

**VILLAGE OF HUNTLEY
VILLAGE BOARD MEETING
September 24, 2009
MINUTES**

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, September 24, 2009 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Pam Fender, Jay Kadakia, Niko Kanakaris, Harry Leopold, Paul Mercer and John Piwko.

ABSENT: None

IN ATTENDANCE: Village Manager David Johnson, Senior Assistant to the Village Manager Lisa Armour, Management Assistant Barbara Read and Village Attorney Mike Coppedge.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

PRESENTATION:

- a) Proclamation in Support of the 2010 Census

Mayor Sass read the following into the record:

WHEREAS an accurate census count is vital to our community and residents' well-being by helping planners determine where to locate schools, day care centers, roads and public transportation, hospitals and other facilities, and achieving an accurate and complete count of the nation's growing and changing population; and

WHEREAS more than \$400 billion per year in federal and state funding is allocated to states and communities based, in part, on census data; and

WHEREAS census data help determine how many seats each state will have in the U.S. House of Representatives and often is used for the redistricting of state legislatures, county and city councils and voting districts; and

WHEREAS the 2010 Census creates jobs that stimulate economic growth and increase employment; and

WHEREAS the information collected by the census is confidential and protected by law;

NOW, THEREFORE, I Charles H. Sass, President of the Village of Huntley hereby proclaim that the Village of Huntley is committed to partnering with the U.S. Census Bureau to help ensure a full and accurate count in 2010.

As a 2010 Census partner, we will:

1. Support the goals and ideals for the 2010 Census and disseminate 2010 Census information to encourage those in our community to participate.
2. Encourage people in our community to place an emphasis on the 2010 Census and participate in events and initiatives that will raise overall awareness and ensure a full and accurate census.
3. Support census takers as they help our community complete an accurate count.
4. Create or seek opportunities to collaborate with other like-minded groups in our community to advocate on behalf of the 2010 Census.

Passed and approved this 24th day of September, 2009

APPROVAL OF AGENDA: There were no changes to the agenda.

PUBLIC COMMENTS:

State Representative Mike Tryon gave an update on the State of Illinois. He reported that:

- The State budget is in a \$9.6 billion deficit and he believes that we cannot tax ourselves out of this deficit
- Illinois is not a business friendly state
- They were able to pass a Capital Bill that performed well for McHenry County; \$177 million coming to McHenry County

Representative Tryon asked if the Village Board had any questions.

Trustee Fender thanked Representative Tryon for all he had done for Huntley.

Trustee Leopold noted that there has been a third termination of a senior executive with the Illinois Tollway and asked if that would affect the full interchange. Representative Tryon stated that the personnel change should have no bearing on the project.

Mayor Sass thanked Representative Tryon for coming before the Board with the update.

CONSENT AGENDA:

- a) Approval of the September 24, 2009 Bill List in the amount of \$6,298,007.67
- b) Approval of Ordinance (O)2009-09.38 – An Ordinance granting approval of a Special Use Permit for Indoor Recreation for Dance Force LLC, 10995 Ruth Road
- c) Authorization to Execute a Letter to PanCor Construction and Development, LLC regarding the Van Acker Farm Open Space
- d) Approval of Ordinance (O)2009-09.39 – Acknowledging the Home Rule Powers of the Village of Huntley and Readopting the Village Code of Ordinances

- e) Approval of Resolution (R)2009-09.58 – An Intergovernmental Agreement with Kane County, McHenry County and the Village of Huntley - Phase II Design Engineering Services Agreement for the Full Reconstructed Interchange at Interstate 90 and Route 47
- f) Approval of Resolution (R)2009-09.59 – An Engineering Services Agreement with GRāEF for Phase II Design Engineering for the Full Reconstructed Interchange at Interstate 90 and Route 47 in an amount not to exceed \$2,000,000.00
- g) Approval of Resolution (R)2009-09.61 - Engineering Services Agreement, Christopher B. Burke Engineering, Ltd. (CBBEL) for Preparation of Bidding Documents and Construction Observation for the Northbridge Subdivision Public Improvement Concrete Repairs
- h) Authorization to Purchase Street Salt through the State of Illinois Central Management Services Purchasing Program
- i) Authorization for the Village Manager to Execute a Letter of Intent to join the DuPage Mayors and Manager’s Conference Consortium to Create a Model Franchise Agreement for Natural Gas Utilities

Mayor Sass asked if anyone had any questions or comments regarding items on the Consent Agenda. There were none.

A MOTION was made to approve the Consent Agenda.

MOTION: Trustee Leopold
SECOND: Trustee Kadakia
Ayes: Trustees: Fender, Kadakia, Kanakaris, Leopold, Mercer and Piwko
Nays: None
Absent: None
The motion carried 6-0-0

DISCUSSION/APPROVAL OF ITEMS REMOVED FROM THE CONSENT AGENDA:

- j) Approval of the August 20, 2009 Committee of the Whole Meeting Minutes

Mayor Sass noted that Trustee Fender was absent from the August 20th meeting.

A MOTION was made to approve the August 20, 2009 Committee of the Whole Meeting Minutes

MOTION: Trustee Kadakia
SECOND: Trustee Piwko

Ayes: Trustees: Kadakia, Kanakaris, Leopold, Mercer and Piwko
Nays: None
Abstain: Trustee Fender
The motion carried 5-0-1

k) Approval of the August 27, 2009 Village Board Meeting Minutes

A MOTION was made to approve the August 27, 2009 Village Board Meeting Minutes

MOTION: Trustee Leopold
SECOND: Trustee Piwko
Ayes: Trustees: Fender, Kadakia, Kanakaris, Leopold, Mercer and Piwko
Nays: None
Absent: None
The motion carried 6-0-0

l) Approval of the September 3, 2009 Committee of the Whole Meeting Minutes

A MOTION was made to approve the September 3, 2009 Committee of the Whole Meeting Minutes

MOTION: Trustee Leopold
SECOND: Trustee Fender
Ayes: Trustees: Fender, Kadakia, Kanakaris, Leopold, Mercer and Piwko
Nays: None
Absent: None
The motion carried 6-0-0

m) Award of the Algonquin Road Streetscape/Landscaping Contract

Village Manager Johnson reported that since a formal recommendation was not available prior to the packet being submitted to the Village Board, this item was removed from the Consent Agenda.

Village Manager Johnson reviewed the bids received for this project and noted that Woodland Landscape Contractors did not meet the bid specifications with their submittal; therefore, disqualifying them from receiving the contract. Breezy Hill Nurseries was the lowest responsible bidder and renegotiated their bid amount from \$121,338 to \$118,000. David McCallum checked their references and was satisfied with the outcome.

Mayor Sass asked if the Village Board had any questions.

Trustee Leopold asked if David McCallum has seen their plant material to which Village Manager Johnson stated that David McCallum will actually go to Breezy Hill Nursery and pick the plant material to be installed.

There were no other questions.

A MOTION was made to award the Algonquin Road Streetscape/Landscape contract to the lowest responsible bidder, Breezy Hill Nurseries from Salem, Wisconsin, in the amount of \$118,000

MOTION: Trustee Fender
SECOND: Trustee Leopold
Ayes: Trustees: Fender, Kadakia, Kanakaris, Leopold, Mercer and Piwko
Nays: None
Absent: None
The motion carried 6-0-0

- n) Approval to Waive the Public Bidding Process and Resolution (R)2009-09.60 – Contract with Schroeder Asphalt Services, Inc. for Resurfacing the Section of Kreutzer Road from Smith Drive (West) to the Huntley Grove Commercial Development (Walmart) at a cost not to exceed \$89,989.00

Mayor Sass reported that this agenda item was removed from the Consent Agenda at the September 17, 2009 Committee of the Whole Meeting as it must be voted on separately as a super majority vote by the Village Board is required by law.

Mayor Sass asked if the Village Board had any questions. There were none.

A MOTION was made to Waive the Public Bidding Process and approve Resolution (R)2009-09.60 – Contract with Schroeder Asphalt Services, Inc. for Resurfacing the Section of Kreutzer Road from Smith Drive (West) to the Huntley Grove Commercial Development (Walmart) at a cost not to exceed \$89,989.00

MOTION: Trustee Leopold
SECOND: Trustee Kanakaris
Ayes: Trustees: Fender, Kadakia, Kanakaris, Leopold, Mercer and Piwko
Nays: None
Absent: None
The motion carried 6-0-0

ITEMS FOR DISCUSSION AND CONSIDERATION:

- o) Village of Huntley Capital Improvement Program

Village Manager Dave Johnson reviewed and PowerPoint presentation and reported that on May 15, 2008, the Village of Huntley adopted its first comprehensive Five Year Capital Improvement Program (CIP). The primary purpose for adopting the plan was to identify major capital projects, and just as importantly, the available revenue sources to complete the improvements.

In preparation for the FY2010 Budget Process an update of the CIP is being provided to the Village Board. The projects proposed for FY2010 are improvement projects, not maintenance projects. The on-going maintenance projects will be budgeted for separately.

The other significant part of the CIP review is to analyze available revenue sources. As stated in the FY2009 Budget Transmittal Letter, the Village has used “one-time” development related revenue sources for Capital projects and purchases and has not funded operational costs to the extent possible. This philosophy has resulted in millions of dollars spent on important high profile projects over the last five years; however, the lack of revenue for future capital projects is a significant concern.

The “one-time” revenue transfer history for the last four fiscal years and the estimated transfer for 2009 follow:

<u>Fiscal Year Ending</u>	<u>Revenue Transfer for Capital Projects</u>	<u>Increase / Decrease (from previous year)</u>
2005	\$4,981,692	-
2006	\$2,603,283	-47%
2007	\$2,479,576	-5%
2008	\$ 288,720	-88%
2009 (Estimate)	\$ 122,895	-57%

Potential revenue sources for the CIP and the estimates for 2010 are included. The revenue sources presented in this document are all of the major revenue sources available without either increasing or adding additional taxes (property, sales, utility and gas) or other fees. Any additional revenue sources can be explored and analyzed, as directed by the Village Board.

