

**VILLAGE OF HUNTLEY
VILLAGE BOARD MEETING
May 27, 2010
MINUTES**

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, May 27, 2010 at 6:30 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Pam Fender, Jay Kadakia, Niko Kanakaris, Harry Leopold, Paul Mercer and John Piwko.

ABSENT: None

IN ATTENDANCE: Village Manager David Johnson, Senior Assistant to the Village Manager Lisa Armour, Management Assistant Barbara Read and Village Attorney Mike Coppedge.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

APPROVAL OF AGENDA:

A MOTION was made to table Consent Agenda Item Ordinance (O)2010-05.25 – An Ordinance Amending Ordinance (O)2009-04.12 An Ordinance Providing for the Issuance of Not to Exceed \$14,500,000 of Tax Increment Allocation Revenue Refunding Bonds (Huntley Redevelopment Project), Series 2009 of the Village of Huntley by Trustee Kadakia and seconded by Trustee Leopold.

The Agenda was approved, as amended.

PUBLIC COMMENTS: None

CONSENT AGENDA:

(All items listed under Consent Agenda have been discussed at the Committee of the Whole and may be approved/accepted by one motion.)

- a) May 27, 2010 Bill List in the amount of \$561,804.57
- b) Ordinance (O)2010-05.21 – Approval of a Simplified Residential Zoning Variance for rear-yard setback relief for 12345 Arlington Drive/Ray and Julie Schalk
- c) Ordinance (O)2010-05.22 – Approval of a Simplified Residential Zoning Variance for rear-yard setback relief for 13435 Ivy Drive/Steve Hermie

- d) Resolution (R) 2010-05.25 – Approval of a Temporary Use Permit Request for Temporary Banners for Sidewalk Sales at Prime Outlets Huntley, 11800 Factory Shops Boulevard
- e) Resolution (R)2010-05.26 – Renewal of a Contract with McHenry Analytical Water Laboratory for Community Water Supply Testing for the period July 1, 2010 through June 30, 2013
- f) Referral of General RV to the Plan Commission to begin the formal development review process/Huntley Auto Mall
- g) Ordinance (O) 2010-05.23 – An Ordinance Amending Title XV, Land Usage Chapter 150, Building Regulations
- h) Resolution (R)2010-05.27 – Authorizing the Execution of an Intergovernmental Agreement Between the Villages of Huntley and Lake in the Hills for Paving Work on Reed Road

A MOTION was made to approve the Consent Agenda, as amended.

MOTION: Trustee Kadakia
SECOND: Trustee Leopold
AYES: Trustees: Fender, Kadakia, Kanakaris, Mercer, Leopold and Piwko
NAYS: None
ABSENT: None
The motion carried 6-0-0

DISCUSSION AND CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:

- a) May 6, 2010 Committee of the Whole Meeting Minutes

Mayor Sass asked if there were any comments or questions; there were none.

A MOTION was made to approve the May 6, 2010 Committee of the Whole Meeting Minutes.

MOTION: Trustee Fender
SECOND: Trustee Leopold
AYES: Trustees: Fender, Kadakia, Leopold and Piwko
NAYS: None
ABSTAIN: Trustees: Mercer and Kanakaris
The motion carried 4-0-2

ITEMS FOR DISCUSSION:

a) Strategic Plan Workshop

Village Manager David Johnson reviewed a Power Point Presentation regarding the results of the Resident Survey.

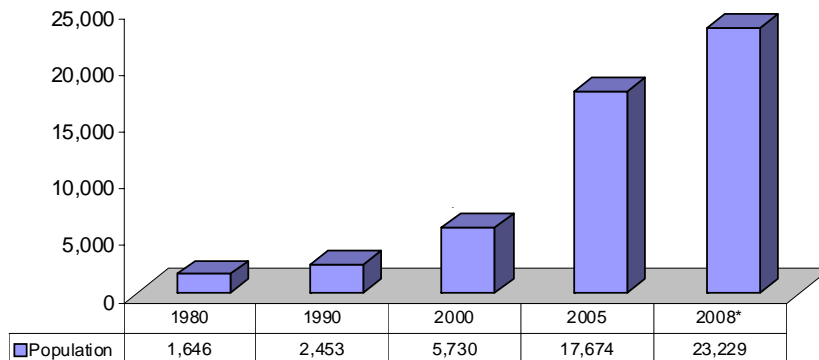
Trustee Piwko asked if the resident survey was only available on line. Village Manager Johnson stated that paper copies were also available upon request.

Trustee Fender stated that with respondents stating that they do not read newspapers, newsletters, e-news, etc. that perhaps the Village should install a sign with changeable copy to get info out to the public. Village Manager Johnson stated that we will have that opportunity in the future with the easement at Dean's.

Senior Assistant to the Village Manager Lisa Armour reviewed the following Economic Profile of the Village:

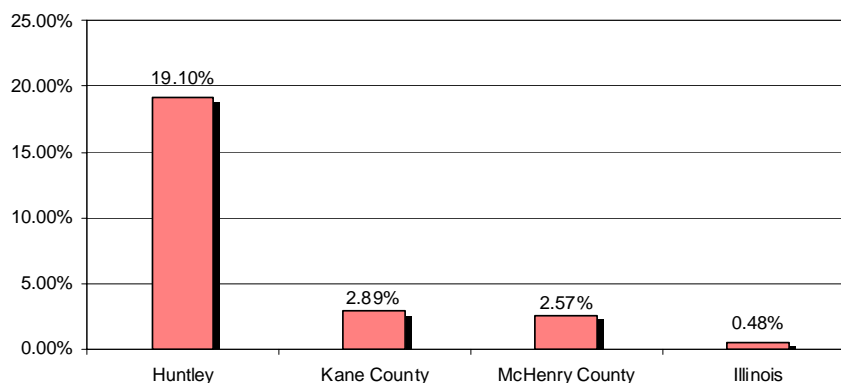
POPULATION

- Since 2000, the population of the Village of Huntley has risen from 5,730 to 23,229 according to the latest special census conducted in the Village in 2008. This represents an increase of 305%.
- The annual growth rate between 2000 and 2008 was 19.1%, making Huntley the sixth fastest-growing municipality in Illinois for this period.
- This compares to annual growth rates of 0.48% for Illinois, 2.57% for McHenry County, and 2.89% for Kane County. Huntley is located in both Kane and McHenry Counties.



