

**VILLAGE OF HUNTLEY
POLICE COMMISSION MEETING
DECEMBER 29, 2010
GENERAL MEETING MINUTES**

CALL TO ORDER:

On Wednesday, December 29, 2010 a meeting of the Village of Huntley Board of Police Commissioners was convened at 3:00 pm at the Municipal Complex, Conference Room C107, 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

ATTENDANCE:

PRESENT: Chairman Jim Waters
Secretary Tom Schaefer
Commissioner Don Arseneau
Police Chief John Perkins
Jan Stevens, Human Resources Coordinator
Kathy Butts, Recording Secretary

A MOTION was made to approve the General Session Minutes of December 6, 2010.

MOVED: Chairman Waters
SECONDED: Commissioner Arseneau
AYES: 3
NAYES: None
ABSTAIN: 0
MOTION CARRIED: 3:0:0

RECESS TO EXECUTIVE SESSION

A MOTION was made to adjourn to Executive Session at 3:05 pm.

MOVED: Chairman Jim Waters
SECONDED: Commissioner Don Arseneau
AYES: All
NAYS: None
ABSTAIN: None
MOTION CARRIED: 3:0:0

The open meeting reconvened at 4:10 pm.

A MOTION was made to approve the Executive Session Minutes of December 6, 2010 for content only and not for release.

**MOVED: Secretary Tom Schaefer
SECONDED: Commissioner Don Arseneau
AYES: All
NAYS: None
ABSTAIN: None
MOTION CARRIED: 3:0:0**

NEW BUSINESS

A MOTION was made to proceed with the oral interview process as stated in the following schedule:

January 14' 2011 (3 sessions of 6 applicants each) at 1:00 pm, 2:00 pm and 3:00 pm

January 15' 2011 (6 sessions of 6 applicants each) at 9:00 am, 10:00 am, 11:00 am, 1:00 pm, 2:00 pm and 3:00 pm

February 18th (3 sessions of 6 applicants each) at 1:00 pm, 2:00 pm and 3:00 pm

February 19th (6 sessions of 6 applicants each) at 9:00 am, 10:00 am, 11:00 am, 1:00 pm, 2:00 pm and 3:00 pm

February 25th (3 sessions of 6 applicants each) at 1:00 pm, 2:00 pm and 3:00 pm

February 26th (6 sessions of 6 applicants each) at 9:00 am, 10:00 am, 11:00 am, 1:00 pm, 2:00 pm and 3:00 pm

Interview times will be as stated; no substitutions will be considered.

**MOVED: Chairman Jim Waters
SECONDED: Secretary Tom Schaefer
AYES: All
NAYS: None
ABSTAIN: None
MOTION CARRIED: 3:0:0**

Jan Stevens indicated that a meeting to approve preference points will be scheduled after the oral interviews are complete.

There was discussion regarding the upcoming Sergeant promotional test. There was agreement by all that the test will be discussed at a later date.

Tom Schaefer brought up the subject of the questions that would be on the oral interviews and favors the questions that have been used in the past processes.

Chief Perkins was asked for his input on these questions. Chief Perkins said he would be happy to give the Police Commission some examples of questions he would like to see included in the oral interview process.

ADJOURNMENT

At 4:20 pm, a MOTION was made to adjourn the Police Commission meeting.

MOVED:	Chairman Waters
SECONDED:	Commissioner Arseneau
AYES:	All
NAYS:	None
ABSTAIN:	None
MOTION CARRIED:	3:0:0

Respectfully submitted,

Kathy Butts
Recording Secretary