

**VILLAGE OF HUNTLEY  
HISTORIC PRESERVATION COMMISSION MEETING  
Tuesday, August 21, 2018  
MINUTES**

5 1. CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, August 21, 2018 at 4:00 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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2. ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Keith Mallegni, Gerri Rizzo, Burt Natkins, Vice Chair Lonni Oldham and Chairperson Donna Britton

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MEMBERS ABSENT: Commissioner Deb Waters

ALSO PRESENT: Planner James Williams

20 3. PUBLIC COMMENTS

Donald Formella, 10607 Mathew Street, addressed the Huntley Historic Preservation Commission requesting background information regarding the Village's Certified Local Government (CLG) application, initial costs and associated maintenance costs for historical signage.

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Staff and Historic Preservation Commissioners noted that CLG application is currently being compiled and that existing Staff will administer the program if the application is approved. Regarding the costs for historic signage, Staff noted these items were accommodated as a line-item under the historic preservation budget.

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Mr. Formella noted that the recently landmarked property at 11120 S. Church Street was for sale and asked if any future property owner would be made aware of the property's landmark status and Staff and Historic Commission members assured him that the property's landmark status would be disclosed to any future property owner.

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Mr. Formella also acknowledged Dean Foods long history in Huntley and that he is saddened by news the facility intends to close next month.

4. Approval of Minutes

A. Approval of the July 17, 2018 Historic Preservation Commission Meeting Minutes

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**A MOTION was made to approve the July 17, 2018 Historic Preservation Commission meeting minutes with the following correction:**

**Page 2, Line 27, replace "Huntley." with "Huntley?"**

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**MOVED: Commissioner Natkins**

**SECONDED: Commissioner Rizzo**

**AYES: Commissioners Mallegni, Natkins and Rizzo, Vice Chair Oldham and Chairperson Britton**

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**NAYS: None**

**ABSTAIN: None**

**MOTION CARRIED 5:0:0**

5. Old Business

A. Certified Local Government (CLG) Re-Application Process

Revisions to the “Historic Preservation Achievements and Activities” were discussed including specifying a couple items as “Annually”, adding “Village conducted” to the item “2006 - Local survey historic residential properties” and noting that six (6) sites were the subject of pre-demolition documentation and historic data collection.

B. Historical Signage – Historic District and Downtown Square

Planner Williams noted that while the existing “Historic District” sign has yet to be installed upon the ornamental pole along Woodstock Street, he has learned that the sign will remain in its current location.

In regard to an appropriate type of sign for identifying the Town Square artifacts, Vice Chair Oldham stated that she would retransmit her descriptions of these items to Staff.

C. Landmarking Town Square

Planner Williams stated that the Town Square landmark designation application packet is generally complete with the exception of the list of artifact items within the Town Square and brief description of these items.

D. 11120 South Church Street – Landmark Plaque

Discussion ensued regarding the Conley’s consideration of an Open House for the subject property and celebrated the landmark designation for the residence.

E. Certificate of Appreciation – Window Clings

Staff agreed to send the list of past recipients of the Certificates of Appreciation in order for the Historic Preservation Commission members to distribute a window cling to each of these property owners and/or business owners.

6. New Business

A. Historic Preservation Ordinance – Potential Revisions

Commissioner Natkins stated that he had begun his initial read-through of the Historic Preservation Ordinance, found potential revisions which would serve to streamline and clarify the document. Commissioner Natkins stated he would continue his “red-lining” of the document and would send the revised document to the other Commissioners when finished.

*Future Education Opportunities*

Chairperson Britton suggested considering opportunities for future events such historic area strolls and/or cemetery walks or inviting restoration experts to provide workshops offering tips on repair of windows and foundations.

Commissioner Natkins suggested outreach to high school students and Vice Chair Oldham suggested revisiting the information provided to new residents to the community.

7. Adjournment

At 5:12 p.m., A MOTION was made by Vice Chair Oldham to adjourn the meeting and was seconded by Commissioner Mallegni. Motion carried unanimously.

Respectfully submitted,

*James Williams*

Planner

Village of Huntley