

## Village of Huntley Adopt-A-Highway Program



The Village of Huntley Adopt-A-Highway Program is a volunteer effort directed at trash collection along sections of Village roadways. Volunteer groups adopt a one to two mile section of roadway for a two-year period. Trash collections are conducted at least two times a year (April – in conjunction with Earth Day, and October). Only Village maintained roadways are available through this Program. McHenry and Kane Counties, and the State of Illinois also offer Adopt-A-Highway Programs for roadways under their jurisdiction (for example, Algonquin Road or Route 47).

For more information, contact Barb Read, Management Assistant, at 847-515-5262.

### **Program Rules and Regulations:**

- Members of the group involved in this activity must be at least 10 years old.
- Groups will be responsible for their section of highway for a two (2) year period with the right to renew the agreement. The Village of Huntley has the right to terminate an agreement and remove signs if the group is not cleaning their section pursuant to the agreement. Groups will be given thirty (30) days notice before their signs are removed.
- An Adopt-A-Highway sign identifying the groups name will be placed on each end of the adopted section of highway by the Village of Huntley in recognition of the groups efforts and the sign shall conform to the requirements of the Illinois Department of Transportation Adopt-A-Highway Act.
- Groups will assign a Group Coordinator, an adult who will be responsible for scheduling, safety, and equipment pick up and return.
- Group Coordinator shall conduct pre-pickup safety talks with all members or volunteers who will be participating in the litter collection.
- Groups must adequately supervise members under the age of 18 years. It is required that an adult supervisor be present for every 5 youths present. No one under the age of 10 is permitted on the highways.

- Groups must inform the Public Works Director whenever they intend to collect litter along their respective sections. This can be done by calling the Public Works Department and leaving a message.
- Each group will collect litter on both sides of their adopted section at least two times a year (April and October). Up to two additional pick-ups may be conducted at the organization's discretion. No planting or mowing shall take place.
- Groups will only collect litter on one (1) side of the adopted road section at a time. Collection activities shall be conducted in such a manner that participating volunteers and members shall be facing oncoming traffic at all times.
- A fold-down "CLEAN UP CREW WORKING" sign will be placed on each end of the adopted highway section to alert motorists to your presence. Signs will be provided by the Village of Huntley.
- Litter collection shall not be scheduled on busy holidays or during days and times when local events such as festivals, carnivals, municipal celebrations, fairs or shows are scheduled.
- Litter collection shall not be conducted during inclement weather conditions, night time hours or during peak rush hour traffic times.
- Group Coordinator shall be responsible for requiring all participating volunteers and members to wear all safety apparel, including but not limited to safety vests (provided by Village) while collecting litter within the right-of-way.
- Group members and volunteers are prohibited from carrying, consuming, and or being under the influence of drugs or alcohol while picking up litter.
- Groups must maintain a first aid kit and an adequate supply of drinking water while picking up litter.
- Group Coordinator shall arrange to pick-up trash bags, safety vest, and portable "CLEAN UP CREW WORKING" signs from Public Works three days in advance of scheduled cleanup.
- Groups shall place filled or partially filled trash bags three feet off edge of pavement on shoulder of road and Public Works crews will collect them on the next business day.

- Any large items, gross objects or hazardous materials found along the highway should be reported to Public Works department for pickup. Wallets, ID's, credit cards, keys or other personal items should be turned into the Huntley Police department. (PLEASE, if anything is found which would be dangerous such as a gun, CONTACT THE POLICE IMMEDIATELY BUT DO NOT TOUCH THE OBJECT!).
- All vehicles must be parked off the right-of-way, and no parking will be allowed along curves, on bridge decks, near or under overpasses, or in the median areas.
- Group members will stay off of highway pavement.
- All materials furnished by the Village of Huntley and unused trash bags shall be returned to the Village of Huntley Public Works Department at 11000 Bakley Drive the first work day after a clean-up during work hours (8:00 a.m. to 5:00 p.m.).
- Liability insurance shall not be required. The adopting group must accept responsibility for the actions of its members and volunteers.