

**VILLAGE OF HUNTLEY
VILLAGE BOARD MEETING
December 8, 2011
MINUTES**

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, December 8, 2011 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, IL 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Pam Fender, Ron Hahn, Nick Hanson, Niko Kanakaris, Harry Leopold and John Piwko.

ABSENT: None

IN ATTENDANCE: Village Manager David Johnson, Senior Assistant to the Village Manager Lisa Armour, Management Assistant Barbara Read, Director of Finance and Human Resources Jennifer Chernak and Village Attorney Mike Coppedge.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

PUBLIC HEARING:

- a) Village of Huntley Fiscal Year 2012 Annual Operating and Capital Budget

Mayor Sass asked for a motion to open the Public Hearing.

A MOTION was made to open the Public Hearing for the 2012 Annual Operating and Capital Budget.

MOTION: Trustee Leopold

SECOND: Trustee Piwko

The Voice Vote noted all ayes and the motion carried.

Pursuant to state law, the required public notice for the budget public hearing was published in the *Northwest Herald*, informing the general public of the hearing. The draft budget document has been conveniently available for public inspection since Monday, November 28, 2011 and has also been posted on the Village's website.

Once the public hearing is closed, it is requested that the Village Board consider Ordinance (O)2011-12.51 adopting the Fiscal Year 2012 Annual Budget listed on the agenda under *Items for Discussion and Consideration*.

Village Manager David Johnson reviewed a Power Point Presentation and reported that the 2012 Budget has been reviewed at the following meetings: October 27, Village Board Budget Workshop – FY 2012 Capital Projects; November 10, Village Board Meeting – FY 2012 – FY 2016 Capital Improvement Plan;

November 17, Village Board Meeting – Policy Direction Regarding 2011 Tax Levy and Review of FY 2011 Accomplishments; and December 1, Village Board Meeting – FY 2012 Annual Operating Budget and Operational Goals; Review of 2011 – 2015 Strategic Plan and FY 2012 Budget Goals

Village Manager Johnson reported that in accordance with Illinois State Statute and direction received from the Village Board of Trustees, the 2012 Annual Operating and Capital Budget is presented for final consideration.

Budget Summary – By Fund (Major)

Fund: General Fund

Revenues:	\$8,554,768
Expenditures:	\$8,554,768

In accordance with Village policy, the General Fund is balanced and is \$2,790,578 less than the FY11 Budget. The budget includes the required 50% Fund Balance Policy Reserve. The significant decrease is due to no proposed transfers from the Unreserved General Fund Balance.

Fund: Water Operating (FY12 Estimated ending surplus is \$267,103 including \$288,655 in transfers)

Revenues:	\$2,207,400
Expenditures:	\$1,940,297

Pursuant to Village policy, three months of operating expenses are reserved for the Water Operating Fund.

Fund: Sewer Operating (FY12 Estimated ending surplus is \$148,274 including \$203,034 in transfers)

Revenues:	\$2,026,000
Expenditures:	\$1,877,726

Pursuant to Village policy, three months of operating expenses are reserved for the Water Operating Fund.

Fund: Capital Projects Fund

The Village’s Capital Projects Fund provides financial resources for non-operating one-time expenditures and major public improvement projects. In addition, money is set aside in this fund for long range capital improvements as identified in the Village’s Capital Improvement Program (CIP) originally adopted in May 2008 and updated annually as a part of this budget process.

