

**VILLAGE OF HUNTLEY
HISTORIC PRESERVATION COMMISSION MEETING
Tuesday, August 22, 2017
MINUTES**

5 1. CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, August 22, 2017 at 6:00 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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2. ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Geri Rizzo, Deb Waters, Vice Chair Lonni Oldham and Chairperson Donna Britton

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MEMBERS ABSENT: Commissioner Karen Langhenry

ALSO PRESENT: Planner James Williams and Huntley resident Keith Mallegni

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Keith Mallegni addressed the Historic Preservation Commission stating that he is a retired Huntley Fire Protection District fireman, thirty-five year resident of Huntley and originally from Marengo, Illinois. Mr. Mallegni noted that he is interested in the possibility of serving on the Historic Preservation Commission because he loves and wants to contribute to the local community.

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3. PUBLIC COMMENTS None.

4. Approval of Minutes

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A. **A MOTION was made to approve the July 18, 2017 Historic Preservation Commission meeting minutes with the following change:**

Page 2, Lines 17-18, replace “provided to the historical society and Director Nordman acknowledged that the historical society could certainly contact the property owners to accommodate this within the project process.” with “referred to the Huntley Historical Society and/or other interested parties.”

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Page 2, Line 31-52, add “desired”

Page 2, Line 42, add “as”

MOVED: Commissioner Rizzo

SECONDED: Vice Chair Oldham

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AYES: Commissioner Rizzo, Vice Chair Oldham and Chairperson Britton

NAYS: None

ABSTAIN: Commissioner Waters

MOTION CARRIED 3:0:1

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5. Old Business

A. Event Highlighting Historic Schools/Former School Sites - August, 2017

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Chairperson Britton reviewed the status of the proposed project noting that the plan is to develop a self-guided tour of schools sites inside and around the Village of Huntley and remarked that it would most likely be a driving tour given how wide the area is where historic schools have been identified.

Chairperson Britton distributed a list of school sites that Nancy Bachelor with the Huntley Area Public Library had compiled and reviewed a list of additional school sites that she had compiled.

5 Vice Chair Oldham noted that sites used temporarily for school classes and extracurricular activities, i.e. the areas above Strode's Furniture and Sal's Pizza, should also be commemorated.

10 Chairperson Britton stated that the goal of the project is to combine the school sites on maps with narrative descriptions and photos, if available, for distribution at the last Farmers Market scheduled for Saturday, October 14, 2017.

15 Commissioner Waters stated that the descriptions of schools should include location, the year/dated the school began operation and ceased operation, as well as notable faculty and students.

15 *B. Budget Request*

15 Chairperson Britton inquired about the status of the 2018 Village's budget process to determine if funds to accommodate a comprehensive historic survey will be included within the historic preservation account.

20 Planner Williams stated that Staff will follow-up in regard to this issue.

20 6. New Business

25 A. At-Risk Properties - Review Preservation Efforts

25 Vice Chair Oldham lamented the historically-significant properties lost over the last eighteen (18) months.

Chairperson Britton stated that the mind-set needs to change, but, is hopeful that the information collected from the various sites that is turned over to the Huntley Area Public Library can be archived.

30 Planner Williams mentioned that Jake Marino had an opportunity to visit the Isenhart property at 11705 First Street on Friday, August 18th to document the site.

35 Commissioner Waters distributed information that she had previously researched from various municipalities where she was trying to determine standard practices and time-frames for delaying demolition permits to find alternative to demolition and/or to provide time to document the property's features.

40 Vice Chair Oldham acknowledged that the only way a demolition permit can be legally delayed is through specific regulations and suggested the action plan should include acquiring specific regulations from various municipalities, particularly those places around Huntley's size.

40 *B. Murals*

45 Vice Chair Oldham provided an update of the status downtown mural projects noting that Director Nordman has requested that any contact for mural artists/companies be provided to him so that he can coordinate projects between the Village and property owners.

C. October 14, 2017 Farmers Market

50 Chairperson Britton reminded Planner Williams to restock the box used to store the historic preservation information that is distributed and displayed at community events.

D. Pride in Preservation (PiP) / Certificate of Appreciation programs

5 Chairperson Britton recounted that the Pride in Preservation awards were presented at the April Historic Preservation Commission meeting and included three (3) property owners: two on South Church Street and one at the south end of Grove Street. The most recently awarded Certificates of Appreciation awards were presented to two (2) downtown business owners: owner of the building at 11808 Main Street, home to Manny's Gelato and owner of the building at the northwest corner of Main and Woodstock Streets. Chairperson Britton noted that a ceremony was held at the last Farmers Market in May, 2017 to present the Certificates of Appreciation.

10 Chairperson Britton asked if there were any property owners sent nomination letters for the Pride in Preservation program last spring that did not respond.

Planner Williams stated that he would check and send their contact information to Chairperson Britton so that she could check to see if they were now interested in receiving the Pride in Preservation award.

15 Additionally, it was suggested that the Historic Preservation Commission members begin to think about other business worthy of receiving a Certificate of Appreciation award for their efforts rehabilitating their historic properties and/or their display of historical artifacts and photos reflecting Huntley's past.

E. Very Merry Huntley Tree Decorating Contest – December, 2017

20 Vice Chair Oldham stated that she will begin to consider an appropriate historically-educational and fun theme for this year's holiday tree decorations.

7. Adjournment

25 At 7:35 p.m., A MOTION was made by Vice Chair Oldham to adjourn the meeting and was seconded by Commissioner Rizzo. Motion carried unanimously.

Respectfully submitted,

James Williams

30 Planner
Village of Huntley