

**VILLAGE OF HUNTLEY
VILLAGE BOARD MEETING
March 22, 2018
MINUTES**

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, March 22, 2018 at 7:01 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Ronda Goldman, Timothy Hoeft, Harry Leopold, Niko Kanakaris, John Piwko and JR Westberg.

ABSENT: None

IN ATTENDANCE: Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read, Assistant to the Director of Public Works and Engineering Jason Irvin, Director of Development Services Charles Nordman and Village Attorney John Cowlin.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

PUBLIC COMMENTS: None

ITEMS FOR DISCUSSION AND CONSIDERATION:

- a) Consideration – Approval of the March 8, 2018 Village Board Meeting Minutes

Mayor Sass asked if the Village Board had any comments or changes; there were none.

A MOTION was made to approve the March 8, 2018 Village Board Meeting Minutes.

MOTION: Trustee Westberg

SECOND: Trustee Goldman

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- b) Consideration – Approval of the March 22, 2018 Bill List in the amount of \$404,765.60

Mayor Sass reported that \$92,506.00 of the bill list expenditures was from the FY17 Budget and the remaining \$312,259.60 is from the FY18 Budget.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve the March 22, 2018 Bill List in the amount of \$404,765.60.

MOTION: Trustee Hoeft

SECOND: Trustee Westberg

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg
NAYS: None
ABSENT: None
The motion carried: 6-0-0

- c) Consideration – A Resolution Authorizing Adamany Art and Design to Begin Design Work for a Mural to be located on the South Elevation of the Post Office Building (Coral Street Elevation)

Director of Development Services Charles Nordman reviewed a Power Point presentation and reported that the FY18 Façade Improvement Program budget includes funds for a mural on the south side (Coral Street) of the Post Office Building. Staff has met with Mark Adamany of Adamany Art and Design to discuss scope of work and obtain a preliminary budget estimate for the subject location. Mr. Adamany has extensive experience painting outdoor murals, including the downtown Woodstock mural that was completed last year.

Staff has received a “high-low” estimate from Mr. Adamany for the mural which ranges between \$16,950-\$25,250 (excluding any wall prep and lift or scaffolding rental) and is based on a yet-to-be determined design. The low estimate represents a very simple design and the high estimate represents a more detailed rendering of pictorial elements. Before finalizing a budget proposal for the project a design for the mural must be chosen by the Village Board. In order to proceed to the design phase a non-refundable sketch fee deposit of \$1,500 is required by Mr. Adamany for time involved in research and creation of visuals for presentation. This amount would be credited to the job balance.

Staff is requesting the authorization to proceed to design phase with Adamany Art and Design for a mural to be located on the south elevation of the Post Office Building. Staff is also requesting the Village Board’s feedback on an overall design theme. The following design themes are proposed for discussion/consideration:

- Historic Downtown Square Images
- Huntley’s History in the Dairy Industry
- A combination of these themes

Financial Impact

The FY18 Façade Improvement Program budget includes funds for a mural on the south side of the Post Office Building. A contract for the painting of the mural will be presented to the Village Board upon review/selection of a design.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold suggested that the mural should include a picture of the old trolley station with a trolley car. Trustee Leopold also stated that he believes the Village is missing an opportunity by not reaching out to the high school for students to paint the mural.

Trustee Piwko stated that he would like a collage of Huntley’s history in the mural.

Trustee Kanakaris stated that it would be a waste of money to only have the mural on only half of the wall; that it would be too small. Director Nordman stated that the mural would be 40 feet long by 14

feet tall.

Trustee Goldman also suggested a combination of pictures and not just dairy and cows. Trustee Goldman stated that she also envisioned the mural on the entire wall stating that it seems to be quite costly for a small space. Trustee Goldman asked if the artist has seen the actual wall and knows about the existing windows. Director Nordman stated that the artist has seen the space and knows about the windows.

Trustee Leopold asked if the Village would own the sketches or if they would be copyrighted. Director Nordman stated that he would follow up with the artist.

Trustee Westberg stated that the possible cost is a lot for only half the wall.

Trustee Hoeft stated that by having the mural on only half the wall will look like the Village ran out of money to complete the work.

There were no other comments or questions.

A MOTION was made to approve a Resolution Authorizing Adamany Art and Design to Begin Design Work for a Mural to be located on South Elevation of the Post Office Building (Coral Street Elevation).

