

**VILLAGE OF HUNTLEY
HISTORIC PRESERVATION COMMISSION MEETING
Tuesday, July 21, 2015
MINUTES**

5 CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, July 21, 2015 at 6:07 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Geri Rizzo and Diana Carpenter, Vice Chair Lonni Oldham and Chairperson Donna Britton

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MEMBERS ABSENT: Commissioners Karen Langhenry, Jake Marino and Deb Waters

ALSO PRESENT: Planner James Williams

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PUBLIC COMMENT There were no public comments.

4. Approval of Minutes

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A. **A MOTION was made to revise the May 19, 2015 Historic Preservation Commission minutes and review and approve the minutes at the next Historic Preservation Commission meeting:**

MOVED: Vice Chair Oldham

SECONDED: Commissioner Rizzo

AYES: Commissioners Rizzo and Carpenter, Vice Chair Oldham and Chairperson Britton

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NAYS: None

ABSTAIN: None

MOTION CARRIED 4:0:0

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5. Old Business

A. 05/23/15 Farmers Market / Photo Contest – Re-cap

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Chairperson Britton began the overview of the May 23, 2105 Farmers Market event by acknowledging the great job Village Management Assistant Barb Read does in coordinating the Farmers Market event, whether it is held in the downtown area or on the Village Hall grounds, where it is being held this year.

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Chairperson Britton stated that the Framers Market booth staffed by the Historic Preservation Commission, Huntley Historical Society and representatives of the Huntley Area Public Library was in an ideal location and discussion with several market attendees was very informational and entertaining.

Commissioner Rizzo provided an overview of the Photo Contest winners which included the following:

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- Youth Division - First, second and third - Aliviah Sommer, Evan Reincke and David Sommer, *respectively*.
- Adult Division – First, second and third – Amy Rizzo and Todd Weber (both 2nd and 3rd), *resp.*

- People's Choice Award Winner - Aliviah Sommer

Commissioner Rizzo noted that over 100 votes were cast for the People Choice Award.

5 Commissioner Rizzo stated that she has taken care of sending thank you notes to the photo contest judges.

Chairperson Britton noted how enjoyable and constructive it was to interact with the farmers market attendees along with representatives of the Huntley Historical Society and Huntley Area Public Library.

10 Commissioner Rizzo suggested that the geocache event may possibly take the place of the art and/or photo contest next year.

*Meeting with Village President Charles Sass and Village Manager David Johnson
– Thursday, June 4, 2015*

15 Vice Chair Oldman noted that she and Commissioner Rizzo met with Mayor Sass and Village Manager Johnson and that the meeting was constructive and educational.

20 Vice Chair Oldman stated that the historic preservation topics discussed included the Pride in Preservation program and that she provided an informative presentation to Mayor Sass and Village Manger Johnson of the importance of this program.

25 Village Manager Johnson acknowledged the cancelation of the Pride in Preservation presentation at the Village Board – Committee of the Whole meeting this past May 7th and apologized for not accommodating the program that evening.

Both Mayor Sass and Village Manager Johnson suggested that Commissioner Rizzo make the Pride in Preservation presentation before the Village Board on July 9th.

30 Village Manager Johnson noted the investment the Village is making in the downtown area including implementation of the downtown revitalization program, downtown streetscape improvements and rehabilitation of the Hackett House.

B. 07/09/15 Village Board - Pride in Preservation Presentation – Re-cap

35 The Pride in Preservation award program presentation at the July 9th Village Board meeting including reading of proclamations for the three (3) recipient properties and Mayor Sass shook hands with Commissioner Carpenter who had received the PiP award in January of 2015.

40 Commissioner Carpenter offered suggestions on how the Village Board Pride in Preservation award program presentation could be improved including display of color photos of the award-winning properties on the monitor and providing the trustees with hard-copies of the photos of the award-winning properties.

45 Chairperson Britton suggested revisiting the Pride in Preservation program award and how the meetings with award winning property owners are handled between the Historic Preservation Commission and Village Board meetings.

C. Discussion - Historic Ordinances Revisions

50 Chairperson Britton noted that previous discussions regarding research and discussion of revisions to the Huntley Historic Preservation Ordinance included possibly forming a sub-committee tasked with working on this project. Chairperson Britton stated the sub-committee meetings would essentially be held to the same agenda notice and meeting minute requirements as the regular Historic Preservation Commission meetings.

Discussion ensued regarding when a sub-committee meeting may be held including before or after the regularly scheduled meetings or on another evening.

5 *Illinois Historic Preservation Commission Association (IHPCA) Membership*

Planner Williams stated Staff has submitted the membership and that he will notify the Historic Preservation Commission members when the IHPCA membership has been processed and approved.

10 6. New Business

 A. Follow-Up Letter to Second Street Property Owners

15 Chairperson Britton pointed out that the Second Street Data that Commissioner Marino compiled does not include the news articles and photographs collected by former Historic Preservation Commissioner Tom Conley.

Planner Williams stated that Staff would investigate the issue and look forward to combining the data compiled by Commissioner Marino with the news articles/photos that correspond with the respective Second Street property.

20 Vice Chair Oldham also agreed to work on correcting the Second Street historical data as well.

In regard to the Second Street data that had been accompanied by the cover letter May 29, 2015, Staff stated that they had not received any contact from the property owners.

25 The Historic Preservation Commission members in attendance also stated that they also had not been contacted by any of the Second Street property owners.

Planner Williams distributed a draft of the follow-up letter produced by Commissioner Waters to be sent to each of the property owners along Second Street.

30 The Historic Preservation Commissioners agreed that the letter should be dated and printed-out on letterhead and sent out as soon as possible.

 B. Pride in Preservation nominee properties

35 Discussion ensued regarding properties worthy of a Pride in Preservation award nomination including the following:

- 40 ▪ 11879 Main Street – the recently restored Hackett House
- 10905 Woodstock Street
- 11302 Grove Street

45 Chairperson Britton recalled a recent visit she had made to the city of Decorah, Iowa where historically-significant properties are commemorated with unique signage similar to the sign on the Route 47-side of the Hackett House property.

Chairperson Britton noted that the signs in Decorah, Iowa are even installed for historically-significant properties/sites that are missing or have been razed.

50 7. Adjournment

At 7:53 p.m., A MOTION was made by Commissioner Rizzo to adjourn the meeting and was seconded by Vice Chair Oldham. Motion carried unanimously.

Respectfully submitted,

5 *James Williams*

Planner

Village of Huntley