

**VILLAGE OF HUNTLEY
HISTORIC PRESERVATION COMMISSION MEETING
Tuesday, November 18, 2014
MINUTES**

5 CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, November 18, 2014 at 6:00 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Geri Rizzo, Jake Marino and Deb Waters,
Vice Chair Lonni Oldham, and Chairperson Donna Britton

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MEMBERS ABSENT: Commissioners Karen Langhenry and Diana Carpenter

ALSO PRESENT: Director of Development Services Charles Nordman and Planner James Williams

20 PUBLIC COMMENT There were no public comments.

4. Approval of Minutes

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- A. A MOTION was made to approve the October 21, 2014 Historic Preservation Commission minutes with the following changes:**

Page 1, Lines 44 and 45, delete “December” and “or February”

Page 1, Lines 44 - 46, delete “two (2) properties (Hartman Residence – 11210 Myrtle Avenue and”, replace “were” with “was” and delete “May and” and delete “respectively”

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Page 2, Line 43, delete “the completion of” and add “documentation initiated”

Page 3, Line 14, replace “has” with “have”

Page 3, Line 46, replace “are” with “is”

Page 4, Line 15, add a period after “urn”, replace “and” with Commissioner Oldham and remove “the urn previously replacing”

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MOVED: Commissioner Rizzo

SECONDED: Vice Chair Oldham

AYES: Commissioners Rizzo and Marino, Vice Chair Oldham and Chairperson Britton

NAYS: None

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ABSTAIN: Commissioner Waters

MOTION CARRIED 4:0:1

5. Old Business

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- A. Second Street Website Data Format / Executive Summary**

Commissioner Marino noted that the work he is performing to complete the reformatting of the Second Street historical data is on-going and his hope is that a completed draft of the reformatted information will be available for review next month or after the first of the year.

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Chairperson Britton pointed out that after the Second Street historical data is reformatted it should be posted on the Village website and property owners along Second Street should be notified of the information having been posted on the Village’s website.

Chairperson Britton noted that the Historic Preservation Commission needs a plan of action to implement use of the Second Street historic data aimed at designating landmarks and additions to the historic district along Second Street.

5 Commissioner Waters recalled a previously drafted correspondence to be sent to property owners along Second Street and she agreed to revise the letter to serve as notification to the Second Street property owners of the availability of the data once it is on-line.

10 B. Pride in Preservation

Chairperson Britton thanked Historic Preservation Commissioners Waters and Marino for their work awarding the Pride in Preservation to the Krush family (11007 Myrtle) in September. Chairperson Britton also noted that several Historic Preservation Commission members are working to compose an article to provide to Margo Griffin to publicize the Pride in Preservation program.

15 Discussion turned to prospective nominee-properties to be awarded the Pride in Preservation in 2015 with the following properties nominated to receive the award in 2015:

- Carpenter Residence - 12118 West Main Street - January 2015
- 20 • Pena Residence - 11002 Woodstock Street - April or July 2015
- Marlowe Residence - 11002 Church Street – April or July 2015

Chairperson Britton recalled that Local History Month in May of 2015 will include a presentation of those Pride in Preservation recipient properties awarded through the course of late 2014 and early 2015 at the Village Board meeting.

Director Nordman noted that a batch of Pride in Preservation signs will be ordered from the sign company that had originally produced the signs.

30 C. 2015 Work Plan

Chairperson Britton suggested revising the Goal “Conduct a professional architectural survey of homes/businesses in old section of town including West Main from Route 47 to Bonnie Brae” to replace “town including West Main from Route 47 to Bonnie Brae” with “the Village”.

35 *Huntley Historic Alliance activities*

Vice-Chair Oldham noted that she has submitted an application on behalf of the Historical Alliance group for a holiday tree to decorate as part of the December 5, 2014 Very Merry Huntley event.

40 *Hackett House*

Chairperson Britton reminded Director Nordman that members of the group that had originally toured the Hackett House on October 3, 2014 want to tour the property again for the completion of documentation.

45 *Village of Huntley 2015 Calendar- Photographs*

Commissioner Rizzo noted that the Village Manager’s office consideration of the photographs and/or artwork for the 2015 Village Calendar is still on-going. Commissioner Rizzo added that she had also suggested that the artwork first-place painting from the 2014 Art Contest be considered for the calendar, rather than the other paintings.

50 6. New Business

A. 11/07/14 – Inventory of Village Hall Historic Items – Re-cap

5 Chairperson Britton provided an overview of the Friday, November 7, 2014 event where items stored in the Village Hall basement were inspected by representatives of the Huntley Alliance group to organize and catalog these items of local history.

Chairperson Britton noted that photographs were taken of the various cataloged historic items and on Tuesday, December 2, 2014 at 2:00 p.m. the group will reconvene to hopefully complete the project.

10 B. Look at Local History – May 2015

Chairperson Britton noted that for the geocaching event planned for next spring, the Commission might suggest additional locations within the Village.

15 Otherwise, the Local History Month commemoration potentially could include:

- Pride in Preservation presentation before the Village Board
- Culmination of the 2015 Art Contest
- The Second Street Historical Data incorporated in some manner or another
- 20 • A Geocaching event

C. Preservation of Historic Properties / Landmarking

25 Chairperson Britton stated that recent projects impacting historically significant structures has impressed upon her that a greater emphasis should be paid to the preservation of properties. Chairperson Britton stressed the importance of preservation efforts being more proactive rather than reactive.

30 Commissioner Rizzo noted the important role financial interests play in the redevelopment of properties and that it would be helpful to point out instances where preserving a structure would be more financially advantageous than razing it.

Commissioner Marino noted that the history of the Village of Huntley and historic preservation within the Village should be emphasized more than the promotion of opportunities to develop within the Village.

35 Commissioner Waters and Chairperson Britton noted that the proposed survey of the historically-significant properties within the Village will help to substantiate preservation efforts.

40 Vice Chair Oldman suggested putting together a timeline and map of historically-significant properties that have been lost over the last several years and include adaptive reuse sites as well.

Chairperson Britton suggested the Historic Preservation Commission enter into a dialogue with the Village Board to improve the Village's preservation efforts.

45 Village Board and Historic Preservation Commission *two-on-two meeting(s)* as well as joint Village Board/Historic Preservation Commission meeting(s) were discussed as a way of beginning to discuss the idea of amending the Historic Preservation Ordinance.

D. Inspection / Inventory – Structure at SEC of Main/Grove Streets – Slated for Demolition

50 Vice Chair Oldham asked if the Historic Preservation Commission could reach out to the property owner of the subject site at the southeast corner of Main and Grove Streets to determine if it would be possible to document the interior of the building prior to its demolition.

Commissioner Marino agreed to reach out to the property owner again to determine if an inspection of the residence could be scheduled.

5 7. Adjournment

At 7:37 p.m., A MOTION was made by Vice Chair Oldham to adjourn the meeting and was seconded by Commissioner Marino. Motion carried unanimously.

Respectfully submitted,

10 *James Williams*
Planner
Village of Huntley