

Village of Huntley
Development Services Department
(847) 515-5252 Fax (847) 515-5241

BUILDING PERMIT APPLICATION - LAWN IRRIGATION

CUSTOMER DATA

Name of Owner or Tenant: _____ Subdivision: _____
Property Address: _____ Township: _____
Daytime Phone # _____ E-Mail _____ Fax # _____

CONTRACTOR DATA

► Name: _____ Contact: _____
Address of Contractor: _____
Phone # _____ E-Mail _____ Fax # _____
Registration Number: _____
► Name: _____ Contact: _____
Address of Contractor: _____
Phone # _____ E-Mail _____ Fax# _____
Registration Number: _____

PROPOSED PROJECT DATA

CONSTRUCTION VALUE: \$ _____ TOTAL NUMBER OF HEADS: _____
Description of Work: Irrigation w/ROW Irrigation No Row With Meter

Please supply the following:

- Two (2) copies of the Plat of Survey, show the location of sprinkler heads, rain sensor, RPZ, etc.
- A copy of the quote or proposal from the contractor, plumbers must submit a Letter of Intent
- Homeowners Association approval letter (if applicable)
- VOH waiver if no encroachment into the right of way (ROW) and it must be notarized.
- County waiver if the sprinkler heads encroach into the right of way and it must be notarized.
- Provide a \$200.00 check from the homeowner for the Compliance Bond.

Owner/Representative _____ Printed Name _____ Date _____
Approved: _____ Date: _____
Permit Fee: _____ Water Meter: _____ Total Fee: _____ Method of Payment: _____
Received By: _____ **PERMIT NUMBER:** _____

LAWN IRRIGATION

I CERTIFY THAT I HAVE READ AND RECEIVED A COPY OF THESE REGULATIONS AND WILL COMPLY WITH THESE REQUIREMENTS AND ALL OTHER APPLICABLE BUILDING CODES. I ACKNOWLEDGE THAT COPIES OF APPROVED PLANS AND PLAN REVIEW COMMENTS WILL BE PROVIDED TO ALL CONTRACTORS OR OTHER RELEVANT PARTIES.

SIGNATURE

DATE

ALWAYS REFER TO THE COVENANTS, CODES AND RESTRICTIONS FOR YOUR SUBDIVISION BEFORE APPLYING FOR A BUILDING PERMIT.

INSPECTION REQUIREMENTS:

- A final inspection upon completion is required. Both a Plumbing Inspector and our Water Department will be scheduled for this inspection at the same time. A two hour window of time will be provided.
- **IMPORTANT** - Contractors must submit a copy of the RPZ test results to the Village of Huntley *and* to B.S.I. (Backflow Solutions, Inc., 12609 S. Laramie Avenue, Alsip IL 60803). The Customer Service phone number is 800-414-4990.

The final inspection must be scheduled a minimum of 24 hours in advance by 12:00 noon by calling 847-515-5252. **Please be prepared to provide the permit number when requesting all inspections.**

PERMIT REQUIREMENTS:

1. What you will need to submit to the Village of Huntley when applying for an irrigation building permit.
 - ✓ Permit Application, listing the irrigation contractor and plumber, etc. Please refer to the permit application for details.
 - ✓ Homeowners Association approval letter, if applicable.
 - ✓ Contract/Proposal with a description of the work.
 - ✓ A Village of Huntley waiver (single part form) is required for irrigation systems that will *not* encroach into the right of way.
 - ✓ A Village of Huntley waiver (single part form) *and* a County waiver (3 part form) are required if your system *will* encroach into the right of way. (McHenry County = \$40, Kane County = \$47) These forms need to be notarized; we can provide the Notary service.

- ✓ All plumbers need to submit a Letter of Intent on letterhead with a corporate seal. If the letterhead or seal are not available, then the signature needs to be notarized.
- ✓ A separate check for \$200.00 for the Compliance Bond needs to be from the homeowner.

(Please note that all irrigation permits will also be reviewed by our Public Works Department.)

2. All work is to meet or exceed the current Illinois State Plumbing Code.
3. How the permit fees are calculated:
 - Per head fee
 - Minimum plumbing fee
 - Compliance Bond of \$200.00, **the check needs to be from the homeowner.**
 - If a second meter is requested, there will be an additional fee of \$325.00.