- MOTION: Trustee Kanakaris**
- SECOND: Trustee Leopold**
- AYES: Trustee Piwko**
- NAYS: Trustees: Goldman, Hoeft, Kanakaris, Leopold and Westberg**
- ABSENT: None**
- The motion failed: 1-5-0**

Trustee Leopold stated that the idea of having the Huntley High School Art Department do the mural should be revisited.

- d) Consideration – A Resolution Authorizing Exterior Improvements of the Garage at 11705 1st Street and the Old Village Hall Not to Exceed \$18,500.00

Assistant to the Director of Public Works and Engineering Jason Irvin reported that the Village solicited three (3) proposals for the exterior restoration of the garage located at 11705 1st Street including new fiber cement board (Hardie Plank) siding, roofing, gutters and downspouts. The siding color would be the same beige color as that used on the adjacent BBQ King building.

The following proposals were received:

<u>Contractor:</u>	<u>Proposal Amount:</u>
Hogan Exteriors, Crystal Lake	\$ 8,340.00
Jerry Newman Roofing & Remodeling, Inc., Marengo	\$10,816.00
Carmichael Construction, Inc., Marengo	\$14,078.00

The proposals have been reviewed by Staff and Hogan Exteriors has submitted the lowest responsible proposal in the amount of \$8,340.00.

Additional related projects to be issued through purchase orders include:

Landscaping around the garage	\$3,150.00
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Relocate 3 A/C condensing units on the Old Village Hall Building	\$3,276.00
Install new electrical feeds and disconnects for the 3 condensing units	<u>\$2,775.00</u>
Total:	\$9,201.00

The three A/C condensing units were original installed on the west face of the Old Village Hall and would have obstructed the new walkway. They will be relocated on the north face of the building with landscaping to screen them.

Financial Impact

The FY2018 budget amount for 1st Street Garage Renovation is \$18,500.00 in the Municipal Buildings Fund 05-10-4-7600. The total cost for all projects is \$17,541.00. Additional work may be required to replace rotted roof decking once exposed.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold stated that he knows that an additional cost will be incurred but he would like to replace the two (2) proposed Crabapple trees with two (2) Spruce trees.

Trustee Westberg asked about the garage’s structure; Mr. Irvin reported that it was in good shape.

There were no other comments or questions.

A MOTION was made to approve a Resolution Authorizing Exterior Improvements of the Garage at 11705 1st Street and the Old Village Hall Not to Exceed \$20,000.00, as amended.

- MOTION: Trustee Leopold**
- SECOND: Trustee Westberg**
- AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg**
- NAYS: None**
- ABSENT: None**
- The motion carried: 6-0-0**

- e) Consideration – A Resolution Authorizing the Waiver of the Formal Bidding Process and Approving a Proposal for the Parking Lot Maintenance of the Municipal Complex, McHenry County Visitor Center, and Municipal Parking Lots by Behm Pavement Maintenance, Inc. in the amount of \$28,940.00

Assistant to the Director of Public Works and Engineering Jason Irvin reported that the FY2018 budget includes funding for Parking Lot Maintenance at the Municipal Complex to repair and patch potholes, clean pavement, crack seal, two (2) coats of liquid road, silica sand added for improved wear and skid resistance, and pavement markings. The Parking Lot Maintenance for the Visitor Center and Municipal Parking Lots will include cleaning of pavement, crack sealing, two (2) coats of sealer, and pavement markings.

Staff Analysis

Staff has received a proposal in the amount of \$19,300.00 for the Parking Lot Maintenance at the Municipal Complex and a separate proposal in the amount of \$9,640.00 for the Visitor Center and Municipal Parking Lots downtown from Behm Pavement Maintenance, Inc. Staff recommends the Village Contract with Behm to perform the Parking Lot Maintenance at all three (3) locations given the critical importance of the areas needing maintenance and the quality of work maintained by Behm for

the last several years through the Village of Huntley Crack Sealing Program.

Financial Impact

The FY2018 Budget includes \$30,000 in the Municipal Buildings Fund, 05-10-4-7600. The cost for the Parking Lot Maintenance at all three (3) locations is \$28,940.00.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve a Resolution Authorizing the Waiver of the Formal Bidding Process and Approving a Proposal for the Parking Lot Maintenance by Behm Pavement Maintenance, Inc. in the amount of \$28,940.00.

