

**VILLAGE OF HUNTLEY  
VILLAGE BOARD MEETING  
November 20, 2014  
MINUTES**

**CALL TO ORDER:**

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, November 20, 2014 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

**ATTENDANCE:**

**PRESENT:** Mayor Charles Sass; Trustees: Ronda Goldman, Charles Huffman, Harry Leopold, John Piwko and JR Westberg.

**ABSENT:** Trustee Niko Kanakaris

**IN ATTENDANCE:** Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read and Village Attorney Mike Coppedge.

**PLEDGE OF ALLEGIANCE:** Mayor Sass led the Pledge of Allegiance.

**PUBLIC HEARING:**

- a) Cable Television Franchise Agreement by and between the Village of Huntley and Comcast of Northern Illinois, Inc.

**A MOTION was made to Open the Public Hearing at 7:01 p.m.**

**MOTION: Trustee Leopold**  
**SECOND: Trustee Westberg**

Mayor Sass asked if there was anyone in the audience or if any of the Trustees would like to make a public comment on the Cable Television Franchise Agreement; there were none.

**A MOTION was made to Close the Public Hearing at 7:02 p.m.**

**MOTION: Trustee Goldman**  
**SECOND: Trustee Piwko**

**PUBLIC COMMENTS:** None

**SPECIAL PRESENTATION:**

- a) Recognition of Eagle Scout Joe Keippel

Mayor Sass read the following certificate of recognition:

The Village of Huntley Board of Trustees congratulates and acknowledges Eagle Scout Joe Keippel.

In recognition of your outstanding excellence in achieving the rank of Eagle Scout, the highest honor in Boy Scouting. Your dedication, commitment and efforts are a tribute to you, your family and your community. Thank you Joe for your labor and leadership service of performing your Eagle Scout project for the Village of Huntley by improving the Huntley Arboretum Beautification project. You improved an area that is now inviting and educational for the residents of Huntley. Congratulations Joe and best of luck to you as your journey forward with your new eagle wings.

Mayor Sass invited Mr. Keippel to the dais to accept the certificate of recognition.

**ITEMS FOR DISCUSSION AND CONSIDERATION:**

- a) Consideration – Approval of the November 6, 2014 Village Board Meeting Minutes

Mayor Sass asked the Village Board if they had any comments or changes to the Minutes; there were none.

**A MOTION was made to approve the November 6, 2014 Village Board Meeting Minutes.**

**MOTION: Trustee Piwko**  
**SECOND: Trustee Goldman**  
**AYES: Trustees Goldman, Huffman, Leopold, Piwko and Westberg**  
**NAYS: None**  
**ABSENT: Trustee Kanakaris**  
**The motion carried: 5-0-1**

- b) Consideration – Approval of the November 20, 2014 Bill List in the Amount of \$765,315.02

Mayor Sass reported that \$395,345.70 (or 51.7%) of the total bill list is attributable to payment of SSA Property Taxes, Impact Fees, payment to Engineering Enterprises for the Master Utility Planning project, and payment to Ruckert & Mielke for the Utility Field Inventory project.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

**A MOTION was made to approve the November 20, 2014 Bill List in the Amount of \$765,315.02.**

**MOTION: Trustee Leopold**  
**SECOND: Trustee Westberg**  
**AYES: Trustees Goldman, Huffman, Leopold, Piwko and Westberg**  
**NAYS: None**  
**ABSENT: Trustee Kanakaris**  
**The motion carried: 5-0-1**

- c) Consideration – An Ordinance Authorizing the Village of Huntley to Enter into a Cable Television Franchise Agreement with Comcast of Northern Illinois, Inc.

Assistant Village Manager Lisa Armour reported that on November 12, 2009, the Village Board approved an ordinance to enter into a cable television franchise agreement with Comcast of Northern Illinois, Inc. The term of agreement was for five years.

Staff Analysis

The proposed agreement would grant Comcast the right to continue to operate in the Village rights of

way for ten (10) years. The agreement provides for the collection and payment to the Village of a 5% Franchise Fee.

A notice in the *Northwest Herald* was published on November 3, 2014 notifying the public that the Village Board will hold a public hearing on November 20, 2014 regarding the proposed franchise agreement.

Financial Analysis

The Village collects approximately \$350,000 annually in cable franchise fees.

Legal Analysis

The Village Attorney has reviewed the proposed agreement.

Assistant Village Manager Armour reported that Ms. Joan Sage, Manager, Government Affairs for Comcast, was in attendance to answer questions.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

**A MOTION was made to an Ordinance Authorizing the Village of Huntley to Enter into a Cable Television Franchise Agreement with Comcast of Northern Illinois, Inc.**

**MOTION: Trustee Leopold**

**SECOND: Trustee Goldman**

**AYES: Trustees Goldman, Huffman, Leopold, Piwko and Westberg**

**NAYS: None**

**ABSENT: Trustee Kanakaris**

**The motion carried: 5-0-1**

- d) Consideration – Approve Payout Request No. 2 in the amount of \$41,260 to Acres Group for the 2014 Fall 50/50 Parkway Tree Replacement Program

Mayor Sass reported that at the April 10, 2014 Village Board Meeting, the Village Board of Trustees awarded Acres Group the bid for the 2014 50/50 Residential Parkway Tree Replacement Program.

Staff Analysis

Acres Group has completed planting 163 residential parkway trees as part of the fall planting and has submitted a payout request in the amount of \$41,260 with 10% (or \$4,126) retained for one-year as stated in the bid document.

Financial Impact

The Village Board approved \$100,000 for the 50/50 Parkway Tree Replacement Program as part of the FY 2014 Budget and is included in the Street Improvement Fund, 04-10-4-7510. Acres Group has planted 296 trees in 2014.

|                    | Invoice Amount | 10% Retained | Paid Amount |
|--------------------|----------------|--------------|-------------|
| Payout #1 (Spring) | \$24,217       | (\$2,421.70) | \$21,795.30 |
| Payout #2 (Fall)   | \$41,260       | (\$4,126.00) | \$37,134.00 |
| Totals             | \$65,477       | (\$6,547.70) | \$58,929.30 |

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Westberg asked if trees that were marked this fall would still be removed in 2014.

Management Assistant Barbara Read reported that the Ash trees in Georgian Place and Wing Pointe will be removed in 2014 and the remaining trees would be removed in 2015.

There were no other comments or questions.

**A MOTION was made to approve Payout Request No. 2 in the amount of \$37,134.00 to Acres Group for the fall planting of residential parkway trees.**

**MOTION: Trustee Westberg**

**SECOND: Trustee Leopold**

**AYES: Trustees Goldman, Huffman, Leopold, Piwko and Westberg**

**NAYS: None**

**ABSENT: Trustee Kanakaris**

**The motion carried: 5-0-1**

**VILLAGE ATTORNEY'S REPORT:** None

**VILLAGE MANAGER'S REPORT:**

Village Manager Johnson reported that the draft FY15 Budget was distributed to the Village Board.

**VILLAGE PRESIDENT'S REPORT:**

Mayor Sass asked Trustee Piwko to report on the McCOG meeting. Trustee Piwko reported that the meeting took place in Harvard and the presenter was Visit McHenry County.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

Trustee Leopold reported that he attended the soft opening of Marsala's Restaurant and the food and service was excellent.

**EXECUTIVE SESSION:** None

**ACTION ON CLOSED SESSION ITEM:** None

**ADJOURNMENT:**

**There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:10 p.m.**

**MOTION: Trustee Piwko**

**SECOND: Trustee Westberg**

**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Barbara Read  
Recording Secretary