

**VILLAGE OF HUNTLEY
VILLAGE BOARD MEETING
September 24, 2015
MINUTES**

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, September 24, 2015 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Ronda Goldman, Tim Hoeft, Niko Kanakaris, Harry Leopold, John Piwko and JR Westberg.

ABSENT: None

IN ATTENDANCE: Village Manager David Johnson, Assistant Village Manager Lisa Armour, Village Clerk Rita McMahon, Village Attorney Mike Coppedge.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

PUBLIC COMMENTS: None

CONSENT AGENDA:

(All items listed under Consent Agenda have been discussed at the Committee of the Whole and may be approved/accepted by one motion. The Village Clerk will number all Ordinances and Resolutions in order, following approval)

- a) Approval of August 27, 2015 Village Board Meeting Minutes
- b) Approval of the September 24, 2015 Bill List in the Amount of \$1,025,706.68
- c) Referral of a Proposed Final Planned Unit Development for an ±80,000 Square Foot Medical Office Building, Modifications to the Ambulatory Care Mall and New Maintenance Building for the Centegra Medical Campus and Referral to the Plan Commission to begin the Formal Development Review Process
- d) Approval of a Resolution Authorizing a Professional Services Agreement with Engineering Enterprises, Inc. of Sugar Grove, IL for the Wastewater System Regulatory Planning Documents and FY15 Budget Amendment
- e) Approval of Payout Request No. 1 in the amount of \$53,890.90 to Acres Group for the 2015 Spring 50/50 Parkway Tree Replacement Program

Mayor Sass asked if the Village Board had any comments or changes to the Consent Agenda; there were none.

A MOTION was made to approve the Consent Agenda.

MOTION: Trustee Leopold
SECOND: Trustee Kanakaris
AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg
NAYS: None
ABSENT: None
The motion carried: 6-0-0

ITEMS REMOVED FROM THE CONSENT AGENDA:

- a) Approval of August 20, 2015 Committee of the Whole

Mayor Sass reported these Minutes were removed from the Consent Agenda because Trustee Piwko was absent. Mayor Sass asked if the Village Board had any comments or changes to the minutes; there were none.

A MOTION was made to approve the August 20, 2015 Committee of the Whole meeting minutes.

MOTION: Trustee Hoeft
SECOND: Trustee Westberg
AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, and Westberg
NAYS: None
ABSENT: None
ABSTAIN: Trustee Piwko
The motion carried: 5-0-0-1

ITEMS FOR DISCUSSION AND CONSIDERATION

- a) Approval of Fiscal Year 2016 Budget Calendar and Process

Village Manager Johnson stated to commence the FY2016 budget process Staff is presenting, for the Village Board’s review, the proposed Budget Calendar.

Staff Analysis

Pursuant to State Statutes, dates are included showing when all applicable notices are to be published to conduct the levy and budget hearing.

September 18, 2015	Major Capital Projects / Purchases Worksheets due from Department Heads
September 24, 2015	FY16 Budget Calendar and Process reviewed at Village Board meeting
October 8, 2015	Financial Policies (outstanding debt balances, one time transfer history, TIF information and debt per capita data), Summary of Funds, Current Personnel Data, and Master Organizational Chart review
	Policy Direction requested from Board regarding the Tax Levy

October 22, 2015	Review of On-Going Services and Programs, Major Capital Revenue Sources, and Preliminary Capital Requests from Departments
Oct 26 – Oct 30, 2015	Draft Budget compilation by Staff
November 2 - 6, 2015	Staff Budget Review
November 9 – 13, 2015	Staff Budget Revision
November 12, 2015	Property Tax Levy Resolution (20 days before adoption)
November 16 – 19, 2015	Staff review and finalization of proposed budget
November 20, 2015	Distribute proposed budget to Mayor and Board of Trustees
December 3, 2015	Staff to Publish Property Tax Levy Hearing Notice (Must appear no more than 14 days and no less than 7 days prior to hearing) Staff to Publish Budget Hearing Notice
December 7 – 10, 2015	Village Board Breakdown Sessions
December 8, 2015	Budget Workshop <i>if necessary</i>
December 10, 2015	Public Hearing – FY16 Proposed Budget Public Hearing – 2015 Property Tax Levy Additional Village Board Discussion Village Board Consideration of FY16 Budget Village Board Consideration of 2015 Tax Levy (levy finances FY16 budget)
December 18, 2015	File Property Tax Levy with Both Counties

Mayor Sass asked if the Village Board had any questions or comments. There were none.

This item was presented for information and discussion purposes only; therefore, no action was required of the Village Board at this time.

- b) Approval of a Resolution Authorizing the Execution of a Contractual Agreement for the Chief of Police

Mayor Sass reported Police Chief John Perkins announced his retirement in May, with an effective date of September 30, 2015.

Staff Analysis

To replace Chief Perkins, the Village conducted a search for a new police chief and is pleased to announce the selection of Robert Porter, currently Chief of Police in Downers Grove and past president of the Illinois Chiefs of Police Association. Porter will assume the duties of Police Chief in Huntley on October 12, 2015.

Legal Analysis

The Village Attorney has reviewed the agreement.

Mayor Sass asked if the Village Board had any questions or comments; there were none.

A MOTION was made to approve a Resolution Authorizing the Execution of a Contractual Agreement for the Chief of Police.

MOTION: Trustee Kanakaris

SECOND: Trustee Hoeft

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

VILLAGE ATTORNEY'S REPORT: None

VILLAGE MANAGER'S REPORT: None

VILLAGE PRESIDENT'S REPORT:

Mayor Sass reminded everyone Fall Fest will be taking place this weekend.

Mayor Sass requested a recap on the McCOG dinner. Trustee Piwko reported the meeting was a panel discussion regarding affordable housing.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Trustee Leopold reported Ms. Deanna Loughran was hired as the new Executive Director for Sun City Community Association. Ms. Loughran was a former Executive Director for Lake Barrington Shores.

EXECUTIVE SESSION: None

ACTION ON CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:04 p.m.

MOTION: Trustee Piwko

SECOND: Trustee Westberg

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Rita McMahan
Village Clerk