MOTION: Trustee Kanakaris

SECOND: Trustee Leopold

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- f) Consideration – A Resolution Authorizing the Waiver of the Formal Bidding Process and Approving a Contract Extension to William Ruth Landscape for the Village of Huntley 2018 Entryway Landscape Maintenance Services

Assistant to the Director of Public Works and Engineering Jason Irvin reported that the Village distributed a Request for Proposals for Landscape Maintenance Services and received three (3) proposals on March 24, 2016. The areas to be maintained are:

- Village of Huntley Municipal Complex, 10987 Main Street (center island and flower pots)
- Village of Huntley Entrance Sign Locations
- Main & Route 47 Intersection (triangle-Railroad, Coral, Dwyer Streets area, Northeast corner retaining wall)
- Main & Route 47 Intersection (11879 Main St., McHenry County Visitor Center; Northwest corner)
- Wing Pointe Subdivision (Haligus Rd. & Dundee Rd. (main entrance median and southeast entrance sign area)
- Southwind Subdivision (Cambridge Dr. main entrance median and sign area)
- Town Square area (2017-2018 seasons): Town Park, Old Village Hall at 11704 Coral, municipal parking lots, right-of-way landscaping

Staff Analysis

A summary of the proposals is as follows:

Vendor	Proposal Amount
William Ruth Landscape	\$33,536.00
Langton Group	\$33,660.50
Whitetail Landscaping	\$38,910.00

William Ruth Landscape from Huntley submitted the lowest proposal of \$33,536.00 and the Village Board awarded a contract to William Ruth Landscape at the April 14, 2016 Village Board Meeting.

The contract terms included provision for two (2) additional twelve (12) month periods under the same terms and conditions. William Ruth Landscape held their bid price and the contract was extended for the 2017 program. William Ruth Landscape is offering to hold the price again for the 2018 program even with the addition of area to be maintained in the triangle at Route 47 and Main Street. Based on satisfactory performance and competitive pricing, consideration to extend the contract for the 2018 program is warranted.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Preserve and Enhance Quality of Life for Village Residents* as a Strategic Priority, and “develop and implement annual maintenance plans for subdivision entryways not maintained by a homeowner’s association” as a goal.

Financial Impact

The FY 2018 budgeted amount for this program is \$75,000 in line item 05-10-2-6379. The balance of the funds will be reserved for lawn mowing and landscape maintenance services at a contract cost of \$41,511.00. A separate agenda item addresses maintenance of these areas. The total cost for both contracts is \$75,047.00.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Goldman stated that William Ruth Landscaping does wonderful work in the Village.

There were no other comments or questions.

A MOTION was made to approve a Resolution Authorizing the Waiver of the Formal Bidding Process and Approving a Contract Extension with William Ruth Landscape for the Village of Huntley 2018 Entryway Landscape Maintenance Services in the amount of \$33,536.00.

MOTION: Trustee Goldman

SECOND: Trustee Leopold

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- g) Consideration – A Resolution Authorizing the Waiver of the Formal Bidding Process and Approving a Contract Extension to Apex Landscaping, Inc. for the 2018 Lawn Mowing and Maintenance Program

Assistant to the Director of Public Works and Engineering Jason Irvin reported that the Village distributed a Request for Proposals for Lawn Mowing and Maintenance Services and received nine proposals on February 19th, 2016. Areas mowed and maintained include Route 47 medians (Rainsford Dr. south past I-90 Tollway), Reed Road berm, Southwind common areas (SSA provides funds), Municipal Complex property, and Tuliptree Lane Outlot.

Staff Analysis

A summary of the proposals is as follows:

Vendor	Proposal Amount
Apex Landscaping	\$32,990.00
KCG Management	\$35,747.00
Alaniz Landscaping	\$40,653.00
Whitetail Landscaping	\$41,840.00
C.T. Veach	\$43,191.00
Evergreen Landscaping	\$58,513.00
William Ruth Landscape	\$59,570.00
Acres Group	\$63,218.00
Winters Landscape	\$176,210.00

Apex Landscaping, Inc. from Hawthorn Woods, IL submitted the lowest proposal of \$32,990.00 and the Village Board awarded a contract to Apex at the March 24, 2016 Village Board Meeting. The contract period was for a start of May 1st and an end on October 31st.

The contract terms included provision for two (2) additional twelve (12) month periods under the same terms and conditions. Apex held their bid price and the contract was extended for the 2017 program. In 2017, a contract addendum was authorized that revised the contract period for a start of April 1st and added the mowing and maintenance of the Catty Property. The addendum added \$7,466.00 to the contract. Apex is offering to hold the price again for the 2018 program.