Source: U.S. Census Bureau; *Village of Huntley, 2008 Special Census

ANNUAL AVERAGE POPULATION GROWTH RATE 2000 - 2008



Source: Village of Huntley, based on 2008 U.S. Census data

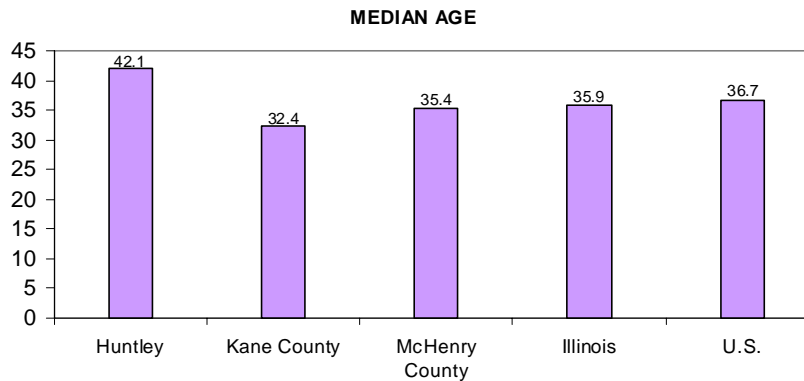
- Kane County and McHenry County have also experienced significant growth between 2000 and 2008.
- McHenry County’s population increased 22% during this period, while Kane County experienced an increase in population of 25%, compared to an overall increase of only 3.4% for the state as a whole.
- Kane County ranked number five and McHenry County ranked number six among the top ten fastest growing counties in Illinois from 2000 to 2008.

	1980	1990	2000	2005	2008	% Change Since 2000	2030 Forecast
McHenry County	147,897	183,241	260,094	303,990	318,118	22.3%	457,594
Kane County	278,405	317,471	404,119	482,113	504,047	24.7%	718,464
Illinois	11,426,518	11,430,602	12,419,658	12,704,063	12,842,954	3.4%	10,050,860*

Source: U.S. Census Bureau, Annual Estimates of Population, March 2010; Chicago Metropolitan Agency for Planning;
*Forecast for 6-County Northeastern Illinois Region only

AGE DISTRIBUTION

- The median age of Huntley’s population is 42.1 years of age. This is several years older than the median age of Illinois, which is 35.9 years. It is also older than that of Kane County, which is 32.4 years, McHenry County, which is 35.4 years, and the United States, which is 36.7 years of age.

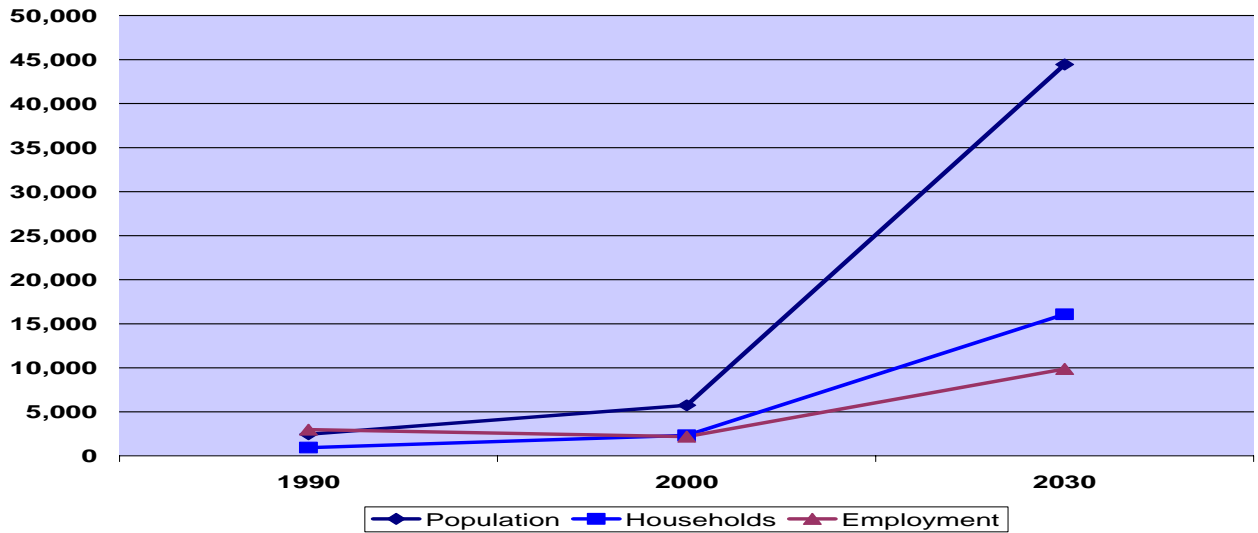


Source: U.S. Census Bureau: American Community Survey, 2006-2008

GROWTH FORECASTS

- The Village of Huntley’s population is expected to more than double in population between the years 2005 and 2030. The Northeastern Illinois Planning Commission (NIPC), the regional planning organization for the counties of Cook, DuPage, Kane, Lake, McHenry, and Will, and the predecessor to the Chicago Metropolitan Agency for Planning (CMAP), issued its latest 2030 population forecasts in September, 2006.

**CMAP 2030 FORECASTS
VILLAGE OF HUNTLEY**



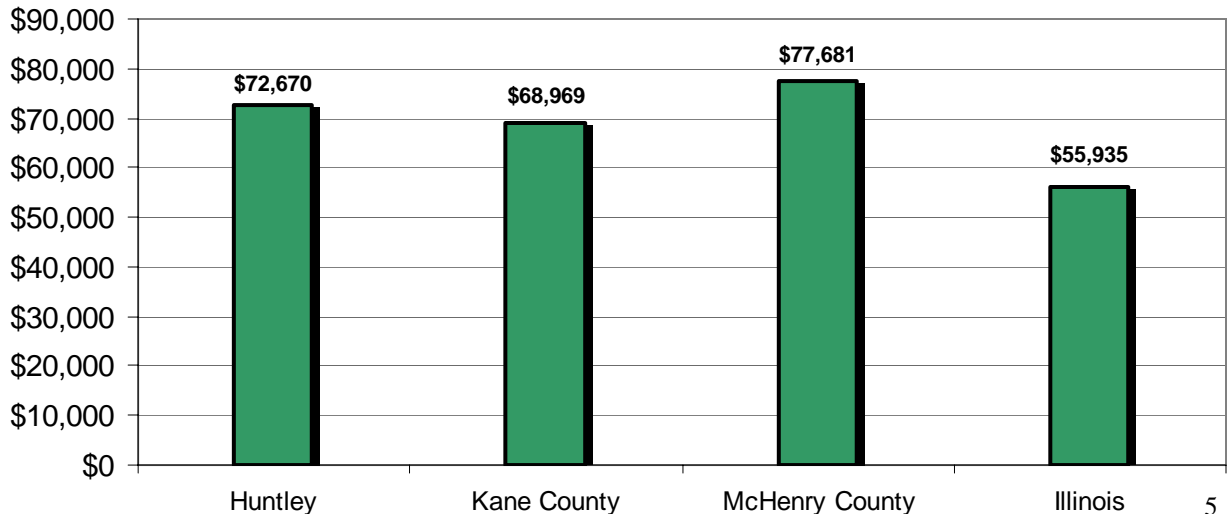
	1990	2000	2030 Forecast
Population	2,453	5,730	44,435
Households	930	2,324	16,075
Employment	2,967	2,183	9,876

Source: Northeastern Illinois Planning Commission, 2030 Forecasts, Revised 9/27/06

INCOME CHARACTERISTICS

- The median household income in Huntley is \$72,670, which is 30% higher than the state’s median household income of \$55,935. It is also higher than Kane County’s at \$68,969, and just under the median household income for McHenry County at \$77,681.
- The number of households with income and benefits \$100,000 or greater is 32.2% in Huntley, compared to 30.4% in Kane County, 34.3% in McHenry County, and 22.8% in Illinois.

