

**PUBLIC MEETING NOTICE AND AGENDA  
VILLAGE OF HUNTLEY  
LIQUOR COMMISSION HEARING**



**THURSDAY, JUNE 13, 2019  
7:00 P.M.**

1. Call to Order
2. Public Comments
3. Items for Consideration
  - A. Consideration – An Ordinance for the Approval of an Outside Event; BBQ King Smokehouse; Pig Roast Event
4. Executive Session (if necessary)
5. Possible Action on Any Closed Session Item
6. Other Business
7. Adjournment

**MEETING LOCATION**  
Village of Huntley Municipal Complex  
10987 Main Street; Huntley, IL 60142

The Village of Huntley is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact Mr. David Johnson, Village Manager at 847-515-5200. The Village Board Room is handicap accessible.

A handwritten signature in blue ink, appearing to read "D. Johnson", is written over a horizontal line.

David J. Johnson, Village Manager

Agenda Item:           **Consideration - An Ordinance for the Approval of an Outside Event; BBQ King Smokehouse; Pig Roast Event**

Petitioner:           **BBQ King Smokehouse**

Department:       **Village Manager's Office**

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**Introduction**

The Village of Huntley regulates the sale of alcoholic beverages in the Village through its Liquor Control Ordinance, which provides for the issuance of certain classes of liquor licenses, establishes the number of licenses available in each class and considers requested outside events.

**Staff Analysis**

A request has been received from BBQ King Smokehouse, 11706 Coral Street, to conduct an outside Pig Roast event on Friday June 28<sup>th</sup> and Saturday June 29<sup>th</sup>, 2019. Below is the outline of the event and requests from BBQ King:

- a) Hold the event in the Village owned parking lot to the north of the restaurant to provide outside sale of food and alcohol.
- b) The hours of the event will be from 3:00 p.m. until 11:00 p.m. on Friday and from 12:00 p.m. until 11:00 p.m. on Saturday.
- c) A 40' x 100' tent is planned for patrons to sit and enjoy the food and music.
- d) A fence will be erected around the parking lot area being used for the pig roast.
- e) BBQ King will have a beer cooler truck to pour beer from kegs.
- f) BBQ King food truck will offer the pig roast.
- g) The parking lot will be restricted to those over the age of 21.
- h) BBQ King will hire security to help manage the event.
- i) Utilizing local and national bands on a stage with speakers in the parking lot.
- j) Outside bathrooms and garbage receptacles will be on site.
- k) Permission to use the gravel parking area north of Catty, south of the square for parking.
- l) A sound permit has been submitted.
- m) No streets will be closed for the event.

**Financial Impact**

N/A

**Legal Analysis**

Section 110 of the Village Code of Ordinances regulates liquor sale in the Village. The application has been reviewed and is in compliance with Section 110: Alcoholic Beverages requirements.

**Action Requested**

A motion of the Liquor Commission to approve an Ordinance Approving the Outside Event for BBQ King Smokehouse for a Pig Roast on Village owned property on June 28<sup>th</sup> and 29<sup>th</sup>, 2019 subject to the following conditions of approval:

1. A Temporary Use Permit must be applied for and obtained from the Development Services Department.
2. Alcohol can only be sold and consumed in the designated area.
3. Anyone serving or selling alcohol must be BASSET trained.
4. The petitioner agrees to meet with Village Staff as soon as possible to present final security, parking, emergency plan and any other pertinent logistical information for the safe and orderly operation of the event.

**No less than one (1) week prior to the event:**

5. The petitioner shall provide the Village with a valid Certificate of Insurance naming the Village as an additional insured.
6. The petitioner agrees to enter into an agreement to indemnify and hold the Village harmless from and against any and all claims asserted against it arising out of said event.

