

**VILLAGE OF HUNTLEY
POLICE COMMISSION MEETING
SEPTEMBER 19, 2011
GENERAL MEETING MINUTES**

CALL TO ORDER:

On Monday, September 19th, 2011 a meeting of the Village of Huntley Board of Police Commissioners convened at 2:00 pm at the Municipal Complex, Conference Room A100, 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

ATTENDANCE:

PRESENT: Chairman Jim Waters
Secretary Tom Schaefer
Commissioner Don Arseneau
Kathy Butts, Recording Secretary

A MOTION was made to amend and approve both the February 28, 2011 General Session Minutes and the March 25, 2011 General Session Minutes.

MOVED: Chairman Waters
SECONDED: Commissioner Arseneau
AYES: 3
NAYES: None
ABSTAIN: 0
MOTION CARRIED: 3:0:0

The Executive Session minutes of February 28th and March 25th were approved for content only.

Chairman Waters reviewed the breakdown of the percentages that make up the total score for the Sergeant Promotion process. The breakdown is as follows: written test score is worth 45%; oral interview score is worth 30%; merit and efficiency points is worth 30% and seniority is worth 5%. Veteran Preference points may be added to the total score also.

Chairman Waters, Commissioner Arseneau and Secretary Schaefer reviewed the Sergeant Promotion interview questions. Five questions were selected for the upcoming interviews. All candidates will answer the same five questions.

RECESS TO EXECUTIVE SESSION

A MOTION was made to adjourn to Executive Session at 2:20 pm.

MOVED: Chairman Jim Waters
SECONDED: Commissioner Don Arseneau
AYES: All
NAYS: None
ABSTAIN: None
MOTION CARRIED: 3:0:0

The open meeting reconvened at 4:10 pm.

A MOTION was made to continue the open session at 2:00 pm on Tuesday, September 20, 2011 in Room C107.

MOVED: Chairman Waters
SECONDED: Secretary Schaefer
AYES: 3
NAYES: None
ABSTAIN: 0
MOTION CARRIED: 3:0:0

Respectfully submitted,

Kathy Butts
Recording Secretary