

**VILLAGE OF HUNTLEY  
VILLAGE BOARD MEETING  
June 25, 2009  
MINUTES**

**CALL TO ORDER:**

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, June 25, 2009 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

**ATTENDANCE:**

**PRESENT:** Mayor Charles H. Sass, Trustees: Pam Fender, Jay Kadakia, Niko Kanakaris, Harry Leopold, Paul Mercer and John Piwko.

**ABSENT:** None

**IN ATTENDANCE:** Village Manager David Johnson, Senior Assistant to the Village Manager Lisa Armour, Management Assistant Barbara Read and Village Attorney Mike Coppedge.

**PLEDGE OF ALLEGIANCE:** Mayor Sass led the Pledge of Allegiance.

**MOMENT OF SILENCE:** Mayor Sass asked everyone to join him in a moment of silence in memory of Carl Tomaso who had passed away one year ago.

**APPROVAL OF THE AGENDA:** The agenda was approved, as presented.

**PUBLIC COMMENTS:** None

**PRESENTATIONS:**

- a) Proclamation of Appreciation – Planning Commissioner Dave Patterson

Mayor Sass thanked Planning Commissioner Dave Patterson for his service to the community and read the following proclamation of appreciation:

Proclamation of Appreciation For Years of Service  
Planning Commissioner Dave Patterson  
2000 – 2009

Whereas, Dave Patterson was appointed to the Planning Commission in January 2000;  
and

Whereas, during his term as Planning Commissioner he played an integral role in enhancing the character of Huntley and was instrumental in providing policy direction that has guided the community's growth and development;

Whereas, Dave Patterson has served the Village of Huntley admirably and is to be commended for his hard work, dedication and tireless effort during his tenure in public service; and

Whereas, Dave Patterson has demonstrated a passion and love for the Village of Huntley and its residents; and

Whereas, on behalf of the Board of Trustees and the residents of the Village of Huntley, we thank Dave Patterson for his nine years of service to our Community.

Now, therefore be it proclaimed that I, Mayor Charles H. Sass, and the Board of Trustees express our appreciation and gratitude to Dave Patterson for a job well done. Passed and Approved this 25<sup>th</sup> day of June 2009.

Mayor Sass then presented Mr. Patterson with a gift on behalf of the Village. Mr. Patterson thanked the Village Board.

b) Pride in Preservation Awards

Mayor Sass introduced Donna Britton, Chairperson of the Historic Preservation Commission, who reviewed a Power Point presentation and reported that in concert with the celebration of May – National Historic Month, the Huntley Historic Preservation Commission presented the following twelve (12) residential property owners with the inaugural Pride in Preservation award in recognition of property enhancement and maintenance consistent with the essential character of the Village of Huntley thereby making a valuable contribution to the preservation of the historical, cultural, and architectural heritage of the neighborhood and overall community. Pride in Preservation signs were produced and distributed to the following property owners for placement on their property:

- Jeff and Joy Clark – 10815 Woodstock Street
- David and Theresa Darby – 11111 Grove Street
- Kevin and Dawn Ellison – 12101 West Main Street
- Doug and Janet Funk – 10819 Woodstock Street
- Mike and Margaret Hackworthy – 11006 Woodstock Street
- Tom and Karen Langhenry – 11001 Church Street
- Helen Marlowe – 11002 Church Street
- Larry and Judy Melman – 11107 Grove Street
- Rob and Amy Tegel – 11603 Second Street
- Todd and Claire Rutkowski – 10813 Woodstock Street
- Scott and Helen Smith – 11610 Second Street
- Lee and Carol Waterman - 12107 West Main Street

The homeowners in attendance received a certificate from Mayor Sass for their achievement.

**CONSENT AGENDA:**

*(All items listed under the Consent Agenda have been discussed at the Committee of the Whole and may be approved by one motion with a voice vote.)*

- a) Approval of the May 21, 2009 Committee of the Whole Meeting Minutes, as amended, and the May 28, 2009 Village Board Meeting Minutes

- b) Approval of the June 25, 2009 Bill List in the amount of \$1,429,906.42
- c) Accept and Place on File the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended December 31, 2008
- d) Authorization of a One-Time Transfer of Revenue Reserves in the amount of \$288,720 to the Capital Projects Fund
- e) Approval of the Village of Huntley 2009/2010 Health Insurance Renewal
- f) Approval of Ordinance (O)2009-06.25 – Village of Huntley Prevailing Wage Ordinance
- g) Approval of Payout Request No. 3 (Final) in the amount of \$25,282.84 – Home Towne Electric, Inc. – Construction of the Haligus Road at Reed Road and Haligus Road at Huntley-Dundee Road Traffic Signals
- h) Approval of Payout Request No. 25 – Joseph J. Henderson & Son, Inc. West Wastewater Treatment Plant Improvements Phase 3 - \$207,653.63
- i) Approval of Resolution (R) 2009-06.43 – Temporary Use Permit Request – Grand Opening Events – Centegra Health System, 10450 Algonquin Road and 10350 Haligus Road
- j) Approval of Resolution (R)2009-06.44 – A Resolution Designating a McHenry County Council of Governments (McCOG) Alternate

**A MOTION was made to approve the Consent Agenda as presented.**

**MOTION: Trustee Fender**  
**SECOND: Trustee Piwko**  
**AYES: Trustee Fender, Kadakia, Kanakarlis, Leopold Mercer and Piwko**  
**NAYS: None**  
**ABSENT: None**  
**The motion carried: 6-0-0**

**DISCUSSION/APPROVAL OF ITEMS REMOVED FROM CONSENT AGENDA:**

- k) Accept and Place on File the Village of Huntley Transit Station Site Selection Guidelines as prepared by The Lakota Group and Civiltech Engineering

Village Manager Dave Johnson reported that this item was removed from the Consent Agenda in order to introduce representatives of the McHenry County Conservation District (MCCD) who were unable to be in attendance at the June 18, 2009 Committee of the Whole meeting where this item was discussed. Village Manager Johnson introduced Elizabeth Kessler, Executive Director of the McHenry County Conservation District and Dave Lague, Vice Chair of the McHenry County Conservation District. Both stated that they look forward to working with the Village but they must also protect the endangered species of plant life on the District's property. They offered their resources to the Village.

Mayor Sass asked if the Board had questions. There were none.

**A MOTION was made to Accept and Place on File the Village of Huntley Transit Station Site Selection Guidelines as prepared by The Lakota Group and Civiltech Engineering**

**MOTION: Trustee Kadakia**  
**SECOND: Trustee Mercer**  
**AYES: Trustee Fender, Kadakia, Kanakarlis, Leopold Mercer and Piwko**  
**NAYS: None**  
**ABSENT: None**  
**The motion carried: 6-0-0**

**ITEMS FOR DISCUSSION & CONSIDERATION:**

- 1) Approval of (R)2009-06.45 - Authorization for the Village Manager to Enter Into a Professional Services Agreement (PSA) between the Village of Huntley and Houseal Lavigne Associates for preparation of a Downtown Revitalization Plan at a cost not to exceed \$50,000

Village Manager Johnson reported that on February 26, 2009, the Village Board authorized staff to distribute a Request for Proposals (RFP) to seek the services of a consultant that will assist the Village in the preparation of a plan that will provide an economic analysis and general development strategy for the downtown. In response to the RFP, staff received 22 proposals from consulting firms. After extensive review of each proposal, staff interviewed five firms that best met the requirements of the RFP. Based on these interviews, staff selected two finalists for consideration by the Village Board: Houseal Lavigne Associates and Teska Associates.

The Village Board reviewed proposals and heard presentations from Houseal Lavigne and Teska on June 4 and June 11, 2009, respectively. Following presentations each firm responded to questions from the Board. After discussing the merits of each proposal, it was the consensus of the Village Board to move forward with entering into a Professional Services Agreement (PSA) with Houseal Lavigne Associates at a cost not to exceed \$50,000.

Village Manager Johnson stated that since their presentation, Staff has discussed with representatives from Houseal Lavigne how staff can assist them in order for the consultants to do additional work which would be in excess of their original scope of work as presented to the Committee of the Whole such as site specific development study of up to three (3) properties. Village Manager Johnson stated that Mr. Devin Lavigne was in attendance should the Village Board have questions.

Village Manager Johnson also reported that during the downtown revitalization study, the next phase of the Village's GIS process will be running concurrently. This will produce the underground utility information for the downtown area.

Mayor Sass asked if the Village Board had questions. There were none.

**A MOTION was made to approve Resolution (R) 2009-06.45 - Authorization for the Village Manager to Enter Into a Professional Services Agreement (PSA) between the Village of Huntley and Houseal Lavigne Associates for preparation of a Downtown Revitalization Plan at a cost not to exceed \$50,000**

**MOTION: Trustee Leopold**  
**SECOND: Trustee Fender**  
**AYES: Trustee Fender, Kadakia, Kanakaris, Leopold Mercer and Piwko**  
**NAYS: None**  
**ABSENT: None**  
**The motion carried: 6-0-0**

**VILLAGE ATTORNEY'S REPORT: None**

**VILLAGE MANAGER'S REPORT: None**

**VILLAGE PRESIDENT'S REPORT: Mayor Sass reported on the following:**

- McCOG meeting of June 24<sup>th</sup>
- The Village will be hosting the next McCOG meeting at Pinecrest on July 22<sup>nd</sup>
- The July 2<sup>nd</sup> Committee of the Whole Meeting is cancelled
- The Village offices will be closed on Friday, July 3<sup>rd</sup>
- The July 4<sup>th</sup> Farmers' Market will be an All American Family Fund Day and the market will have extended hours from 8 a.m. – 2 p.m.
- Fireworks will take place at the outlet mall on July 4<sup>th</sup> at dusk; rain date July 5<sup>th</sup>

**UNFINISHED BUSINESS: None**

**NEW BUSINESS: None**

**EXECUTIVE SESSION: None**

**ACTION ON CLOSED SESSION ITEM: None**

**ADJOURNMENT:**

**There was a MOTION made to adjourn the meeting at 7:31 p.m.**

**MOTION: Trustee Piwko**  
**SECOND: Trustee Kanakaris**  
**Motion carried unanimously**

Respectfully submitted,

Barbara Read  
Recording Secretary