

**VILLAGE OF HUNTLEY
VILLAGE BOARD MEETING
October 27, 2011
MINUTES**

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, October 27, 2011 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, IL 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Pam Fender, Nick Hanson, Niko Kanakaris, Harry Leopold and John Piwko.

ABSENT: None

IN ATTENDANCE: Village Manager David Johnson, Senior Assistant to the Village Manager Lisa Armour, Management Assistant Barbara Read, Village Clerk Rita McMahan, Police Chief John Perkins, Director of Development Services Charles Nordman, Director of Public Works Jim Schwartz, Director of Finance and Human Resources Jennifer Chernak and Village Attorney Mike Coppedge.

PLEDGE OF ALLEGIANCE: Huntley American Legion Color Guard presented the colors and led the Pledge of Allegiance.

SPECIAL PRESENTATION:

a) Honor Flight Recognition – Al Jordi

Mayor Sass announced that World War II Veteran Mr. Al Jordi will be honored on November 2nd along with 100 other World War II Veterans on a trip to the World War II Memorial in Washington, DC as part of the Honor Flight Program. Mayor Sass presented Mr. Jordi with the following recognition:

The Village of Huntley Board of Trustees
congratulates and acknowledges

Al Jordi
World War II Veteran

Honor Flight-Chicago Recipient

The Village Board is pleased to recognize Mr. Al Jordi as a deserving recipient to fly to Washington DC for a day of honor for WWII veterans. This emotional time will be a day that will be remembered forever. Thank you Al for your time served during WWII and preserving and protecting the freedom of the United States of America. God Speed.

Mayor Sass asked if Mr. Jordi would like to say a few words. Mr. Jordi thanked the Village Board for the presentation and told of his service during World War II. Mr. Jordi stated that he is a life long resident of Huntley and told of his life experiences.

PUBLIC COMMENT: None

ITEMS FOR DISCUSSION AND CONSIDERATION:

- a) Appointment of Jay Kadakia to the Village Board of Trustees

Mayor Sass outlined the reasons why he believed that Mr. Jay Kadakia should be appointed to the Village Board: he had the fourth highest vote count in the last election; he would always be prepared; he could start up running and needs no time to learn the position; he continues to represent the Village at McHenry County transportation and water planning meetings; Mayor Sass gave other examples as well for his reasons for Mr. Kadakia as his appointment. Mayor Sass also explained his review of the other individuals who were suggested by Village Board members or residents that contacted him with interest in the position.

Mayor Sass asked the Village Board if they had any comments on his recommendation.

Trustee Leopold stated that he fully supported the Mayor's decision to appoint Mr. Kadakia and stated that he echoed the Mayor's reasons that Mr. Kadakia always did his homework and was very prepared when he was on the Board; no other person is as qualified as Mr. Kadakia; and he would be able to begin the appointment without the learning curve which is very important as the Village Board begins the budget process.

Trustee Kanakaris stated that he also supports the appointment of Mr. Kadakia as he is very capable, would require no learning time to begin in the position and he did a great job as a trustee when he was in the position.

Trustee Piwko stated that the Board is here to do the will of the people and the voters did not choose Mr. Kadakia during the last election. Trustee Piwko stated that he could not support the appointment.

Trustee Fender stated that she personally liked Mr. Kadakia and that they had a good working relationship. Trustee Fender stated that she did not like how the appointment was handled and did not support the appointment.

Trustee Hanson stated that he would like to see a female from Sun City appointed to represent a different group of people and did not support the appointment.

Mayor Sass stated that he did not see the other individuals that were suggested running for office in the last election. Mayor Sass responded to the comment on how the appointment was handled and stated that the Village Board discussed it about six weeks ago when he informed them that he was going to appoint Mr. Kadakia; he then considered the suggestions by the Village Board as well as the letters of interest he received from the public and felt that Mr. Kadakia was still the best qualified.

Mayor Sass asked if the Village Board had any other comments; there were none.

Mayor Sass asked how the Village Board wanted to proceed.

A MOTION was made by Trustee Fender to TABLE the appointment decision. The motion failed due to a lack of a Second.

Mayor Sass requested a Roll Call vote to determine if Mr. Jay Kadakia should be appointed to the Village Board.