Revenues:	\$ 14,550
Expenditures:	\$ 124,500
Projected Ending FY11 Fund Balance:	\$1,029,116

Major Expenditures

- Dean Street Widening \$120,000
- Asphalt Paver \$ 50,000
- 20’ 10 Ton Tag Trailer \$ 14,500

Fund: Tollway / Interchange Fund

The current project schedule is as follows:

- Project / Bid Advertisement Date February 7, 2012
- Bid Opening Date March 6, 2012
- Estimated ISTHA Bid Award Date March 29, 2012
- Construction Commencement Date May 14, 2012
- Estimated Construction Completion Date December 31, 2012

Revenues:	\$ 248,500
Expenditures:	\$1,955,000
Projected Ending FY11 Fund Balance:	\$2,129,756

Major Expenditure

- Re-constructed Full Interchange I-90 / Route 47 \$1,895,000

Fund: Street Improvement Fund

The Fund was established in FY06 to continue emphasizing the importance of major transportation related projects in the Village. The primary revenue source for the fund was the initial \$1 million transfer from the General Fund in FY06 and transportation impact fees collected as a part of development agreements. A \$2.5 million transfer from the General Fund Unreserved Balance was made in FY11 to primarily fund the Kreutzer Road Extension project.

Over the course of the last several years, major street improvement projects have included East Main Street Reconstruction Project, Haligus Road, Huntley-Dundee Road Resurfacing and the Southwind Subdivision Street Improvement Program. These programs have been completed utilizing dollars from this fund.

Revenues:	\$ 14,000
Expenditures:	\$ 430,000
Projected Ending FY11 Fund Balance:	\$2,823,550

Major Expenditures

- Kreutzer Road Extension (West) Project \$ 300,000
- Reed Road Extension (Concept Design) \$ 60,000
- Dean Street Widening Project \$ 50,000
- 50/50 Residential Parkway Tree Program \$ 20,000

Fund: Municipal Buildings Fund

Originally started as the Municipal Complex Fund to set aside funds for construction of the Municipal Complex, the fund was renamed the Municipal Buildings Fund in 2008. The primary purpose of the fund is to ensure that financial resources are available for the Village's future municipal building projects. The revenues collected from the Simplified Telecommunications Tax to pay the debt service on the Municipal Complex and Public Works building are recorded in this fund.

A \$200,000 transfer will be made to establish the Downtown Improvement Fund for FY12. Also a \$100,000 expenditure is proposed to begin the exploration of constructing a fiber optic network in the Village.

Revenues:	\$427,300
Expenditures:	\$757,127
Projected Ending FY11 Fund Balance:	\$577,566

Major Expenditures

- Debt Service Payment \$300,000
- Transfer to Establish Downtown Improvement Fund \$200,000
- Fiber Optic Initiative \$100,000
- Lighting at Bakley Street Facility Garage \$ 10,000

Fund: Water Capital Development Fund

The Water Capital Development Fund was established for engineering and construction costs for improvements to the Village’s water facilities and for major equipment purchases to support Village water operations. The vast majority of the Village’s water infrastructure projects over the past decade have been funded by developer commitments.

Revenues:	\$ 15,500
Expenditures:	\$ 178,200
Projected Ending FY11 Fund Balance:	\$2,632,249

Major Expenditures

- Geographical Information System (GIS) \$ 50,000
- Computerize Daily Water Well Rounds \$ 18,000

Fund: Sewer Capital Development Fund

The Sewer Capital Development Fund was established for engineering and construction costs for improvements to the Village’s sewer facilities and for major equipment purchases to support Village sewer operations.

Revenues:	\$ 8,500
Expenditures:	\$592,000
Projected Ending FY11 Fund Balance:	\$897,887

Major Expenditures

- East Plant Digester Dome Replacements \$200,000
- Sewer Lining Program \$100,000
- Annual Sewer Line Televising \$ 10,000

Fund: Motor Fuel Tax Fund

The Motor Fuel Tax Fund (MFT) is one of the three major capital funds (along with the Capital Projects Fund and Street Improvement Fund) the Village uses for improvement and maintenance of Village streets.

The financial resources in this fund are received from the State of Illinois MFT disbursements on a per capita basis and are derived from the tax for operating motor vehicles upon public highways and operating recreational watercraft upon the waters in the State.

All revenues received in this fund are allocated towards the Village’s Annual Street Improvement Program and 50/50 Sidewalk Program.

This year's project includes improvements to the streets north of Algonquin Road and west of Pinecrest.

