

**VILLAGE OF HUNTLEY
VILLAGE BOARD MEETING
December 17, 2015
MINUTES**

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, December 17, 2015 at 7:02 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Ronda Goldman, Tim Hoeft, Niko Kanakaris, Harry Leopold and JR Westberg.

ABSENT: Trustee John Piwko

IN ATTENDANCE: Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read and Village Attorney John Cowlin.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

PUBLIC COMMENTS: None

ITEMS FOR DISCUSSION AND CONSIDERATION:

- a) Consideration – Approval of the November 19, 2015 Village Board Meeting Minutes

Mayor Sass asked if the Village Board had any comments or changes to the Minutes; there were none.

A MOTION was made to approve the November 19, 2015 Village Board Meeting Minutes.

MOTION: Trustee Leopold

SECOND: Trustee Hoeft

AYES: Trustees Goldman, Hoeft, Kanakaris, Leopold and Westberg

NAYS: None

ABSENT: Trustee Piwko

The motion carried: 5-0-1

- b) Consideration – Approval of the December 17, 2015 Bill List in the Amount of \$287,341.61

Mayor Sass reported that \$129,337.39 (or 45%) of the expenditures are directly attributed to the Final Pay Request to Curran Contracting for the Weber/Freeman Road Improvements paid out of Escrow Funds(\$110,224.18), and Payout#4 to Berger Excavating Contractors for the downtown Utility Replacement Plan (\$19,113.21).

Mayor Sass asked if the Village Board had any comments or questions regarding the Bill List; there were none.

A MOTION was made to approve the December 17, 2015 Bill List in the Amount of \$287,341.61.

MOTION: Trustee Leopold
SECOND: Trustee Kanakaris
AYES: Trustees Goldman, Hoeft, Kanakaris, Leopold and Westberg
NAYS: None
ABSENT: Trustee Piwko
The motion carried: 5-0-1

- c) Consideration – Approval of a Resolution Requesting a Certificate from the Illinois Department of Commerce and Economic Opportunity Relating to Safe or Sanitary and Affordable Housing in the Village of Huntley for the Alden Huntley Horizon Senior Independent Living Project

Village Manager David Johnson reported that the Alden Huntley Horizon senior independent living project was awarded eight Housing Choice Vouchers, for future residents, by the McHenry County Housing Authority (MCHA) subject to establishing an agreement between the Housing Authority and the Village that would allow MCHA to operate in those areas of the Village that are within Kane County. This includes the site of the Huntley Horizon project at Regency Square.

Staff Analysis

In order for the Village and MCHA to enter into such an agreement, the Illinois Department of Commerce and Economic Opportunity must issue a certificate of finding that the area has a shortage of safe or sanitary dwellings that are affordable for persons of low-income. The Village of Huntley is required to request a certificate from the Illinois Department of Commerce and Economic Opportunity. The resolution under for approval utilizes the statutory language found in the Housing Authorities Act.

Legal Analysis

The Village Attorney has reviewed the agreement.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve a Resolution Requesting a Certificate from the Illinois Department of Commerce and Economic Opportunity Relating to Safe or Sanitary and Affordable Housing in the Village of Huntley for the Alden Huntley Horizon Senior Independent Living Project.

MOTION: Trustee Hoeft
SECOND: Trustee Goldman
AYES: Trustees Goldman, Hoeft, Kanakaris, Leopold and Westberg
NAYS: None
ABSENT: Trustee Piwko
The motion carried: 5-0-1

- d) Consideration – Approval of a Resolution Approving an Intergovernmental Agreement between the Village of Huntley and McHenry County Housing Authority Allowing the McHenry County Housing Authority to Operate within the Corporate Limits of the Village of Huntley, Including Those Areas within Kane County

Village Manager David Johnson reported that the Alden Huntley Horizon senior independent living project was awarded eight (8) Housing Choice Vouchers, for its future residents, by the McHenry
12.17.15 VB Minutes

County Housing Authority (MCHA). The Housing Choice Voucher Program provides rental assistance for low income tenants. The award was conditioned on establishing an agreement between the Housing Authority and the Village that would allow the MCHA to operate in those areas of the Village that are within Kane County including the site of the Alden's Huntley Horizon project at Regency Square.

Staff Analysis

The MCHA operates within the boundaries of McHenry County, including the McHenry County portion of the Village of Huntley. The Kane County portion of the Village is currently outside the area of operation of the MCHA and is not served by a housing authority. The proposed Intergovernmental Agreement is required in accordance with the Illinois Housing Authorities Act (310 ILCS 10/30) for the MCHA to operate within the area of Kane County falling within the corporate limits of the Village of Huntley.

Legal Analysis

The Village Attorney has reviewed the agreement.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve a Resolution Approving an Intergovernmental Agreement between the Village of Huntley and McHenry County Housing Authority.

MOTION: Trustee Hoeft

SECOND: Trustee Goldman

AYES: Trustees Goldman, Hoeft, Kanakaris, Leopold and Westberg

NAYS: None

ABSENT: Trustee Piwko

The motion carried: 5-0-1

- e) Consideration – An Ordinance approving the Annual License Renewal for Commercial Waste Haulers and Sun City Residential Only Waste Hauler in the Village of Huntley

Mayor Sass reported that in October, renewal packets were distributed to the current commercial waste haulers as well as the Sun City/Residential only waste hauler, Waste Management.

The following waste haulers have submitted the application and payment to provide commercial waste and recycle pickup in the Village of Huntley. Waste Management of Illinois has also submitted their application for Sun City residential pick up.