AYES: Mayor Sass, Trustees Kanakarlis and Leopold
NAYS: Trustees Fender, Hanson and Piwko
ABSENT: None
The motion failed: 3-3-0

b) Ordinance (O)2011-10.46 - Approving Temporary Off-Premise Signage for Centegra Health System

Mayor Sass reported that Centegra Health System is requesting approval to display temporary off-premise ground signs throughout the Village to promote the proposed Centegra Hospital Huntley which is scheduled to be reviewed again by the Illinois Health Facility and Services Review Board later this year. The proposed signage includes up to 100 4’x4’ signs that would be displayed at businesses throughout the Village (a list of possible locations is provided as an exhibit) and up to 3,000 yard signs that would be displayed on residential property throughout the Village. The proposed signage would be installed once approved by the Village Board and remain displayed until the Illinois Health Facilities and Services Review Board has acted on Centegra’s application.

The signs are considered off-premise signage because they are designed to advertise/direct attention to a business located elsewhere other than the same lot upon which the sign is located. The Village’s Sign Regulations allow off-premise signs provided they receive Village Board approval and adhere to certain standards and criteria. The below table details the criteria identified in Section 156.121 of the Sign Regulations and how the proposed signage adheres to the criteria:

Criteria	Proposed
Sign adjacent to and intended to be viewed from Route 47 Only	Many of the 4’x4’ signs will be displayed adjacent to Route 47; however, many will not. The residential yard signs will not be displayed adjacent to Route 47
Prohibited within a residentially zoned property	The yard signs will be displayed on residentially zoned property.
Maximum area of a sign face, whether a single sign face, two back-to-backs, or a V-shaped type sign is 100 square feet	The largest sign will be 16 square feet.
Maximum height is 15 feet above grade	The tallest sign will be 4 feet.
The location shall not obscure or interfere with an official traffic control device or railroad safety signal or sign, or obstruct or interfere with a driver’s view of approaching, merging or intersecting traffic for a distance of 500 feet	A specific location for each sign has not been provided; however, no sign shall be allowed to be displayed so not to obscure or interfere with an official traffic control device or railroad safety signal or sign, or obstruct or interfere with a driver’s view of approaching, merging or intersecting traffic for a distance of 500 feet

Staff Analysis

Should the Village Board approve the request for off-premise signage, Staff recommends the following conditions of approval:

1. Centegra Health System must obtain an owner’s written approval and provide the Village’s Development Services Department a copy of the approval prior to installing a 4’x4’ sign on a property.
2. Not more than one off-premise ground sign shall be displayed per property and the 4’x4’ signs shall only be displayed on non-residential zoned property.

3. All signage shall be removed within two (2) days following a decision by the Illinois Health Facilities and Services Review Board.
4. No signage shall be installed within any State, County or Village rights-of-way.
5. A sign permit shall be obtained from the Development Services Department prior to the installation of a 4'x4' sign on any property.
6. Signage proposed outside the corporate limits of the Village of Huntley cannot be approved by the Village Board. It shall be the responsibility of Centegra Health System to obtain the any required municipal or county approval for signs displayed beyond the Village of Huntley corporate limits.

Financial Impact

In accordance with Section 156.115 of the Sign Regulations, a temporary sign permit fee of \$50.00 shall be required for each 4'x4' off-premise ground sign.

Legal Analysis

The Village Board's authorization for this request is required in accordance §156.128 which identifies the appeal process for relief from the Sign Regulations and §156.121 which provides the standards and criteria for reviewing Off-Premise Signs.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve Ordinance (O)2011-10.46 – An Ordinance approving off-premise signage for Centegra Health System.

- MOTION: Trustee Leopold**
- SECOND: Trustee Kanakaris**
- AYES: Trustees Fender, Hanson, Kanakaris, Leopold and Piwko**
- NAYS: None**
- ABSENT: None**
- The motion carried: 5-0-0**

CONSENT AGENDA:

(All items listed under Consent Agenda have been discussed at the Committee of the Whole and may be approved/accepted by one motion.)