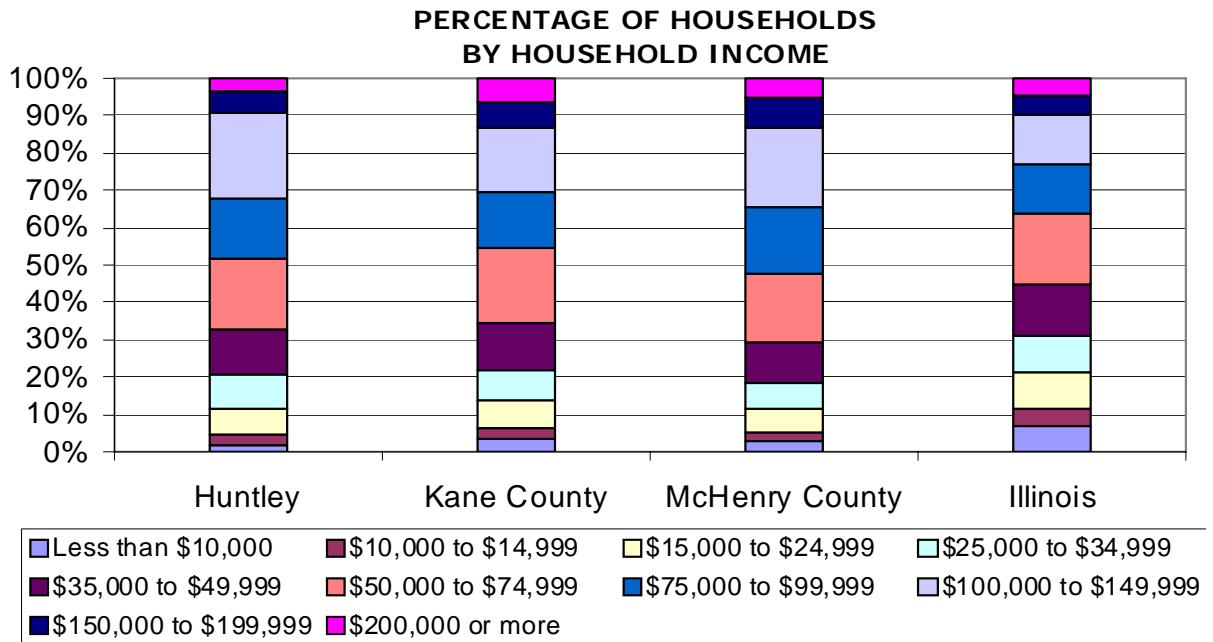
MEDIAN HOUSEHOLD INCOME



INCOME AND BENEFITS (IN 2008 INFLATION-ADJUSTED DOLLARS)

	Huntley		Kane County		McHenry County		Illinois	
Total households	8,523	100%	163,555	100%	107,497	100%	4,751,748	100%
Less than \$10,000	143	1.7%	5,380	3.3%	3,198	3.0%	324,559	6.8%
\$10,000 to \$14,999	222	2.6%	5,208	3.2%	2,356	2.2%	228,742	4.8%
\$15,000 to \$24,999	619	7.3%	11,385	7.0%	6,555	6.1%	470,027	9.9%
\$25,000 to \$34,999	783	9.2%	13,447	8.2%	7,365	6.9%	462,498	9.7%
\$35,000 to \$49,999	993	11.7%	20,874	12.8%	11,867	11.0%	642,699	13.5%
\$50,000 to \$74,999	1,632	19.1%	32,580	19.9%	20,039	18.6%	906,706	19.1%
\$75,000 to \$99,999	1,385	16.3%	24,935	15.2%	19,229	17.9%	631,531	13.3%
\$100,000 to \$149,999	1,946	22.8%	28,032	17.1%	22,948	21.3%	634,318	13.3%
\$150,000 to \$199,999	504	5.9%	11,555	7.1%	8,354	7.8%	228,030	4.8%
\$200,000 or more	296	3.5%	10,159	6.2%	5,586	5.2%	222,638	4.7%

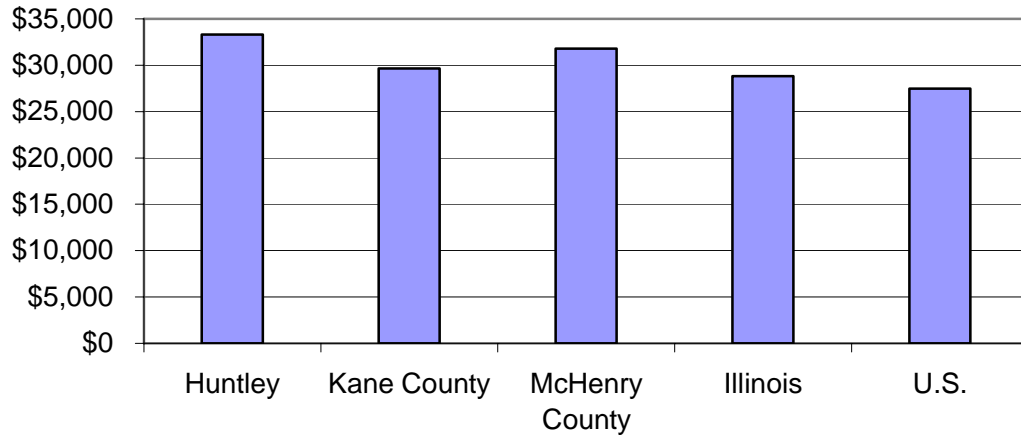
Source: U.S. Census Bureau: American Community Survey, 2006-2008



Source: U.S. Census Bureau: American Community Survey, 2006-2008

- The number of households with income and benefits less than \$25,000 in Huntley is 11.6%, compared to 13.5% in Kane County, 11.3% in McHenry County, and 21.5% in Illinois.
- Per capita income in Huntley is \$33,316 compared to \$29,664 in Kane County, \$31,798 in McHenry County, \$28,820 in Illinois, and \$27,466 for the U.S. as a whole.

PER CAPITA INCOME

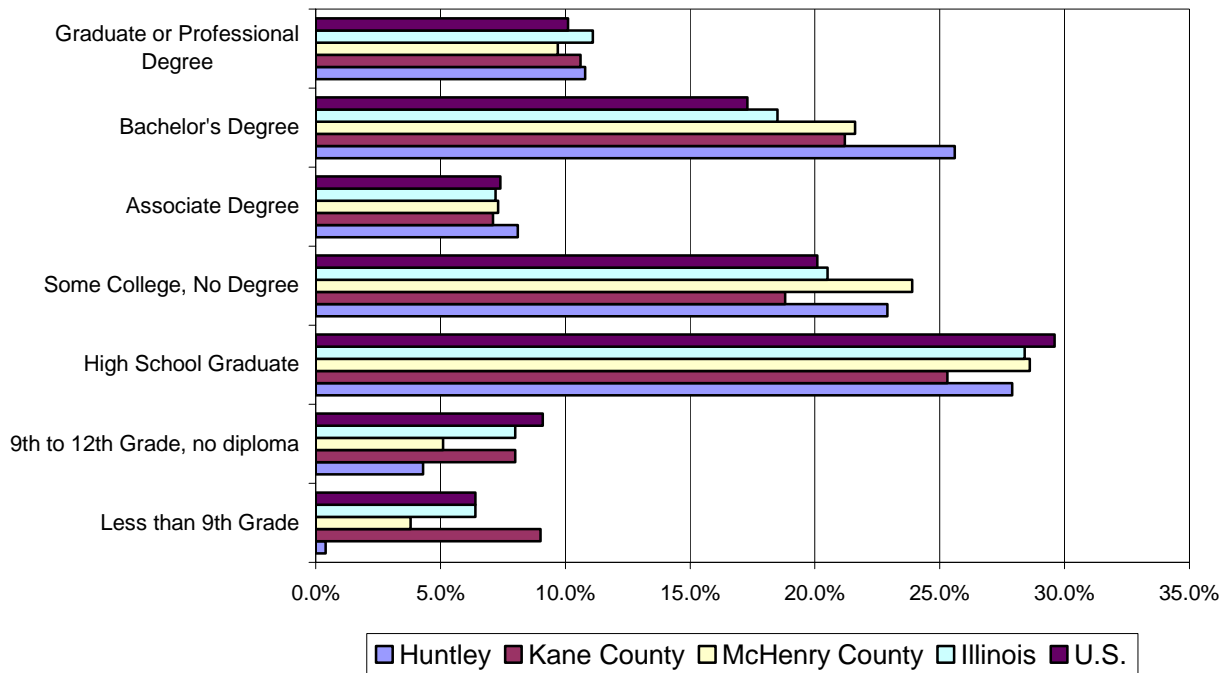


Source: U.S. Census Bureau: American Community Survey, 2006-2008

EDUCATIONAL ATTAINMENT

- The educational attainment of the local population aged 25 and over compares quite favorably to Kane and McHenry Counties, the State of Illinois, and the United States. The percentage of Huntley residents with a four-year degree or higher is 36.4%.

Population Age 25 Years and Over	Huntley	Kane County	McHenry County	Illinois	U.S.
Less than 9th Grade	0.4%	9.0%	3.8%	6.4%	6.4%
9th to 12th Grade, no diploma	4.3%	8.0%	5.1%	8.0%	9.1%
High school graduate (incl. equivalency)	27.9%	25.3%	28.6%	28.4%	29.6%
Some college, no degree	22.9%	18.8%	23.9%	20.5%	20.1%
Associate Degree	8.1%	7.1%	7.3%	7.2%	7.4%
Bachelor's Degree	25.6%	21.2%	21.6%	18.5%	17.3%
Graduate or Professional Degree	10.8%	10.6%	9.7%	11.1%	10.1%
High School Graduate or Higher	95.3%	83.0%	91.1%	85.6%	84.5%
Bachelor's Degree or Higher	36.4%	31.8%	31.3%	29.5%	27.4%



Source: U.S. Census Bureau: American Community Survey, 2006-2008

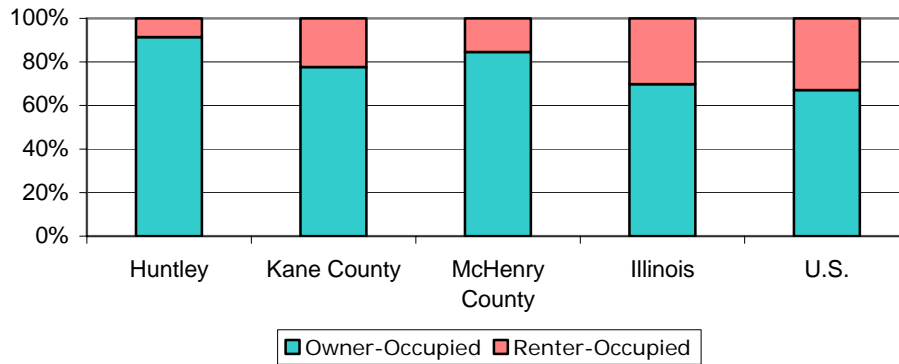
HOUSING STOCK

- Seventy-five percent (75%) of Huntley’s housing stock has been built during the past 10 years, which accounts for the population growth within the Village during this same time period.

YEAR STRUCTURE BUILT	UNITS	% BREAKDOWN
Total Housing Units	8,882	100%
Built 2005 or later	1,418	16.0%
Built 2000 to 2004	5,269	59.3%
Built 1990 to 1999	1,247	14.0%
Built 1980 to 1989	369	4.2%
Built 1970 to 1979	74	0.8%
Built 1960 to 1969	109	1.2%
Built 1950 to 1959	81	0.9%
Built 1940 to 1949	0	0.0%
Built 1939 or earlier	315	3.5%

- Owner-occupied housing units account for 91.4% of occupied housing units, while 8.6% of units are renter-occupied; The percentage of owner-occupied units is much higher than the rates overall for Kane County (77.7%), McHenry County (84.6%), Illinois (69.8%), and the U.S. (67.1%).
- The average household size of owner-occupied units in Huntley is 2.56; average household size of renter-occupied units is 2.21; This compares to average household sizes for owner-occupied units in Kane County of 3.08 and renter-occupied units of 2.73; 2.98 (owner-occupied) and 2.49 (renter-occupied) in McHenry County; 2.75 (owner-occupied) and 2.35 (renter-occupied) in Illinois; and 2.7 (owner-occupied) and 2.42 (renter-occupied) in the U.S.

DISTRIBUTION OF HOUSING TYPES BY TENURE



Source: U.S. Census Bureau: American Community Survey, 2006-2008

EMPLOYMENT

Employment data comes from the Illinois Department of Employment Security publication *Where Workers Work 2010*, which provides information on private sector employment. This publication uses administrative data collected through the Illinois Unemployment Insurance Act for the six-county Chicago metropolitan area (Cook, DuPage, Kane, Lake, McHenry, and Will Counties). The Act covers any employer of one or more workers in each of 20 or more calendar weeks or with a payroll of at least \$1,500 in any calendar quarter in the current or preceding calendar year. Data is for the private sector. Government workers are excluded.

