



Position Announcement Seasonal Support Staff

10987 Main Street, Huntley, Illinois 60142 • 847-515-5200 • www.huntley.il.us

The Village of Huntley is seeking applicants to work as temporary seasonal workers in the Public Works Department.

General Duties: The position requires physical labor which may involve, but is not limited to, maintenance of Village facilities and grounds, streets, sidewalks, traffic signs, and right-of-ways; landscaping or grounds maintenance; and other manual labor work assigned. The majority of the work will be performed outdoors with occasional indoor work.

Qualifications (Education & Experience): Must be 18 years of age, possess a high school diploma or equivalent, and a valid Illinois driver's license. Applicants should have strong mechanical and troubleshooting skills; be able to follow verbal and written instructions; be able use various hand tools; stand and walk for extended periods of time; work outdoors; and be able to lift, carry, and handle objects that weigh up to 50 lbs.

Compensation: The hourly rate of pay for this position is \$11.50 per hour. Benefits are not included.

Hours: Temporary, seasonal position beginning in May or early June lasting approximately three months. Forty (40) hours per week, Monday – Friday between the hours of 7:00 a.m. – 3:30 p.m.

To Apply: Interested candidates are required to complete and submit a Village of Huntley employment application. Applications can be downloaded from the Village's website at www.huntley.il.us.

Completed applications can also be submitted to: Human Resources 10987 Main Street, Huntley, IL 60142; faxed to (847) 515-5232 or emailed to: humanresources@huntley.il.us. Position open until filled.

Post Offer Requirements: Completion of a pre-employment physical and drug screen, along with a background check is required.

The Village of Huntley is an Equal Opportunity Employer

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