

Village of Huntley
Development Services Department
(847) 669-0600 Fax (847) 515-5241

BUILDING PERMIT APPLICATION
For Accessory Structures, Remodeling and Room Additions

CUSTOMER DATA

Name of Owner or Tenant: _____	Subdivision: _____	
Property Address: _____	Township: _____	
Daytime Phone # _____	E-Mail _____	Fax # _____

CONTRACTOR DATA - Additional Contractors Attached

Name: _____	Contact: _____
Address of Contractor: _____	
Phone # _____	Registration Number: _____

CONTRACTOR DATA - Additional Contractors Attached

Name: _____	Contact: _____
Address of Contractor: _____	
Phone # _____	Registration Number: _____

PROPOSED PROJECT DATA

CONSTRUCTION VALUE: \$ _____ (Including Installation Costs)		
Description of Work: _____		
Please supply the following:		
<input type="checkbox"/> Two (2) copies of the Plat of Survey (illustrating all work to be performed)		
<input type="checkbox"/> Two (2) sets of <u>detailed</u> construction plans to include cut sheets/specifications (if applicable)		
<input type="checkbox"/> A copy of the quote or proposal from the contractor		
<input type="checkbox"/> Homeowners Association Approval Letter (if applicable)		
_____ Owner/Representative	_____ Printed Name	_____ Date
Approved: _____	Date: _____	
PERMIT NUMBER: _____	Date Received: _____	by: _____
Permit Fee: _____	Method of Payment: _____	Received By: _____