Starting in 2018, Tuliptree Lane Outlot will be maintained by the Sun City Community Association saving \$855.00. Also, the Catty property will be maintained by Village Public Works staff crediting \$4,050.00. At the request of Village staff, Apex provided pricing to mow and maintain the two (2) Wing Pointe Detention Basins totaling \$5,960.00. After the adjustments to the designated mowing areas, the total contract price is \$41,511.00. Based on satisfactory performance and competitive pricing, consideration to extend the contract for the 2018 program is warranted.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Preserve and Enhance Quality of Life for Village Residents* as a priority and “Improve Appearance of Public and Private Properties” as a goal.

Financial Impact

The FY2018 budget amount for this program is \$75,000 in line item 05-10-2-6379. The balance of the funds will be reserved for entryway landscape maintenance services at a contract cost of \$33,536.00. A separate agenda item addresses maintenance of these areas. The total cost for both contracts is \$75,047.00.

Mayor Sass stated that he was in agreement that the ponds at Wing Pointe be maintained by Apex.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve a Resolution Authorizing the Waiver of the Formal Bidding Process and Approving a Contract Extension to Apex Landscaping of Hawthorn Woods, IL for the 2018 Lawn Mowing and Maintenance Program in the amount of \$41,511.00.

MOTION: Trustee Leopold

SECOND: Trustee Hoeft

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg

NAYS: None
ABSENT: None
The motion carried: 6-0-0

- h) Consideration – An Ordinance Granting Approval of Relief Required for Real Estate Signage for the former Huntley Outlet Center site, 11800 Factory Shops Blvd.

Director of Development Services Charles Nordman reported that Vital Signs USA on behalf of The Prime Group, Inc., owner of the sixty-eight (68) acre former Huntley Outlet Center site, is requesting approval for a two-sided real estate sign to be placed on the existing pylon sign at the subject property located adjacent to the I-90 Tollway.

The proposed real estate signage includes a ±256 square foot (16' x 16') sign to be installed on each side of the existing fifty-four (54') foot-tall pylon sign adjacent to the I-90 Tollway. The existing pylon sign is oriented perpendicular to the I-90 Tollway.

Staff Analysis

Section 156.120 Special Exception Signs of the Sign Ordinance allows one (1) real estate sign per street frontage, not to exceed ninety-six (96) square feet and a height of fifteen (15) feet for marketed sites greater than fifty (50) acres. Approved signage must be removed within two (2) years of date of issuance or within seven (7) days after a date of sale has closed, whichever occurs first.

Relief is required from the square footage and height requirements to accommodate the proposed two-sided ±256 square foot real estate signage on the existing fifty-four (54') foot pylon sign adjacent to the I-90 Tollway.

Staff recommends the following conditions be applied should the Village Board approve the relief required to accommodate the real estate signage for the former Huntley Outlet Center site at 11800 Factory Shops Blvd:

1. The petitioner shall obtain a sign permit for the proposed real estate signage from the Development Services Department upon receiving approval from the Village Board.
2. The signage shall be maintained in good condition at all times.
3. Existing lettering advertising “the Huntley Outlet Center” shall be removed prior to the installation of new signage.
4. The sign shall be removed no later than 12 months after the issuance date of the sign permit or within seven (7) days after a date of sale has closed, whichever occurs first.

Legal Analysis

The Village Board’s authorization for this request is required in accordance with Section 156.128 of the Zoning Ordinance.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Kanakaris asked if the sign could be made longer so additional information can be included like, “Great Town Build Here”.

During the Roll Call Vote, Trustee Leopold made the following comment: Given the past strained and contentious relationship with the owners of the property, I’m inclined to say no but being the congenial and cooperative Trustee that I am I will vote yes.

A MOTION was made to approve an Ordinance Granting Relief for the ±256 square foot real estate signage on the existing fifty-four (54') foot tall pylon sign adjacent to the I-90 Tollway within the former Huntley Outlet Center site at 11800 Factory Shops Blvd.

MOTION: Trustee Kanakaris

SECOND: Trustee Leopold

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- i) Consideration – A Resolution Authorizing a Fireworks Display Agreement with the Huntley Park District

Mayor Sass reported that in preparation for the annual Independence Day Fireworks Display on July 4, 2018 (rain date July 6th); it is proposed the event be held again in Deicke Park and Warrington Park.