Revenues:	\$727,409
Expenditures:	\$610,000
Projected Ending FY11 Fund Balance:	\$504,262

Major Expenditures

- Annual Street Improvement Program \$600,000
- 50/50 Sidewalk Program \$ 10,000

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold asked/commented on the following pages: Page 3 – that Trustee Hahn's name be added. Page iv – asked how the Village saved \$80,000 in backflow costs; Village Manager Johnson reported that the Village no longer uses BSI to administer the program and Village Staff do the inspections. Page xi #41 – asked what the 85 property maintenance violations included; Village Manager Johnson reported that they were predominately grass related. Page 47 – asked what areas were adopted as part of the Adopt-A-Highway Program; Village Manager Johnson reported that the list is included in the December 15th Village Board Packet. Page xv – noted that there were fewer foreclosures in Huntley in 2011. Page xxiii – suggested that the Village look into another disaster recovery drill test in the future; Village Manager Johnson stated that he will discuss this with the Police Department. Trustee Leopold stated that Staff did a very nice job on the 2012 Budget.

There were no other comments or questions from the Village Board.

Mayor Sass asked if there was anyone in the audience that would like to make a public comment; there were none.

A MOTION was made to close the Public Hearing.

MOTION: Trustee Piwko

SECOND: Trustee Fender

The Voice Vote noted all ayes and the motion carried.

PUBLIC COMMENTS: None

ITEMS FOR DISCUSSION AND CONSIDERATION:

- a) Approval of Ordinance (O)2011-12.51 – Village of Huntley Fiscal Year 2012 Annual Operating and Capital Budget

Mayor Sass reported that in accordance with Illinois State Statute and direction received from the Village Board of Trustees, the 2012 Annual Operating and Capital Budget is presented for final consideration. Upon final Village Board approval, staff will file the required budget documentation with all appropriate County offices in both McHenry and Kane Counties.

Staff Analysis

Through the budget preparation and review process, operational and capital projects goals have been identified for completion in 2012. Goals have been proposed which are in support of the mission, vision,

and values statement of the 2011-2015 Strategic Plan. The operating and capital budgets have been reviewed with the Village Board in the following meetings:

- October 27, Village Board Budget Workshop – FY 2012 Capital Projects
- November 10, Village Board Meeting – FY 2012 – FY 2016 Capital Improvement Plan
- November 17, Village Board Meeting – Policy Direction Regarding 2011 Tax Levy; Review of FY 2011 Accomplishments
- December 1, Village Board Meeting – FY 2012 Annual Operating Budget and Operational Goals; Review of 2011 – 2015 Strategic Plan and FY 2012 Budget Goals

The FY2012 Operating and Capital Budget totals \$20,180,925 in expenditures for all funds. Compared to the FY2011 Budget, the FY2012 Budget proposes \$7,703,002 or 27.6% less in total expenditures.

In accordance with Village Financial and Budget Policies, the proposed budget for the General Operating Fund is balanced with \$8,554,768 in revenues and expenditures. The General Operating Fund Budget is decreased \$2,790,578 or 24.6% from the FY11 General Operating Fund Budget. The decrease is significant due to the fact that there are no proposed transfers from the Unreserved General Fund Balance in FY12 as there were in FY11.

Legal Analysis

Pursuant to State law, the draft budget document was made available for public inspection on the Village's web site and at the front counter of the Municipal Complex beginning Monday, November 28, 2011. In addition, the required public notice was published in the Northwest Herald on November 28, 2011, informing the general public of the budget public hearing scheduled for Thursday, December 8, 2011, at 7:00 p.m. at the regularly scheduled Village Board meeting.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve Ordinance (O)2011-12.51 – Village of Huntley Fiscal Year 2012 Annual Operating and Capital Budget and to direct the Village Treasurer to file the document accordingly.