Where Workers Work includes employment totals broken out by the North American Industry Classification System (NAICS) categories. NAICS industry categories are organized on the basis of their production activities (supply) alone

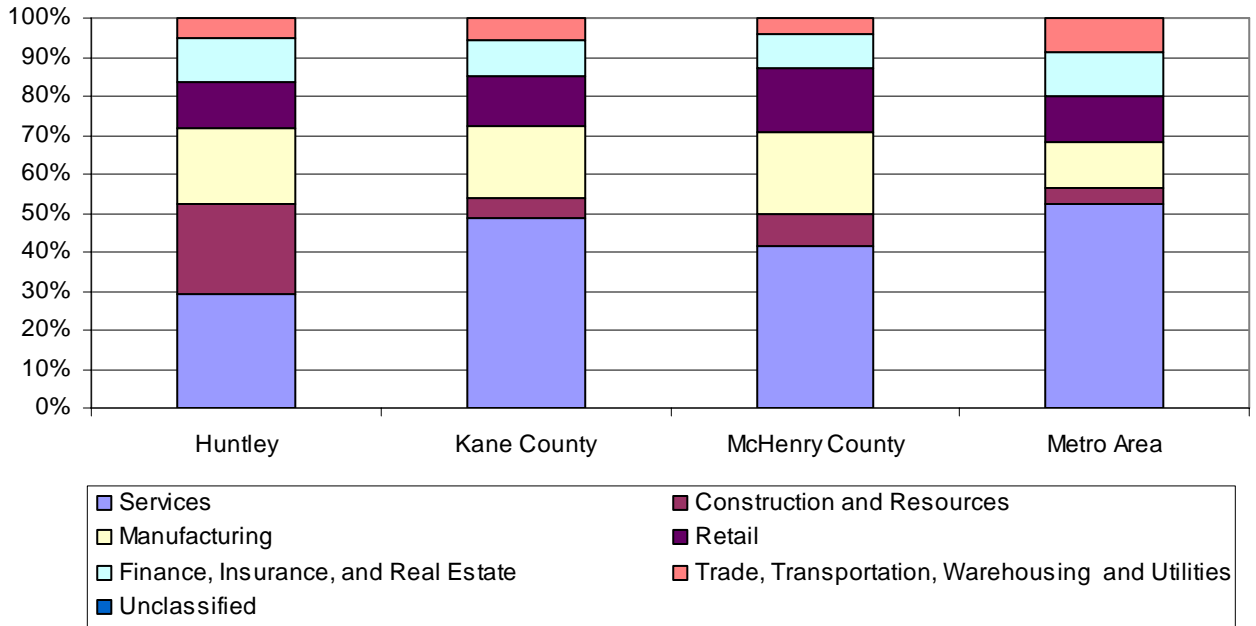
- Predominant employment sectors in Huntley include Services, Construction and Resources, and Manufacturing. Employment within these sectors is more evenly distributed than throughout Kane, McHenry, and the state as a whole.
- Lesser employment sectors in Huntley include Trade, Transportation, Warehousing and Utilities, Retail, and Finance, Insurance, and Real Estate.

INDUSTRY	Huntley	%	Kane County	%	McHenry County	%	Metro Area	%
All Industries	2,963	100.0%	163,004	100.0%	79,411	100.0%	3,236,557	100.0%
Construction and Resources	646	21.8%	9,025	5.5%	6,470	8.1%	135,453	4.2%
Trade, Transportation, Warehousing and Utilities	135	4.6%	9,257	5.7%	3,070	3.9%	276,308	8.5%
Manufacturing	530	17.9%	29,883	18.3%	16,564	20.9%	374,622	11.6%
Retail	331	11.2%	20,918	12.8%	13,040	16.4%	384,973	11.9%
Services	809	27.3%	79,114	48.5%	33,105	41.7%	1,698,540	52.5%
Finance, Insurance, and Real Estate	321	10.8%	14,660	9.0%	7,086	8.9%	361,071	11.2%
Unclassified	A/	A/	147	0.1%	76	0.1%	5,590	0.2%

A/ - Data not disclosed to protect individual data

Source: *Where Workers Work*, 2010, Illinois Department of Employment Security

COVERED EMPLOYMENT DISTRIBUTION BY SECTOR



Source: Where Workers Work, 2010, Illinois Department of Employment Security

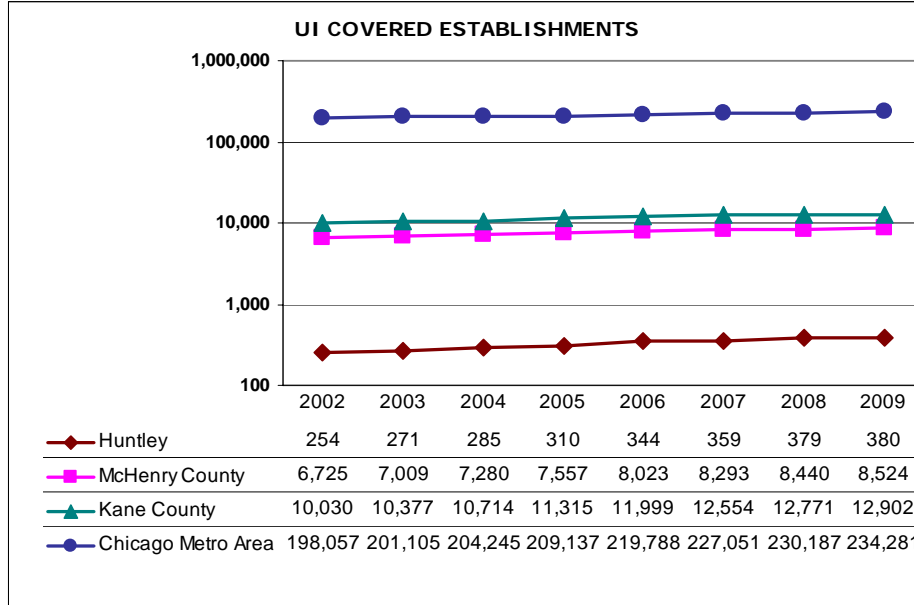
EMPLOYMENT CHANGE

- The Illinois Department of Employment Security (IDES) began reporting employment data for the Village of Huntley in 2002. The number of private-sector establishments covered by unemployment insurance has continued to grow in Huntley, increasing 49.6% between 2002 and 2009. However, total private sector employment has decreased. In 2002, total covered private sector employment was 3,498 in 254 establishments. Employment peaked in 2006 at 3,775. In 2009, employment had dropped 21.5% from 3,775 to 2,963, while the number of establishments had increased to 380. This indicates that business growth is occurring with fewer employees per business.



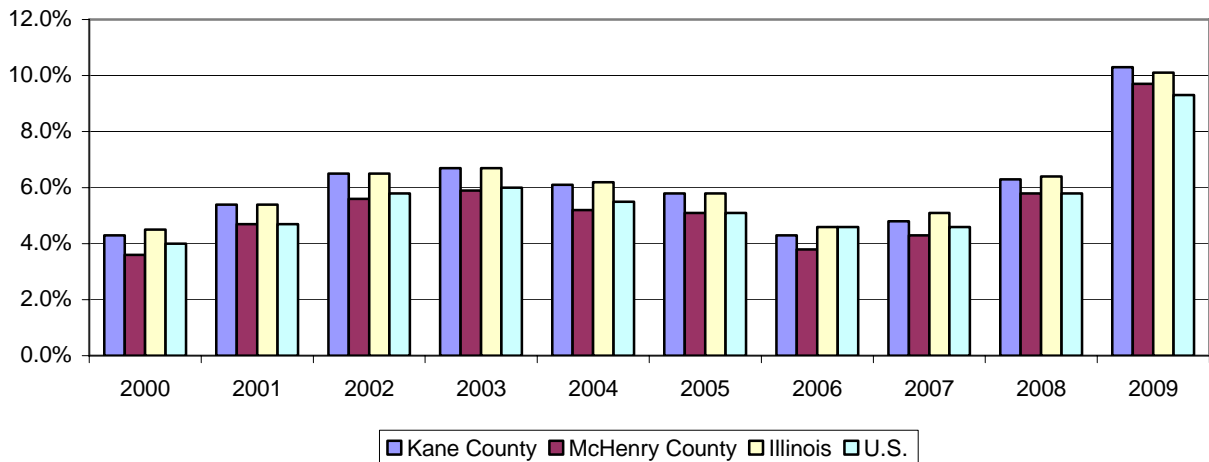
Source: Where Workers Work, 2010, Illinois Department of Employment Security

- For the same period (2002 – 2009), Kane County’s employment peaked at 177,607 in 2007 and fell to 163,004 in 2009 for an 8.2% decline; McHenry County’s employment peaked at 85,523 in 2007 and fell 7.2% to 79,411 in 2009; For the six-county metro area, employment peaked at 3,434,030 in 2007 and fell to 3,236,557, for a 5.8% decrease.
- The loss of jobs is indicative of the Great Recession beginning in 2007, as unemployment levels grew as many businesses implemented deep cuts to their labor forces; however, the number of businesses continued to grow during this same period.



Source: Where Workers Work, 2010, Illinois Department of Employment Security

LOCAL, STATE, AND NATIONAL UNEMPLOYMENT RATES



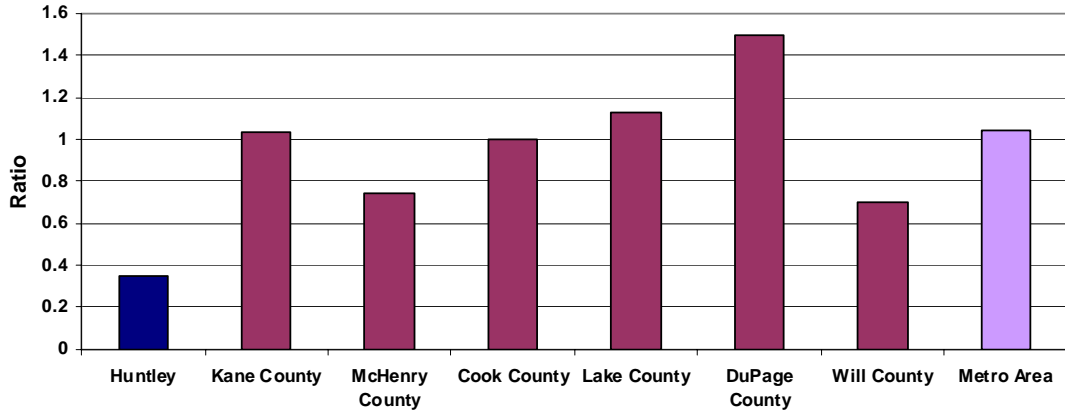
Source: Illinois Department of Employment Security, Economic Information and Analysis

JOBS – HOUSING BALANCE

- The ratio of jobs to housing units in Huntley is 0.35, which clearly indicates that the majority of employed residents commute outside of the Village for work. McHenry County also has a jobs to housing unit ratio under 1.0 (0.7), indicating that for the county as a whole, residents are commuting outside the county for jobs.

For the six-county metro area, the ratio is 1.04. Creating new employment centers within the Village would generate new job opportunities for residents and lessen the need to find employment elsewhere.

**RATIO OF JOBS TO HOUSING UNITS
2008**



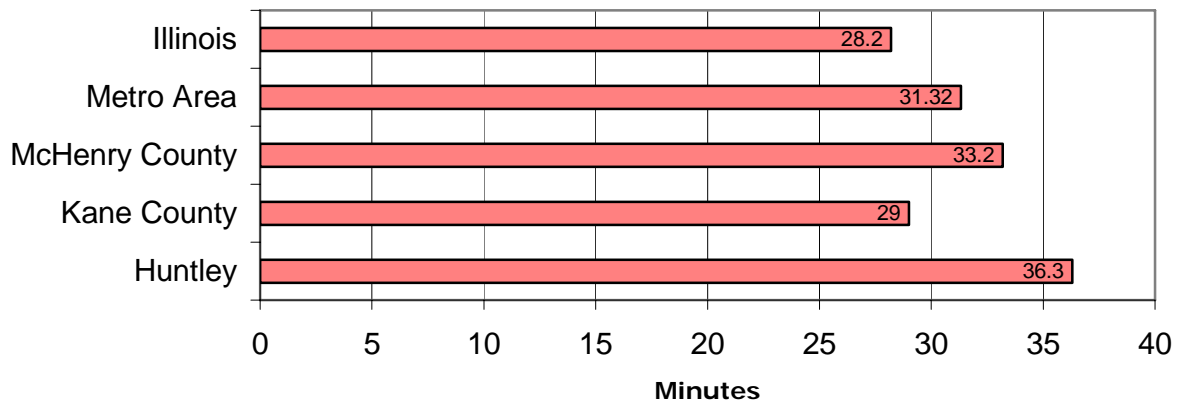
Ratio	0.35	1.03	0.74	1.00	1.13	1.50	0.70	1.04
Jobs	3,131	176,018	85,070	2,176,935	285,422	537,781	160,771	3,421,997
Housing Units	8,882	171,626	114,247	2,171,801	252,621	358,282	228,573	3,421,998

Source: Where Workers Work, 2010, Illinois Department of Employment Security; U.S. Census Bureau: American Community Survey, 2006-2008

TRAVEL TIME AND MODE OF TRANSPORTATION TO WORK

- The mean travel time to work in Huntley is 36.3 minutes, consistent with the low jobs to housing ratio within the Village. The average travel time within the six-county metro area is 31.32 and 28.2 within Illinois.

