

**VILLAGE OF HUNTLEY
POLICE COMMISSION MEETING
AUGUST 9, 2010
GENERAL MEETING MINUTES**

CALL TO ORDER:

On Monday, August 9, 2010 a meeting of the Village of Huntley Board of Police Commissioners was convened at 3:02 pm at the Municipal Complex, Conference Room C107, 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

ATTENDANCE:

PRESENT: Chairman Jim Waters
Secretary Tom Schaefer
Commissioner Don Arseneau
Police Chief John Perkins
Jennifer Chernak, Director of Finance and Human Resources
Jan Stevens, Human Resources Coordinator

A MOTION was made to approve the General Session Minutes of July 8, 2010.

MOVED:	Commissioner Arseneau
SECONDED:	Chairman Waters
AYES:	2
NAYES:	None
ABSTAIN:	1
MOTION CARRIED:	2:0

Approval of the Executive Session Minutes of June 7, 2010 will be tabled until the next meeting.

OLD BUSINESS:

There was discussion of the Police Recruitment process. Chairman Waters suggested a revision to the process that was discussed at previous meetings. The revision would be to have the Initial Eligibility List prioritized by written scores and the Final List prioritized by written scores and preference points.

Secretary Schaefer disputed this revision because it favors candidates who score high on the written exam. Secretary Schaefer suggested placing candidates in order of when the applications are received. Chairman Waters indicated that would not work.

Chairman Waters indicated that he thought the Commission was trying to limit the number of interviews and that is why they were going to revise the process. The discussion had been to only interview twenty candidates at a time and establish a Primary List. Additional groups of twenty would be interviewed as needed.

Don indicated this was the procedure they discussed two meeting ago and he likes the idea of interviewing the top twenty candidates.

Commissioner Arseneau stated that the proposed revision would have three parts - the written score, the oral score, and the average. Both Commissioner Arseneau and Chairman Waters thought Secretary Schaefer had agreed to the revisions.

Secretary Schaefer indicated that he prefers to interview all the candidates. Secretary Schaefer indicated that interviewing all the candidates will be manageable because the interviews can be stretched over time. He likes the group interview process. Commissioner Arseneau was provided clarification regarding the group process.

Since there was not a consensus, Commissioner Arseneau suggested voting on each segment of the recruitment process. Discussion continued.

Secretary Schaefer made a motion to follow the testing procedure as stated in the Rules and Regulations.

MOVED:	Secretary Schaefer
SECONDED:	Commissioner Arseneau
AYES:	All
NAYS:	None
MOTION CARRIED:	3:0

Chairman Waters explained to Commissioner Arseneau the procedure for current Police Officers applying for a position with Huntley and how they can advance on an eligibility list.

Ms. Chernak distributed the budget information that the Commissioners had requested.

Ms. Stevens notified the Commission that Executive Session recordings can be destroyed after review and a vote at their next meeting. Secretary Schaefer indicated that previous recordings should be burned to discs.

The Commissioners discussed the questions for the oral interview process. Ms. Stevens will forward questions from the last processes and any additional questions.

The association conference was discussed. No decisions made at this time.

ADJOURNMENT

At 4:09 pm, a MOTION was made to adjourn the Police Commission meeting.

MOVED:	Chairman Waters
SECONDED:	Commissioner Arseneau
AYES:	All
NAYS:	None
MOTION CARRIED:	3:0

Respectfully submitted,

Jan Stevens