MOTION: Trustee Leopold
SECOND: Trustee Piwko
AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold, Piwko
NAYS: None
ABSENT: None
The motion carried: 6-0-0

- b) Approval of Ordinance (O)2011-12.52– Village of Huntley 2011 Annual Property Tax Levy

Director of Finance and Human Resources Jennifer Chernak reported that as presented during the November 17, 2011 Village Board Meeting, the Village's 2011 Tax Levy request is for \$3,800,000. Once approved by the Village Board, staff will file the property tax levy ordinance with all appropriate offices at both McHenry and Kane Counties.

Staff Analysis

The Village is required to comply with Public Act 89-102, known as the “Truth in Taxation Act.” This Act places requirements on the Village in the adoption of the 2011 property tax levy if the proposed 2011 gross property tax levy is 105% greater than the 2010 net property tax extension.

As directed by the Village Board, the property tax levy has been set at \$3,800,000 which is the same dollar amount as last year thus freezing the tax levy amount and, therefore, not requiring a newspaper publication and public hearing prior to adoption.

Financial Impact

Funding for the 2012 Village of Huntley Annual Budget.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve Ordinance (O)2011-12.52 – Authorizing the levy and collection of taxes for the Village of Huntley 2011 Annual Property Tax Levy in the amount of \$3,800,000 and to direct the Village Treasurer to record the document accordingly.

MOTION: Trustee Fender

SECOND: Trustee Hanson

AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold, Piwko

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- c) Approval of Ordinances allowing for the amendment and abatement of the Village of Huntley Special Service Areas.
 - i: Approval of Ordinance (O)2011-12.53 – Amending the Special Tax Roll for Special Service Area Number 5 (Southwind Subdivision) *in the amount of \$21,000.00*
 - ii: Approval of Ordinance (O)2011-12.54 – Amending the Special Tax Roll and Abating Special Service Area Taxes for Special Service Area Number 6 (Southwind Subdivision) in the amount of \$440,533.94 of which \$85,534.90 is hereby abated, *resulting in a Special Tax Requirement of \$354,999.04*
 - iii: Approval of Ordinance (O)2011-12.55 – Amending the Special Tax Roll and Abating Special Service Area Taxes for Special Service Area Number 7 (Southwind Subdivision) in the amount of \$398,377.58 of which \$108,375.98 is hereby abated, *resulting in a Special Tax Requirement of \$290,001.60*
 - iv: Approval of Ordinance (O)2011-12.56 – Amending the Special Tax Roll and Abating Special Service Area Taxes for Special Service Area Number 8 (Southwind Subdivision) in the amount of \$476,553.24 of which \$111,552.36 is hereby abated, *resulting in a Special Tax Requirement of \$365,000.88*
 - v: Approval of Ordinance (O)2011-12.57 – Amending the Special Tax Roll and Abating Special Service Area Taxes for Special Service Area Number 9 (Wing

Pointe Subdivision) in the amount of \$1,186,536.15 of which \$271,536.08 is hereby abated *resulting in a Special Tax Requirement of \$915,000.07*

- vi: Approval of Ordinance (O)2011-12.58 – Amending the Special Tax Roll and Abating Special Service Area Taxes for Special Service Area Number 10 (Heritage of Huntley Subdivision) in the amount of \$655,173.70 of which \$152,172.58 is hereby abated, *resulting in a Special Tax Requirement of \$503,001.12*
- vii: Approval of Ordinance (O)2011-12.59 – Abating the Special Service Area Taxes for Special Service Area Number 11 (Georgian Place Subdivision)
- viii: Approval of Ordinance (O)2011-12.60 – Abating the Special Service Area Taxes for Special Service Area Number 12 (Northbridge Subdivision)
- ix: Approval of Ordinance (O)2011-12.61 – Abating the Special Service Area Taxes for Special Service Area Number 13 (Covington Lakes Subdivision)
- x: Approval of Ordinance (O)2011-12.62 – Abating the Special Service Area Taxes for Special Service Area Number 14 (Lions Chase Subdivision)
- xi: Approval of Ordinance (O)2011-12.63 – Abating the Special Service Area Taxes for Special Service Area Number 15 (Cider Grove Subdivision)
- xii: Approval of Ordinance (O)2011-12.64 – Abating the Special Service Area Taxes for Special Service Area Number 16 (Talamore Subdivision)

Mayor Sass reported that the Village Board is being requested to amend the tax rolls and abate taxes for each Special Service Area (SSA) in the Village of Huntley. The need to amend the Special Tax Rolls and abatement of SSA taxes is the result of the actual Special Tax requirement in each service area for the 2011 levy year.

Staff Analysis

The Village is not requesting to actually levy taxes for Special Service Areas 6, 7, 8, 9, and 10, but is required to file Special Service Area Ordinances to ensure that adequate funds are available to pay for the annual bond and interest payment of each Special Service Area. The actual levy was requested at the time of bond issuance for each service area.

Financial Impact

Special Service Areas 5, 11, 12, 13, 14, 15 and 16 are for maintenance of open space and common area in the residential subdivisions. SSA #5 (Southwind) is the only active maintenance SSA levy at this time. The common area and open space in the other six service areas are the responsibility of the homeowner's associations in each of the respective neighborhoods, and the SSA's are considered "dormant". The Village would only enact the SSA's if the common area and open space was not being maintained properly.

Mayor Sass reported that once the Ordinances are approved, the Treasurer will file the documents accordingly in the McHenry County Clerk's office.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve Ordinance (O)2011-12.53 – Amending the Special Tax Roll for Special Service Area Number 5 (Southwind Subdivision) *in the amount of \$21,000.00.*

MOTION: Trustee Fender

SECOND: Trustee Leopold

AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold, Piwko

NAYS: None

ABSENT: None

The motion carried: 6-0-0

A MOTION was made to approve Ordinance (O)2011-12.54 – Amending the Special Tax Roll and Abating Special Service Area Taxes for Special Service Area Number 6 (Southwind Subdivision) in the amount of \$440,533.94 of which \$85,534.90 is hereby abated, *resulting in a Special Tax Requirement of \$354,999.04.*

MOTION: Trustee Hahn

SECOND: Trustee Leopold

AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold, Piwko

NAYS: None

ABSENT: None

The motion carried: 6-0-0

A MOTION was made to approve Ordinance (O)2011-12.55 – Amending the Special Tax Roll and Abating Special Service Area Taxes for Special Service Area Number 7 (Southwind Subdivision) in the amount of \$398,377.58 of which \$108,375.98 is hereby abated, *resulting in a Special Tax Requirement of \$290,001.60.*

MOTION: Trustee Kanakaris

SECOND: Trustee Piwko

AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold, Piwko

NAYS: None

ABSENT: None

The motion carried: 6-0-0

A MOTION was made to approve Ordinance (O)2011-12.56 – Amending the Special Tax Roll and Abating Special Service Area Taxes for Special Service Area Number 8 (Southwind Subdivision) in the amount of \$476,553.24 of which \$111,552.36 is hereby abated, *resulting in a Special Tax Requirement of \$365,000.88.*

MOTION: Trustee Leopold

SECOND: Trustee Piwko

AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold, Piwko

NAYS: None

ABSENT: None

The motion carried: 6-0-0

A MOTION was made to approve Ordinance (O)2011-12.57 – Amending the Special Tax Roll and Abating Special Service Area Taxes for Special Service Area Number 9 (Wing Pointe Subdivision) in the amount of \$1,186,536.15 of which \$271,536.08 is hereby abated *resulting in a Special Tax Requirement of \$915,000.07.*

MOTION: Trustee Piwko
SECOND: Trustee Hanson
AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold, Piwko
NAYS: None
ABSENT: None
The motion carried: 6-0-0

A MOTION was made to approve Ordinance (O)2011-12.58 – Amending the Special Tax Roll and Abating Special Service Area Taxes for Special Service Area Number 10 (Heritage of Huntley Subdivision) in the amount of \$655,173.70 of which \$152,172.58 is hereby abated, *resulting in a Special Tax Requirement of \$503,001.12.*

MOTION: Trustee Hanson
SECOND: Trustee Leopold
AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold, Piwko
NAYS: None
ABSENT: None
The motion carried: 6-0-0

A MOTION was made to approve Ordinance (O)2011-12.59 – Abating the Special Service Area Taxes for Special Service Area Number 11 (Georgian Place Subdivision).