Staff Analysis

Parking and Traffic

As outlined in the agreement, the Village is responsible to obtain permission from the owner of the old North school parcel for off-site parking, and it has been received. Village Staff will set up the parking lanes on the old North school site in a manner comparable to the parking program used for Huntley Fall Fest. With the assistance of CPA Volunteers, Police Explorers and Staff, the Village will coordinate safe and efficient parking in the designated parking areas.

The Police Department will conduct traffic control before and after the event and, to accommodate additional parking, the east side of Kreutzer Road from Princeton Drive to Main Street will be available for overflow and is an optimal viewing area for the public.

Event Set Up / Clean Up

Village Staff will assist Park District staff with the installation of snow fencing and/or barriers, around the required, closed area designated as the area where the display will be conducted.

The Village will work with the Park District to ensure that sufficient port-o-lets and trash receptacles are placed throughout Deicke Park and Warrington Park.

As it is done each year, Mad Bomber will obtain the appropriate approvals from the Huntley Fire Protection District for the display. Mad Bomber will also name the Huntley Park District and the Village of Huntley as an additional insured on the Certificate of Liability Insurance obtained for the event.

As done each year, the Village will be responsible for clean up after the event.

Financial Impact

Expenses for the Independence Day Fireworks Display come from line item 01-10-2-6351 (Special Events).

Legal Analysis

The Village Attorney and the Park District Attorney have reviewed the agreement and it will also go before the Park District Board for approval.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve a Resolution Authorizing the Fireworks Display Agreement with the Huntley Park District for the 2018 July 4th display.

MOTION: Trustee Westberg

SECOND: Trustee Goldman

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- j) Consideration – An Ordinance Amending the Original Debt Certificate, Series 2017 Ordinance Interest Rate from 3.55% to 3.31% Effective for March 1, 2018 payable on April 1, 2018

Director of Finance Cathy Haley reported that the Village issued \$3,000,000 in a Debt Certificate in July 2017 for the upgrades to the East and West Wastewater Treatment Facilities and authorized the sale of such certificate to American Community Bank and Trust. Based on tax changes effective January 1, 2018 the effective rate of the certificate increased from 3.075% to 3.55%.

After reviewing the rate adjustments with American Community Bank, they are offering to reduce the rate increase starting March 1, 2018. This would result in an effective rate of 3.31%, which would reduce the actual dollar impact of the increase by 50%.

Financial Impact

Over the remaining life of the certificate, the interest amount will adjust from \$833,634.57 to \$773,149.94. Thus, American Community Bank is offering to reduce its interest charge by \$60,484.63 over the remaining term of the debt certificate.

Legal Analysis

Staff has reviewed this with the Village's Bond Counsel, Foley & Lardner LLP, who has recommended that the Village document the rate change by issuing a replacement certificate with the lower interest rate that would be authorized pursuant to an amending ordinance that amends the original debt certificate ordinance. This would protect the Village if the bondholder were to assign the certificate or transfer it to another purchaser so that they could not assert the interest rate of 3.55% was owed.

Mayor Sass wanted to publically thank American Community Bank for lowering the interest rate and stated that doing this is much appreciated.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold stated that it shows their good partnership with the Village; the other Trustees concurred.

There were no other comments or questions.

A MOTION was made to approve an Ordinance Amending the Original Debt Certificate, Series

2017 Ordinance Interest Rate from 3.55% to 3.31% Effective for March 1, 2018 payable on April 1, 2018.

MOTION: Trustee Goldman
SECOND: Trustee Kanakaris
AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg
NAYS: None
ABSENT: None
The motion carried: 6-0-0

k) Consideration – A Resolution Updating Village Financial Policies

Director of Finance Cathy Haley reported that the Village’s Financial Policies are reviewed and adopted at least once a year during the budget process. However, in reviewing some of the current financial policies, staff has identified the need to update some of the language.

Staff Analysis

Staff has reviewed the Villages current Financial Policies and is proposing the following updates:

1. Current - The General Fund budget is balanced on a one-time revenue transfer to capital funds or projects as designated by the Village Board.

Proposed - Any surplus of actual revenues over expenditures that are above the 25% reserve level will be budgeted the following year as a one-time revenue transfer to capital funds or projects as designated by the Village Board.

2. Current - Any revisions to the budget that increase total expenditures of any fund must be approved by the Village Board.

Proposed - The Village Board must approve any revisions to the budget that increase total expenditures of any fund.

