

**VILLAGE OF HUNTLEY
VILLAGE BOARD MEETING
August 13, 2009
MINUTES**

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, August 13, 2009 at 7:06 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Pam Fender, Jay Kadakia, Niko Kanakaris, Harry Leopold and John Piwko.

ABSENT: Trustee Mercer

IN ATTENDANCE: Village Manager David Johnson, Senior Assistant to the Village Manager Lisa Armour, Management Assistant Barbara Read and Village Attorney Mike Coppedge.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

APPROVAL OF THE AGENDA: There were no changes to the Agenda and it was approved.

PUBLIC COMMENTS: None

CONSENT AGENDA:

- a) Approval of the July 9, 2009 Village Board, July 16, 2009 Committee of the Whole and July 23, 2009 Village Board Meeting Minutes
- b) Approval of the August 13, 2009 Bill List in the Amount of \$501,878.99
- c) Quarterly Financial Reports – Transmittal of the Second Quarter Financial Reports for the Village of Huntley – Revenue and Expense Report
- d) Approval of Payout Request No. 2 in the amount of \$185,568.83 – Schroeder Asphalt Services, Inc. – 2009 Street Improvement Program
- e) Approval of an Extension of the 2009 Street Improvement Program to include Timer Drive and Douglas Avenue from Timer Drive West to Ruth Road
- f) Approval of Resolution (R)2009-08.50 – Temporary Use Permit Request – Construction Trailer – Harris Bank, 12920 Route 47

- g) Approval of Ordinance (O)2009-08.27 – An Ordinance Granting Exemptions from the Provisions of the Sign Regulations to Allow the Installation of a 4th Wall Sign and to exceed the permitted sign area by 150.02 square feet for the Centegra Ambulatory Care Mall, 10350 Haligus Road
- h) Approval of Ordinance (O)2009-08.29 – Acceptance of Public Improvements – Huntley Grove Commercial Subdivision and the Associated Kreutzer Road Improvements
- i) Approval of Ordinance (O)2009-08.30 – Acceptance of Public Improvements – Del Webb’s Sun City Neighborhoods 1A, 1B, 1D and 1E and Reduction in Bond Safeguard Insurance Company Bond No. 5032352 from its current value of \$3,289,589.03 to a new value of \$3,241,154.54
- j) Approval of Ordinance (O)2009-08.31 – An Ordinance Amending Title XIII, General Offenses, Chapter 130, Section 139.09, Noise, (II) (F) (12) of the Village of Huntley Code of Ordinances, *as amended*
- k) IDOT Letter of Intent Regarding Private Improvements Associated with Route 47 Improvements – Kreutzer Road to Reed Road

A MOTION was made to approve the Consent Agenda as presented

MOTION: Trustee Kadakia
SECOND: Trustee Kanakaris
AYES: Trustee Fender, Kadakia, Kanakaris, Leopold and Piwko
NAYS: None
ABSENT: Trustee Mercer
The motion carried: 5-0-1

DISCUSSION/APPROVAL OF ITEMS REMOVED FROM CONSENT AGENDA:

- a) Approval of Ordinance (O)2009.08.28 – An Ordinance Approving an Off-Premise Sign Permit for Plote Property Management, LLC to place a sign at the Northeast Corner of Route 47 and Kreutzer Road

Mayor Sass asked if there were any comments from the Village Board.

Trustee Fender asked if the Plote Property Management had submitted a better designed sign; Village Manager Johnson stated that a new design had not been submitted to the Village.

There were no other comments.

A MOTION was made to approve Ordinance (O)2009.08.28 – An Ordinance Approving an Off-Premise Sign Permit for Plote Property Management, LLC to place a sign at the Northeast Corner of Route 47 and Kreutzer Road

MOTION: Trustee Kanakaris

SECOND: Trustee Kadakia

AYES: Trustee Fender, Kadakia, Kanakaris and Leopold

NAYS: Trustee Piwko

ABSENT: Trustee Mercer

The motion carried: 4-1-1

ITEMS FOR DISCUSSION AND CONSIDERATION:

- a) Approval of Resolution (R)2009-08.51 – Granting the Issuance of a Temporary Sign Permit and the Waiving of Fees to the Huntley Fall Fest for the installation of temporary banners

Mayor Sass reported that the Village is in receipt of a request from the Huntley Fall Fest Committee for the display of:

- 1) Seven (7) 3' x 8' banners / signs posted throughout the Village, supplied by a beer vendor, to be displayed two weeks prior to the event:
 - a) Route 47 and Reed
 - b) Route 47 and Algonquin Road
 - c) Route 47 and Mill Street
 - d) Route 47 and Del Webb Boulevard
 - e) Huntley/Dundee Road and Haligus Road
 - f) Reed Road and Cambridge Drive (by Village of Huntley sign)
 - g) Algonquin Road and Haligus Road
- 2) One (1) large 4' x 10' double sided banner to be posted two weeks prior to the event at the following location:
 - a) Over Main Street near the railroad tracks (similar as the “Christmas in the Square” banner location)
- 3) Snipe signs to be posted on Saturday, September 19th and removed Sunday, September 27th as follows:
 - a) Route 47 and:
 - i. Kreutzer Road
 - ii. Algonquin Road
 - iii. Reed Road
 - iv. Talamore Boulevard
 - v. Del Webb Boulevard
 - b) Algonquin Road and:
 - i. Ruth Road
 - ii. Haligus Road
 - c) Reed Road at Haligus Road

- 4) Directional signage on the days of the event as follows:
 - a) West Main Street and Lois Lane
 - b) Deicke Park entrance
 - c) Route 47 and I-90
 - d) Route 47 and Park Street
 - e) Route 47 and Mill Street

The Village of Huntley Zoning Ordinance allows for the issuance of a temporary use permit for temporary signs as follows: 1) not to exceed 30 days, 2) maximum size of 50 square feet and no more than 15 feet above ground, 3) not to be displayed on a fence or tree, and 4) not located in the rights-of-way. Therefore, a variation from the Ordinance will need to be granted for the length of days of display, and also locating the signs in the Village's rights-of-way.

It is also requested that all fees be waived. The fees have been waived previously for the 2007 and 2008 Fall Fests.

Mayor Sass stated that members of the Fall Fest Committee were in attendance to answer questions.

Mayor Sass stated that he would prefer that snipe signs were not installed in the same areas as the banners. Fall Fest Chairman Gary Minor stated that the snipe signs will only be installed at the entrances to the subdivisions and not near the banners.

Mayor Sass asked if the Village Board had any questions. There were none.

A MOTION was made to approve Resolution (R)2009-08.51 – Granting the Issuance of a Temporary Sign Permit and the Waiving of Fees to the Huntley Fall Fest for the installation of temporary banners

MOTION: Trustee Kanakaris
SECOND: Trustee Leopold
AYES: Trustee Kadakia, Kanakaris, Leopold and Piwko
NAYS: None
ABSENT: Trustee Mercer
ABSTAIN: Trustee Fender
The motion carried: 4-0-1-1

- b) Approval of Resolution (R)2009-08.52 – A Resolution Authorizing the Village to Enter into an Agreement with Consolidated School District 158 for a School Resource Officer for the 2009 – 2010 School Year

Village Manager Johnson reported that the Village is in receipt of a High School Resource Officer Agreement which was approved by the Board of Education of Consolidated School District 158 on July 23, 2009.

The Agreement formalizes the assignment of a Huntley Police Officer to Huntley High School to act as a School Resource Officer (SRO) for the 2009-2010 school year. The SRO assigned will remain a full-time employee of the Village and its Police Department, which shall have primary authority and control over the SRO. The High School Principal, or designee, may exercise secondary authority over the SRO while the SRO is assigned to the School, is on school property or during extra-curricular and athletic events.

The School District will reimburse the Village at a rate of 50% of the SRO's salary and benefits. The Agreement shall commence on July 1, 2009 and end on June 30, 2010.

Village Manager Johnson stated that the Village had worked for the past four (4) years prior to the 2008-2009 school year without a School Resource Officer agreement in place.

Mayor Sass asked if the Village Board had any questions or comments.

Trustee Fender asked if the Village of Lake in the Hills provides a SRO at the middle school. Village Manager Johnson stated that there is not a SRO in the middle school but Lake in the Hills does provide a DARE program for the Reed Road Campus.

There were no other comments or questions.

A MOTION was made to approve Resolution (R)2009-08.52 – A Resolution Authorizing the Village to Enter into an Agreement with Consolidated School District 158 for a School Resource Officer for the 2009 – 2010 School Year

MOTION: Trustee Leopold
SECOND: Trustee Piwko
AYES: Trustee Fender, Kadakia, Kanakaris, Leopold and Piwko
NAYS: None
ABSENT: Trustee Mercer
The motion carried: 5-0-1

- c) Approval of Bid Award to Wm. Tonyan & Sons for Police Department – Second-Floor Buildout

Village Manager Johnson reported that twelve bids were received on July 15, 2009, for the buildout of the unfinished space on the second floor of the Police Department. The scope of work for the project does not include security and data cabling or furniture. Those items will be addressed separately. The total amount budgeted for the entire project in the FY 2009 budget is \$300,000. This amount also includes completion of the remaining unfinished areas of the second floor of the Administration wing. The bids ranged from \$131,900 to \$202,000.

In reviewing the bids, it was determined that the low bidder, Wm. Tonyan & Sons, bid \$131,900 plus an additional \$10,950 for the high security ceiling required in the interview rooms, for a total bid of \$142,850. There were three other bids lower than this amount (\$135,000; \$138,000; \$141,400); however, each of these bidders failed to meet the requirements of the bid documents by omitting either required insurance information or

references. Wm. Tonyan and Sons provided all the required items with their bid as specified in the bid documents. References for Wm. Tonyan & Sons have been checked, with positive feedback provided. Therefore, Wm. Tonyan & Sons remains the lowest responsible bidder at \$142,850.

After reviewing the bid submittals with the Village Attorney, it is recommended that the contract be awarded to Wm. Tonyan & Sons at a cost of \$142,850.

Mayor Sass asked if the Village Board had comments or questions.

Trustee Leopold asked where they are located and if this firm had done work for the Village before; Village Manager Johnson said they had not done work for the Village. Senior Assistant to the Village Manager Lisa Armour stated that Wm Tonyan is located in McHenry and had done the American Community Bank in Huntley.

Trustee Kadakia asked what was omitted from the lowest bidder that was required. Village Manager stated they omitted their insurance information or references.

There were no other comments or questions.

A MOTION was made to approve the Bid Award to Wm. Tonyan & Sons for Police Department – Second-Floor Buildout

MOTION: Trustee Fender
SECOND: Trustee Kanakaris
AYES: Trustee Fender, Kadakia, Kanakaris, Leopold and Piwko
NAYS: None
ABSENT: Trustee Mercer
The motion carried: 5-0-1

- d) Discussion – Appointment of Steering Committee for Downtown Revitalization Plan

Village Manager Johnson reported that Staff has initiated work with Houseal Lavigne on the downtown revitalization plan. The next step is to establish a steering committee to oversee the process and make recommendations to the Village Board. The Steering Committee should include a mix of representatives from the Village Board, other advisory bodies, and the downtown business community.

It is suggested that the Steering Committee be made up of the following representatives:

- Village Board – 2 Trustees
- Plan Commission – 2 Commissioners
- Zoning Board of Appeals – 1 Commissioner
- Historic Preservation Commission – 1 Commissioner
- Strode’s Furniture
- O’Connor Funeral Home

- Village Inn
- Parkside Pub
- Dean Foods
- First Loan Mortgage

Additional public meetings will be held with the community and downtown business owners throughout the planning process, providing all interested parties the opportunity to be involved with the plan.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Fender asked if there will be an opportunity for public input. Village Manager Johnson stated that the scope of work includes open community workshops.

There were no other comments or questions.

It was the consensus of the Village Board for Staff to proceed with the Downtown Revitalization Plan

VILLAGE ATTORNEY'S REPORT: None

VILLAGE MANAGER'S REPORT:

Trustee Leopold mentioned that the dead tree on Route 47 has not been removed. Village Manager Johnson stated that the tree is on Horizon property and that staff has requested its removal. Staff will follow up. Trustee Leopold also stated that a tree has been hit on the east side of the Centegra property. Senior Assistant to the Village Manager Lisa Armour reported that Centegra is in the process of resolving this issue as it was hit by a car.

VILLAGE PRESIDENT'S REPORT:

Mayor Sass reported that due to the McCOG golf outing there will not be a dinner meeting this month.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Trustee Piwko stated that in the upcoming budget process he would like to look into having the Committee of the Whole and Village Board meetings streamed on the web and cable. Mayor Sass stated that staff will look into its feasibility.

EXECUTIVE SESSION: None

ACTION ON CLOSED SESSION ITEM: None

ADJOURNMENT:

A MOTION was made to adjourn the meeting at 7:27 p.m.

MOTION: Trustee Kadakia

SECOND: Trustee Piwko

The voice vote noted all ayes and the motion carried

Respectfully submitted,

Barbara Read
Recording Secretary