MOTION: Trustee Fender
SECOND: Trustee Hahn
AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold, Piwko
NAYS: None
ABSENT: None
The motion carried: 6-0-0

A MOTION was made to approve Ordinance (O)2011-12.60 – Abating the Special Service Area Taxes for Special Service Area Number 12 (Northbridge Subdivision).

MOTION: Trustee Hahn
SECOND: Trustee Kanakaris
AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold, Piwko
NAYS: None
ABSENT: None
The motion carried: 6-0-0

A MOTION was made to approve Ordinance (O)2011-12.61 – Abating the Special Service Area Taxes for Special Service Area Number 13 (Covington Lakes Subdivision).

MOTION: Trustee Kanakaris
SECOND: Trustee Leopold
AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold, Piwko
NAYS: None
ABSENT: None
The motion carried: 6-0-0

A MOTION was made to approve Ordinance (O)2011-12.62 – Abating the Special Service Area Taxes for Special Service Area Number 14 (Lions Chase Subdivision).

MOTION: Trustee Leopold
SECOND: Trustee Piwko
AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold, Piwko
NAYS: None
ABSENT: None
The motion carried: 6-0-0

A MOTION was made to approve Ordinance (O)2011-12.63 – Abating the Special Service Area Taxes for Special Service Area Number 15 (Cider Grove Subdivision).

MOTION: Trustee Piwko
SECOND: Trustee Hanson
AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold, Piwko
NAYS: None
ABSENT: None
The motion carried: 6-0-0

A MOTION was made to approve Ordinance (O)2011-12.64 – Abating the Special Service Area Taxes for Special Service Area Number 16 (Talamore Subdivision).

MOTION: Trustee Hanson
SECOND: Trustee Leopold
AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold, Piwko
NAYS: None
ABSENT: None
The motion carried: 6-0-0

d) Approval of the November 17, 2011 Village Board Meeting Minutes

Mayor Sass asked if the Village Board had any questions or changes to the Minutes; there were none.

A MOTION was made to approve the November 17, 2011 Village Board Meeting Minutes.

MOTION: Trustee Piwko
SECOND: Trustee Hanson
AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold, Piwko
NAYS: None
ABSENT: None
The motion carried: 6-0-0

e) Approval of the December 8, 2011 Bill List in the Amount of \$211,943.15

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve the December 8, 2011 Bill List in the Amount of \$211,943.15.

MOTION: Trustee Leopold
SECOND: Trustee Kanakaris
AYES: Trustees Fender, Hahn, Hanson, Kanakaris, Leopold, Piwko
NAYS: None

ABSENT: None
The motion carried: 6-0-0

VILLAGE ATTORNEY'S REPORT: None

VILLAGE MANAGER'S REPORT: None

VILLAGE PRESIDENT'S REPORT:

Mayor Sass reported on the Centegra Hospital Hearing noting the tie vote of 4 to 4 with one board member absent.

Mayor Sass reported that Christmas on the Square was a success and thanked Staff and Trustee Piwko for their work on the event.

Mayor Sass reported that there will be a liquor commission hearing next week (12/15).

Mayor Sass reported that next week's Liquor Commission Hearing and Village Board meeting will be the last meetings for 2011 and the next Village Board meeting will be January 12th unless otherwise needed.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION: None

ACTION ON CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:26 p.m.

MOTION: Trustee Piwko

SECOND: Trustee Fender

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary