

**VILLAGE OF HUNTLEY
HISTORIC PRESERVATION COMMISSION MEETING
Tuesday, December 16, 2014
MINUTES**

5 CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, December 16, 2014 at 6:00 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Geri Rizzo, Deb Waters, and Diana Carpenter,
Vice Chair Lonni Oldham, and Chairperson Donna Britton

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MEMBERS ABSENT: Commissioners Karen Langhenry and Jake Marino

ALSO PRESENT: Planner James Williams

20 PUBLIC COMMENT There were no public comments.

4. Approval of Minutes

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- A. A MOTION was made to approve the November 18, 2014 Historic Preservation Commission minutes with the following changes:**

Page 1, Line 55, add “Chairperson Britton noted that the Historic Preservation Commission needs a plan of action to implement use of the Second Street historic data aimed at designating landmarks and additions to the historic district along Second Street.”

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Page 2, beginning with Line 8, reword the paragraph to include: “Chairperson Britton thanked Historic Preservation Commissioners Waters and Marino for their work awarding the Pride in Preservation to the Krush family (11007 Myrtle) in September.” and add “Chairperson Britton also noted that several Historic Preservation Commission members are working on to compose an article to provide to Margo Griffin to publicize the Pride in Preservation program.”

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Page 2, Line 20, add “at the Village Board meeting.”

Page 2, Line 39, add “for the completion of documentation.”

Page 3, Line 6, replace “if a” with “for the”; delete “is”; replace “should begin to consider” with “might suggest additional”

Page 3, Line 27, delete “and/or redevelop”

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Page 3, Line 44 through 46, delete “there was any interest among”; replace “Commissioners to” with “Commission could” and replace “inspect” with “document”

MOVED: Commissioner Rizzo

SECONDED: Commissioner Waters

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AYES: Commissioners Rizzo and Waters, Vice Chair Oldham and Chairperson Britton

NAYS: None

ABSTAIN: Commissioner Carpenter

MOTION CARRIED 4:0:1

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Chairperson Britton noted that the Huntley Historical Alliance holiday tree in the lobby was decorated for the Very Merry Huntley event held on Friday, December 5th, and she wanted to extend thanks to the Huntley Area Public Library, the McHenry County Historical Society and special thanks to the Historic Preservation Commission’s Vice Chair Lonni Oldham for all of their hard work putting the decorations for this project together.

5. Old Business

A. Second Street Website Data Format / Executive Summary

5 Chairperson Britton noted that she had spoken with Commissioner Marino and he let her know that he is still working on reformatting of the Second Street historical data and it is his hope is that a completed draft of the reformatted information will be available after the first of the year.

10 Commissioner Waters reviewed the draft of a letter she has authored to be sent to the property owners along Second Street to encourage historic designations of their property. Discussion ensued regarding revisions to the correspondence and Commissioner Waters agreed to prepare a draft of the letter that includes the revision for the meeting next month.

15 Chairperson Britton offered to contact local realtors to assist with making the case that historic preservation of a property is a sound economic investment helping to increase the value of a property and Vice Chair Oldham stated that she would contact Tom Conley to enlist his assistance as well.

20 Chairperson Britton noted that after the Second Street property owners are sent the correspondence, to include mention of the availability of the historic data for each property, a landmark/historic district brochure and the Historic Preservation Commission's willingness to assist with historic designation(s), each property owner should also be contacted in-person and/or by phone to determine their interest in the historic preservation initiatives.

25 Commissioner Carpenter noted that the use of existing landmarks/historic district designated properties within the Village will serve as positive examples to be used when discussing potential historic designations with these property owners.

B. Pride in Preservation

30 Chairperson Britton stated she is pleased to announce that next month's nominated Pride in Preservation award recipient property owner, Diana Carpenter, for her residence at 12118 West Main Street, is graciously accepting the award and is prepared to discuss her property at the January 20, 2015 meeting.

35 Chairperson Britton noted that the letters for future Pride in Preservation nominated properties: 11002 Woodstock Street and 11002 Church Street will be mailed to those property owners after the first of the year to determine their willingness to accept the award.

C. Demolition Property – Inspection/Inventory

40 Chairperson Britton noted that Commissioner Marino is still interested in contacting the property owner of the residence located at the southeast corner of Main/Grove Streets slated for demolition to determine if the property owner would allow inspection/documentation of the interior of the residence.

45 Chairperson Britton also noted that at the very least photographs of the exterior of the residential structure could be taken from the sidewalk to provide some level of documentation of the property.

D. Potential Ordinance - Discussion

50 Chairperson Britton recalled the discussion begun at last month's Historic Preservation Commission meeting when the issue of strengthening the preservation elements within the Village's historic preservation ordinance were initially addressed.

Discussion ensued regarding possible approaches for addressing revisions to the Village preservation ordinance and

resulting in each Historic Commissioner being assigned a nearby municipality to contrast and compare their historic preservation ordinance to the Village of Huntley's to begin to determine preferred elements within each to contribute to future revisions of our ordinance.

- 5 Chairperson Britton will review Crystal Lake's historic preservation ordinance; Vice Chair Oldham will review Woodstock's; Commissioners Langhenry, Rizzo, Marino, Waters, and Carpenter will assess the historic ordinances for Schaumburg, Elgin, Algonquin, Marengo, and Sycamore, respectively, to determine if there are any elements within these ordinances that may be implemented in Huntley.

10 *Completion of the Inventory of Historic Artifacts in Village Hall Basement*

Vice-Chair Oldham noted that there remain historic artifacts stored in the Village Hall basement yet to be cataloged and that she and other members of the Historical Alliance look forward to completing the project of cataloging the items sometime in early 2015.

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6. New Business

A. Look at Local History – May 2015

- 20 Chairperson Britton noted that events and/or items as part of the Local History Month commemoration will include the presentation before the Village Board of at least three (3) of the Pride in Preservation award recipient properties recognized through the course of 2014 and early 2015. Additionally, the Second Street historical data may be incorporated into the month's festivities with a geocaching event also planned. Finally, it was also suggested that if the rehabilitation of the Hackett House is completed it could be incorporated into the month-long historical commemoration program as well.

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2015 Village of Huntley Budget

- 30 Chairperson Britton asked Planner Williams if the 2015 budget included funding to accommodate a historic survey of properties in and around downtown.

Planner Williams stated that he did not know whether the funding had been approved but would investigate whether it had or had not been included in the 2015 budget.

35 7. Adjournment

At 7:37 p.m., A MOTION was made by Vice Chair Oldham to adjourn the meeting and was seconded by Commissioner Rizzo. Motion carried unanimously.

40 Respectfully submitted,

James Williams

Planner

Village of Huntley