

**VILLAGE OF HUNTLEY
COMMITTEE OF THE WHOLE MEETING
March 17, 2011
MINUTES**

CALL TO ORDER:

A meeting of the Committee of the Whole of the Village of Huntley was called to order on Thursday, March 17, 2011 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Pam Fender, Jay Kadakia, Harry Leopold, Paul Mercer and John Piwko.

ABSENT: Trustee Niko Kanakaris

IN ATTENDANCE: Village Manager David Johnson, Senior Assistant to the Village Manager Lisa Armour, Management Assistant Barbara Read and Village Attorney Mike Coppedge.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

PUBLIC COMMENTS: None

ITEMS FOR DISCUSSION:

- a) Discussion – February 24, 2011 Village Board and March 3, 2011 Committee of the Whole Meeting Minutes

Mayor Sass asked the Committee if there were any comments or changes to the Minutes; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the February 24, 2011 Village Board and March 3, 2011 Committee of the Whole Meeting Minutes.

- b) Discussion –March 24, 2011 Bill List in the amount of \$798,343.61

Mayor Sass asked if the Committee had any comments or questions regarding the Bill List; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the March 24, 2011 Bill List in the amount of \$798,343.61.

- c) Discussion – Ordinance (O)2011-03.09 – An Ordinance Amendment to Huntley Liquor Control Ordinance Section 110/License Term Amendment

Mayor Sass reported that the proposed amendment to the Liquor Control Ordinance would amend the liquor license term to be January 1st through December 31st.

Staff Analysis

The current liquor license term is from May 1st through April 30th. The amendment would change the
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license term to January 1st through December 31st. The amended license term would then run concurrent with the Village of Huntley Annual Budget and commercial Waste Hauler License renewals.

Code Excerpt

110.29 Duration and Transfer of License

(B) The one-year period shall be from the 1st day of January ~~May~~ of each year to the 31st of December ~~April~~ of each year unless sooner revoked or suspended as provided in this section. Licenses issued after the 1st day of January ~~May~~ of any year shall pay the full license fee as provided.

The payment schedule would be altered by one month. Currently full payment (\$950) is requested at time of renewal in April, however, it is acceptable for the applicant to pay half (\$475) at renewal and half at the six-month time period (November 1st). The payment schedule, if the amendment is approved, would allow for the full payment, or first half payment due at renewal in December and the second half of payment due by July 1st. The current liquor licenses approved in April 2010, which are due for renewal in April, will terminate on April 30, 2011. Applications will be distributed to current license holders in the upcoming week for renewal in April. The licenses approved in April will terminate on December 31, 2011. Renewal applications would again be distributed in late October or early November for the December renewal period. Annual renewals will then continue to take place in December of each year. Payment for the eight (8) month 2011 license would be \$633 which is a pro-rated eight month fee. ($\$950 \div 12 \times 8$).

Code Excerpt

110.23 Classification & Fees

(B) All persons making application for a license shall first deposit ½ of the total license fee amount with the application. The balance of the license fee shall be due and payable on or before July ~~November~~ 1st of the year in which the license is issued. All persons desiring licenses shall be required to pay the full amount of the license fee whether the license is to be issued for a full year or a part of the year.

Financial Impact

The fees collected for the 2011 license renewal in April will be included in FY2011 revenue. The fees collected for the 2012 renewal will also be included in the FY2011 revenue because the payments will be received prior to December 31st.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Liquor Commission for approval Ordinance (O)2011-03.09 – An Ordinance Amendment to Huntley Liquor Control Ordinance Section 110/License Term Amendment.

- d) Discussion – Resolution (R)2011-03.09 – Approval of a Temporary Use Permit – Huntley Fall Fest Committee – to Hold a Carnival and approve a Temporary Sign Request

Village Manager David Johnson reviewed a Power Point Presentation and reported that the Village of Huntley Zoning Ordinance allows for the issuance of a temporary use permit (TUP) for temporary signs and carnivals.

