

**VILLAGE OF HUNTLEY  
HISTORIC PRESERVATION COMMISSION MEETING  
Tuesday, June 19, 2018  
MINUTES**

5 1. CALL TO ORDER

Vice Chair Lonni Oldham called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, June 19, 2018 at 4:00 pm in the Village Hall – Conference Room C107, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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2. ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Keith Mallegni, Gerri Rizzo, Deb Waters, Burt Natkins, and Vice Chair Lonni Oldham

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MEMBERS ABSENT: Chairperson Donna Britton

ALSO PRESENT: Director of Development Services Charles Nordman and Planner James Williams

20 3. PUBLIC COMMENTS

Bryce Dalton, an Eagle Scout candidate, and his mother Marisol stated they have attended the Historic Preservation Commission meeting this afternoon to assist Bryce with his pursuit of Eagle Scout certification.

25 The Historic Preservation Commissioners welcomed the Daltons and the Historic Commissioners and Staff introduced themselves.

4. Approval of Minutes

30 A. Approval of the May 22, 2018 Historic Preservation Commission Meeting Minutes

**A MOTION was made to approve the May 22, 2018 Historic Preservation Commission meeting minutes as written.**

35 **MOVED: Commissioner Rizzo**

**SECONDED: Commissioner Mallegni**

**AYES: Commissioners Mallegni, Natkins, Rizzo, Waters, and Vice Chair Oldham**

**NAYS: None**

**ABSTAIN: None**

40 **MOTION CARRIED 5:0:0**

5. Old Business

45 A. Look at Local History Month and Pride in Preservation - Re-Cap

B. Certificate of Appreciation – Saturday, May 26, 2018 – Farmers Market

Vice Chair Oldham reviewed the Look at Local History month, Pride in Preservation and Farmers Market events noting that all activities went very well and were well received by award recipients and members of the public.

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Vice Chair Oldham added that the local history trivia program went particularly well and conceded that the one element that did not work particularly well was the slide show prepared to be viewed on a laptop that could not be

easily seen because of the brightness of the sun that day.

### C. Certified Local Government (CLG) Re-Application Process

5 Vice Chair Oldham noted that previous discussions had addressed preparation of a chronological list of Historic Preservation Commission milestones and accomplishments to be included within the CLG application packet and she referenced the draft document she prepared and distributed to the other Commission members for their review.

10 Discussion ensued and included revisions and/or reorganization of the items within the draft chronology prior to the next meeting.

### D. Historical Signage – Historic District and Downtown Square

15 Vice Chair Oldham stated the research she had performed determining an inexpensive but sturdy manner for labeling the artifacts within the Town Square may have led to a landscape stake-type product.

Commissioner Rizzo recalled a metal fabrication business in the Village that she is familiar with that may be able to fabricate an appropriate product for labeling the Town Square items.

20 Director Nordman noted that the ornamental pole to mount the existing “Historic District” sign has been delivered and discussion ensued regarding the best placement of the sign along Woodstock Street.

### E. Landmarking Town Square

25 Staff distributed the cover letter prepared by Vice Chair Oldham and Commissioner Natkins to request the Village Board to consider landmark status for the Town Square property.

30 Director Nordman noted he has recently communicated with Pam Kampwerth with the Huntley Area Public Library and understands that she is currently in the process of updating the Downtown Walking Tour map to be included with the Village Board landmark request letter, Town Square landmark application and other appropriate items.

Vice Chair Oldham noted that the landmark application should include a list of the artifacts located within the Town Square along with a brief description of their significance.

### 35 F. Catty Building - Update

40 Director Nordman stated that while the Village has not received any responses to the Request for Proposal (RFP) for the subject site, the Village has enlisted an architectural firm to produce conceptual renderings of the building and site to inspire interest from any future potential developers.

Vice Chair Oldham asked what the expected next steps for the site will be and Director Nordman stated that any future decisions for the subject property rests with the Village Board.

### 45 *Window Clings*

Director Nordman stated that he is in the process of preparing the purchase order for the initial order of twenty-five (25) 8.5” x 5.5” clear “window clings” with the wording “Living with History” and Village logo.

### 50 6. New Business

Marisol Dalton noted that the labeling of the historical items within the Downtown Square may provide an opportunity for her son Bryce to participate in that project as part of his pursuit of Eagle Scout certification and requested to be contacted as the project evolves.

5 7. Adjournment

At 4:40 p.m., A MOTION was made by Commissioner Waters to adjourn the meeting and was seconded by Commissioner Rizzo. Motion carried unanimously.

10 Respectfully submitted,

*James Williams*

Planner

Village of Huntley