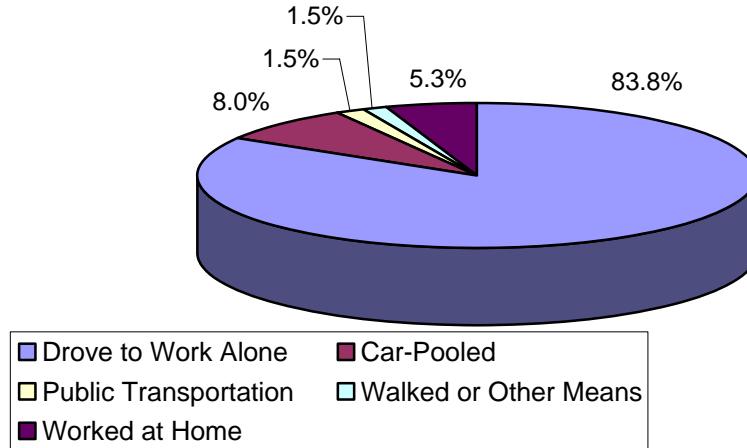
**MEAN TRAVEL TIME TO WORK
2008**



Source: U.S. Census Bureau: American Community Survey, 2006-2008

- The civilian labor force in Huntley (workers 16 years and over) in 2008 was 8,815. Of this number, 83.8% drove to work alone. Eight percent (8%) car-pooled, 1.5% took public transportation, 1.5% walked or took other means, and 5.3% worked at home.

MODE OF TRANSPORTATION TO WORK



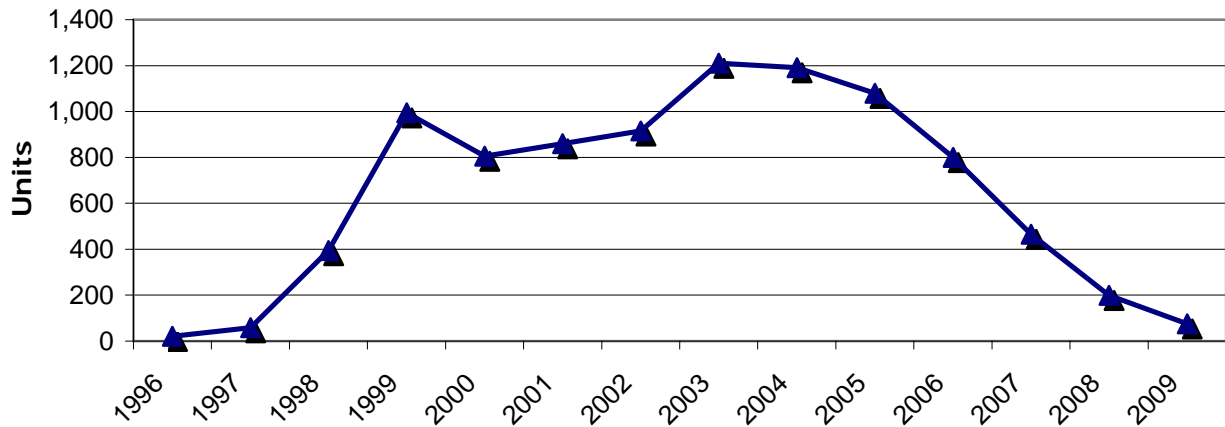
Source: U.S. Census Bureau: American Community Survey, 2006-2008

RESIDENTIAL BUILDING PERMIT TRENDS

- Between 1996 and 2009, the Village of Huntley permitted an average of 648 residential units per year. The total number of residential units permitted during this time was 9,067.

<u>Year</u>	<u>Units Permitted</u>
1996	21
1997	58
1998	394
1999	995
2000	805
2001	860
2002	915
2003	1,210
2004	1,191
2005	1,079
2006	800
2007	465
2008	199
2009	75

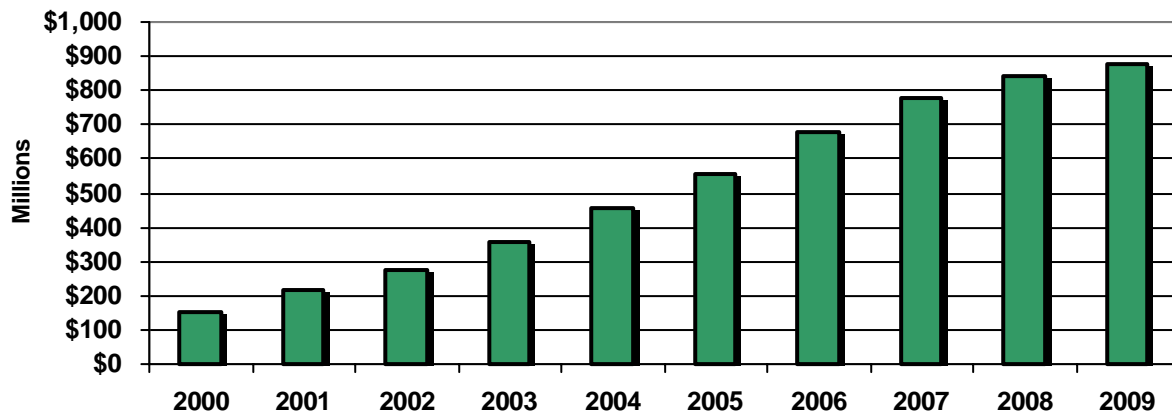
RESIDENTIAL UNITS PERMITTED



Source: Village of Huntley

EQUALIZED ASSESSED VALUATION

- The Village's equalized assessed valuation, which represents one-third of the fair market value of property within the Village, has experienced steady growth since 2000. It has risen from nearly \$155 million to more than \$880 million in 2009. This growth is a reflection of the new residential, commercial, and industrial development that has taken place throughout the Village.



<u>Year</u>	<u>Equalized Assessed Valuation (EAV)*</u>
2000	\$154,827,740
2001	\$213,675,280
2002	\$274,778,282
2003	\$358,059,795
2004	\$455,734,372
2005	\$557,436,915
2006	\$676,220,947
2007	\$775,261,883
2008	\$843,255,156
2009	\$876,512,659

Note: *EAV does not include assessed valuation within the Tax Increment Financing District

Source: Village of Huntley

RETAIL SALES

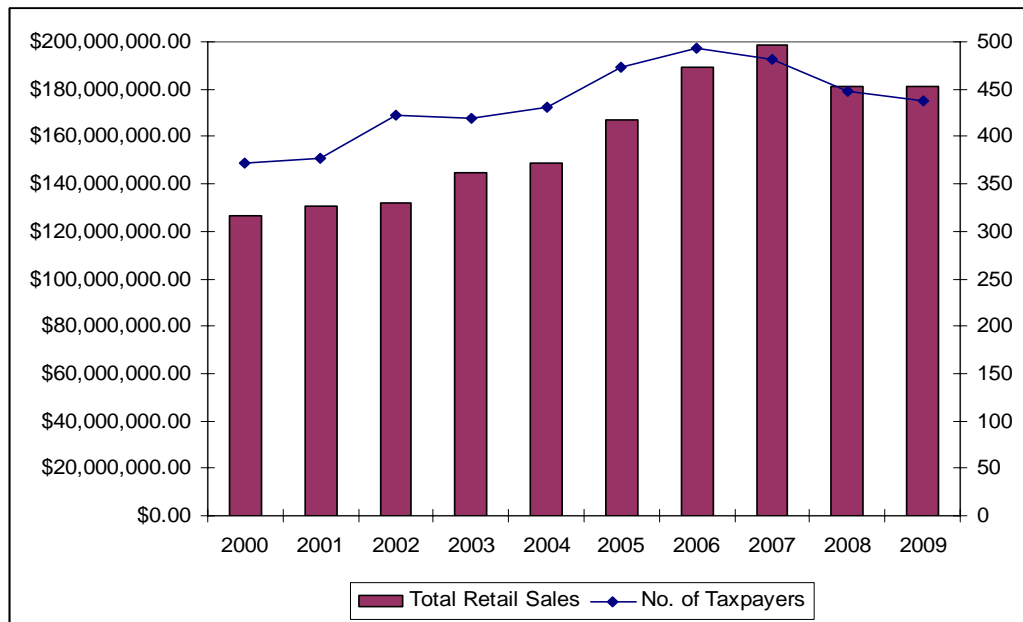
- For the period between 2000 and 2009, total retail sales in Huntley peaked at just over \$198.6 million in 2007, and experienced declines in 2008 and 2009 as the recession took hold of the U.S. economy. This mirrors a similar trend to the state overall, as total retail sales peaked in 2007 at \$137.2 billion and declined in 2008 and 2009.

	2000	2001	2002	2003	2004
General Merchandise	--	--	--	--	--
Food	\$9,498,450	\$10,571,789	\$16,426,163	\$26,530,714	\$27,722,329
Drinking and Eating Places	\$6,978,286	\$9,444,040	\$8,863,243	\$9,564,173	\$11,849,272
Apparel	\$23,807,648	\$20,960,578	\$18,746,046	\$18,648,581	\$17,197,242
Furniture & H.H. & Radio	\$11,038,524	\$10,643,780	\$9,573,787	\$9,001,004	\$7,825,734
Lumber, Bldg, Hardware	\$2,990,750	\$2,580,756	\$2,436,939	\$2,280,082	\$3,473,161
Automotive & Filling Stations	\$41,484,930	\$44,012,846	\$43,288,304	\$39,946,417	\$37,747,057
Drugs & Misc. Retail	\$6,185,562	\$6,369,894	\$7,865,437	\$13,434,163	\$17,827,182
Agriculture & All Others	\$20,276,479	\$19,139,349	\$20,609,136	\$19,874,422	\$19,628,739
Manufacturers	\$4,367,534	\$7,114,795	\$3,536,670	\$3,779,895	\$3,513,933
Total Retail Sales	\$126,689,549	\$130,842,493	\$132,099,398	\$144,558,569	\$148,711,332
Taxpayers	372	377	422	420	431

	2005	2006	2007	2008	2009
General Merchandise	\$2,025,735	--	--	--	--
Food	\$32,269,204	\$36,065,257	\$40,022,532	\$39,966,956	\$32,987,777
Drinking and Eating Places	\$13,146,108	\$13,921,802	\$15,252,033	\$16,173,274	\$15,182,651
Apparel	\$16,713,604	\$16,851,351	\$15,562,394	\$17,532,946	\$20,230,585
Furniture & H.H. & Radio	\$7,297,116	\$6,960,365	\$4,890,992	\$5,336,379	\$3,553,011
Lumber, Bldg, Hardware	\$2,876,134	\$4,152,647	\$4,563,980	\$2,261,154	\$2,290,059
Automotive & Filling Stations	\$48,721,565	\$61,297,364	\$68,140,268	\$48,332,091	\$31,848,760
Drugs & Misc. Retail	\$20,681,112	\$25,046,052	\$27,779,961	\$29,898,642	\$29,573,922
Agriculture & All Others	\$18,414,330	\$20,658,757	\$18,226,917	\$17,905,631	\$13,388,561
Manufacturers	\$4,863,170	\$555,540	\$419,041	\$2,472,746	\$2,469,014
Total Retail Sales	\$167,034,433	\$188,924,161	\$198,618,781	\$181,423,250	\$181,212,574
Taxpayers	473	494	482	448	437

Source: Illinois Department of Revenue; Blank categories have less than 4 taxpayers; Data is not shown to protect confidentiality of individual taxpayers; totals include censored data. Because Huntley is located within Kane and McHenry Counties, totals for each category have been combined and it may appear that the difference between the total and the remaining categories represents the amount for the unreported category; however, this is not accurate, as the same categories may not be blank in both counties. For example, in 2009, the General Merchandise category was blank in both counties, but Apparel was blank in McHenry County while Lumber, Bldg, Hardware was blank in Kane County.

- The number of taxpayers had risen steadily from 2000 through 2006; The number began to decline in 2007, and continued to decline in 2008 and 2009.



Source: Illinois Department of Revenue

Mayor Sass asked if there were any questions or comments; there were none.

VILLAGE ATTORNEY’S REPORT: None

VILLAGE MANAGER’S REPORT:

Trustee Leopold asked for a status report regarding the Duo Fast building. Village Manager Johnson reported that Staff stays in contact with the prospective purchaser and has been aggressive with that prospective purchaser.

Trustee Leopold inquired on the General RV petition. Village Manager Johnson reported that the General RV project is moving forward with the petitioner; Staff is moving it as quickly as possible.

Trustee Leopold asked if there was an update with the former Chevy dealership; Village Manager Johnson reported that Staff maintains contact with a prospective purchaser.

Trustee Leopold asked about the status of the Rosenwinkle property; Village Manager Johnson reported that the developer previously interested in the property has a contract to purchase.

There were no other questions for Village Manager Johnson.

VILLAGE PRESIDENT’S REPORT:

Mayor Sass reported that curb and gutter will need to be added to the east side of Grove Street as part of the 2010 Street Program in order to match the curb and gutter installed by the developer

on the west side of Grove Street. Inclusion of curb and gutter was omitted from the original scope; quotes for this addition came in around \$32,000. Mayor Sass indicated to the Board that this item will be on the next agenda.

Mayor Sass announced that the Memorial Day Parade will kick off from the Municipal Complex at 11:00 a.m. on May 31st.

Mayor Sass asked Trustee Fender to report on the McCOG meeting. Trustee Fender stated awards were presented and that the annual report was distributed.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION:

A MOTION was made at 7:03 p.m. to enter into Executive Session for d) appointment, employment, dismissal, compensation, discipline and performance of an employee of the Village of Huntley.

MOTION: Trustee Piwko

SECOND: Trustee Leopold

The Voice Vote noted all ayes and the motion carried.

A MOTION was made at 7:30 p.m. to exit Executive Session.

MOTION: Trustee Fender

SECOND: Trustee Kanakaris

The Voice Vote noted all ayes and the motion carried.

ACTION ON CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items for discussion, a MOTION was made to adjourn the meeting at 7:31 p.m.

MOTION: Trustee Mercer

SECOND: Trustee Leopold

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary