trailer parking spaces with the potential to add an additional 80 truck trailer spaces in the future.

*Required Parking*

	Square Feet	Required Parking	Proposed Parking
Building 1			
Warehouse/Distribution	229,769 sf	115	*
Office	15,120 sf	61	*
Building 2			
Warehouse/Distribution	229,860 sf	115	*
Office	15,120 sf	61	*
Total	489,869 sf	352	517

*\*The site plan does not identify the location of the lot line between Building 1 and Building 2, therefore only the overall site parking has been analyzed.*

Staff Analysis

The 68.13-acre site is currently zoned C-2 Regional Retail. The I-90 / IL 47 Gateway Plan, approved by the Village Board on December 21, 2017, plans for the property’s future land use as Mixed Commercial. The Mixed Commercial designation states the area should target a mix of commercial development that serves as a regional draw, such as general retailers, sporting goods stores, restaurant, and service uses.

Prior to the adoption of the I-90 / IL 47 Gateway Plan, the Village’s Comprehensive Plan planned for the future land use of the site as Retail and Service Commercial. The Retail and Service Commercial land use is reflected on land use plans dating back to the mid-1990’s.

To accomplish the proposed development plan, the developer has submitted a Development Application requesting the following actions:

- Map Amendment to rezone the easternmost 31.50-acres from C-2 Regional Retail to ORI Office/Research/Industrial-Light Manufacturing
- Preliminary Plat of Subdivision
- Special Use Permit for Warehousing, Storage and Distribution

- Site Plan Review
- Variations (a specific list of requested variations has not been provided to date, but is required before formal consideration)

The above development actions will require a public hearing before the Plan Commission followed by consideration by the Village Board.

#### Strategic Plan Priority

The 2016-2020 Strategic Plan identifies “*Promote New Business Development, Retention, and Expansion*” as a Strategic Priority, “*Attract and Retain Businesses to Enhance Tax Base and Create New Jobs*” as a goal, and “*Work with property owner to revitalize or redevelop the Huntley Outlet Center*”.

#### Courtesy Review

The petitioner has requested the Village Board to conceptually review the proposed plans to redevelop the former Huntley Outlet Center site. The Village Board is not required to provide a formal position statement on the proposal, and the developer shall not be required to comply with any position statements which are offered. The concept review shall provide the developer with initial comments and concerns that should be considered as they proceed in the formal review process. The Village Board and its individual members are not bound by any comments made during the discussion and the petitioner acknowledges that it cannot claim in the future any reliance whatsoever on those comments.

Director Nordman reported that representatives of the project were in attendance to answer questions.

Mayor Sass asked if the petitioner wished to make a statement.

Michael W. Reschke, Chairman of the Board and Chief Executive Officer of The Prime Group gave the background and history of the outlet mall including the sale of the mall to the Simon Group in 2009 and then buying it back as a distress purchase. Mr. Reschke stated that with Woodfield, Rosemont and Aurora malls the location would no longer work for a mall. Mr. Reschke also stated that distribution facilities are the only interest now in the market due to on-line sales and businesses.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Piwko asked if there were any interested parties in the site; Mr. Reschke stated that there were none at this time and that the buildings would be built as spec buildings as a way to attract tenants as it appears that companies want to move into existing buildings. Trustee Piwko stated that the petitioner then does not know how many jobs these buildings will produce; Mr. Reschke stated that it would depend on the use. Mr. Reschke stated that by building spec buildings they will then be competitive with other sites.

Trustee Piwko asked if the market could be changing as he passes by about 10 vacant buildings in the I-90 corridor on his way to work. Mr. Reschke stated that the industrial market is very strong in the Chicago area with a vacancy rate of 7% and at the lowest in the last three (3) decades.

Trustee Goldman confirmed that these would not be office buildings with multiple businesses; Mr. Reschke stated that office building vacancy in the northwest suburbs is at 30% and is not currently viable but that an industrial warehouse building of 200,000 square feet could have 20,000-30,000 square feet of office space for staff.

Trustee Goldman asked Village Manager Johnson if Freeman Road could handle the additional truck traffic. Village Manager Johnson reported that the developer would have to do a traffic impact study but noted that the road was widened for the new Weber-Stephen facility. Village Manager Johnson reminded the Village Board that with the construction of the full interchange, the interchange was constructed to handle traffic into 2040 – 2050.

Trustee Leopold stated that the petitioner stated that it was not possible to rejuvenate the Outlet Mall due to its proximity to Woodfield then asked for clarification as to the Esplanade in South Barrington as to why a mall would not work because of Woodfield; Mr. Reschke stated that he said that in 1994 it was not possible to get the real high-end fashion tenants that would make a real outlet mall attractive due to its proximity to Woodfield but now today it is due to the growth of the Aurora Mall and the mall in Rosemont. Mr. Reschke stated that Simon let Huntley decline and put all of its money in Aurora.

Mr. Reschke stated that when they bought Huntley back from Simon it was their intention to revitalize it as an outlet mall but they couldn't. Mayor Sass stated that they didn't put much effort into that as two to three weeks after they bought it back they were talking to the Village and marketing it as warehouse.

Trustee Hoeft asked if they will own the buildings and lease them out or plan to sell the buildings. Mr. Reschke stated that it doesn't matter but typically the market is more to lease with five (5) to 10 year leases.

Trustee Hoeft stated that he liked the buildings being built as spec so they may adjust to different uses.

Trustee Westberg stated that he wanted something different but it now makes sense with what is going on in the marketplace to do this. Mr. Reschke stated that it's not a bad project because now the real estate taxes are relatively low but with a 200,000 square foot industrial building the real estate taxes will be around \$800,000 per year.

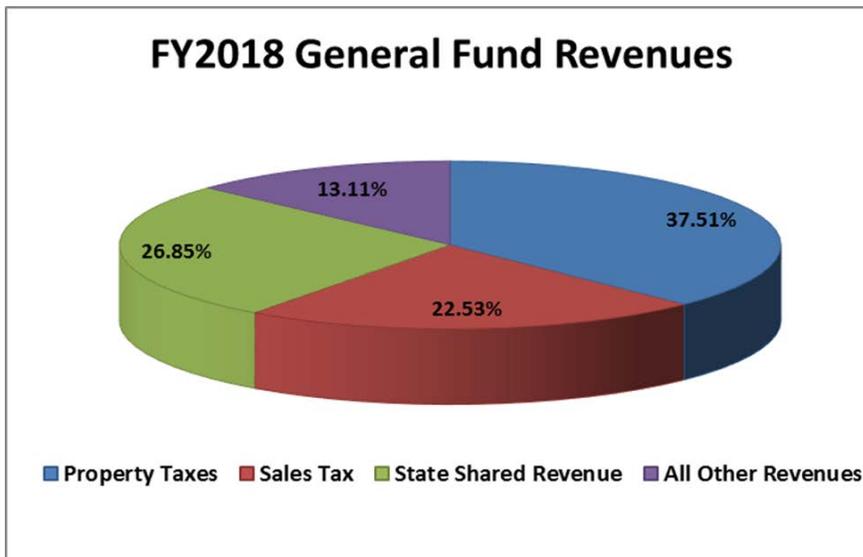
Trustee Kanakaris stated that he agreed with Trustee Westberg as to the petitioner's request for industrial uses on the property.

Mayor Sass stated that the project can be forwarded on to begin the formal review process.

g) Consideration – Accept and Place on File the 2<sup>nd</sup> Quarter 2018 Financial Report

Director of Finance Cathy Haley reviewed the 2<sup>nd</sup> Quarter Financial Reports

General Fund Revenues are the taxes, fees and other charges that the Village assesses to provide services to its citizens. General Fund Revenues for FY2018 budget are composed of the following revenue percentages:



The three largest sources of revenue for FY2018 continue to be property tax, sales tax, and income tax, which is part of the State shared revenue. Other taxes and fees include local use tax, telecommunications tax, building permits, video gaming and police fines.

At the end of the second quarter for FY2018, General Fund revenues are showing a collection rate at 48.6% of budgeted dollars through June 30, 2018. Property tax revenue and Income tax revenue appear to be trending slightly ahead of budget at 52.7% and 58.9% collection rates respectively. Sales tax is showing a collection rate through June of 37.5%; however this is for only four months' worth of revenue. This revenue is collected through the state process and is booked on a modified accrual basis at the end of the year to capture the full twelve months' worth of sales. Overall, projections for the General Fund revenue are expected to come in at budgeted parameters.

- Property Taxes – Every December, the Village levies property taxes to provide funding for General Village operations, employer portion of IMRF, Social Security and Police Pension obligations. The following is a graph that indicates the amount levied, and the amount actually received through FY2018. As a Home Rule community, the Village levies for dollars and has received between 98.00% and 100.00% of dollars levied the last five years. Collections for the first half of FY18 show a collection rate of 52.7%.

- Sales Tax Revenues – Sales tax at a rate of 7% is collected on all retail sales within the Village. The sales tax is administered and collected by the Illinois Department of Revenue. One percent of this sales tax is distributed to the municipality where the sale occurred. This tax is captured in the Village's General Fund and is used for basic Village operations.

Sales tax has a lag of three months from the time the sale occurs and when the Village receives the money from the state. FY2018 actual revenues are showing four months' worth of collections for this June 30, 2018 report. These four months of revenue total \$986,474 vs. \$898,113 for the same periods last year, or an increase of almost 10%.

- Income Taxes – Income tax is currently outpacing the previous year's receipts and is at 58.9% of budgeted parameters at this sixth month point. Even with the State's budget, which continues the 10%

administrative fee reduction through June and 5% reduction beginning July 1, this revenue stream is trending slightly ahead of the FY2018 budget amount.

Below are other revenue sources such as Local Use Tax, building permit revenue, video gaming tax, and police fees and fines. Local Use Tax continues to trend in ahead of budgeted parameters at 56.8%. At this second quarter, 50% is the expectation for revenue receipts compared to the budget dollars. The Illinois Municipal League (IML) also shows projections for Local Use Tax continuing to increase.

Both police fines and fees, and building permit revenues are trending below budgeted projections, while video gaming revenue is trending in slightly ahead of budgeted parameters at a 52.64% collection rate through June.

Video gaming revenue is split between the General Fund and the Downtown TIF Fund, and is dependent upon business location.

Building permit revenue is at 25.7% of budgeted dollars. The chart on Page 5 shows the first six months of revenue for the last seven years. FY2018 is the lowest amount of revenue collected for this sixth-month period in comparison to the previous five years.

Police fines are trending in at 40.8% of budget through June 30, 2018 as shown in the chart on Page 5.

Overall, General Fund Revenue for FY2018 is coming in near budgeted parameters. While total collections show at 49%, this does not include two months' worth of sales tax revenue for May and June sales. Below is the line item detail for the General Fund.

#### GENERAL FUND EXPENDITURES

General Fund Expenditures account for the general operations of the Village, including Police, Development Services, Public Works (Streets, Engineering, Buildings & Grounds and Fleet). It also includes the Village Manager's Office, Finance, Human Resources and Information Technology.

At the end of the second quarter for FY2018, General Fund Expenditures are at 48.71% of budget. Overall, the General Fund is operating within the parameters of budgeted dollars.

#### WATER AND SEWER OPERATING FUNDS

Water and Sewer revenues are usage based water and wastewater treatment charges. At the end of the second quarter for FY2018 both revenue streams appear to be slightly behind budgeted parameters at 40.48% for water and 48.01% for sewer. However, with the rate increase, which is effective for May consumption, these revenue dollars should trend upward in the last part of the fiscal year.

#### SECOND QUARTER FY2018 FINANCIALS

Overall, revenues appear to be trending in within budgeted dollars. The Water Capital and Wastewater Capital Funds appear to be behind budgeted revenues; however, the capital infrastructure rate effective for May consumption and included on the July water bills should begin to present an increase in the two stated fund revenues.

Expenditures within the operational funds appear to be trending in line with budgeted dollars. Capital funds will vary depending on what stage the projects or large purchases are in during the fiscal year.

While the Downtown Improvement Fund appears to be well ahead of budget these expenditures were specific to capital purchases that are within this fund's budget amounts.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

***It was the consensus of the Village Board to Accept and Place on File the 2<sup>nd</sup> Quarter Financial Reports.***

**VILLAGE ATTORNEY'S REPORT:** None

**VILLAGE MANAGER'S REPORT:**

Village Manager Johnson reported on the popularity of the upcoming Glow 5k on Saturday, September 8<sup>th</sup> with around 500 people pre-registered for the event; with the Village Board's concurrence Staff will be closing Coral Street for the event as it was originally not intended to be closed. The Village Board concurred.

**VILLAGE PRESIDENT'S REPORT:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**EXECUTIVE SESSION:** None

**ADJOURNMENT:**

**There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:53 p.m.**

**MOTION: Trustee Piwko**

**SECOND: Trustee Kanakaris**

**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Barbara Read  
Reporting Secretary