3. Current - Collateralization: Funds on deposit (checking accounts, certificates of deposit, etc.) in excess of FDIC or SIPC limits, excluding interest, must be secured by some form of collateral, witnessed by a written agreement. Pledged collateral shall be held in safekeeping by the Federal Reserve Bank of Chicago (or other independent third party designated by the Finance Director or his/her designee) in the name of the municipality. In addition, the value of the pledged collateral must be market to market monthly, or more frequently depending on the volatility of the collateral pledged. Last, the Village requires that the amount of collateral pledged equal 110% of the uninsured amount on deposit.

Proposed - Collateralization: Funds on deposit (checking accounts, certificates of deposit, etc.) in excess of FDIC limits must be secured by some form of collateral, witnessed by a written agreement and held at an independent third party institution in the name of the Village of Huntley. To secure the safekeeping of the deposits, the depository shall pledge certain securities, in an amount equal to 110% of the market value of deposits in excess of the amount, if any, insured by the Federal Deposit Insurance Corporation, to the customer as provided herein. All securities so pledged (the “securities”) shall be of the United States government or its agencies or instrumentalities or interest bearing bonds of any county, township, city, village, incorporated town, municipal corporation, or school district, of the State of Illinois, of any other state, or of

any political subdivision or agency of the State of Illinois or of any other state, whether the interest earned thereon is taxable or tax-exempt under federal law. The pledged securities shall be transferred to the disinterested banking institution or safe depository or the trust department of the pledging bank (the “custodian”) mutually agreed upon by the customer and the depository. Single institution collateral pools or other forms of collateralization shall be permitted as allowed by Federal, State or local law.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Promote Sound Financial Management and Fiscal Sustainability* as strategic priority. Reviewing and updating the financial policies is supportive of this priority.

Financial Impact

These policies provide continuity for staff and assist in maintaining sound fiscal practices that have created a financially stable, sustainable and professional Village.

Legal Analysis

Updating these policies will have a positive impact on the Village’s ability to maintain financial responsibility while complying with applicable laws and regulations.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold asked if the bonds were covering other instruments such as debt certificates and so forth; Director Haley stated that it was covering those.

Trustee Westberg asked if this was reviewed by Counsel. Village Manager Johnson reported that it was reviewed by the Auditor.

There were no other comments or questions.

A MOTION was made to approve a Resolution Updating Village Financial Policies.

MOTION: Trustee Leopold

SECOND: Trustee Kanakaris

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- 1) Consideration – An Ordinance Approving the 2018 Village of Huntley Zoning Map Update

Director of Development Services Charles Nordman reported that annually, in accordance with the Huntley Zoning Ordinance the Village is required to formally adopt an updated zoning map. The required notice, informing the public of the revised map, appeared in the Northwest Herald during the week of March 7, 2018.

Staff Analysis

The following zoning reclassifications and updates are reflected on the proposed map:

- (1) *Huntley Springs Independent Senior Living facility* - The map has been updated to reflect the roadways (McGlade Drive, Samantha Lane, and Sarah Avenue) within the subdivision approved per Ordinance 2017-05.24.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve an Ordinance Adopting the 2018 Village of Huntley Zoning Map.

MOTION: Trustee Leopold
SECOND: Trustee Westberg
AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg
NAYS: None
ABSENT: None
The motion carried: 6-0-0

VILLAGE ATTORNEY'S REPORT: None

VILLAGE MANAGER'S REPORT:

Village Manager Johnson noted that information regarding the construction of the 1st Street Parking Lot was distributed to the Village Board at the dais and noted that the completion of the parking lot is anticipated to be around May 4th.

VILLAGE PRESIDENT'S REPORT:

Mayor Sass reported that the next McCOG meeting would be taking place in Algonquin.

Mayor Sass also reported that the next Village Board Meeting will be on April 12th as March has a 5th Thursday.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Trustee Piwko asked if Liquor Compliance Checks take place during special events which serve alcohol and if not, should the Village do this. Trustee Kanakaris asked if Trustee Piwko had seen an incident; Trustee Piwko stated that he had not. Trustee Leopold asked why Trustee Piwko thought they were necessary. Trustee Hoeft stated that doing this would open a can of worms for one-time events. Trustee Piwko stated that by doing this it would give incentive to the event coordinators to do a good job. Trustee Kanakaris stated that he would agree with this if there were Police reports regarding problems with special events.

EXECUTIVE SESSION: None

POSSIBLE ACTION ON ANY CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:38 p.m.

MOTION: Trustee Piwko
SECOND: Trustee Kanakaris
The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary