

**VILLAGE OF HUNTLEY  
VILLAGE BOARD MEETING  
May 14, 2015  
MINUTES**

**CALL TO ORDER:**

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, April 23, 2015 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

**ATTENDANCE:**

**PRESENT:** Mayor Charles Sass; Trustees: Ronda Goldman, Charles Huffman, Niko Kanakaris, Harry Leopold, John Piwko and JR Westberg.

**ABSENT:** None

**IN ATTENDANCE:** Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read, Village Clerk Rita McMahon, Chief John Perkins, Director of Finance and Human Resources Jennifer Chernak, Director of Development Services Charles Nordman, Village Engineer Tim Farrell, Director of Public Works Jim Schwartz and Village Attorney Mike Coppedge.

**PLEDGE OF ALLEGIANCE:** Mayor Sass led the Pledge of Allegiance.

**PUBLIC COMMENTS:**

Jillian Zimmerman, 11302 Grove Street, thanked the Village Board for taking her request for a three-way stop sign at Grove Street at Myrtle Street seriously.

**CONSENT AGENDA:**

Mayor Sass reported that Item c) Approval of an Ordinance Approving a Special Use Permit to allow a Minor Automotive Repair facility within the "B-3" Shopping Center Business District zoned property at 10369 Vine Street pursuant to the requirements of Section 156.068 and 156.206 of the Village of Huntley Zoning Ordinance has been removed from the Consent Agenda and will have a Roll Call vote.

(All items listed under Consent Agenda have been discussed at the Committee of the Whole and may be approved/accepted by one motion. The Village Clerk will number all Ordinances and Resolutions in order, following approval)

- a) Approval of the April 23, 2015 Village Board Meeting Minutes
- b) Approval of the May 14, 2015 Bill List in the Amount of \$718,023.77
- c) Approval of an Ordinance Approving Off-Premise Signage for the Huntley Lions Club
- d) Approval of a Resolution Authorizing the Village of Huntley to enter into a Fireworks Display Agreement with the Huntley Park District for the 2015 Independence Day Fireworks Show

- e) Approval of a Resolution to Adopt an Intergovernmental Agreement for the McHenry County Major Investigation Assistance Team (M.I.A.T.)
- f) Approval of a Resolution Approving an Amendment to a Professional Services Agreement with Christopher B. Burke Engineering, Ltd. (CBBEL) for Construction Documents for Downtown Huntley Streetscape Improvements and Approval of Payment to CBBEL for Passenger Rail Station Engineering
- g) Approval of a Resolution Approving the Bid Award to Alliance Contractors, Inc. for the Downtown Streetscape Improvement Project
- h) Approval of a Resolution Approving a Proposal for Construction Observation Services for the Downtown Streetscape Improvements
- i) Approval of Payout Request No. 1 in the amount of \$208,146.91 to Curran Contracting for Freeman Road Widening Project
- j) Approval of Payout Request No. 1 (Final) to Shales McNutt Construction for the Hackett House Interior Renovation

Mayor Sass asked if the Board had any comments or any other changes to the Consent Agenda; there were none.

**A MOTION was made to approve the Consent Agenda.**

**MOTION:** Trustee Goldman  
**SECOND:** Trustee Kanakaris  
**AYES:** Trustees: Goldman, Huffman, Kanakaris, Leopold, Piwko and Westberg  
**NAYS:** None  
**ABSENT:** None  
**The motion carried: 6-0-0**

**ITEMS REMOVED FROM THE CONSENT AGENDA:**

- a) Approval of April 16, 2015 Liquor Commission and April 16, 2015 Committee of the Whole Meeting Minutes

Mayor Sass reported that the Minutes were removed from the Consent Agenda as Trustee Huffman was absent. Mayor Sass asked if there were any comments or changes to the Minutes; there were none.

**A MOTION was made to approve the April 16, 2015 Liquor Commission and April 16, 2015 Committee of the Whole Meeting Minutes.**

**MOTION:** Trustee Westberg  
**SECOND:** Trustee Piwko  
**AYES:** Trustees: Goldman, Kanakaris, Leopold, Piwko and Westberg  
**NAYS:** None  
**ABSENT:** None  
**ABSTAIN:** Trustee Huffman  
**The motion carried: 5-0-0-1**

- b) Approval of the Village of Huntley 2015 Street Improvement Program:
  - i. Approval of a Resolution to Appropriate \$915,000 in Motor Fuel Tax Funds for Maintenance of Streets and Highways for the 2015 Street Improvement Program
  - ii. Approval of a Resolution Executing the Construction Contract to Plote Construction, Inc., in the amount of \$816,350.81 for the 2015 Street Improvement Program

Mayor Sass asked if the Village Board had any additional comments or questions regarding the 2015 Street Improvement Program; there were none.

**A MOTION was made to approve a Resolution to Appropriate \$915,000 in Motor Fuel Tax Funds for Maintenance of Streets and Highways for the 2015 Street Improvement Program and approve a Resolution Executing the Construction Contract to Plote Construction, Inc., in the amount of \$816,350.81 for the 2015 Street Improvement Program.**

**MOTION: Trustee Leopold**  
**SECOND: Trustee Kanakaris**  
**AYES: Trustees: Goldman, Kanakaris, Leopold, Piwko and Westberg**  
**NAYS: None**  
**ABSENT: None**  
**ABSTAIN: Trustee Huffman**  
**The motion carried: 5-0-0-1**

- c) Approval of an Ordinance Approving a Special Use Permit to allow a Minor Automotive Repair facility within the “B-3” Shopping Center Business District zoned property at 10369 Vine Street pursuant to the requirements of Section 156.068 and 156.206 of the Village of Huntley Zoning Ordinance

Mayor Sass asked if the Village Board had any comments or questions regarding the agenda item.

Trustee Piwko stated that he spoke with the local businesses and they felt that there were too many businesses like the proposed business in the area.

There were no other comments or questions.

**A MOTION was made to approve an Ordinance Approving a Special Use Permit to allow a Minor Automotive Repair facility within the “B-3” Shopping Center Business District zoned property at 10369 Vine Street pursuant to the requirements of Section 156.068 and 156.206 of the Village of Huntley Zoning Ordinance.**

**MOTION: Trustee Leopold**  
**SECOND: Trustee Westberg**  
**AYES: Trustees: Goldman, Huffman, Kanakaris, Leopold and Westberg**  
**NAYS: Trustee Piwko**  
**ABSENT: None**

**The motion carried: 5-1-0**

**ITEMS FOR DISCUSSION AND CONSIDERATION:**

- a) Approval of a Resolution Authorizing Payment of Engineering and Construction Fees for Comcast to Relocate Overhead Utilities in Downtown Huntley

Mayor Sass reported that in January the Village Board approved moving forward with the burial of overhead utilities in the downtown. The Board also authorized payments to ComEd and AT & T to proceed with their work. Comcast has now completed their design work and has provided a Construction Invoice to be executed and returned with payment of \$47,530.61.

Staff Analysis

Staff is requesting authorization to execute the Construction Cost Invoice and to remit payment to Comcast in the amount of \$47,530.61.

Financial Impact

The FY2015 budget includes funds in the Downtown TIF fund to accommodate utility relocations as part of the implementation of the Downtown Streetscape/ Revitalization Plan.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

**A MOTION was made to approve a Resolution Authorizing Payment of Engineering and Construction Fees for Comcast to Relocate Overhead Utilities in Downtown Huntley.**

**MOTION: Trustee Piwko**

**SECOND: Trustee Westberg**

**AYES: Trustees: Goldman, Huffman, Kanakaris, Leopold, Piwko and Westberg**

**NAYS: None**

**ABSENT: None**

**The motion carried: 6-0-0**

**SPECIAL PRESENTATION:**

- a) Proclamation of Recognition: Trustee Charles Huffman

Mayor Sass reported that Trustee Chuck Huffman stepped forward to fill the vacated Trustee position on a short-term basis and stated that the Board appreciated his service to the community and his construction knowledge.

Mayor Sass read the following Certificate of Appreciation.

The Village of Huntley Board of Trustees recognizes Village Trustee Charles Huffman

The Village Board is pleased to recognize Mr. Charles Huffman for his time as a Trustee with the Village of Huntley Board of Trustees. Mr. Huffman graciously accepted the appointment of Village Trustee and the responsibility of serving the residents and businesses of the community. The Village Board extends their heartfelt thanks and appreciation for your contributions to our fine community. Thank you for your hard work and dedication.

Mayor Sass presented Trustee Huffman with a gift. Trustee Huffman took a seat in the audience.

**ADMINISTRATION OF THE OATH OF OFFICE:**

Village Clerk Rita McMahon administered the Oath of Office to the following Trustees:

- a) Trustee Timothy Hoefft
- b) Trustee Niko Kanakaris
- c) Trustee Harry Leopold

**VILLAGE ATTORNEY'S REPORT:** None

**VILLAGE MANAGER'S REPORT:** None

**VILLAGE PRESIDENT'S REPORT:**

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**EXECUTIVE SESSION:** None

**ACTION ON CLOSED SESSION ITEM:** None

**ADJOURNMENT:**

**There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:15 p.m.**

**MOTION: Trustee Hoefft**

**SECOND: Trustee Kanakaris**

**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Barbara Read  
Recording Secretary