

**VILLAGE OF HUNTLEY
HISTORIC PRESERVATION COMMISSION MEETING
Tuesday, July 18, 2017
MINUTES**

5 1. CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, July 18, 2017 at 6:00 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

10

2. ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioner Geri Rizzo, Vice Chair Lonni Oldham
and Chairperson Donna Britton

15

MEMBERS ABSENT: Commissioners Karen Langhenry and Deb Waters

ALSO PRESENT: Director of Development Services Charles Nordman and Planner James Williams

20

3. PUBLIC COMMENTS None.

4. Approval of Minutes

25

A. **A MOTION was made to approve the April 18, 2017 Historic Preservation Commission meeting minutes with the following change:**

Page 1, Lines 27-28, replace “The house had been moved from the lot to the south of St. Mary Church on Woodstock Street” with “Ms. Grimes recalled that relatives of the previous property owner told her that the original location of her home had been on a lot further to the west.”

30

Page 1, Lines 51-52, replace “Curt Coppin” with “Gert Koppen”

MOVED: Vice Chair Oldham

SECONDED: Commissioner Rizzo

AYES: Commissioner Rizzo, Vice Chair Oldham and Chairperson Britton

35

NAYS: None

ABSTAIN: None

MOTION CARRIED 3:0:0

40

5. Old Business

A. May 6, 2017 - Woodstock Street-Brick Portion –
100th year anniversary commemoration ceremony - *Re-cap*

45

Vice Chair Oldham stated that the event went very well, noted that Barb Read’s efforts were invaluable and that the use of the Century 21 office for Jake Marino’s display worked very well.

B. May 27, 2017 - Farmers Market & Craft Fair - Re-Cap

50

Vice Chair Oldham noted that similar to the May 6th celebration of the Woodstock Street bricks anniversary event, the May 27th Farmer’s Market event went very well with a significant turnout.

C. Event Highlighting Historic Schools/Formal School Sites - August, 2017

Chairperson Britton stated that discussion of this event at previous meetings included consideration of a bus tour because the sites are dispersed throughout the Village and unincorporated areas.

5 Chairperson Britton noted that discussions at the last meeting in April determined that a self-guided tour may work best and suggested that the map of sites and associated narratives could be prepared for distribution at the last Farmer's Market on Saturday, October 14, 2017.

6. New Business

10 A. At-Risk Properties - Review Preservation Efforts

Chairperson Britton suggested reviewing the Village's demolition process to determine if the demolition permit could be reviewed by persons outside of the Village's Development Services Department.

15 Director Nordman pointed out that the process encourages salvage of elements such as building materials.

Chairperson Britton asked if the process could include specific building materials and/or artifacts being referred to the Huntley Historical Society and/or other interested parties.

20 In regard to the demolition review process, Director Nordman suggested that the process could possibly be delayed (i.e. 90- or 180-day delay) but most likely could not be stopped.

B. Comprehensive Historic Preservation Survey

25 Chairperson Britton stated that she believes a comprehensive survey of the inventory of historically-significant properties would assist in educating people about the history of particular sites thereby helping to avoid the demolition process from beginning.

30 Director Nordman acknowledged that the education process takes time, cited the example of the residence at 11118 Church Street (the lot adjacent to the north of the Tom Conley's property 11120 Church which was recently designated as a Pride in Preservation property) which is currently being rehabilitated as reflecting the desired mindset that deems rehabilitated historic homes as viable and lucrative assets.

35 C. Promotion of Huntley Historic Preservation

Chairperson Britton suggested designating the area that has recently been referred to as "Old Huntley" in order to embrace the history of this area and recognize its sensitive building-stock.

40 Chairperson Britton stated that the demolition permit review process should consider the following:

- Increasing the time frame between permit application and execution
- Salvaged items being made available to groups such as the Huntley Historical Society
- Survey/documentation of particular site
- Insight into demolition process
- 45 • Mindset shift emphasizing preservation before demolition is considered
- Declaration by the Village of Huntley to preserve Huntley
- Comprehensive historic survey

50 Chairperson Britton noted that discussion outside the Historic Preservation Commission meetings had included consideration of a historic preservation newsletter featuring articles about time periods and lifestyles through Huntley's history.

Chairperson Britton suggested a monthly installment within the Village's e-news publication and Director Nordman noted that the article-installment would need to be drafted and submitted for review prior to its publication.

Historic Preservation Commission vacancies

5

Chairperson Britton and Vice Chair Oldham noted that they had each spoken to potential candidates but had yet to determine if those individuals were in a position to submit candidate applications for the vacancies on the Historic Preservation Commission.

10 7. Adjournment

At 7:11 p.m., A MOTION was made by Vice Chair Oldham to adjourn the meeting and was seconded by Commissioner Rizzo. Motion carried unanimously.

15 Respectfully submitted,

James Williams

Planner

Village of Huntley