

**Village of Huntley**  
Development Services Department  
(847) 669-0600 Fax (847) 515-5241

**SIGN PERMIT APPLICATION**  
For Exterior Signs, Temporary Signs and Temporary Tents

**CUSTOMER DATA**

Name of Business: \_\_\_\_\_  
Property Address: \_\_\_\_\_ Township: \_\_\_\_\_ Zoning: \_\_\_\_\_  
Daytime Phone # \_\_\_\_\_ E-Mail \_\_\_\_\_ Fax # \_\_\_\_\_

**CONTRACTOR DATA - Additional Contractors Attached**

Name: \_\_\_\_\_ Contact: \_\_\_\_\_  
Address of Contractor: \_\_\_\_\_  
Phone # \_\_\_\_\_ E-Mail \_\_\_\_\_ Fax # \_\_\_\_\_  
Business License Number: \_\_\_\_\_

**PROPOSED SIGNAGE DATA**

CONSTRUCTION VALUE: \$ \_\_\_\_\_ (Including Installation Costs)  
Type of Sign: Ground Wall Roof Post Marquee Canopy Temporary Other \_\_\_\_\_  
Sign Area: \_\_\_\_\_ Sq. Ft. Height: \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_ Single Face \_\_\_\_\_ Double Face \_\_\_\_\_  
No. of Existing Signs on Property: \_\_\_\_\_ Non-Illuminated \_\_\_\_\_ Illuminated \_\_\_\_\_

\*ATTACH PLAT OF SURVEY & ELEVATION OF SIGN WITH DIMENSIONS

**OWNER/FEE DATA**

\_\_\_\_\_  
Property Owner's Signature of Permission Printed Name Date  
Approved By: \_\_\_\_\_ Date Issued: \_\_\_\_\_  
Permit Fee: \_\_\_\_\_ Electric Fee: \_\_\_\_\_ Total Permit Fee: \_\_\_\_\_

**PERMIT NUMBER:** \_\_\_\_\_