1. Advanced Disposal – Commercial
2. Republic Services (Allied Waste) – Commercial
3. Groot Industries, Inc. – Commercial
4. MDC Environmental Services – Commercial
5. Prairieland Disposal, Inc. – Commercial
6. Ray Schreiber Disposal Co. – Commercial
7. Waste Management of Illinois, Inc. – Commercial
8. Waste Management of Illinois, Inc. – Residential *Sun City Only*

Staff Analysis

All required documentation has been received and is in compliance. All is in order for Village Board

consideration at this time.

Financial Impact

As part of the approved FY16 Budget, this specific Refuse Licenses revenue source is included under the Licenses and Permits line item in the General Fund. The individual license fee for 2016, as regulated by the Village’s Waste Hauler Ordinance, is \$1,788.61.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve an Ordinance Approving the Village of Huntley Annual License Renewal for Commercial Waste Haulers and Sun City Residential only Waste Hauler.

- MOTION: Trustee Kanakaris**
- SECOND: Trustee Goldman**
- AYES: Trustees Goldman, Hoeft, Kanakaris, Leopold and Westberg**
- NAYS: None**
- ABSENT: Trustee Piwko**
- The motion carried: 5-0-1**

- f) Consideration – Approval of Payout Request No. 3 and Final in the amount of \$110,224.18 to Curran Contracting for Freeman Road Widening Project

Mayor Sass reported that on September 25, 2014 the Village Board of Trustees awarded a contract for the Freeman Road Widening project to Curran Contracting. The contract amount was \$984,999.00.

Curran Contracting started work on October 27, 2014. Due to unseasonably cold fall temperatures, the work was suspended through the winter. Curran Contracting remobilized on April 15, 2015 and finished the project on October 9, 2015 and has submitted the final pay request for the project. The final construction cost of \$904,491.68 is \$80,507.32 (8.17%) less than the award amount. This deduct is mainly due to less required roadway undercutting than originally planned. Village staff and the Village’s project engineer, Jacob & Hefner Associates, have reviewed the request and recommend approval of the payout.

Staff Analysis

<u>Pay Request</u>	<u>Total Completed Work</u>	<u>Retention</u>	<u>Previous Payments</u>	<u>Amount Requested</u>
#1	\$219,102.03	\$10,955.12	\$0.00	\$208,146.91
#2	\$836,071.09	\$41,803.59	\$208,146.91	\$586,120.59
#3 (Final)	\$904,491.68	\$0.00	\$794,267.50	\$110,224.18

Financial Impact

The Village entered into a joint agreement with IDOT for EDP funding in the amount of \$518,494.00. The EDP agreement with IDOT required the Village to bid the project and provide for construction observation. However, there is no financial impact to the Village. Project expenses over \$518,494.00 will be borne by Duke Realty, the developer of the Huntley DC Subdivision.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve Payout Request No. 3 and Final in the amount of \$110,224.18 to

Curran Contracting for the Freeman Road Widening project.

MOTION: Trustee Kanakaris
SECOND: Trustee Goldman
AYES: Trustees Goldman, Hoeft, Kanakaris, Leopold and Westberg
NAYS: None
ABSENT: Trustee Piwko
The motion carried: 5-0-1

- g) Consideration – Approval of Payout Request No. 4 and Final in the amount of \$19,113.21 to Berger Excavating Contractors for Downtown Utilities Improvements Project

Mayor Sass reported that on February 26, 2015 the Village Board of Trustees awarded a contract for the Downtown Utilities Improvements project to Berger Excavating Contractors. The contract amount was \$889,948.20.

Berger Excavating started working on March 17, 2015 and has submitted the fourth and final pay request for the Downtown Utilities Improvements project. The final construction cost of \$679,178.68 is \$210,769.52 (23.7%) less than the award amount. The contract cost savings is mainly attributed to removing pavement restoration from the scope of the project and moving that work to the Downtown Streetscape project. Village staff and the Village’s project engineer, CBBEL, has reviewed the request and recommends approval of the payout.

Staff Analysis

<u>Pay Request</u>	<u>Total Completed Work</u>	<u>Retention</u>	<u>Previous Payments</u>	<u>Amount Requested</u>
#1	\$58,732.74	\$5,873.27	\$0.00	\$52,859.47
#2	\$622,215.71	\$31,110.79	\$52,859.47	\$538,245.46
#3	\$673,536.19	\$13,470.72	\$591,104.93	\$68,960.54
#4 (Final)	\$679,178.68	\$0.00	\$660,065.47	\$19,113.21

Financial Impact

The FY 2015 budget includes \$4,000,000 for Streetscape Improvements project(s) in the Downtown TIF Fund 16-10-4-7712.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve Payout Request No. 4 and Final in the amount of \$19,113.21 to Berger Excavating for the Downtown Utilities Improvements project.

MOTION: Trustee Leopold
SECOND: Trustee Hoeft
AYES: Trustees Goldman, Hoeft, Kanakaris, Leopold and Westberg
NAYS: None
ABSENT: Trustee Piwko
The motion carried: 5-0-1

VILLAGE ATTORNEY'S REPORT: None

VILLAGE MANAGER'S REPORT:

Trustee Goldman complimented Staff and the McHenry County Housing Authority (MCHA) for the agreement which allows MCHA to operate in the Kane County side of the Village.

VILLAGE PRESIDENT'S REPORT:

Mayor Sass reported that this is the last meeting of 2015 and the January 7th meeting will be cancelled unless there is an urgent matter that needs to be addressed.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION: None

ACTION ON CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:11 p.m.

MOTION: Trustee Westberg

SECOND: Trustee Kanakaris

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary