

**VILLAGE OF HUNTLEY  
HISTORIC PRESERVATION COMMISSION MEETING  
Tuesday, September 19, 2017  
MINUTES**

5 1. CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, September 19, 2017 at 6:00 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

10

2. ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioner Deb Waters, Vice Chair Lonni Oldham  
and Chairperson Donna Britton

15

MEMBERS ABSENT: Commissioners Geri Rizzo and Karen Langhenry

ALSO PRESENT: Director of Development Services Charles Nordman, Planner James Williams and  
Keith Mallegni

20

3. PUBLIC COMMENTS None.

4. Approval of Minutes

25

A. **A MOTION was made to approve the August 22, 2017 Historic Preservation Commission meeting minutes as written**

**MOVED: Commissioner Waters**

**SECONDED: Vice Chair Oldham**

30

**AYES: Commissioner Waters, Vice Chair Oldham and Chairperson Britton**

**NAYS: None**

**ABSTAIN: None**

**MOTION CARRIED 3:0:0**

35

5. Old Business

A. Event Highlighting Historic Schools/Formal School Sites – October 14, 2017

40

Chairperson Britton reviewed the plans for Saturday, October 14<sup>th</sup> Farmers Market including staffing the information booth on Coral Street in front of the American Legion, distribution of historic preservation information including the historic school site publication yet to be created.

45

Discussion ensued regarding compiling the historic school site information, focusing on school sites within the Village limits and the possibility of a presentation of the school sites information over the public address system at the October 14<sup>th</sup> Farmers Market.

B. Ordinance Review – Demolition Permitting

50

Chairperson Britton noted that previous discuss regarding this topic included possible revisions to the historic preservation ordinance and/or Village ordinances to discourage, prevent or delay demolition of historically-significant sites in the Village.

Director Nordman noted that currently the Village Board is notified of demolitions and generally reviews proposed demolition not by ordinance, but by procedure.

5 Chairperson Britton reviewed research she had performed of various municipalities that frequently cite the Secretary of the Interior's Standards for Rehabilitation for landmarked and historic-district designated properties.

Director Nordman noted that currently the Huntley Historic Preservation Ordinance also applies these standards to the landmarked/historic-district designated properties.

10 Commissioner Waters suggested that the Village's demolition process should include notification of the Historic Preservation Commission if any property owner applies for a demolition permit and ideally a six-month delay applied to allow time for consideration of alternatives (i.e. adaptive reuse, relocation of the structure, salvaging of building materials, etc.) to demolition.

15 Commissioner Waters asked if the demolition permit required the "built-date" of the structure in questions and Director Nordman noted that demolition permit application did not.

20 Vice Chair Oldham requested confirmation that a demolition permit could not be inadvertently approved for a landmarked or historic district-designated property.

Director Nordman assured the Historic Preservation Commission that members of the Development Services Department staff is aware of the requirements that all properties landmarked or historic district-designated by the Village of Huntley shall adhere to the Historic Preservation Ordinance Certificate of Appropriateness process for any applicable alterations to the historically-designated structure including demolition.

25 Discussion ensued regarding the issues of demolition including Director Nordman pointing out that the recent downtown enhancement projects will hopefully have the residual impact of increasing the significance of historic preservation throughout the residential area that surround downtown.

30 Director Nordman pointed out that the funds necessary for the comprehensive historic preservation survey of the residential properties surrounding downtown has been requested in the 2018 budget.

Discussion turned to properties within the downtown area that may be candidates for historical-designation.

35 *C. Murals*

Chairperson Britton distributed a photo of a mural in Woodstock, Illinois and suggested that Director Nordman review the Woodstock website to find information about the muralist.

40 Chairperson Britton inquired about the type of artwork being considered for the mural proposed on south elevation (adjacent to Coral Street) of the building at the northwest corner of Woodstock and Coral Streets and whether the artwork theme would be locally-historic or something else and Director Nordman noted that the mural theme is yet to be determined.

45 *D. A Very Merry Huntley – Tree Decorating*

Vice Chair Oldman noted that the theme for the Historic Alliance tree may be based on the historic school site information currently being collected and compiled.

50 6. New Business

A. Pride in Preservation Nominee Properties

Chairperson Britton reviewed the three (3) properties where the property owners did not respond to the nomination for Pride in Preservation award received earlier this year and requested that any additional nominee-properties be considered in the near future.

- 5 Commissioner Waters suggested nominating properties with more emphasis on properties that may be strong candidates for landmarking and/or historic-district designation.

B. Certificate of Appreciation Nominee Properties

- 10 Discussion ensued regarding potential nominee properties for the two (2) (i.e. historic rehabilitation and local history displays) Certificate of Appreciation program.

C. *Certified Local Government application*

- 15 Vice Chair Oldham suggested reapplying for Certified Local Government status with the hope that the Village's historic preservation activities since the last application was submitted may change the outcome this time.

7. Adjournment

- 20 At 7:46 p.m., A MOTION was made by Vice Chair Oldham to adjourn the meeting and was seconded by Commissioner Waters. Motion carried unanimously.

Respectfully submitted,

*James Williams*

- 25 Planner  
Village of Huntley