

**VILLAGE OF HUNTLEY
VILLAGE BOARD MEETING
September 10, 2015
MINUTES**

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, September 10, 2015 at 7:06 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Ronda Goldman, Tim Hoeft, Niko Kanakaris, Harry Leopold, John Piwko and JR Westberg.

ABSENT: None

IN ATTENDANCE: Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read, and Village Attorney John Cowlin.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

PUBLIC COMMENTS: None

CONSENT AGENDA:

(All items listed under Consent Agenda have been discussed at the Committee of the Whole and may be approved/accepted by one motion. The Village Clerk will number all Ordinances and Resolutions in order, following approval)

- a) Approval of August 13, 2015 Liquor Commission Hearing and August 13, 2015 Village Board Meeting Minutes
- b) Approval of the September 10, 2015 Bill List in the Amount of \$208,922.42
- c) Approval of an Ordinance Approving a Final Planned Unit Development including any necessary relief for a dental office on Outlot 7, Huntley Grove Commercial Subdivision
- d) Approval of a Resolution Approving a Temporary Use Permit for Tee2Green Indoor Golf, LLC to Hold a Haunted House within their facility at 11173 Dundee Road
- e) Approval of an Ordinance Amending Title XV, Land Usage Chapter 150, Building Regulations

Mayor Sass asked if the Village Board had any comments or changes to the Consent Agenda; there were none.

A MOTION was made to approve the Consent Agenda.

MOTION: Trustee Leopold

SECOND: Trustee Hoeft

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg

NAYS: None
ABSENT: None
The motion carried: 6-0-0

ITEMS REMOVED FROM THE CONSENT AGENDA:

- a) Approval of a Resolution Approving Façade Improvement Assistance Program Grants for Parkside Pub, 11721 E. Main Street

Mayor Sass asked if the Village Board had any comments or questions on the agenda item; there were none.

A MOTION was made to approve a Resolution Approving Façade Improvement Assistance Program Grants for Parkside Pub, 11721 E. Main Street.

MOTION: Trustee Piwko
SECOND: Trustee Goldman
AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold and Piwko
NAYS: None
ABSENT: None
ABSTAIN: Trustee Westberg
The motion carried: 5-0-0-1

ITEMS FOR DISCUSSION AND CONSIDERATION:

- a) Consideration of a Resolution Approving a Temporary Use Permit for Trinity Lutheran Church to hold an October Fest Event

Mayor Sass reported that the Village of Huntley Zoning Ordinance allows for the issuance of a temporary use permit (TUP) for temporary signs.

Temporary signs are subject to the following conditions: 1) not to exceed 30 days, 2) maximum size of 50 square feet and no more than 8 feet above ground, 3) not to be displayed on a fence or tree, and 4) not to be located in the rights-of-way.

Staff Analysis

The Village is in receipt of a request from Trinity Lutheran Church for the following:

- 1. To post 15 18"x24" snipe signs in the following locations listed below on October 19th.
 - 1) RT 47 and Reed Road
 - 2) RT 47 and Algonquin Road
 - 3) RT 47 and Mill Street
 - 4) RT 47 and Del Webb Boulevard
 - 5) RT 47 and Kreutzer Road
 - 6) RT 47 and Dean St
 - 7) RT 47 and Main Street
 - 8) Algonquin Road and Haligus Road (E/B)
 - 9) Algonquin Road and Haligus Road (W/B)

- 10) Huntley/Dundee Road and Haligus Road
- 11) Huntley/Dundee Road and Main Street
- 12) Reed Road and Haligus Road
- 13) Haligus Road and Main Street
- 14) Kreutzer Road and Main Street
- 15) Kreutzer Road and Haligus Road

Trinity Lutheran Church acknowledges that some sites may not be under the Village's jurisdiction and others may not be feasible in the noted location. If these sites are not feasible, the petitioner requests permission for other sites with the approval of the Village Manager.

A variation from the Ordinance is required to locate the signs in the Village's rights-of-way.

Recommended Conditions of Approval:

- Notification to all adjacent property owners.
- Any music or noise generated during the event will comply with the Village's Noise Ordinance.
- The site shall be kept free of trash throughout the event.

Financial Impact

It is being requested that any fees associated with the Oktoberfest be waived, as the church is a non-profit organization.

Mayor Sass reported that Pastor Hoffman was in attendance to answer questions.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve a Resolution Granting a Temporary Use Permit and Temporary Sign Permit and the Waiving of Fees to Trinity Lutheran Church for an Oktoberfest Event to be held on October 24th – 25th 2015.

MOTION: Trustee Hoeft
SECOND: Trustee Goldman
AYES: Trustees: Goldman, Hoeft, Kanakaris and Piwko
NAYS: Trustee Leopold
ABSENT: None
ABSTAIN: Trustee Westberg
The motion carried: 4-1-0-1

b) Strategic Plan - Draft Goals and Objectives and Summary of SWOT Analysis

Village Manager David Johnson reported that the Board members individually completed a Strengths, Weaknesses, Opportunities and Threats (SWOT) Analysis and the results were discussed at the Strategic Plan Workshop held on June 19th. Village Manager Johnson reported that in the Board Packet was the draft summary of the SWOT analysis based upon the individual analyses and discussion at this meeting.

Staff Analysis

Based upon elements of the Strategic Plan completed to date, including the SWOT analysis, staff has prepared a set of draft goals and objectives for Village Board review and discussion.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold stated that he had reviewed the materials and had suggestions for changes to the summary. After reviewing several of Trustee Leopold's changes, Mayor Sass directed the Board members to submit their suggested changes to staff for discussion at a future meeting.

VILLAGE ATTORNEY'S REPORT: None

VILLAGE MANAGER'S REPORT: None

VILLAGE PRESIDENT'S REPORT: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Trustee Kanakaris mentioned the letter that the Board received regarding the PVC piping in new construction. Mayor Sass reported that the issue was explained to the letter writer so there is no longer confusion over the issue.

EXECUTIVE SESSION:

- a) Probable or Imminent Litigation and Pending Litigation
- b) Contractual
- c) Property Acquisition, Purchase, Sale or Lease of Real Estate
- d) Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Huntley
- e) Collective Bargaining
- f) Appointment, Discipline or Removal of Public Officers
- g) Appointment of a Public Officer
- h) Review of Closed Session Minutes
- i) Other

A MOTION was made at 7:31 p.m. to enter into Executive Session for Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Huntley.

MOTION: Trustee Piwko

SECOND: Trustee Hoeft

The Roll Call vote noted all ayes and the motion carried.

A MOTION was made at 7:47 p.m. to exit Executive Session.

MOTION: Trustee Leopold

SECOND: Trustee Kanakaris

The Roll Call vote noted all ayes and the motion carried.

ACTION ON CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:48 p.m.

MOTION: Trustee Westberg

SECOND: Trustee Leopold

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary