

**VILLAGE OF HUNTLEY  
COMMITTEE OF THE WHOLE MEETING  
October 21, 2010  
MINUTES**

**CALL TO ORDER:**

A meeting of the Committee of the Whole of the Village of Huntley was called to order on Thursday, October 21, 2010 at 7:00 p.m. in the Municipal Complex Village Board Room located at 10987 Main Street, Huntley, Illinois 60142.

**ATTENDANCE:**

**PRESENT:** Mayor Charles Sass; Trustees: Pam Fender, Jay Kadakia, Niko Kanakaris, Paul Mercer and John Piwko.

**ABSENT:** Trustee Harry Leopold

**IN ATTENDANCE:** Village Manager David Johnson, Senior Assistant to the Village Manager Lisa Armour, Management Assistant Barbara Read, Deputy Chief Mike Klunk and Village Attorney Mike Coppedge.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Mayor Sass.

**PUBLIC COMMENTS:** None

**ITEMS FOR DISCUSSION:**

- a) Discussion – October 7, 2010 Committee of the Whole Meeting Minutes

Mayor Sass asked if the Committee had any changes to the October 7, 2010 Committee of the Whole Meeting Minutes; there were none.

*It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the October 7, 2010 Committee of the Whole Meeting Minutes.*

- b) Discussion – October 28, 2010 Bill List in the amount of \$483,281.88

Mayor Sass reported that \$244,603.92(50.6%) of the Bill List is due to the PW Facility Bond Principal & Interest payment and two payouts for the 2010 MFT Street Program.

Mayor Sass asked if the Committee had any comments or questions regarding the bill list; there were none.

*It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the October 28, 2010 Bill List in the amount of \$483,281.88.*

- c) Discussion – Ordinance (O)2010-10.52 – An Ordinance approving a Simplified Residential Zoning Variation for a building addition encroaching into the Rear Yard Setback - Joe and Jill Purtell, 11845 Blue Bayou Drive

Village Manager David Johnson reviewed a Power Point Presentation and reported that the petitioners are requesting 9.71 feet in relief from the 40 foot rear yard setback requirement for the “R-1 (PUD)” Single Family Residence District – Planned Unit Development zoned property.

The petitioner’s request would accommodate the construction of a 14 foot x 10 foot three-season room addition on an existing deck at the rear (west side) of the residence. The subject property backs up to the adjacent open space owned by the Huntley Park District and Village of Huntley. The petitioners have cited the need for protection from the weather elements and insects as reasons for building the addition.

The Village’s Building Department has approved the building permit for the three-season room addition pending the Village Board’s approval of the Simplified Residential Zoning Variation.

Zoning Board of Appeals Recommendation

The Zoning Board of Appeals (ZBA) conducted a public hearing on October 13, 2010 to review the petition. Having fully heard and considered testimony, the ZBA recommended approval of the petitioner’s request by a vote of 4 to 0 subject to the following condition:

- 1. No building permits or Certificates of Occupancy are approved as part of the Simplified Residential Zoning Variation.

Village Manager Johnson reported that the petitioners were in attendance to answer questions.

Mayor Sass asked if the Committee had any comments or questions; there were none.

***It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Ordinance (O)2010-10.52 – An Ordinance approving a Simplified Residential Zoning Variation for a building addition encroaching into the Rear Yard Setback for Joe and Jill Purtell at 11845 Blue Bayou Drive.***

- d) Discussion – Status Report Update on the Full Interchange Reconstruction Project at Interstate 90 and Illinois Route 47

Village Manager David Johnson reported that the Village remains the lead agency for the engineering of the full interchange reconstruction project at I-90 and Route 47. The Village’s project engineers, Pete Johnston and Dave Costello from GRAEF, were in attendance and would be providing an update on the project.

Financial Impact

The Village and Kane and McHenry Counties entered into a second Intergovernmental Agreement (IGA) for Phase II “For Construction Documents” in September 2009. A contract for Phase II in the amount of \$2,000,000.00 was executed by the Village. The Village’s share of the Phase II engineering cost is \$700,000. To date, approximately 15% of the Phase II engineering contract has been expended.

Legal Analysis

The Village has entered into two IGA’s thus far for the engineering phases of the project. A “Master” IGA with all five participating agencies is still needed prior to commencement of construction activities.

Mr. Johnston and Mr. Costello reviewed the following Power Point Presentation.

1. Review of proposed geometry
  - a. Northbound Route 47 Merge Issues at Dhamer Drive
  - b. Signalized intersections
  - c. Toll Plazas
  - d. Manning Road Closure and Jurisdictional Transfer from Kane County
  - e. Improvements relative to Big Timber Road
2. Bridge over I-90 and impact to Dhamer Road Bridge
3. Geo-technical Investigation
4. Roadway Lighting
5. Utilities
6. Schedule Update

**I-90 INTERCHANGE WITH ILLINOIS ROUTE 47  
PHASE II DESIGN SCHEDULE (Revised 10-13-10)**

	<b>PROJECT MILESTONES</b>	<b>ORIGINAL SCHEDULE</b>	<b>REVISED SCHEDULE</b>
1	Submit Revised Design Concept (Phase I)		November 2010
2	Bridge TSL Submitted to IDOT	May 2010	December 2010
3	IDOT Completes TSL Review	July 2010	February 2011
4	Preliminary Plan Submittal	July 2010	March 2011
5	Preliminary Reviews Complete	September 2010	May 2011
6	Pre-Final Plan Submittal	January 2010	August 2011
7	Pre-Final Plan Reviews Complete	March 2011	October 2011
8	Final Plans & Specifications	April 2011	November 2011
9	Award Contract	June 2011	January 2012

Mayor Sass asked if the Committee had comments or questions.

Trustee Piwko asked that with Ramp A if there were two left turn lanes; Mr. Costello said that there were two westbound lanes separated by a median.

Trustee Fender asked if a vehicle exited westbound I90 in error and wanted to get back on going westbound would they have to travel north on Route 47 and turn around to re-enter I90; Mr. Costello said yes that it would be the safest way to re-enter I90. Trustee Fender asked if the new underground utilities at I90 would be disturbed by the full interchange construction. Village Manager Johnson reported that there may be minor conflict but that was anticipated with the installation. Trustee Fender asked if there were any issues with the Pancor property owners; Village Manager Johnson stated that Pancor is willing to work with GRAEF as their current development plans are not set. Trustee Fender asked for clarification regarding the closure of Manning Road; Village Manager Johnson reported that in the long term the east side of Route 47 will tie it into the transportation plan getting it to a signalized intersection.

Trustee Mercer inquired about the ramps; it was noted that the eastbound ramp is free flow due to the traffic patterns. Village Manager Johnson noted that with right turn on red those ramps which are signalized will have the ability to be somewhat free flow.

Trustee Kadakia asked if Ramp A is now a signalized area due to the previous weave condition; Mr. Johnston agreed and also stated that the two northbound lanes entering the westbound ramp to Rockford will go over the bridge to a traffic signal. Trustee Kadakia asked if Manning Road will be a frontage road; Village Manager Johnson stated that Manning Road will function somewhat like Powers Road that will flow into internal roads.

Mayor Sass asked if there were other comments or questions; there were none.

***This agenda item did not require action by the Committee of the Whole.***

- e) Discussion – Resolution (R)2010-10.44 – Adoption of the Kane County Natural Hazards Mitigation Plan, as revised

Village Manager David Johnson reported that Deputy Chief Mike Klunk has been working with both Kane and McHenry County Natural Hazard Plans. The Kane County plan has been updated and therefore needs to be approved by the Village Board.

Deputy Chief Mike Klunk reported that the Village of Huntley is subject to natural hazards such as: floods, tornadoes, severe winter, and summer storms that can damage property, close businesses, disrupt traffic, and present a public health and safety hazard. A committee of Kane County agencies has undertaken a natural hazards mitigation plan for the County; and the committee had invited the Village to participate in, and benefit from, this planning effort. The committee reviewed and modified the previous plan, as required by mandate. The previous plan had been adopted by the Village on October 23, 2003 (Resolution (R)2003-10.27). Several Federal programs require that municipalities have an adopted hazard mitigation plan to qualify for benefits. This effort is also in accordance with National Incident Management System which the Village adopted on October 14, 2004 (Resolution (R) 2004-10.35).

#### Staff Analysis

The Kane County Natural Hazards Mitigation Committee has prepared a natural hazards mitigation plan for the County and all interested municipalities and other local government agencies in the County. This plan identifies activities that can be undertaken at all levels of government and by the private sector that can reduce the safety and health hazards and property damage caused by natural hazards. This plan will meet the hazard mitigation planning requirements of the Disaster Mitigation

Act of 2000 (DMA 2000 (42 USC 5165)) and other programs administered by the Federal Emergency Management Agency (FEMA).

In order for the Village to be eligible for pre- or post-disaster funds from FEMA, a DMA 2000 plan must have been developed and adopted. FEMA allows counties to prepare multi-jurisdictional or countywide plans, provided the communities participate fully in the planning process.

Deputy Chief Klunk reported that each year all Village Departments work on activities in order to be better prepared for a natural hazard.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Fender asked if this planning had anything to do with the FEMA testing that was required of the Trustees; Deputy Chief Klunk said it is indirectly but the revised plan is at the staff level.

Trustee Kadakia asked and received clarification of wording in the Staff Analysis section.

There were no other comments or questions.

***It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Resolution (R)2010-10.44 – Adoption of the Kane County Natural Hazards Mitigation Plan, as revised.***

- f) Discussion – Two Payout Requests to Plote Construction, Inc. for the 2010 MFT Street Program:
  - i) Payout Request #3 (Final) in the amount of \$73,354.37
  - ii) Payout Request #3 (Final) – Cambridge Drive in the amount of \$5,217.05

Mayor Sass reported that on January 14, 2010 the Village Board accepted and approved the Professional Design Engineering and Construction Observation Services contract with Christopher B. Burke Engineering, Ltd. (CBBEL) for the 2010 MFT Street Program.

On March 18, 2010 the Village Board accepted and approved Resolution (R)2010-03.13 – Execution of the Construction Contract to the lowest responsible bidder, Plote Construction, Inc., for the 2010 Street Improvement Program. Their low bid of \$721,266.95 was 35.8% below the engineer's estimate of \$1,123,385.00. This favorable bid allowed for the addition of Change Order #1 - Cambridge Drive from Reed Road to Dalton Drive in the amount of \$110,178.75 approved by the Village Board on April 8, 2010.

On June 10, 2010 the Village Board approved Change Order #2 to the 2010 Street Improvement Program to include Additional Road Improvements (curb and gutter) on Grove Street between Mill Street and the Union Pacific Rail Road Tracks in the amount of \$34,342.50. On July 8, 2010 the Village Board accepted and approved Pay Request #1 (Final) to Plote Construction, Inc. for the Grove Street portion of the program in the amount of \$33,442.50.

CBBEL has submitted final payout requests for the 2010 MFT Street Program Original Contract and Cambridge Drive (Change Order #1).

**Staff Analysis**

The base program is 100% complete. Waivers of Lien and payroll certifications have been received.

<u>Pay Request</u>	<u>Completed Work</u>	<u>Retention</u>	<u>Previous Payments</u>	<u>Amount Requested</u>
#1	\$420,787.52	\$42,078.75 (10%)	-0-	\$378,708.77
#2	\$626,532.29	\$31,326.61 (5%)	\$378,708.77	\$216,496.91
#3 (Final)	\$668,560.05	-0-	\$595,205.68	\$73,354.37

Change Order #1 – Cambridge Drive is 100% complete. Waivers of Lien and payroll certifications have been received.

<u>Pay Request</u>	<u>Completed Work</u>	<u>Retention</u>	<u>Previous Payments</u>	<u>Amount Requested</u>
#1	\$65,843.05	\$6,584.30 (10%)	-0-	\$59,258.55
#2	\$93,233.05	\$4,661.65 (5%)	\$59,258.55	\$29,312.65
#3 (Final)	\$93,788.25	-0-	\$88,571.20	\$5,217.05

Plote Construction, Inc. has provided a three-year maintenance bond for the 2010 MFT Street Program.

**Financial Impact**

The project is included in the FY2010 Budget with funding sources as follow:

Motor Fuel Tax Fund / 42-05-3-6750	-	\$650,000.00
Capital Projects Fund / 02-10-4-6925	-	\$350,000.00

The final contract price is as follows:

Original CONTRACT PRICE =	<u>\$721,266.95</u>
Current CONTRACT PRICE adjusted by previous CHANGE ORDERS =	<u>\$865,788.20</u>
The CONTRACT PRICE due to CHANGE ORDER #3 will be decreased =	<u>\$(69,997.40)</u>
The new CONTRACT PRICE including CHANGE ORDER #3 will be =	<u>\$795,790.80</u>

Mayor Sass asked if the Committee had any comments or questions; there were none.

***It was the consensus of the Committee of the Whole to forward on to the Village Board for approval two payout requests to Plote Construction, Inc. for the 2010 MFT Street Program:***

- i) Payout Request #3 (Final) in the amount of \$73,354.37***
- ii) Payout Request #3 (Final) – Cambridge Drive in the amount of \$5,217.05***

**VILLAGE ATTORNEY’S REPORT:** None

**VILLAGE MANAGER'S REPORT:** None

**VILLAGE PRESIDENT'S REPORT:**

Mayor Sass reported that there will be a Liquor Commission Hearing at 6:30 p.m. prior to the Village Board Meeting of October 28<sup>th</sup> to discuss the surrender of the Twelfth Knight Catering liquor license for Walleye Grill and Drendel Hall and the addition of a new liquor license classification.

Mayor Sass reported that there will also be an additional item on the Village Board Agenda regarding the continuation of the GIS Project; this information will be included in the Board's packet. Mayor Sass also noted that there will be a Budget Workshop at the October 28<sup>th</sup> meeting.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**EXECUTIVE SESSION:** None

**POSSIBLE ACTION ON ANY CLOSED SESSION ITEM:** None

**ADJOURNMENT:**

**There being no further business to discuss, a MOTION was made to adjourn the meeting at 7:42 p.m.**

**MOTION: Trustee Piwko**

**SECOND: Trustee Kanakaris**

**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Barbara Read  
Recording Secretary