Temporary signs are subject to the following conditions: 1) not to exceed 30 days, 2) maximum size of 50 square feet and no more than 8 feet above ground, 3) not to be displayed on a fence or tree, and 4) not located in the rights-of-way.

Carnivals are subject to the following conditions: 1) approval on the basis of the adequacy of the parcel size, parking provisions, and traffic access and the absence of undue adverse impact on other properties, 2) limited to a period not to exceed five (5) days, and 3) adequate fire extinguishers, refuse containers and clean up of the site upon termination of the event.

Staff Analysis

The Village is in receipt of a request from the Huntley Fall Fest Committee for the following:

- 1) Display of 13 – 3’ x 8’ banners / signs posted throughout the Village. These banners are the same as used last year and will be displayed two weeks prior to the event:
 - a) Route 47 and Reed
 - b) Route 47 and Algonquin Road
 - c) Route 47 and Mill Street
 - d) Route 47 and Del Webb Boulevard
 - e) Route 47 and Kreutzer Road
 - f) Huntley/Dundee Road and Haligus Road
 - g) Huntley/Dundee Road and Main Street
 - h) Reed Road and Cambridge Drive (by Village of Huntley sign)
 - i) Reed Road and Haligus Road
 - j) Algonquin Road and Haligus Road
 - k) Kreutzer Road and Haligus Road
 - l) Haligus Road and Main Street
 - m) Hemmer/Marengo Road and Main Street – not within Village limits

The Fall Fest Committee acknowledges that some sites may not be possible due to the Route 47 construction. If these sites are denied, the Committee requests permission for other sites with the approval of the Village Manager.

- 2) Snipe signs to be posted at subdivision entrances from September 18th – September 25th.
- 3) Directional signage posted on the days of the event, as follows:
 - a) West Main Street and Lois Lane
 - b) Deicke Park entrance
 - c) Route 47 and Mill Street

A variation from the Ordinance will need to be granted for the length of days of display, and also locating the signs in the Village’s rights-of-way.

- 4) Use of the Village’s Generator
- 5) Use of Huntley Police Officers to conduct traffic control and security. The Fall Fest Committee also hires the use of private security.

Financial Impact

It is being requested that the temporary use permit for the carnival and the temporary sign permit fees be waived. The temporary sign permit fees have been waived for the previous Fall Fests.

Village Manager Johnson reported that Mr. Bryant Haniszewski and Ms. Lori Nichols from the Fall Fest Committee were in attendance to answer questions.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Leopold stated that he was concerned with using the lot across Mill Street for parking and asked how people will be assisted in finding parking. Mr. Haniszewski stated that there will be volunteers on the property but they have never had problems with not enough parking in the past. Trustee Leopold stated that the Fall Fest Committee should have a contingency plan in place should the property become unavailable or the Fest outgrows the lot. Trustee Leopold also noted that teen and family rides at carnivals are usually loud and this should be considered in conjunction with the entertainment area.

Trustee Piwko stated that he applauds the efforts of the Fall Fest Committee to get Huntley food vendors. Trustee Piwko asked if there will be a craft fair this year and if so, where will the crafters park due to the removal of the parking for the carnival. Mr. Haniszewski stated that there will be a craft fair and that the crafters will be able to park in general parking. Trustee Piwko stated that his main concern with the event is traffic. Trustee Piwko asked if there will be an entry fee to the carnival; Mr. Haniszewski stated that there will be no entry fee to the carnival but tickets will need to be purchased for the rides. Trustee Piwko asked if people leave the Fest to go to the carnival will be able to re-enter the Fest; Mr. Haniszewski stated that they will stamp hands for re-entry.

Mayor Sass asked what the plan was should the property for parking be sold; Mr. Haniszewski stated that they will contract with a shuttle service to pick up at various locations.

Mayor Sass asked if the Committee had additional comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Resolution (R)2011-03.09 – Granting the issuance of a Temporary Use Permit to hold a carnival and Temporary Sign Permit and the Waiving of Fees to the Huntley Fall Fest for the installation of temporary signage.