- a) Approval of the October 27, 2011 Bill List in the amount of \$352,936.63
- b) Authorization to move forward with the Municipal Electricity Aggregation Program
- c) Authorization to move forward with the Comprehensive Plan Update: Proposed Land Use Plan
- d) Approval of Snow Plow Agreements for Lion's Chase and Talamore Subdivisions:
 - i. Approval of Resolution (R)2011-10.33 – A Snow Plow Agreement with Richmond American Homes for the Lion's Chase Subdivision
 - ii. Approval of Resolution (R)2010-10.34 – A Snow Plow Agreement with Huntley Venture for the Talamore Subdivision

Mayor Sass asked if the Village Board had any comments or changes to the Consent Agenda; there were none.

A MOTION was made to approve the Consent Agenda.

MOTION: Trustee Hanson
SECOND: Trustee Fender
AYES: Trustees Fender, Hanson, Kanakaris, Leopold and Piwko
NAYS: None
ABSENT: None
The motion carried: 5-0-0

DISCUSSION AND CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:

- a) October 6, 2011 Committee of the Whole Meeting Minutes

Mayor Sass reported that the October 6, 2011 Committee of the Whole Meeting Minutes were removed from the Consent Agenda due to the absence of Trustee Hanson.

Mayor Sass asked if the Village Board had any comments or changes to the Minutes; there were none.

A MOTION was made to approve the October 6, 2011 Committee of the Whole Meeting Minutes.

MOTION: Trustee Piwko
SECOND: Trustee Leopold
AYES: Trustees Fender, Kanakaris, Leopold and Piwko
NAYS: None
ABSENT: None
ABSTAIN: Trustee Hanson
The motion carried: 4-0-0-1

FISCAL YEAR 2012 BUDGET WORKSHOP

Village Manager David Johnson reviewed and Power Point Presentation and reported that the presentation will focus on the Village's proposed capital expenditures for FY12. The presentation will also provide a brief overview of the Village's daily operations and programs.

FISCAL YEAR (FY)2012 BUDGET CALENDAR

October 7, 2011	Budget requests due from Departments
October 27, 2011	Village Board Workshop Meeting
October 24 – 31, 2011	Budget compilation - Draft
November 3, 2011 On hold until Kane County certifies Rutland Township property valuations	Property tax levy – Village Board Discussion and Policy Direction
November 1 – November 4, 2011	Staff Budget review
November 7 – 10, 2011	Budget revisions
November 15, 2011	Staff review and finalization of proposed budget

November 17, 2011	Property tax levy resolution – Village Board (20 days before adoption of levy)
November 18, 2011	Distribute proposed budget to Mayor and Board of Trustees
November 28, 2011	Publish Property Tax Levy Hearing Notice (Must appear no more than 14 days and no less than 7 days prior to hearing.) Publish Budget Hearing Notice
December 5 – December 6, 2011	Village Board breakdown sessions
December 6, 2011	Village Board Budget workshop
December 8, 2011	Public Hearing – FY2012 Proposed Budget Public Hearing – 2011 Property Tax Levy Additional Village Board Discussion Village Board Consideration of FY2012 Budget Village Board Consideration of 2011 Tax Levy (levy finances 2012 budget)
December 16, 2011	File Property Tax Levy with Counties

Village Manager Johnson reported that this workshop meeting is the beginning of the budget process with the Village Board; however, Staff started preliminary FY2012 discussions in early September, and this document is presented under similar external economic conditions that existed in formulating the FY2011 Budget. Due to the strong financial policies enacted and followed by the Mayor and Village Board of Trustees, the Village remains in a sound financial position even after three of the most turbulent years in recent memory. Your Management Team remains committed to ensuring the long term financial solvency of the Village while providing exceptional levels of customer service.

On-Going Services, Programs and Capital Projects

The Village provides benefit to the residents through daily operations that provide on-going services, programs that target specific benefit to residents and major capital projects that provide infrastructure for the community. On-Going Services / Daily Operations and Programming are typically funded by the Village’s Operating Funds (Corporate, Water and Sewer). Capital improvements are funded via the Village’s specific Capital Funds (Capital Project Fund, Street Improvement Fund, Tollway Fund, etc.). The Village currently budgets for twenty (20) separate funds. The FY12 Budget proposes the establishment of a 21st fund, the Downtown Improvement Fund.