**Exhibits:**

1. Request Letter
2. Event Layout
3. Draft Ordinance

To whom it may concern,

We'd like to begin by thanking you for taking the time to consider our proposal for our BBQ King Smokeout on June 28<sup>th</sup> and 29<sup>th</sup>. We love being apart of the Huntley community and would like to show our gratitude by hosting what we hope to make an annual BBQ King Smokeout. We have put a lot of time and thought into our party so with your permission we could truly make it a great weekend for all that attend. We will have the parking lot fenced off with one entrance/exit. We are requesting outside sales of food and alcohol (mostly beer) that will be strictly sold to those 21 and over only that will have wristbands verifying they are of age. We will have people I.D.-ing at the entrance where the wristbands will then be handed out to those 21 and older. We will be having a beer cooler truck to pour beer from kegs outside and our food truck for the pig roast. As well we would ask that you allow us to have live music which we would like to feature a couple local and national bands on a stage with speakers. We will also be renting porta-pottys and hiring bouncers and security to help us manage the event and keep everything under a close watch. We will also be having additional staff and garbage cans to help keep the area clean throughout the event. We are hoping to do Friday June 28<sup>th</sup> from 3pm-11pm and then Saturday June 29<sup>th</sup> from 12pm-11pm with your allowance. On Saturday we would begin music around 2pm and continue to 11pm. We would also like to request parking in the gravel lot by Cady's. We thank you very much for your time and consideration in this matter and would be happy to give you additional details if needed. Thank you!

Sincerely,



Jason Szmurlo

Owner

BBQ King Smokehouse





FIRST STREET

WOODSTOCK STREET

CHURCH STREET

CORAL STREET

Huntley  
American  
Legion  
Post 673

BBQ  
KING

Huntley  
Chamber  
of  
Commerce

STAGE

40' X 100'  
TENT

BEER  
BAR

FOOD

GATE

PORT-A-  
POTTY

BBQ KING Event

**AN ORDINANCE AUTHORIZING AN OUTSIDE EVENT  
BBQ KING SMOKEHOUSE  
PIG ROAST EVENT 2019**

**Ordinance (O)2019-06.\*\*\***

WHEREAS, the Liquor Commission is being presented with a request from BBQ King Smokehouse (BBQ King), 11706 Coral Street, to hold a Pig Roast event on June 28 – 29, 2019; and

WHEREAS, BBQ King is requesting authorization to hold an outside event on Village owned property and serve alcohol Friday, 6/28, from 3:00 p.m. – 11:00 p.m., and Saturday, 6/29, from 12:00 p.m. – 11:00 p.m.; and

WHEREAS, the event area will be fenced off with no alcohol allowed outside of the restricted area and the event will be monitored by private security with a wristband ID service; and

WHEREAS, the Liquor Code of Ordinances of the Village of Huntley allows for temporary events provided that certain criteria set forth therein are met; and

WHEREAS, all of the required documentation submitted by BBQ King meets the code requirements.

NOW THEREFORE, BE IT ORDAINED BY THE CHAIRMAN AND THE LIQUOR COMMISSION of the Village of Huntley as follows:

SECTION I: An Outdoor Event is hereby approved for BBQ King Smokehouse for a Pig Roast event taking place on Village of Huntley Property on Friday, June 28<sup>th</sup> and Saturday June 29<sup>th</sup>, 2019, subject to the following conditions of approval:

1. A Temporary Use Permit must be applied for and obtained from the Development Services Department.
2. Alcohol can only be sold and consumed in the designated area.
3. Anyone serving or selling alcohol must be BASSET trained.
4. The petitioner agrees to meet with Village Staff as soon as possible to present final security, parking, emergency plan and any other pertinent logistical information for the safe and orderly operation of the event.  
**No less than one (1) week prior to the event:**
5. The petitioner shall provide the Village with a valid Certificate of Insurance naming the Village as an additional insured.
6. The petitioner agrees to enter into an agreement to indemnify and hold the Village harmless from and against any and all claims arising from the event.

SECTION II: All other provisions of the Liquor Control Ordinances of the Village of Huntley shall remain in full force and effect, including, but not limited to, the obligation of all individuals serving alcohol to be BASSET trained.

SECTION III: This Ordinance shall be in full force and effect from its date of passage.

	Aye	Nay	Absent	Abstain
Commissioner Goldman	_____	_____	_____	_____
Commissioner Hoeft	_____	_____	_____	_____
Commissioner Kanakaris	_____	_____	_____	_____
Commissioner Leopold	_____	_____	_____	_____
Commissioner Piwko	_____	_____	_____	_____
Commissioner Westberg	_____	_____	_____	_____

PASSED and APPROVED this 13<sup>th</sup> day of June, 2019.

APPROVED:

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

DRAFT