

**VILLAGE OF HUNTLEY  
VILLAGE BOARD MEETING  
May 10, 2018  
MINUTES**

**CALL TO ORDER:**

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, May 10, 2018 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

**ATTENDANCE:**

**PRESENT:** Mayor Charles Sass; Trustees: Ronda Goldman, Timothy Hoeft, Niko Kanakaris, Harry Leopold, John Piwko and JR Westberg.

**ABSENT:** None

**IN ATTENDANCE:** Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read, Director of Development Services Charles Nordman, Director of Finance Cathy Haley and Village Attorney John Cowlin.

**PLEDGE OF ALLEGIANCE:** Mayor Sass led the Pledge of Allegiance.

**PUBLIC COMMENTS:** None

**ITEMS FOR DISCUSSION AND CONSIDERATION:**

- a) Consideration – Approval of the May 10, 2018 Bill List in the amount of \$ 721,253.94

Mayor Sass asked if the Village Board had any comments or questions regarding the Bill List; there were none.

**A MOTION was made to approve the May 10, 2018 Bill List in the amount of \$ 721,253.94**

**MOTION:** Trustee Piwko

**SECOND:** Trustee Kanakaris

**AYES:** Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg

**NAYES:** None

**ABSENT:** None

**The motion carried: 6-0-0**

- b) Consideration – An Ordinance Granting Approval of Relief to Accommodate Two (2) Additional Ground Signs for Gateway Commons, 11900 Oak Creek Pkwy

Director of Development Services Charles Nordman reviewed a Power Point presentation and reported that Huntley Gateway Commons Condominium Association, 11900 Oak Creek Pkwy, has submitted a sign permit application for two (2) ±33 square foot double-sided directory ground signs that will list the businesses within the two buildings at the Gateway Commons development. The proposed ground directory signs will replace the recently removed pylon signs originally placed throughout the business park to identify the businesses within the respective portion of the adjacent buildings. The two ground signs are to be installed

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adjacent to the driveways providing access to the site from Oak Creek Parkway, one on the east side of each driveway.

The two matching aluminum, double-sided ground signs will each include a directory of the businesses for Building A (the southernmost of the two Gateway Commons buildings) and the northernmost Building B.

The Gateway Commons business park site currently has two ground signs: one, a monument sign, located on the west side of the site's westernmost driveway entrance; and the other, a permanent real estate sign advertising vacancies within the facility, located at the center of the site adjacent to Oak Creek Parkway.

#### Staff Analysis

The Village's Sign Regulations, Section 156.124 Ground Signs (D) permits a single ground sign per lot and (E) stipulates signs to be mounted on a masonry or stone base, with the width of that base to be no less than 50% of the width of the sign. Therefore the proposed ground signs require the following relief:

- A total of four (4) ground signs on the subject site.
- The ground signs to be mounted on pairs of three inch (3") square posts rather than a masonry or stone sign base with a width no less than 50% of the sign width.

Staff recommends the following conditions be added should the Village Board approve the request for the two (2) Directory Signs:

1. The petitioner shall obtain a sign permit for the two (2) Ground Signs from the Development Services Department upon receiving approval from the Village Board.
2. The Ground Signs shall be located no closer than ten (10') feet from the property line.
3. The required landscaping (two square feet for every one square foot of signage) shall be installed around the sign base.
4. The signs shall be maintained in good condition at all times.

#### Financial Impact

The petitioner must pay the applicable appeal and sign permit fees for the two ground signs.

#### Legal Analysis

The Village Board's authorization for this request is required in accordance with Section 156.128 of the Zoning Ordinance.

Director Nordman reported that the petitioner is in attendance to answer questions.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Westberg stated his concern regarding the sign blocking the site line for drivers coming out on the driveway. Director Nordman reported that staff will check the site lines prior to the installation.

Trustee Kanakaris asked if the temporary sign will be illuminated; the petitioner responded no that the sign will not be illuminated.

There were no other comments or questions.

**A MOTION was made to approve an Ordinance Accommodating the Required Relief for the**

**Installation of Two Additional Ground Signs on the Gateway Commons site located at 11900 Oak Creek Parkway.**

**MOTION: Trustee Leopold**  
**SECOND: Trustee Goldman**  
**AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg**  
**NAYES: None**  
**ABSENT: None**  
**The motion carried: 6-0-0**

- c) Consideration – Resolution Approving a Collective Bargaining Agreement with the International Union of Operating Engineers, Local 150

Village Manager David Johnson thanked the Union’s negotiating team of Nick Karmis and John Klassen and Human Resources Manager Chrissy Hoover and Director of Public Works and Engineering Timothy Farrell for the time spent in negotiating the successful contract for the Village’s Public Works Department Streets and Underground Division in February 2018. Positions included in the bargaining unit include all full-time and regular part-time employees in the Streets and Underground Division in the following job classifications: Mechanic, Maintenance Worker, General Utility Worker, and Crew Leader. Currently, this Division consists of 12 employees.

The final draft of the proposed agreement was included in the Village Board’s packet, which was ratified by the bargaining unit on April 30<sup>th</sup> and has tentatively been agreed to by the Village’s bargaining team. Final Village Board approval of the agreement is necessary to complete the collective bargaining process. The proposed agreement expires on December 31, 2021.

Financial Impact

The agreement is consistent with assumptions made in the Village’s future financial models.

Legal Analysis

The agreement has been reviewed by the Village’s Labor Attorney and is in order for Village Board consideration.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

**A MOTION was made to approve a Resolution Approving a Collective Bargaining Agreement with the International Union of Operating Engineers Local 150.**

**MOTION: Trustee Hoeft**  
**SECOND: Trustee Leopold**  
**AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg**  
**NAYES: None**  
**ABSENT: None**  
**The motion carried: 6-0-0**




- d) Transmittal – Preliminary FY2017 and First Quarter for FY2018 Financial and Investment Reports for the Village of Huntley












Director of Finance Cathy Haley reported that in the Village Board’s packet the following items were included for review and acceptance:

1. FY2017 Preliminary Year-End Review

2. FY2018 First Quarter Financial and Investment Report Review
3. FY2018 Revenue and Expense Detail

Overall General Fund Revenue for FY2018 is coming in near budgeted parameters. While the total collections show at 11%, this does not include any dollars for property tax revenue and only includes one month of sales tax revenue. Below is the line item detail for the General Fund.

	25% or Greater Collection Rate
	24.99% - 1.00% Collection Rate
	0.00% Collection Rate

ACCOUNT NUMBER	DESCRIPTION	YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	COLLECTED /EXPENDED	
<b>TAXES</b>					
01-00-0-4010	PROPERTY TAXES	\$0	\$3,570,917	0%	
01-00-0-4015	PROPERTY TAXES-POLICE	\$0	\$813,386	0%	
01-00-0-4020	SALES TAX	\$240,008	\$2,632,620	9%	
01-00-0-4021	LOCAL USE TAX	\$203,332	\$658,000	31%	
01-00-0-4025	INCOME TAX	\$642,594	\$2,383,560	27%	
01-00-0-4030	REPLACEMENT TAX	\$25,657	\$96,000	27%	
01-00-0-4045	TELECOMMUNICATIONS TAX	\$7,504	\$75,000	10%	
01-00-0-4050	CABLE TV FRANCHISE TAX	\$0	\$445,000	0%	
01-00-0-4052	VIDEO SERVICE PROVIDER FEE-ATT	\$0	\$100,000	0%	
01-00-0-4060	VIDEO GAMING TAX	\$18,389	\$45,000	41%	
<b>TOTAL REVENUES: TAXES</b>		<b>1,137,484</b>	<b>10,819,483</b>	<b>11%</b>	

ACCOUNT NUMBER	DESCRIPTION	YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	COLLECTED /EXPENDED	
<b>LICENSES</b>					
01-00-1-4115	ELEVATOR PLAN REVIEW/FEES	\$5,966	\$10,000	60%	●
01-00-1-4120	LIQUOR LICENSE	\$0	\$35,500	0%	●
01-00-1-4125	VIDEO GAME LICENSE & FEES	\$0	\$39,500	0%	●
01-00-1-4130	CONTRACTOR REGISTRATION	\$3,258	\$15,000	22%	●
01-00-1-4140	REFUSE LICENSE	\$0	\$10,000	0%	●
01-00-1-4150	BUSINESS REGISTRATION	\$1,285	\$4,000	32%	●
01-00-1-4160	FARMERS MARKET REGISTRATION	\$1,710	\$3,650	47%	●
01-00-1-4170	SPECIAL EVENTS REVENUE	\$2,450	\$0	N/A	N/A
<b>TOTAL REVENUES: LICENSES</b>		<b>\$14,669</b>	<b>\$117,650</b>	<b>12%</b>	●
<b>PERMITS</b>					
01-00-2-4210	BUILDING PERMITS	\$23,401	\$300,000	8%	●
01-00-2-4211	NON RES REVW & INS/PERMIT FEE	\$0	\$20,000	0%	●
<b>TOTAL REVENUES: PERMITS</b>		<b>23,401</b>	<b>320,000</b>	<b>7%</b>	●
<b>FINES AND FEES</b>					
01-00-5-4511	DEVELOPMENT APPLICATION FEES	\$4,700	\$15,000	31%	●
01-00-5-4515	POLICE FINES & FEES	\$40,532	\$225,000	18%	●
01-00-5-4516	SCHOOL RESOURCE OFFICER	\$14,472	\$54,393	27%	●
01-00-5-4525	BLDG PERMIT PENALTIES/FINES	\$1,082	\$10,000	11%	●
01-00-5-4530	WIRELESS TOWER CONTRACT FEES	\$12,919	\$50,362	26%	●
<b>TOTAL REVENUES: FINES AND FEES</b>		<b>\$73,705</b>	<b>\$354,755</b>	<b>21%</b>	●
<b>MISCELLANEOUS</b>					
01-00-8-4808	INVESTMENT INCOME	\$10,366	\$35,000	30%	●
01-00-8-4809	UNREALIZED GAIN/LOSS INVESTM	(\$22,400)	\$0	N/A	N/A
01-00-8-4850	MISC. REVENUE POLICE	\$785	\$5,000	16%	●
01-00-8-4860	MISC. REVENUE PUBLIC WORKS	\$290	\$5,000	6%	●
01-00-8-4890	MISC. REVENUE GEN. GOVERNMENT	\$0	\$5,000	0%	●
<b>TOTAL REVENUES: MISCELLANEOUS</b>		<b>(\$10,959)</b>	<b>\$50,000</b>	<b>-22%</b>	●
<b>INTERFUND TRANSFERS</b>					
01-00-9-4946	TRANSFER FROM INSURANCE FUNI	\$6,250	\$25,000	25%	●
<b>TOTAL REVENUES: INTERFUND TRANSFERS</b>		<b>\$6,250</b>	<b>\$25,000</b>	<b>25%</b>	●
<b>TOTAL REVENUES : GENERAL FUND</b>		<b>\$1,244,550</b>	<b>\$11,686,888</b>	<b>11%</b>	●

### GENERAL FUND EXPENDITURES

General Fund Expenditures account for the general operations of the Village, including Police, Development Services, Public Works (Streets, Engineering, Buildings & Grounds and Fleet). It also includes the Village Manager's Office, Finance, Human Resources and Information Technology. At the end of the first quarter for FY2018, General Fund Expenditures are at 23.93% of budget. Overall, the General Fund is operating within the parameters of budgeted dollars. The chart below shows General Fund expenditures by department.

EXPENDITURES THROUGH MARCH 31, 2018				
GENERAL FUND	BUDGET	YTD ACTUAL	AVAILABLE	PCT USED
<b>EXPENSES</b>				
Legislative	\$271,000	\$37,221	\$233,779	13.73%
Administration	\$676,672	\$164,605	\$512,067	24.33%
Finance/HR/IT	\$552,807	\$143,817	\$408,990	26.02%
Buildings & Grounds	\$307,207	\$66,518	\$240,689	21.65%
Police	\$6,537,659	\$1,539,351	\$4,998,308	23.55%
Streets	\$1,814,752	\$521,605	\$1,293,147	28.74%
PW Admin & Engineering	\$375,706	\$79,972	\$295,734	21.29%
Development Services	\$1,084,571	\$232,244	\$852,327	21.41%
Contingencies	\$66,514	\$0	\$66,514	0.00%
<b>TOTAL EXPENDITURES W/OUT TRANSFERS</b>	<b>\$11,686,888</b>	<b>\$2,785,331</b>	<b>\$8,901,557</b>	<b>23.83%</b>
Transfers	\$1,030,652	\$257,663	\$772,989	25.00%
<b>TOTAL EXPENDITURES WITH TRANSFERS</b>	<b>\$12,717,540</b>	<b>\$3,042,994</b>	<b>\$9,674,546</b>	<b>23.93%</b>

The next chart breaks out expenditures by type.

EXPENDITURES THROUGH MARCH 31, 2018				
GENERAL FUND	BUDGET	YTD ACTUAL	AVAILABLE	PCT USED
<b>EXPENSES</b>				
Personnel Services	\$7,911,330	\$1,855,130	\$6,056,200	23.45%
Health Insurance Transfer	\$1,025,300	\$256,325	\$768,975	25.00%
Commodities	\$638,450	\$224,400	\$414,050	35.15%
Contractual	\$1,827,494	\$395,026	\$1,432,468	21.62%
Contingencies/Transfer to ERF	\$284,314	\$54,450	\$229,864	19.15%
<b>TOTAL EXPENDITURES W/OUT TRANSFERS</b>	<b>\$11,686,888</b>	<b>\$2,785,331</b>	<b>\$8,901,557</b>	<b>23.83%</b>
One Time Revenue Transfer	\$1,030,652	\$257,663	\$772,989	25.00%
<b>TOTAL EXPENDITURES WITH TRANSFERS</b>	<b>\$12,717,540</b>	<b>\$3,042,994</b>	<b>\$9,674,546</b>	<b>23.93%</b>

VILLAGE OF HUNTLEY  
PRELIMINARY REVENUES / EXPENDITURES STATEMENT  
THROUGH THE FIRST QUARTER OF FY2018

FUND	REVENUE		%	EXPENDITURES		%
	BUDGET	Y.T.D.		Collected	BUDGET	
General Fund	\$11,686,888	\$1,244,550	10.65%	\$12,717,540	\$3,042,994	23.93%
<b>Special Revenue Funds</b>						
Drug Enforcement	\$13,350	\$3,041	22.78%	\$10,500	\$327	3.11%
Motor Fuel Tax	\$689,274	\$205,086	29.75%	\$589,000	\$0	0.00%
Road & Bridge	\$84,300	\$8,181	9.70%	\$35,500	\$0	0.00%
Cemetery Fund	\$20,500	\$26,057	127.11%	\$19,130	\$2,836	14.83%
Liability Insurance	\$302,000	\$13,645	4.52%	\$438,245	\$13,777	3.14%
Special Service Area #5	\$26,250	\$54	0.21%	\$16,000	\$0	0.00%
<b>Enterprise Funds</b>						
Water Operating	\$2,607,967	\$549,838	21.08%	\$2,586,719	\$549,420	21.24%
Sewer Operating	\$2,377,833	\$588,849	24.76%	\$2,590,203	\$571,873	22.08%
Sewer Equipment Replacement	\$212,917	\$52,422	24.62%	\$264,560	\$22,107	8.36%
Water Capital Development	\$178,221	\$759	0.43%	\$225,000	\$50,000	22.22%
Water Equipment Replacement	\$503,347	\$121,352	24.11%	\$994,040	\$34,295	3.45%
Sewer Capital Development	\$183,221	\$11,850	6.47%	\$3,150,000	\$120,387	3.82%
<b>Capital Funds</b>						
Capital Projects Fund	\$450,000	\$100,456	22.32%	\$206,000	\$15,072	7.32%
Street Improvement	\$300,000	\$66,691	22.23%	\$299,000	\$641	0.21%
Municipal Buildings	\$132,500	\$15,221	11.49%	\$256,300	\$10,716	4.18%
Downtown Improvement	\$20,000	\$5,141	25.70%	\$10,050	\$7,095	70.60%
Downtown TIF	\$583,312	\$78,582	13.47%	\$533,158	\$84,003	15.76%
Equipment Replacement Fund	\$482,800	\$118,892	24.63%	\$465,383	\$98,906	21.25%
<b>Internal Service Fund</b>						
Benefits Fund	\$1,578,800	\$364,282	23.07%	\$1,431,000	\$371,608	25.97%
<b>Fiduciary Fund</b>						
Police Pension Fund	\$1,494,995	\$58,087	3.89%	\$387,525	\$94,304	24.33%
	<u>\$23,928,475</u>	<u>\$3,633,037</u>		<u>\$27,224,853</u>	<u>\$5,090,360</u>	

\* General Fund Expenditure budget and actual numbers include the one time revenue amount for capital of \$1,030,652.

Finally, the chart below is a cash and investment summary through March 31, 2018.

VILLAGE OF HUNTLEY CASH AND INVESTMENT DISTRIBUTION MARCH 31, 2018						
FINANCIAL INSTITUTION	CASH	%	INVESTMENTS	%	TOTAL	%
<b>AMERICAN COMMUNITY</b>						
Money Market	2,640,634.90	29.75%	-	0.00%	2,640,634.90	10.71%
Petty Cash	1,770.09	0.02%	-	0.00%	1,770.09	0.01%
CD's	-	0.00%	2,771,702.74	17.56%	2,771,702.74	11.24%
CDARS	-	0.00%	3,169,563.79	20.08%	3,169,563.79	12.85%
	<u>2,642,404.99</u>	<u>29.77%</u>	<u>5,941,266.53</u>	<u>37.64%</u>	<u>8,583,671.52</u>	<u>34.81%</u>
<b>BMO HARRIS BANK</b>						
Operating Account	962,436.27	10.84%	-	0.00%	962,436.27	3.90%
Accounts Payable	0.00	0.00%	-	0.00%	-	0.00%
Payroll	0.00	0.00%	-	0.00%	-	0.00%
	<u>962,436.27</u>	<u>10.84%</u>	<u>-</u>	<u>0.00%</u>	<u>962,436.27</u>	<u>3.90%</u>
<b>IMET</b>						
Convenience Fund	-	0.00%	418,861.80	2.65%	418,861.80	1.70%
	<u>-</u>	<u>0.00%</u>	<u>418,861.80</u>	<u>2.65%</u>	<u>418,861.80</u>	<u>1.70%</u>
<b>JP MORGAN CHASE</b>						
Debt Service	6,090.71	0.07%	-	0.00%	6,090.71	0.02%
	<u>6,090.71</u>	<u>0.07%</u>	<u>-</u>	<u>0.00%</u>	<u>6,090.71</u>	<u>0.02%</u>
<b>THE ILLINOIS FUNDS</b>						
Corporate	3,503,840.53	39.48%	-	0.00%	3,503,840.53	14.21%
E-Pay	548,278.96	6.18%	-	0.00%	548,278.96	2.22%
E-Pay Clearing Acct	1,000.00	0.01%	-	0.00%	1,000.00	0.00%
Motor Fuel Tax	723,630.66	8.15%	-	0.00%	723,630.66	2.93%
	<u>4,776,750.15</u>	<u>53.82%</u>	<u>-</u>	<u>0.00%</u>	<u>4,776,750.15</u>	<u>19.37%</u>
<b>US BANK</b>						
Lock Box	441,406.45	4.97%	-	0.00%	441,406.45	1.79%
	<u>441,406.45</u>	<u>4.97%</u>	<u>-</u>	<u>0.00%</u>	<u>441,406.45</u>	<u>1.79%</u>
<b>5/3 INVESTMENTS</b>						
Money Market	46,141.25	0.52%	9,422,621.21	59.70%	9,468,762.46	38.40%
	<u>46,141.25</u>	<u>0.52%</u>	<u>9,422,621.21</u>	<u>59.70%</u>	<u>9,468,762.46</u>	<u>38.40%</u>
	<u><b>8,875,229.82</b></u>	<u><b>100.00%</b></u>	<u><b>15,782,749.54</b></u>	<u><b>100.00%</b></u>	<u><b>24,657,979.36</b></u>	<u><b>100.00%</b></u>
<b>SUMMARY</b>						
<b>CASH</b>					<b>8,875,229.82</b>	<b>35.99%</b>
<b>INVESTMENTS</b>					<b>15,782,749.54</b>	<b>64.01%</b>
					<u><b>24,657,979.36</b></u>	<u><b>100.00%</b></u>

The final audit fieldwork began on April 9, 2018 with the final copy of the Village's Comprehensive 05.10.18 VB Minutes



Annual Financial Report (CAFR) to be completed by June 7, 2018 and presented at the June 14, 2018 Village Board meeting.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold asked if the Village has received any property tax revenue after the Outlet Center TIF expired. Village Manager Johnson stated that the Village should receive some tax revenue this year. Trustee Leopold asked if there will be a significant amount lost once the property is vacant.

Trustee Leopold asked if the Village has seen any change since the start of the new water and sewer rates; Village Manager Johnson reported that the new rates went into effect on May 1<sup>st</sup> so the rates will first be seen on the July bills.

Trustee Westberg asked about Video Gaming revenue; Director Haley reported that in the TIF District the revenue has increased and throughout the rest of the Village it has remained stable. Director Haley reminded that Village Board of the increased license rate.

There were no other comments or questions.

**A MOTION to Accept and Place on File the First Quarter for FY2018 Financial and Investment Reports for the Village of Huntley**

- MOTION:** Trustee Leopold
- SECOND:** Trustee Kanakaris
- AYES:** Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg
- NAYES:** None
- ABSENT:** None
- The motion carried: 6-0-0**

e) Consideration – An Ordinance Amending the FY2017 Budget

Director of Finance Cathy Haley reported that the Village of Huntley adopted Ordinance (O) 2017-12.62 approving the budget for Fiscal Year beginning January 1, 2017 and ending December 31, 2017. Based upon FY2017 preliminary financials for the audit, a final year-end budget amendment is required.

Staff Analysis

FY2017 had four funds out of 21 total funds that require amendments. Those funds were the Capital Projects Fund, the Cemetery Fund, the Liability Insurance Fund and SSA# 5. The following identifies those individual line items subject to the budget amendment:

<b>Fund</b>	<b>Account Number</b>	<b>Type</b>	<b>Increase/ (Decrease)</b>	<b>Revised Budget</b>
<b>Capital Projects Fund</b>				
PW-Capital Projects	02-10-4-7720	Expenditure	\$26,590	\$108,715
<b>Cemetery Fund</b>				
Cemetery Maintenance	45-05-2-6445	Expenditure	\$1,725	\$11,725
Capital Projects	45-10-4-7500	Expenditure	\$1,500	\$1,500
<b>Liability Insurance Fund</b>				

MICA Loss	46-05-2-6395	Expenditure	\$18,000	\$18,000
<b>Special Service Area #5</b>				
Capital	50-10-4-7500	Expenditure	\$4,752	\$10,752

As was anticipated and approved at the October 19, 2017 Village Board meeting, the Holiday Light Decorations would require a budget amendment within the Capital Fund. While the fund absorbed some of this purchase, the Capital Projects line item ended over budget, requiring this year-end amendment of \$26,590. It should be noted that revenues in the Capital Projects also came in well ahead of budgeted parameters which overall had a positive impact of over \$89,000 on fund balance.

The Cemetery Fund also exceeded budgeted expenditures with more activity during FY2017 than originally anticipated. Revenues in the Cemetery Fund were also above budgeted parameters. This increased fund balance by \$14,329 more than the original budget expectations.

The Liability Fund went over due to claims being more than originally anticipated. However, there was an offset to this expense on the revenue side of the equation. MICA requires the full payment of all claims prior to issuing a reimbursement check to the Village for that portion covered by insurance.

Finally, Special Service Area #5 exceeded the original budget amount due to some follow-up maintenance needed at the Southwind Wetland Area.

In total, this budget amendment equals \$52,567, which is .19% of the total FY2017 budget for the Village.

Financial Impact

The impact from the excess expenditures over appropriation adjustments will increase the budget amount. However, these adjustments were included in staff projections during this past budget process and have been incorporated into the Fund Balance projections for FY2018. None of these amendments will affect the General Fund budget.

Legal Analysis

Sikich, the Village’s audit firm, has reviewed the amendment.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

**A MOTION was made to approve an Ordinance Amending the FY2017 Budget.**

- MOTION:** Trustee Leopold
- SECOND:** Trustee Westberg
- AYES:** Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg
- NAYES:** None
- ABSENT:** None
- The motion carried: 6-0-0**

**VILLAGE ATTORNEY’S REPORT:** None

**VILLAGE MANAGER’S REPORT:**

Trustee Goldman asked if the MC Ride numbers were within the general parameters of 2017; Assistant Village Manager Lisa Armour reported that the numbers were similar to 2017.

**VILLAGE PRESIDENT’S REPORT:**

Mayor Sass reported that the next McCOG meeting will be held in Ringwood and will be the Annual Meeting.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**EXECUTIVE SESSION:** None

**POSSIBLE ACTION ON ANY CLOSED SESSION ITEM:** None

**ADJOURNMENT:**

**There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:18 p.m.**

**MOTION: Trustee Piwko**

**SECOND: Trustee Westberg**

**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Barbara Read  
Recording Secretary