



JOB ANNOUNCEMENT

Position: Chief Building Official
Department: Development Services
Salary Range: \$70,255 - \$99,103
Posting Date: January 9, 2017
Closing Date: January 30, 2017

Chief Building Official

The Village of Huntley, IL (Pop. 26,632) is seeking applicants for the position of Chief Building Official to be a key part of managing the Development Services Department. The Development Services Department is responsible for land use planning, economic development, building inspection, permitting, and property maintenance enforcement.

Located along the I-90 corridor, Huntley is home to the region's newest hospital and has experienced in excess of \$300 million in new construction activity since 2014. Construction activity is expected to remain or exceed this level in future years and includes new residential, commercial and industrial development. This position will play a key role in the redevelopment of downtown TIF properties. Residents enjoy a high quality of life, with access to outstanding schools and park facilities. The Village offers a cooperative internal and external working environment.

This is responsible technical, administrative, and management work involving the planning, organizing, supervising, directing, and participating in the activities of the Development Services Department. The individual will supervise the Building Inspector, Permit Coordinator and Plan Review Technician in addition to overseeing contractual building, heating, plumbing, and electrical inspectors. Reviews plans and specifications for all building construction or repairs to ensure compliance with all building codes and ordinances prior to issuing permits for such work to begin; assigns and performs inspection work; investigates and follows up on complaints regarding building related ordinances. Work includes considerable contact with the general public, contractors, and architects. Work is performed with considerable technical independence under the direction of the Director of Development Services. The position may serve as the Acting Director in the absence of the Director.

Ideal candidate will be a Licensed Architect and/or hold ICC certifications for Residential Building Inspector, Commercial Building Inspector, and Plans Examiner. Certified Building Official (CBO) certification preferred, or the ability to obtain within one year. Outstanding customer service skills, written and oral communication skills and knowledge of Microsoft Office are required. Candidate must have a valid Illinois driver's license.

Interested candidates are required to submit a resume and employment application which can be found on our website at www.huntley.il.us to:

Human Resources – Chief Building Official
Village of Huntley
10987 Main Street
Huntley, IL 60142