Additionally, the Village will remain aggressive in submitting grant applications, applying for road improvement dollars through the Council of Mayors and lobbying at the State level for Village projects.

The document is divided into the following sections:

1. Five Year Capital Improvement Program Summary of Project by Year
2. Potential Future Capital Project Revenue
3. Capital Fund Balances (2008 audited, 2009 estimated ending, 2010 estimated ending)
4. Full Description of Capital Improvement Program Project

The above noted documents were presented in the PowerPoint presentation and included in the Village Board Packet.

Mayor Sass thanked Village Manager Johnson for preparing the plan. Mayor Sass stated that the Village is moving forward due to the conservative spending by the Village Board and thanked them.

Mayor Sass asked if the Village Board had any questions or comments.

Trustee Leopold asked about the Bond for the water improvements at I-90. Village Manager Johnson reported that the entire bond was used as \$2.5 million was budgeted and \$2.6 million was spent. Trustee Leopold also asked how the Pulte funds for Brier Hill Board are secured.

Village Manager Johnson stated that the Village has received cash from Pulte. Trustee Leopold asked if the 50/50 Parkway Tree Replacement Program was a capital project. Village Manager Johnson said no as the focus of capital improvement projects are major projects and not maintenance or recurring projects. Trustee Leopold asked if the Village might see unexpected expenses with the Route 47 Widening Project. Village Manager Johnson stated that these will be reviewed during the budget workshop.

Trustee Kadakia stated that he went to the McHenry County Transportation Committee meeting and the Village needs to present a list of projects for 2011 and asked if our CIP project funds will be included. Village Manager Johnson stated that the Route 47 at Main Street intersection has its challenges but could be a possibility; the Kreutzer Road extension would make the State's investment in the Route 47 widening project more effective. Village Manager Johnson stated that staff will be before the Village Board in the future regarding the designation of other roads within the Village to be designated FAU routes such as Haligus Road, Ruth Road and Del Webb Blvd.

Trustee Fender asked how the priority will be set to complete the projects. Village Manager Johnson stated that projects such as Brier Hill will get priority as the funds received from Pulte were specifically designated for Brier Hill Road. Other projects will be prioritized by the Village Board.

Trustee Leopold noted that it was amazing all that was accomplished this year; however, with the fund balances shrinking the Village may have to look into alternative revenue sources. Trustee Leopold commended Village Manager Johnson for his presentation and for looking ahead. Village Manager Johnson thanked Bill Geegan and Rita McMahon for their hard work and assistance.

VILLAGE ATTORNEY'S REPORT: None

VILLAGE MANAGER'S REPORT:

Trustee Piwko asked if the same company as before is putting together the Community Streaming Video as noted in the Manager's Report. Village Manager Johnson replied yes.

Trustee Kadakia asked about the meeting with ComEd to finalize the location of repeater equipment in Sun City. Senior Assistant to the Village Manager Lisa Armour reported that staff met with ComEd to place smaller antenna units to help with reliability and the reduction of power outages.

Trustee Leopold asked staff to research what the Village can do now that it has home rule powers to clean up the blighted property in the Village.

VILLAGE PRESIDENT'S REPORT:

Mayor Sass asked Trustee Fender to give a report on the McCOG meeting. Trustee Fender stated that the format of the meeting was roundtable discussions on various topics. She participated in the discussion regarding foreclosures. She reported that the Village cannot put a

lien on a property in foreclosure but under Home Rule can add a start up fee on the water bill to the property for the next owner. Trustee Fender also participated in the discussion regarding Video Gaming and stated that it will take 12-18 months to actually start. These will be regulated by the business's liquor license and locations will be limited to five (5) machines with a \$500 loss limit per day. As a Home Rule municipality, the Village can charge a fee for each machine.

Trustee Kadakia also attended the McCOG meeting and participated in the discussion regarding evaluation of the Village Manager.

Mayor Sass reminded the Village Board that the groundbreaking ceremony for DeFiore Funeral Home is September 25th at 3:30 p.m. and that Fall Fest is being held on Friday and Saturday.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Trustee Piwko reported that the Citizen Emergency Response Team (CERT) had its first board meeting and the CERT classes will begin in October. The by-laws were prepared and sent to Springfield and the CERT board will meet quarterly.

EXECUTIVE SESSION: None

ACTION ON CLOSED SESSION ITEM: None

ADJOURNMENT:

A MOTION was made to adjourn the meeting at 8:19 p.m.

MOTION: Trustee Piwko

SECOND: Trustee Kadakia

The voice vote noted all ayes and the motion carried

Respectfully submitted,

Barbara Read
Recording Secretary