



PUBLIC MEETING NOTICE AND AGENDA
VILLAGE OF HUNTLEY
LIQUOR COMMISSION HEARING

**THURSDAY, SEPTEMBER 10, 2015
7:00 P.M.**

AGENDA

- I. Call to Order
- II. Public Comments
- III. Items for Consideration
 - A. Consideration of an Ordinance for the Approval and Issuance of a Class "E" Liquor License; Trinity Evangelical Lutheran Church – Oktoberfest
- IV. Other Business
- V. Adjournment

MEETING LOCATION
10987 Main Street
Huntley, IL 60142

The Village of Huntley is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact Mr. David Johnson, Village Manager at 847-515-5200. The Village Board Room is handicap accessible.



David J. Johnson, Village Manager

Agenda Item: **Consideration of an Ordinance for the Approval and Issuance of a Class “E” Liquor License; Trinity Evangelical Lutheran Church – Oktoberfest**

Petitioner: **Trinity Evangelical Lutheran Church**

Department: **Village Manager’s Office**

Introduction

The Village of Huntley regulates the sale of alcoholic beverages in the Village through its Liquor Control Ordinance, which provides for the issuance of certain classes of liquor licenses and establishes the number of licenses available in each class.

A Class “E” Liquor License is being requested at this time. A Class “E” Liquor License is a temporary license, not to exceed three days, issued to not-for-profit organizations with a license fee of \$75.00.

Staff Analysis

The Liquor Commission is being presented with the request from the Trinity Evangelical Lutheran Church (Church) by Pastor Robert Hoffman for a Class “E” Liquor License to sell beer and wine. The request is for an Oktoberfest event planned for October 23rd and 24th on their premises located at 11008 Church Street.

The Church is requesting the license to operate a beer and wine area during the hours of 4:00 pm to 11:00 pm on Friday, October 23rd and 11am – 11pm on Saturday, October 24th. Alcohol serving will stop at 10:00 pm on both days which is one hour before the event closes each day. The beer and wine area will be fenced off and there will be no removal of alcohol from this area to the festival area. The event will be monitored by using an ID wristband. A letter of request has been submitted outlining the event and is included in the packet.

An application has been placed on file and reviewed by the Village Clerk’s Office. All is in order for consideration at this time. The application is being presented with the provision of the State license being provided closer to the date of the event. This stipulation will be included as a condition of approval. The liquor license would be issued for only October 23rd and 24th, 2015. All of the required documentation has been submitted and meets code requirements.

Financial Impact

The Church is requesting waiver of the payment of the \$75.00 fee.

Legal Analysis

Section 110 of the Village Code of Ordinances regulates liquor sale in the Village. The application has been reviewed and is in compliance with Section 110: Alcoholic Beverages requirements.

Action Requested

A motion of the Liquor Commission to approve an Ordinance authorizing the issuance of a Class “E” Liquor License to the Trinity Evangelical Lutheran Church for the Oktoberfest event subject to the following conditions of approval:

1. Petitioner must show proof of the State of Illinois Liquor License before the Village of Huntley Class "E" Liquor License becomes effective.
2. The beer and wine can only be sold and consumed in the designated beer and wine area.

Exhibits:

- Trinity Church Letter of Request
- Event Layout
- Draft Ordinance

To the Village Board of Huntley, IL

The following is a proposal from Trinity Lutheran Church at 11008 North Church Street. The church would hold an Oktoberfest on October 23 & 24, 2015. This event may be the first annual of its kind for the community and would be held in Trinity Lutheran's back parking lot area.

Purpose/Theme

The purpose of the Oktoberfest at Trinity Lutheran Church is to serve as a fundraising event for a building fund for the church. In upcoming festivals the proceeds will go towards a need in the village. The fest will also serve as an opportunity to highlight the different cuisine of the German culture along with beer, wine and music. In the Lutheran tradition we will also showcase what the Reformation and Martin Luther through exhibits.

Trinity Lutheran Church requests that all fees and permits for this festival be waived due to the church's 501c3 status.

Hours of Operation

Hours for Friday, October 23 will be 4pm-11pm. Live music, provided by The Phenix, will be from 6pm-10pm. Beer and wine sales will end at 10pm.

On Saturday, October 24, the festival will run from 11am-11pm. Live music will be performed until 10pm, and sales of beer and wine will end at 10pm.

Site Plan

Please see attached.

Parking

Parking will be available in town and the surrounding area.

Beer and Wine sales

The beer and wine sales for the event would be cordoned off from the rest of the vendors and band area. We would have ID's checked from all people entering the serving area and would receive a wristband for easy identification for those who are above 21 years of age. No alcohol will be allowed outside of the serving area, but if people would like to get their food and have beer or wine with it we will have tables and chairs set up inside the serving area.

Only select Oktoberfest beers, a few domestics and wines will be offered at the festival.



N Church St

2nd St

EXIT

Trinity Evangelical Lutheran Church

Port-a-Potties

FOOD AND MERCHANDISE

MAIN TENT

BEER

FOOD AND MERCHANDISE

ENTRANCE

First Congregational Church

PARKING
To be Confirmed

**AN ORDINANCE AUTHORIZING THE ISSUANCE OF
A CLASS “E” LIQUOR LICENSE
IN THE VILLAGE OF HUNTLEY – TRINITY EVANGELICAL LUTHERAN CHURCH**

Ordinance (O)2015.09-.**

WHEREAS, the Liquor Commission is being presented with a request from the Trinity Evangelical Lutheran Church (Church) for the issuance of a Class “E” liquor license for the Oktoberfest event planned for later in October 2015; and

WHEREAS, the Church is requesting the license to operate a beer and wine area during the hours of 4:00 pm to 11:00 pm on Friday, October 23, 2015 and 11:00 am to 11:00 pm on Saturday October 24, 2015;; and

WHEREAS, the Church is requesting to serve beer and wine; and

WHEREAS, alcohol serving will stop at 10:00 pm on both Friday and Saturday which is one hour before the event closes each day. The beer and wine area will be fenced off with no alcohol allowed outside of the area into the festival area; and

WHEREAS, the Code of Ordinances of the Village of Huntley provides for the issuance of a Class “E” liquor license for temporary events provided that certain criteria set forth therein are met; and

WHEREAS, all of the required documentation submitted by the Trinity Evangelical Lutheran Church meets the code requirements; and

NOW THEREFORE, BE IT ORDAINED BY THE CHAIRMAN AND THE LIQUOR COMMISSION of the Village of Huntley as follows:

SECTION I: A Class “E” liquor license is hereby issued to the Trinity Evangelical Lutheran Church for the 2015 Oktoberfest taking place on Church Property, 11008 Church Street, on Friday, October 23, 2015 and Saturday, October 24, 2015 subject to the following conditions:

1. Petitioner must show proof of the State of Illinois Liquor License before the Village of Huntley Class “E” Liquor License becomes effective.
2. The beer and wine can only be sold and consumed in the designated beer and wine area.

SECTION II: It is the consensus of the Liquor Commission to waive the fee.

SECTION III: All other provisions of the Liquor Control Ordinances of the Village of Huntley shall remain in full force and effect, including, but not limited to, the obligation of all individuals serving alcohol to be BASSET trained.

SECTION IV: This Ordinance shall be in full force and effect from its date of passage.

	Aye	Nay	Absent	Abstain
Commissioner Goldman	_____	_____	_____	_____
Commissioner Hoeft	_____	_____	_____	_____
Commissioner Kanakaris	_____	_____	_____	_____
Commissioner Leopold	_____	_____	_____	_____
Commissioner Piwko	_____	_____	_____	_____
Commissioner Westberg	_____	_____	_____	_____

PASSED and APPROVED this 10th day of September 2015.

APPROVED:

Village President

ATTEST:

Village Clerk

DRAFT