

**VILLAGE OF HUNTLEY
POLICE COMMISSION MEETING
December 11 and 15, 2010
GENERAL MEETING MINUTES**

CALL TO ORDER:

On Saturday, December 11, 2010 a meeting of the Village of Huntley Board of Police Commissioners was convened at 7:30 am at the Municipal Complex, Village Board Room, 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

ATTENDANCE:

PRESENT: Chairman Jim Waters
Secretary Tom Schaefer
Commissioner Don Arseneau

At 7:40 am a MOTION was made to continue the December 11, 2010 Police Commission meeting until 4:00 pm on Wednesday, December 15, 2010.

MOVED: Secretary Schaefer
SECONDED: Chairman Waters
AYES: 3
NAYES: None
ABSTAIN: 0
MOTION CARRIED: 3:0:0

The December 11, 2010 meeting of the Village of Huntley Board of Police Commissioners was continued to December 15, 2010. The meeting was reconvened at 4:00 pm at the Municipal Complex, Conference Room C107, 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

A MOTION was made to follow the Stanard & Associates recommendations for scoring the written examinations for the current Police Officer recruitment process.

MOVED: Commissioner Arseneau
SECONDED: Chairman Waters
AYES: 3
NAYES: None
ABSTAIN: 0
MOTION CARRIED: 3:0:0

Jim Waters notified the Commissioners that he would research, through the association and other outlets, the feasibility of the interview process being broken down into sessions of half or one third of the candidates being interviewed at a time. Determine what options are available under our rules and regulations for making the interview process a step process. It is Jim's responsibility to report on the findings of his research and provide that information to the commissioners prior to the next scheduled meeting.

NEW BUSINESS

The scheduling of the next Police Commission meeting was discussed. The meeting should take place as soon as the test scores are available.

The Village should email the Police Commission as to how many candidates scored over 70% on the written test. If possible, Tom Schaefer would like to have a meeting either the 27th, 28th or 29th of December depending on everyone's schedule.

Jim Waters would like to do the interview process on a continual basis over a four week period until completion. Tom remarked that the interviews could take place on Saturdays.

Tom Schaefer would like to begin the oral interviews in January, 2011. The dates of January 14th, 15th and 17th were mentioned. Additional dates in February may be the 12th and 14th. A definitive schedule will be set once the Commission knows how many candidates they need to interview.

There was a further discussion of how the tests would be graded.

ADJOURNMENT

At 4:10 pm, a MOTION was made to adjourn the Police Commission meeting.

MOVED:	Chairman Waters
SECONDED:	Commissioner Arseneau
AYES:	All
NAYS:	None
MOTION CARRIED:	3:0:0

Written examinations concluded at 4:30 pm.

Respectfully submitted,

Kathy Butts