

**VILLAGE OF HUNTLEY  
VILLAGE BOARD MEETING  
July 23, 2015  
MINUTES**

**CALL TO ORDER:**

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, July 23, 2015 at 7:09 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

**ATTENDANCE:**

**PRESENT:** Mayor Charles Sass; Trustees: Ronda Goldman, Tim Hoefl, Niko Kanakaris, Harry Leopold, John Piwko and JR Westberg.

**ABSENT:** None

**IN ATTENDANCE:** Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read, Chief John Perkins, Deputy Chief Mike Klunk, Village Engineer Tim Farrell and Village Attorney Mike Coppedge.

**PLEDGE OF ALLEGIANCE:** Mayor Sass led the Pledge of Allegiance.

**SPECIAL PRESENTATION:**

- a) Certificate of Completion of the Illinois Law Enforcement Alarm System (ILEAS) Agency Preparedness Program

Mr. John Marszalek, the Regional Planning Coordinator for the Illinois Law Enforcement Alarm System (ILEAS) Agency reported that the Agency Preparedness Program (APP) is a tool designed to assist law enforcement agencies in Illinois to be ready to effectively respond to emergency situations, and to utilize human and technical resources, available through the mutual aid alliance, to manage and mitigate those situations. The APP is completed online by ILEAS member agencies using their access to the ILEAS website, and requires demonstration of best practices as promulgated by both the Federal Emergency Management Agency and Illinois Emergency Management Agency. Upon completion, an ILEAS member agency is presented with a Certificate of Completion of the Agency Preparedness Program. Mr. Marszalek reported that the Huntley Police Department completed the program on June 23, 2015 and awarded the Village with the Certificate of Completion of the Agency Preparedness Program.

Chief Perkins accepted the award on behalf of the Village.

**PUBLIC COMMENTS:** None

**CONSENT AGENDA:**

(All items listed under Consent Agenda have been discussed at the Committee of the Whole and may be approved/accepted by one motion. The Village Clerk will number all Ordinances and Resolutions in order, following approval)

- a) Approval of the July 23, 2015 Bill List in the Amount of \$ 1,942,231.71

- b) Approval of an Advisory Board Appointment of Ms. Darci Chandler to the Plan Commission
- c) Approval of a Resolution Approving a Temporary Use Permit for Huntley Fall Fest Committee to Hold a Carnival and Temporary Sign Request
- d) Approval of Payout Request No. 2 in the amount of \$157,269.15 to Elmund & Nelson, Co. for Downtown Dry Utility Replacement Plan

Mayor Sass asked if the Village Board had any comments or changes to the Consent Agenda; there were none.

**A MOTION was made to approve the Consent Agenda.**

**MOTION:** Trustee Kanakaris  
**SECOND:** Trustee Goldman  
**AYES:** Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg  
**NAYS:** None  
**ABSENT:** None  
**The motion carried: 6-0-0**

**ITEMS REMOVED FROM THE CONSENT AGENDA:**

- a) Consideration of a Resolution Approving Façade Improvement Assistance Program Grants for DMB Properties LLC, 11019 Woodstock Street and 11806 E. Main Street

Mayor Sass reported that this agenda item was discussed at the July 16, 2015 Committee of the Whole Meeting and required a Roll Call vote as not all Committee Members were in favor of the request.

Mayor Sass reported that since July 16<sup>th</sup>, Staff had discussions with the petitioner and offered to waive the Building Permit Fees and assist with an additional \$1,500 (which would come from funds not used on the SKM building) if that would allow him to add new windows on the second floor of the Main Street building and the petitioner agreed; however, the petitioner prefers not to paint the exposed brick areas and would like to see how they look after tuckpointing. Mayor Sass reminded the Village Board that they approved the Façade Grant for Strode's and Strode's was not painting the south side of the building. Mayor Sass stated that rules of the Façade Program do not allow the painting of brick that is unpainted.

Mayor Sass asked if the Board had any comments or questions.

Trustee Leopold stated that he preferred that the south and east elevations be painted.

Trustee Kanakaris asked if the petitioner would be willing to paint the exposed brick a year from now. Mayor Sass stated that was not part of the proposal.

Trustee Westberg stated that any improvements to the buildings will be better than what they look like now and stated that the Village should not hold the property owners back from making improvements.

Mayor Sass stated that he has concerns regarding future maintenance of the sides of a building which were never painted to now be painted.

There were no additional comments or questions.

**A MOTION was made to approve a Resolution Approving Façade Improvement Assistance Program Grants for DMB Properties LLC, 11019 Woodstock Street and 11806 E. Main Street.**

**MOTION: Trustee Piwko**

**SECOND: Trustee Hoeft**

**AYES: Trustees: Hoeft, Piwko, Westberg and Mayor Sass**

**NAYS: Trustees: Goldman, Kanakaris and Leopold**

**ABSENT: None**

**The motion carried: 4-3-0**

#### **ITEMS FOR DISCUSSION:**

- a) Presentation of Findings and Recommendations from the Comprehensive Utility Master Plan Project

Village Engineer Tim Farrell and Jeffrey Freeman from Engineering Enterprises, Inc. reviewed a Power Point Presentation and reported that on July 24, 2014, the Village Board Authorized an Engineering Agreement with Engineering Enterprises, Inc. of Sugar Grove, Illinois for the Comprehensive Utility Master Plan in the amount of \$76,980.00. The Comprehensive Utility Master Plan has been completed and the consultant along with Staff will present a summary of the findings and recommendations.

#### Staff Analysis

The Comprehensive Utility Master Plan provides the Village with a comprehensive plan for managing current water and wastewater infrastructure assets as well as identifies a strategy for targeted expansions to meet utility demands through the year 2040. A pertinent element of the Master Plan is identifying a strategy for extending utilities into the currently non-serviced Village planning areas including the area south of I-90. Given a current average day water demand of approximately 2.2 MGD in 2013, the planning effort included water demand projections utilizing the Village's "current trends" water use habits. Following an analysis of the integration of potential best management practices and water conservation programs, a second "less resource intensive" water use projection was created. The two water use projections were carried through to plan the Water Works and Wastewater System facilities for the planning period. Finally, the cost/cost savings for water conservation was quantified to demonstrate the long term benefits of water conservation and sustainable management of the Village's utilities.

The Master plan was a joint effort with Staff and the consultant. Staff was responsible for identifying the service area along with population forecasts, water works system evaluations and audit, and needs assessment calculations with current trends and less resource intensive water use projections. The consultant was responsible for executing certain tasks identified in the scope of work including facilitating meetings, conducting a sustainable source water assessment, providing an assessment of current wastewater assets, identifying needs for the existing and future service areas, cost-effective evaluations and identifying an implementation plan, and preparing the written text, tables and graphics of the plan.

#### Financial Impact

The FY14 Budget included \$100,000 for the Master Plan. The funding for this project came from the

Water Capital Fund, 20-10-4-6900 and the Sewer Capital Fund, 30-90-4-6955.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold asked if the 90% exterior water use included the Sun City common areas and the golf course; Engineer Farrell reported that those areas in Sun City were a separate area and not included. Trustee Leopold reported that some of the sprinkler systems have rain gages that don't work as you'll see sprinkler systems running while it's raining. Village Manager Johnson stated that educating the residents will be important.

Mayor Sass asked if any communities take water from the Fox River; Mr. Freeman reported that Elgin takes water from the Fox River.

Trustee Leopold asked if water from the Kishwaukee River could be used; Mr. Freeman reported that the Kishwaukee River does not have enough flow.

Village Manager Johnson reported that future planning for funding will be part of the Village's Strategic Planning Process.

There were no other comments or questions.

*This item was presented for information and discussion purposes only; therefore, no action was required of the Village Board at this time.*

**VILLAGE ATTORNEY'S REPORT:** None

**VILLAGE MANAGER'S REPORT:** None

**VILLAGE PRESIDENT'S REPORT:**

Mayor Sass reported that Star 105.5 will be at the new McDonalds on July 30<sup>th</sup> for a one-day school supply drive and the Village Board has been invited to stop by to promote Huntley on the radio.

Mayor Sass reported that there is no meeting next week as it is the fifth Thursday.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**EXECUTIVE SESSION:**

- a) Probable or Imminent Litigation and Pending Litigation
- b) Contractual
- c) Property Acquisition, Purchase, Sale or Lease of Real Estate
- d) Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Huntley
- e) Collective Bargaining
- f) Appointment, Discipline or Removal of Public Officers
- g) Appointment of a Public Officer
- h) Review of Closed Session Minutes

i) Other

**A MOTION was made at 8:10 p.m. to Enter into Executive Session for b) Contractual.**

**MOTION: Trustee Piwko**

**SECOND: Trustee Leopold**

**The Voice Vote noted all ayes and the motion carried.**

**A MOTION was made at 8:20 p.m. to Exit Executive Session.**

**MOTION: Trustee Leopold**

**SECOND: Trustee Westberg**

**The Voice Vote noted all ayes and the motion carried.**

**ACTION ON CLOSED SESSION ITEM: None**

**ADJOURNMENT:**

**There being no further items to discuss, a MOTION was made to adjourn the meeting at 8:21 p.m.**

**MOTION: Trustee Leopold**

**SECOND: Trustee Hoeft**

**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Barbara Read  
Recording Secretary