General Programs

1. Residential Wastehauling Program
2. Annual Independence, Memorial Day and Christmas on the Square Celebrations
3. Farmers Market
4. Senior Transportation Services
5. Public Information (Website, Newsletter, E-Newsletter, Village Calendar)
6. Employee Assistance and Wellness Program
7. *Business Retention and Economic Development Program (\$25,000 increase proposed for FY12)
8. Adopt-a-Highway Program

9. Mosquito Abatement / Management Program
10. Geographic Information System (GIS) Program
11. 50/50 Residential Tree Parkway Replacement Program
12. Emerald Ash Borer Program
13. Sidewalk Replacement Program
14. Pavement Management Program
15. National Pollutant Discharge Elimination System (NPDES) Program
16. Backflow Prevention Program
17. Brush Pickup Program (conducted in Spring and Fall)
18. Road Side Maintenance Program
19. Street Light Maintenance Program
20. Fire Hydrant Flushing Program
21. Infrastructure Maintenance Program
22. J.U.L.I.E. Locate Program
23. B.A.S.S.E.T. Education and Training
24. Bicycle Patrol
25. Citizen Police Academy & Alumni Association
26. Crime Prevention
27. D.A.R.E.
28. National Night Out Against Crime
29. School Resource Officer
30. Teen Summer Safety Camp
31. Bike Rodeos
32. Care Trak
33. CERT – Citizen Emergency Response Team
34. Child Safety Seat Installation
35. Citizen Corps Council
36. Domestic Violence Program
37. Family Finder
38. Forensic Interview Program
39. Home Security Survey Program
40. Lock it Up! Light it Up!
41. Neighborhood Watch
42. Operation Traffic Watch
43. Peer Jury
44. Police Chaplain Program
45. Project Child Safe
46. Speakers Bureau
47. Special Olympics
48. Vacation House Watch
49. Victim Advocacy Program

*Major funding increase proposed for FY12

Trustee Piwko asked how successful the business recruitment letters were in responses; Village Manager Johnson stated that the Village does not typically get a response and Staff is currently looking at a better way to reach out and improve the process. Trustee Leopold stated that he knows that currently restaurants are consolidating and not expanding; Village Manager Johnson agreed that there is less expansion of businesses at this time.

Trustee Piwko asked if the Village was prepared for snow removal in 2012; Village Manager Johnson reported that all is in order to supplement full-time snow plow drivers with part-time drivers for the upcoming winter months. Trustee Fender asked if the Village should consider purchasing snowmobiles for the police rescue; Chief Perkins reported that it is not necessary to purchase snowmobiles as they would not be used on a regular basis and noted that the snowmobiles used last winter were donated.

A New Era in Capital Improvement Planning

For over a decade the Village diligently pursued the completion of the combined \$95 million in State improvements for the widening of Route 47 and the Full Interchange Project. With these two priority projects moving closer to completion, the Village will begin a new era in Capital Improvement Planning.

Proposed Fiscal Year 2012 Capital Project/Purchases (including equipment replacement) \$4,929,000.

Village Manager Johnson noted that the major capital projects are funded without borrowing through the 10-year process of not using one-time revenue sources and departments making due with personnel and equipment that are in place.

Village Manager's Office and Engineering Department

Reconstructed Full Interchange I-90 & Route 47 \$1,895,000 (First Payment and Remaining Engineering)

Justification

- The project will add ramps to and from the west making the Village accessible for vehicles traveling eastbound on I-90, west of Route 47. It will also allow Route 47 travelers the option of heading westbound on I-90.
- Anticipated Bid Letting March 2012
- Funding Source: Tollway Fund

Trustee Leopold asked when the bid letting is going to take place; Village Manager Johnson reported that the bid letting is scheduled to take place in March 2012 with construction anticipated to commence in May 2012.

Annual Street Improvement Program \$600,000

Justification

- This project would include grinding off the existing asphalt and installing new binder and a new asphalt surface course on the streets of north Algonquin Road and west of Pinecrest. The exact limits of the program are still being reviewed.
- Funding Source: Motor Fuel Tax Fund

Kreutzer Road Extension (West) \$300,000 (Engineering)

Justification

- This project includes extending Kreutzer Road from the southern limit of existing Kreutzer Road south of Main Street, south and east to connect to Route 47. The total length of improvement is 0.7 miles. Anticipated bid letting November 2012
- Funding Source: Street Improvement Fund

Dean Street Widening \$110,000

Justification

- This project would widen Dean Street to accommodate truck traffic from Dean Foods. The existing average pavement width is 22 feet. Staff recommends a width of 27 feet. The estimate reflects adding approximately 5 feet of pavement (2.5 feet on each side of street to maintain the current center line), and grinding and overlaying 1.5 inches of existing pavement. No storm sewer, drainage work, landscaping or street lighting is proposed.
- Funding Source: Street Improvement Fund: \$50,000
Capital Projects Fund: \$60,000

Reed Road Extension (Concept Design) \$60,000

Justification

- The extension of Reed Road west to Coyne Station Road would provide an east-west arterial north of Main Street to facilitate movement of traffic west of Route 47. Reed Road currently ends on the west side of the Talamore Subdivision. The total length of improvement is approximately 0.66 miles.
- Funding Source: Street Improvement Fund

Geographical Information System \$50,000

Justification

- GIS is an invaluable tool in answering resident, developer and staff inquiries about property boundaries, existing utilities, zoning and floodplain issues, among others. Updates to the GIS in 2012 would include gathering additional field data on existing utilities in select areas throughout the Village, and adding that information to the database, which can be viewed by Village Staff with the currently installed ArcView Software.
- Funding Source: Water Capital Fund

Trustee Piwko asked how far along the program was; Village Manager Johnson reported that the Village is four (4) years in to information gathering and stated the total estimated cost of the entire of the completed the program is \$1 million. Village Manager Johnson stated that the budget includes the purchase of two (2) hand held units so that Staff may continue gathering information during slower times.

Cemetery Drive Resurfacing \$45,000

Justification

- The driveways in the cemetery need to be resurfaced. Staff is recommending a grind and overlay improvement in conjunction with the Dean Street improvement.
- Funding Source: Cemetery Fund: \$45,000

Trustee Fender asked if information can be put together showing the areas of the cemetery, the number of plots available and information on the number of burials per year; Village Manager Johnson reported that the Village is looking into purchasing software that would assist in tracking that information, therefore eliminating the need to manually tracking the information. Trustee Hanson asked about the possibility of constructing a Columbarium in the cemetery; Village Manager Johnson reported that the Cemetery Board is currently looking into the costs and information will be included in the Village's 5-Year Capital Improvement Plan.

Pedestrian Bridge Over Route 47 (Concept Design) \$25,000

Justification

- A pedestrian bridge over Route 47 would provide a vital link between the East and West sides of the Village.
- Funding Source: Downtown Improvement Fund

Trustee Fender asked if there were grants available to construct this type of bridge; Village Manager Johnson reported that this concept preparation would help provide the necessary information for grant applications.

50/50 Residential Parkway Tree Program \$20,000

Justification

- The 50/50 tree program allows a cost share between residents and the Village to replace residential parkway trees that were inspected and found to be hazardous, sick or dead. Residential property owners request that their parkway tree be inspected and if the tree meets the criteria of this program then an order form is sent to the resident. Typically a selection of three to five trees are offered for planting.
- Funding Source: Street Improvement Fund

Route 47 Decorative Banners and Street Name Signs \$15,000

Justification

- The new decorative street lights being installed as a part of the Route 47 widening project include banner arms. Ninety-four (94) 24" x 48" banners are proposed to be purchased to be displayed on the decorative street light poles.
- Funding Source: Downtown Improvement Fund

50/50 Sidewalk Program \$10,000

Justification

- This program offers residents the option to have sidewalk replaced that would not otherwise meet the criteria for Village replacement, by splitting 50% of the cost with the Village. For \$10,000 it is estimated that 3,000 square feet of sidewalk could be replaced with this program.
- Funding Source: Motor Fuel Tax Fund

Bridge Inspections \$10,000

Justification

- Bridges meeting a certain size criteria are required to be inspected biannually in accordance with the National Bridge Inspection Standards (NBIS) and the IDOT Structure Information and Procedure Manual. There are 7 bridges in Huntley that meet these criteria. Keeping our inspections up to date ensures that these roads will not be disqualified from receiving federal aid funds for future pavement replacement or rehabilitation.
- Funding Source: Road & Bridge Fund

Development Services Department

Downtown Tax Increment Financing (TIF) Feasibility Analysis \$50,000

Justification

- A priority of the Downtown Revitalization Plan is to expand local financing tools for implementation of the Downtown Revitalization Plan. To accomplish this goal, the Plan

recommends conducting a TIF Feasibility Analysis to determine the potential for establishing a Downtown TIF District. The establishment of a Downtown TIF would ultimately increase available funding to support Downtown improvement activities (i.e. streetscape improvements, public infrastructure improvements, etc.).

- Funding Source: Downtown Improvement Fund

Façade Improvement Program \$50,000

Justification

- A priority of the Downtown Revitalization Plan is to develop support for and establish a façade improvement program to enhance the appearance of structures in Downtown Huntley. Implementation of the Downtown Revitalization Plan is also one of the primary goals of the Village's Strategic Plan. The purpose of the façade improvement program would be to provide assistance to business owners for building improvements that contribute to the economic revitalization and historic character of the downtown area and surrounding area.
- Funding Source: Downtown Improvement Fund

Trustee Leopold suggested that Staff look into an enterprise fund to actually purchase properties for revitalization; Village Manager Johnson reported that the consultant hired to complete the TIF Feasibility Analysis will include that information.

Finance / Human Resource Department

Information Technology Updates \$90,000

Justification

- Village software and hardware has not been updated since 2005. Microsoft will no longer support our current operating system (Windows XP) and staff is currently working under Office Suite 2003 which is outdated.
- Funding Source: Water Equipment Replacement Fund: \$30,000
Sewer Equipment Replacement Fund: \$30,000
Equipment Replacement Fund: \$30,000

Public Works Department

Repaint Tower #4 \$275,000

Justification

- Era Valdivia was awarded the contract for repainting Tower #4 exterior only at a cost of \$275,000. Staff and Era Valdivia had scheduled the painting to be done in the month of September. Due to the extreme amount of rainfall this year, Era Valdivia is requesting to delay the painting until May 2012.
- Era Valdivia is offering to negotiate a cost for the delay that can either be applied as a credit or provided in additional work.
- Bid Cost: \$275,000
- Funding Source: Water Equipment Replacement Fund

East Plant Digester Dome Replacements \$200,000

Justification

- Replace fiberglass digester domes with metal ones. The existing domes have become brittle, weather damaged and unsafe. Replacement aluminum domes will be sturdier and visibly appealing.

- Funding Source: Sewer Capital Fund

Trustee Fender asked if there was a cost differential between the fiberglass domes and the aluminum domes; Public Works Director Schwartz reported that the fiberglass domes have been discontinued.

Repaint Tower #1 (by Huntley Center) \$175,000

Justification

- Repainting tower provides additional protection for the steel structure and enhances the aesthetic value of the tower. Exterior design will match recently painted Tower #2
- Funding Source: Water Equipment Replacement Fund

Pull and Service Well #9 Well Pump \$100,000

Justification

Routine maintenance due every 5 – 7 years to maintain well pump in top working condition. Routine maintenance will include:

- Pulling well pump and piping
- Inspecting well pump and piping
- Televising well
- Minor repairs to well pump and piping
- Reinstallation of well pump and piping

Funding Source: Water Equipment Replacement Fund

MXU Replacement \$100,000

Justification

- The MXU is a device that reads the water meter and sends the signal to the billing program. The original units have a normal useful life of 5 – 7 years. Failures are now being realized throughout the Village and need to be replaced. New and improved units have a 20 year battery life.
- Funding Source: Water Equipment Replacement Fund

Trustee Fender asked if these units were installed inside or outside of the houses; Director of Finance and Human Resources Jennifer Chernak reported that the Southwind Subdivision was the only area with the MXU installed inside the house with the rest of the Village installed outside. Ms. Chernak reported that at this time they are mostly being replaced in Sun City.

Sewer Lining Program \$100,000

Justification

- This is a continuation of the sewer lining and rehabilitation program, which allows the Village to repair sewers more cost effectively with minimal disruption to traffic. The area proposed to be lined are the cross roads along Algonquin Road which was recently resurfaced during the Route 47 widening project.
- Funding Source: Sewer Capital Fund

Asphalt Paver \$50,000

Justification

- The asphalt paver will provide a quality paving job and repair. The paver will be used to repair asphalt roads and bike paths. Machine has a paving width range of 4' to 13'. Currently, Public Works crews are paving by hand.
- Funding Source: Capital Projects Fund

Pump Maintenance and Replacement \$40,000

Justification

- Village owned sanitary collection systems and wastewater treatment plants operate over 100 various sizes and configurations of pumps. Pump repair and replacement has become a regular and high priority function of our operations requiring funds to be allocated for this maintenance work.
- Funding Source: Sewer Equipment Replacement Fund

Ford F250 Truck (Includes lift gate) \$36,000

Justification

- Staff is recommending replacing Vehicle 1805 (2001 Dodge Dakota) which is 11 years old and needs to be upgraded to a Super Duty Truck for snow removal. The current vehicle is not capable of snow removal.
- Funding Source: Water Equipment Replacement Fund

Ford F250 Truck (Does not include lift gate) \$32,000

Justification

- Staff is recommending replacement of Vehicle 1905 (2001 Dodge Dakota), which is 11 years old and needs to be upgraded to a Super Duty Truck for snow removal. The current vehicle is not capable of snow removal.
- Funding Source: Sewer Equipment Replacement Fund

Upgrade Vehicle 1602 (1994 Intl 5-Yd) Hydraulics, Dump Box, and Cab \$25,000

Justification

- Install a new hydraulic system, replace deteriorating dump box, upgrade interior (cab) and add a new 100-gallon pre-wetting system. Due to the high cost of replacing this vehicle, staff is recommending refurbishing it instead.
- Funding Source: Equipment Replacement Fund

Village Manager Johnson reported that the truck has only 40,000 miles and to replace it would cost approximately \$130,000.

Computerize Daily Water Well Rounds \$18,000

Justification

- At this time, daily readings are handwritten then transposed to the computer manually. Automating I.E.P.A. required reporting will reduce amount of employee hours spent on monthly paperwork and improve accuracy.
- Funding Source: Water Capital Fund

Furnace Replacement Well #8 and Well #9 \$17,000

Justification

- Both furnaces are over 10 years old. Units have become unreliable and require frequent repairs. Maintaining heat in these facilities is critical to the overall operation of the water treatment facility.
- Funding Source: Water Equipment Replacement Fund

20 Foot, 10-Ton Tag Trailer \$14,500

Justification

- This trailer would enable staff to move larger pieces of equipment to various work sites and would be required to transport the paving machine. Driving the equipment to a site is not always practical due to traffic and the additional wear and tear placed on equipment.
- Funding Source: Capital Projects Fund

Re-roof West Plant Control and Sludge Processing Building \$14,500

Justification

- Existing roof is weather damaged, has leaked and is showing signs of deterioration. Existing roof is over 13 years old and requires replacement in order to maintain its integrity.
- Funding Source: Sewer Equipment Replacement Fund

Trustee Leopold suggested that Staff look into upgrading the shingles to get additional years; Public Works Director Schwartz reported that the quote they received was for 25 year shingles.

Lighting at Public Works Bakley Street Facility Garage \$10,000

Justification

- The lighting inside the Public Works Bakley Street Facility consumes a large amount of energy and provides marginal lighting for inspecting or repairing vehicles. Staff is proposing the replacement of the current 400 watt HID bulbs with six lamp fluorescent lighting. This will be a “green” initiative project that qualifies for energy rebates and has a return on investment of 1-1/2 years.
- Funding Source: Municipal Buildings Fund

Rip-Rap Scott Drive Detention Pond Basin \$10,000

Justification

- Pond is located at Scott Drive & Haligus Road. Stabilization of the shore line will help with the scrub willow trees that are invading the shoreline. Project will be spread over four (4) years for a total of \$40,000.
- Funding Source: Special Service Area No. 5 Fund

Annual Sewer Line Televising \$10,000

Justification

- Annual televising of sanitary and storm sewer collection systems is conducted to identify existing conditions of pipe and assist with strategic planning for spot repairs and pipe lining programs. The area proposed to be televised this year is the entire Route 47 area as well as the crossroads through the recently resurfaced area along Algonquin Road.
- Funding Source: Sewer Capital Fund

East Plant Ultraviolet Disinfection System Rehabilitation \$10,000

Justification

- UV System is used to disinfect wastewater to meet I.E.P.A. permit requirements. Existing units are over 10 years old. Replacement parts and bulbs are needed to repair system to near new working condition.
- Funding Source: Sewer Equipment Replacement Fund

Police Department

Police Department Vehicle Replacement \$162,000

Justification

- Prior to 2010, the Police Department replaced marked squad cars every 2 years while unmarked cars were on a 4 or 5 year rotation. That changed because of the economic situation. In FY2010 only 2 marked cars were replaced and no unmarked cars. In FY2011 no vehicles were purchased for the Police Department.
- Based on current vehicle use and projected mileage of patrol vehicles, FY2012 replacement plan will include four (4) patrol vehicles and one (1) administrative vehicle. This replacement plan will address vehicles achieving and approaching the 100,000 mile point and spread the replacement of patrol vehicles out over the course of three years.
- The present patrol squad is the Ford Crown Victoria. It is no longer being produced by Ford. The Police Department worked with Public Works and the Village mechanic to study the new Ford police vehicle, the Chevy police vehicle and the Dodge police vehicle. It is the consensus of the group to purchase the new Ford Interceptor. The Ford Interceptor is offered in both sedan and SUV versions. Both are offered in all wheel drive and have numerous exchangeable parts designed for efficient repairs. Both are equipped with a V-6 engine and are rated as flex-fuel vehicles which will allow the department to continue to utilize E-85 fuel for the fleet.
- The new sedan is considerably smaller inside than the Crown Victoria. The SUV is larger. The Patrol Bureau was surveyed on preference for vehicle format. Seventy percent of the officers preferred the SUV as a patrol vehicle. This replacement plan would include 2 SUV's and 2 sedans. The 2 SUV type vehicles would accommodate larger statured police officers and provide storage for large items like truck scales. Since these vehicles are totally redesigned, most equipment from the Crown Victoria cannot be retrofitted and will have to be replaced. Once the entire patrol fleet is replaced, the price per vehicle will decrease since the equipment lasts many more years than the vehicle.
- The administrative vehicle that is being replaced is a 2004 Impala that has intermittent engine issues. The vehicle's main user is the Detective Sergeant.
- Estimated Cost:

2 – Ford Interceptor SUV (All Wheel Drive) w/equipment	\$72,000
2 – Ford Interceptor Sedan (All Wheel Drive) w/equipment	68,000
1 - Administrative vehicle w/equipment	<u>22,000</u>
Total Cost	\$162,000
- Funding Source: Equipment Replacement Fund

Trustee Leopold asked about the size of the vehicles; Chief Perkins reported that the SUV is smaller than the current Ford Explorer and the sedan is a little larger than the Ford Edge. Trustee Fender asked about the gas mileage; Chief Perkins stated that the gas mileage is about the same. Trustee Fender asked if there were concerns about the new model of vehicles; Chief Perkins reported that all the vehicles offered are the new model and there are concerns about working out the bugs. Chief Perkins stated that the vehicles will be purchased through the State buying program.

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) CAPITAL IMPROVEMENT PROGRAM

Capital improvement planning is an important part of the Village's long-range financial planning process. The Village Board reviews the Village's Five-Year Capital Improvement Program (CIP) annually as a

part of the budget process. The CIP establishes the Village's capital spending priorities for a rolling five year time period.

Mayor Sass asked if the Village Board had any additional comments or questions; there were none.

VILLAGE ATTORNEY'S REPORT: None

VILLAGE MANAGER'S REPORT:

Trustee Leopold asked if IDOT could mow the medians as they are overgrown; Village Manager Johnson stated that contractor has informed Staff that they do not own lawnmowers; Mayor Sass stated that he will follow up with the contractor.

VILLAGE PRESIDENT'S REPORT:

Mayor Sass reported that the next National Take Back Initiative medication collection will be held on Saturday, October 29th from 10 am – 2 pm at the Police Department.

Mayor Sass announced that Trick or Treat hours on Monday, October 31st are from 4pm to 7 pm.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION: None

ACTION ON CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 8:11 p.m.

MOTION: Trustee Piwko

SECOND: Trustee Kanakaris

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary