

**PUBLIC MEETING NOTICE AND AGENDA
VILLAGE OF HUNTLEY
VILLAGE BOARD MEETING**



**THURSDAY, JULY 23, 2015
7:00 P.M. or soon thereafter**

1. Call to Order
2. Pledge of Allegiance
3. Special Presentation – Certificate of Completion of the Illinois Law Enforcement Alarm System (ILEAS) Agency Preparedness Program
4. Public Comments
5. Consent Agenda
 - a) Approval of the July 23, 2015 Bill List in the Amount of \$ 1,942,231.71
 - b) Approval of an Advisory Board Appointment of Ms. Darci Chandler to the Plan Commission
 - c) Approval of a Resolution Approving a Temporary Use Permit for Huntley Fall Fest Committee to Hold a Carnival and Temporary Sign Request
 - d) Approval of Payout Request No. 2 in the amount of \$157,269.15 to Elmund & Nelson, Co. for Downtown Dry Utility Replacement Plan
6. Items Removed from the Consent Agenda:
 - a) Consideration of a Resolution Approving Façade Improvement Assistance Program Grants for DMB Properties LLC, 11019 Woodstock Street and 11806 E. Main Street
7. Items for Discussion:
 - a) Presentation of Findings and Recommendations from the Comprehensive Utility Master Plan Project
8. Village Attorney's Report
9. Village Manager's Report
10. Village President's Report
11. Unfinished Business

12. New Business

13. Executive Session

- a) Probable or Imminent Litigation and Pending Litigation
- b) Contractual
- c) Property Acquisition, Purchase, Sale or Lease of Real Estate
- d) Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Huntley
- e) Collective Bargaining
- f) Appointment, Discipline or Removal of Public Officers
- g) Appointment of a Public Officer
- h) Review of Closed Session Minutes
- i) Other

14. Possible Action on any Closed Session Item

15. Adjournment

MEETING LOCATION
Village of Huntley Municipal Complex
10987 Main Street
Huntley, IL 60142

The Village of Huntley is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact Mr. David Johnson, Village Manager at 847-515-5200. The Village Board Room is handicap accessible.



David J. Johnson, Village Manager

Agenda Item: **Special Presentation – Certificate of Completion of the Illinois Law Enforcement Alarm System (ILEAS) Agency Preparedness Program**

Department: **Police Department**

The Agency Preparedness Program (APP) is a tool designed to assist law enforcement agencies in Illinois to be ready to effectively respond to emergency situations, and to utilize human and technical resources, available through the mutual aid alliance, to manage and mitigate those situations. The APP is completed online by ILEAS member agencies using their access to the ILEAS website, and requires demonstration of best practices as promulgated by both the Federal Emergency Management Agency and Illinois Emergency Management Agency. Upon completion, an ILEAS member agency is presented with a Certificate of Completion of the Agency Preparedness Program.

The local Regional Planning Coordinator for the Illinois Law Enforcement Alarm System (ILEAS) Agency John Marszalek, will be presenting the Village with a Certificate of Completion of the Agency Preparedness Program.

Agenda Item: **Presentation of Findings and Recommendations from the Comprehensive Utility Master Plan Project**

Department: **Public Works - Engineering**

Introduction

On July 24, 2014, the Village Board Authorized an Engineering Agreement with Engineering Enterprises, Inc. of Sugar Grove, Illinois for the Comprehensive Utility Master Plan in the amount of \$76,980.00. The Comprehensive Utility Master Plan has been completed and the consultant along with Staff will present a summary of the findings and recommendations.

Staff Analysis

The Comprehensive Utility Master Plan provides the Village with a comprehensive plan for managing current water and wastewater infrastructure assets as well as identifies a strategy for targeted expansions to meet utility demands through the year 2040. A pertinent element of the Master Plan is identifying a strategy for extending utilities into the currently non-serviced Village planning areas including the area south of I-90. Given a current average day water demand of approximately 2.2 MGD in 2013, the planning effort included water demand projections utilizing the Village's "current trends" water use habits. Following an analysis of the integration of potential best management practices and water conservation programs, a second "less resource intensive" water use projection was created. The two water use projections were carried through to plan the Water Works and Wastewater System facilities for the planning period. Finally, the cost/cost savings for water conservation was quantified to demonstrate the long term benefits of water conservation and sustainable management of the Village's utilities.

The Master plan was a joint effort with Staff and the consultant. Staff was responsible for identifying the service area along with population forecasts, water works system evaluations and audit, and needs assessment calculations with current trends and less resource intensive water use projections. The consultant was responsible for executing certain tasks identified in the scope of work including facilitating meetings, conducting a sustainable source water assessment, providing an assessment of current wastewater assets, identifying needs for the existing and future service areas, cost-effective evaluations and identifying an implementation plan, and preparing the written text, tables and graphics of the plan.

Financial Impact

The FY14 Budget included \$100,000 for the Master Plan. The funding for this project came from the Water Capital Fund, 20-10-4-6900 and the Sewer Capital Fund, 30-90-4-6955.

Legal Analysis

None required.

Action Requested

This item is presented for discussion purposes only; therefore, no action is required of the Village Board at this time.