- e) Discussion – Approval of Ordinance (O)2011-03.10 – Approval and Issuance of a Class “E” Liquor License; Huntley Park Foundation / 2011 Huntley Fall Fest

Village Manager David Johnson reviewed a Power Point Presentation and reported that the Village of Huntley regulates the sale of alcoholic beverages in the Village through its Liquor Control Ordinance; which provides for the issuance of certain classes of liquor licenses and establishes the number of licenses available in each class.

A Class “E” Liquor License is being requested at this time. A Class “E” Liquor License is a temporary license, not to exceed three days, issued to not-for-profit organizations with a license fee of \$75.00.

Staff Analysis

The Liquor Commission is being presented with the request from the Huntley Park Foundation (Foundation) for the issuance of a Class “E” Liquor License to sell beer, Mike’s Hard Lemonade flavored coolers and wine only. The request is for the 2011 Huntley Fall Fest taking place on Huntley Park District Property, 12015 Mill Street on September 23, 24 and 25, 2011.

The Foundation is requesting the license to operate a beer garden during the hours of 4:00 pm to 11:00 pm

on Friday, September 23, 2011, 11:00 am to 11:00 pm on Saturday, September 24, 2011, and 11:00 am to 5:00 pm on Sunday, September 25, 2011. Alcohol serving will stop at 10:30 pm on Friday and Saturday night, and at 4:30 pm on Sunday, which is a half-hour before the event closes each day. The beer garden area will be fenced off and there will be no taking out of alcohol from this area to the festival area. The event will be monitored by the Jaycees' own security with a wristband ID service. Mr. Thom Palmer, Executive Director of the Huntley Park District, has submitted a letter on behalf of the Park District authorizing the beer garden on their property.

An application has been placed on file and reviewed by the Village Clerk's Office. All is in order for consideration at this time. The liquor license would be issued for September 23, 24 and 25, 2011 only. All of the required documentation has been submitted and meets code requirements.

Financial Impact

The Foundation is requesting waiver of the payment of the \$75.00 fee. The Commission has waived the fee in the past.

Legal Analysis

Section 110 of the Village Code of Ordinances regulates liquor sale in the Village. The application has been reviewed and is in compliance with Section 110: Alcoholic Beverages requirements.

Village Manager Johnson reminded the Committee that Mr. Bryant Haniszewski and Ms. Lori Nichols from the Fall Fest Committee were in attendance to answer questions.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Fender asked for clarification that security will not allow alcohol to leave the Beer Garden; Mr. Haniszewski confirmed that the Odd Fellows Security will guard the exits of the Beer Garden.

Trustee Mercer asked that this agenda item be removed from the Consent Agenda as he is a member of the Huntley Park Foundation Board.

There were no other comments or questions.

It was the consensus of the Committee of the Whole to forward on to the Liquor Commission for approval Ordinance (O)2011-03.10 – Authorizing the issuance of a Class “E” Liquor License to the Huntley Park Foundation for the 2011 Huntley Fall Fest, subject to the following conditions of approval:

- 1. Petitioner must show proof of the State of Illinois Liquor License before the Village of Huntley Class “E” Liquor License becomes effective.***
- 2. The beer, wine and coolers can only be sold and consumed in the designated beer garden area.***

- f) Discussion - Authorization to enter into a Letter of Understanding with the Huntley Park District for the use of Village owned property/Donald Drive Field

Village Manager David Johnson reviewed a Power Point Presentation and reported that the Village is in receipt of a request from the Huntley Park District to use the open space behind the Public Works facility along the east side of Donald Drive. This year, they wish to use the property for youth soccer and t-ball for the months of April through October. The Park District has used this property previously for smaller soccer fields for the 4 – 8 year old age group.

Staff Analysis

For the 2011 season, the Park District is requesting permission to use the field behind the Public Works facility on Donald Drive under the following conditions:

1. The Park District will use the space on Monday-Friday evenings for (4) regular soccer fields from 5:00 p.m. – 8:00 p.m. during the months of April and May and August through October;
2. The Park District will use the space on Monday-Friday evenings for t-ball fields from 5:00 p.m. – 8:00 p.m. during the month of June and July;
3. The Park District agrees to mow the site and mark the fields, as necessary;
4. The Park District will place two (2) port-a-potties on the site;
5. The Park District will place trash and recycling receptacles on the property;
6. Temporary fencing will be installed behind the goals, as in past years, to prevent soccer balls from crossing Donald Drive as well as a second layer of temporary fencing to provide a walkway between the soccer fields and the parking along Donald Drive;
7. The Park District will encourage parking on the east side of the fields, via signage and parental notification, to minimize the number of vehicles parking on Donald Drive;
8. The Village requires the Park District to notify the participating families that there is no parking in the Green Tree Apartment parking areas and that anyone blocking the entrances to driveways on Donald Drive may be ticketed; and
9. The Park District will provide the required waivers and certificates of insurance.

Financial Impact

The Village will see a positive financial impact with the reduction of costs involved in maintaining this area as the Park District will be responsible for its maintenance during its use.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Authorization to enter into a Letter of Understanding with the Huntley Park District for the use of Village owned property on Donald Drive for the 2011 Athletic Activity Season.

- g) Discussion – Ordinance (O)2011-03.11 – An Ordinance Creating Certain Parking Regulations in the Village of Huntley/Ackman Road and Founder’s Field Boulevard

Village Manager David Johnson reviewed a Power Point Presentation and reported that the Carl Tomaso Sports Park is located at 11950 Ackman Road in the Talamore Subdivision. The park offers the following: baseball/softball, soccer, playground, picnic pavilion, bike path and parking. The parking lot for this park is located in the center of the site.

Staff Analysis

Due to the proximity of the baseball/softball fields to Ackman Road many participants park on both sides of Ackman Road thus causing safety concerns for pedestrians crossing Ackman Road to get into the park and the ability for emergency vehicles to travel safely down the roadway.

Staff recommends that the south side of Ackman Road from Disbrow Street to Sawyer Street be posted “No Parking This Side of Street.” This would allow for parking on the north side of Ackman Road, which is the same side as the park. It is also Staff’s recommendation to paint the curbs yellow within 15 feet of the fire hydrants, which would assist in preventing people from blocking the fire hydrants which are located on the north side of Ackman Road. In addition, for the same safety concerns, it is recommended that no parking be allowed on Founder’s Field Boulevard from Ackman Road to Reed Road.

In summary, the proposed parking restriction would help to ensure emergency vehicles and area residents can travel safely through the main streets in the Talamore Subdivision.

Mayor Sass asked if the Committee had comments or questions.

Trustee Leopold asked if people park on Ackman due to the lack of sufficient parking on site. Village Manager Johnson reported that the parking lot is sometimes full but due to the fact that the baseball fields are closer to Ackman there is no incentive to park in the lot as the walk is longer. Trustee Leopold asked if the Park District has land banked for additional parking; Village Manager Johnson stated that the Park District may want to consider the parcel to the west of the existing lot.

Trustee Fender stated that she agrees that the park needs more parking.

There were no additional comments or questions.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Ordinance (O)2011-03.11 – An Ordinance Creating Certain Parking Regulations in the Village of Huntley/Ackman Road.

- h) Discussion – Authorization to enter into a Letter of Understanding with It's Our Little Secret to use Village Streets to conduct a 5k Fun Run on April 23, 2011

Village Manager David Johnson reported that the Village is in receipt of a request from the It's Our Little Secret organization to use public streets throughout the Talamore Subdivision for a 5K Run on Saturday, April 23, 2011 beginning at 8:00 a.m.

Staff Analysis

It's Our Little Secret (IOLS) is a non-profit 501(c) (3) organization to provide services to emotionally, physically, and sexually abused children and teens through advocacy, creative expression and various programs. It is IOLS' mission to promote a healthy recovery for the abused children and youth, and to stop the destructive future behavioral patterns of the abused towards their own and other children. The organization is holding this "Race for Change" as a fundraiser.

The route will begin and end at Tomaso Sports Park.

Should the Village Board approve this request, Staff will enter into a Letter of Understanding outlining the following conditions:

1. It's Our Little Secret will provide the appropriate waivers and a Certificate of Liability Insurance listing the Village of Huntley as additionally insured for a minimum coverage of \$1,000,000 for each occurrence;
2. It's Our Little Secret agrees to mark the route, as necessary;
3. It's Our Little Secret will place at least one water station on the route;
4. It's Our Little Secret will clean up any trash left along the route immediately following the end of the race;

Financial Impact

Applicant understands that any extraordinary request for Police and/or Public Works employee involvement during the event is their responsibility.

Village Manager Johnson reported that Ms. Maebelle Obispo-Emery, V.P. of Corporate Relations, was in attendance to answer questions.

Mayor Sass asked if the Committee had any questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Authorization to enter into a Letter of Understanding with the It's Our Little Secret for the use of public streets during the 5k Run on April 23, 2011.

- i) Discussion – Authorization to enter into a Letter of Understanding with Girls on the Run for the use of Village Streets to conduct a 5k Race on June 5, 2011

Village Manager David Johnson reviewed a Power Point Presentation and reported that the Village is in receipt of a request from the Girls on the Run organization to use public streets throughout the Northbridge Subdivision for a 5K Run on Sunday, June 5, 2011 beginning at 8:00 a.m. Village Manager Johnson also reported that the original route that was in the Board's packet showed the route going through the Southwind Subdivision but this has been changed for safety reasons.

Staff Analysis

Girls on the Run is a non-profit organization dedicated to helping girls in 3rd through 8th grade promote good choice for a lifetime of self-respect and healthy living. The program provides training for a 5K run event with self-esteem enhancing, uplifting workouts. The goals of the programs are to encourage positive emotional, social, mental, spiritual and physical development.

The route will begin and end on the Centegra Health Bridge property.

Should the Village Board approve this request, Staff will enter into a Letter of Understanding outlining the following conditions:

1. Girls on the Run will provide the appropriate waivers and a Certificate of Liability Insurance listing the Village of Huntley as additionally insured for a minimum coverage of \$1,000,000 for each occurrence;
2. Girls on the Run agrees to mark the route, as necessary;
3. Girls on the Run will place a 24" x 36" double-sided sidewalk signs one week prior to the race at the following locations that will read: "5k Race in the area June 5th from 8:00 a.m. – 10:00 a.m. Watch for road closings":
 - Northbridge and Reed
 - Northbridge and Algonquin
 - Faith's Way and Haligus
 - Haligus and Reed
 - Haligus and Algonquin

The signs will be removed immediately following the end of the race.

4. Girls on the Run will place at least one water station on the route; and
5. Girls on the Run will clean up any trash left along the route immediately following the end of the race

Financial Impact

Applicant understands that any extraordinary request for Police and/or Public Works employee involvement during the event is their responsibility.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole for forward on to the Village Board for approval the authorization to enter into a Letter of Understanding with Girls On The Run for the use of public streets during the 5k Run on June 5, 2011.

- j) Discussion – Authorization to enter into a Letter of Understanding with the Huntley Youth Sports Organization for the use of Village Streets to Conduct the Run Thru the Sun 10k, 5k and Kids 1 Mile Fun Run on June 12, 2011

Village Manager David Johnson reviewed a Power Point Presentation and reported that the Village is in receipt of a request from the Huntley Youth Sports Organization (HYSO) to use public streets throughout Del Webb Sun City for a 10K, 5K and Kids 1 Mile Fun Run on Sunday, June 12, 2011 beginning with registration at 6:00 a.m. and the run beginning at 7:30 a.m. The route will begin and end at the corner of Regency Parkway and Farm Hill Drive and travel through Sun City.

Staff Analysis

Should the Village Board approve this request, Staff will enter into a Letter of Understanding outlining the following conditions:

1. HYSO will provide the appropriate waivers and a Certificate of Liability Insurance listing the Village of Huntley as additionally insured for a minimum coverage of \$1,000,000 for each occurrence;
2. HYSO agrees to mark the route, as necessary;
3. HYSO will place at least one water station on the route;
4. HYSO will clean up any trash left along the route immediately following the end of the race;
5. HYSO will be allowed to place a sign at Regency Square and Princeton Dr. one week in advance of the run to inform the public of the event. On the day of the run, HYSO will be allowed to place one directional sign at the intersection of Route 47 and Regency Square notifying participants where to enter. The signs are to be removed immediately following the end of the race.

Financial Impact

Applicant understands that any extraordinary request for Police and/or Public Works employee involvement during the event is their responsibility.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Leopold suggested that HYSO may want to consider for future events the four (4) mile path around Wildflower Lake.

There were no other comments or questions.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the authorization to enter into a Letter of Understanding with the Huntley Youth Sports Organization for the use of public streets during the Run thru the Sun event on June 12, 2011.

- k) Discussion – Authorization to enter into a Letter of Understanding with Centegra Health Bridge Fitness Center for the use of Village Streets to Conduct a 5k Run on June 26, 2011

Village Manager David Johnson reviewed a Power Point Presentation and reported that the Village is in receipt of a request from the Centegra Health Bridge Fitness Center to use public streets throughout the Northbridge Subdivision for a 5K Run on Sunday, June 26, 2011 beginning at 7:30 a.m.

Staff Analysis

The route will begin and end on Centegra's property.

Should the Village Board approve this request, Staff will enter into a Letter of Understanding outlining the following conditions:

1. Centegra Health Bridge Fitness Center will provide the appropriate waivers and a Certificate of Liability Insurance listing the Village of Huntley as additionally insured for a minimum coverage of \$1,000,000 for each occurrence;
2. Centegra Health Bridge Fitness Center agrees to mark the route, as necessary;
3. Centegra Health Bridge Fitness Center will place at least one water station on the route;
4. Centegra Health Bridge Fitness Center will clean up any trash left along the route immediately following the end of the race;
5. Centegra Health Bridge Fitness Center will be allowed to place 24" x 36" double-sided sidewalk signs one week prior to the race at the following locations that will read: "5k Race in the area June 26th from 7:30 a.m. – 8:30 a.m. Watch for road closings":
 - a. Northbridge and Reed
 - b. Northbridge and Algonquin
 - c. Faith's Way and Haligus
 - d. Haligus and Reed
 - e. Haligus and Algonquin

The signs will be removed immediately following the end of the race.

Financial Impact

Applicant understands that any extraordinary request for Police and/or Public Works employee involvement during the event is their responsibility.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the authorization to enter into a Letter of Understanding with the Centegra Health Bridge Fitness Center for the use of public streets during the June 26, 2011 5K Run.

- 1) Discussion - Resolution (R)2011-03.10 – Authorizing a Fireworks Display Agreement with Mad Bomber Fireworks Productions in an amount not-to-exceed \$10,000

Village Manager David Johnson reported that the Village has contracted with Mad Bomber Fireworks Productions for the annual fireworks displays from 1997 through 2001 and again from 2004 through 2010. The annual fireworks display will be held at the Huntley Outlet Mall parking lot on July 4th with a July 9th rain date.

Staff Analysis

Mad Bomber continues to honor the contract amount of \$10,000 as it has done for the past several years. Staff has been in contact with the new owners of the outlet mall, and they have agreed to host the fireworks again in 2011 with the following provisions:

- The Village, as it has done in the past, will place trash cans throughout the parking lot; the Simon Group also requests that labor be provided during the event to assist in on-going and post-event cleanup at the center
- The Simon Group requests assistance from the Police Department during the event with security and safety issues related to alcohol consumption in the parking lot.

Financial Impact

The contract amount of \$10,000 is budgeted in FY2011 Budget Line Item 1-10-2-6351 (Special Events).

Legal Analysis

The Agreement has been reviewed by the Village Attorney and all is in order for consideration.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Leopold stated that many people have told him that they enjoy the event and thank the Village Board for hosting this in the Village.

Trustee Fender stated that she feels the fireworks show being held at the Outlet Mall is the worst location for getting out as traffic is a nightmare. She suggested hosting the event in another location. Village Manager Johnson said that staff will work on ways to improve the flow of traffic at the end of the show.

There were no other comments or questions.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Resolution (R)2011-03.10 – Authorizing a Fireworks Display Agreement with Mad Bomber Fireworks Productions in an amount not-to-exceed \$10,000.

- m) Discussion – Approval of the Village of Huntley 2011 Street Improvement Program:
 - i) Approval of Resolution (R)2011-03.11 - To appropriate \$760,847.00 in Motor Fuel Tax Funds for Contract Construction for the 2011 Street Improvement Program
 - ii) Approval of Resolution (R)2011-03.12 - Execution of the Construction Contract to the lowest responsible bidder, Arrow Road Construction, Co., in the amount of \$1,111,412.35 for Option #1, 2011 Street Program

Village Manager David Johnson reviewed a Power Point Presentation and reported that on February 25, 2011 the Village received bids from five (5) contractors. The results are summarized in the bid tabulation summary table below. Arrow Road Construction, Co. was the lowest responsible bidder for the base bid (\$995,215.30) and with Option No. 1 (\$1,111,412.35). Option #1 adds the streets in the townhome section of Southwind (Haverhill, Thornton Way, and Wakefield) and the total is within the approved budget for the 2011 Street Improvement Program. The work will include grinding of hot-mix asphalt pavement, preparation of binder or base course, spot repair to curb, sidewalk, and driveways, and the installation of binder and surface courses. The total mileage of streets to be resurfaced is 4.19 miles. Work is to begin in mid-June, with completion by mid-August. Streets included are Ashley, Bennington, Compton, Dunhill, Longfield, Oxford, Riverside, Scott, Somerset, Wellington, York, Haverhill, Thornton Way, and Wakefield.

Bid Tabulation Summary:

Company Name	Base Bid Amount	Option #1 Bid Amount
Arrow Road Construction, Co.	\$995,215.30	\$1,111,412.35
Plote Construction, Inc.	\$1,020,649.39	\$1,144,337.73
Geske & Sons, Inc.	\$1,074,021.36	\$1,199,485.78
Curran Contracting, Co.	\$1,075,415.54	\$1,209,016.45
Johnson Paving	\$1,156,411.49	\$1,289,158.84

Staff Analysis

Arrow Road Construction, Co. has extensive experience in road building projects. Municipal reference checks have been made with positive responses. It is recommended that the Arrow Road Construction, Co. Option No. 1 bid in the amount of \$1,111,412.35 be approved by the Village Board contingent upon IDOT approval of the Motor Fuel Tax (MFT) resolution for the appropriation of funds.

The IDOT MFT appropriation (\$760,847.00) is a procedural requirement for the use of MFT funds. The \$760,847.00 will partially cover the contract road construction with the balance of the project covered as outlined below.

Financial Impact

The project is included in the FY2011 Budget with funding sources as follow:

Motor Fuel Tax Fund / 42-05-3-6750	-	\$760,847.00
Capital Projects Fund / 02-10-4-6925	-	\$310,000.00
Street Improvement Fund / 04-10-4-7500	-	\$310,000.00

As proposed, the FY2011 Street Improvement Program estimated cost is \$1,250,212.35 (including engineering of \$138,800) which is \$130,634.65 less than the budgeted amount of \$1,380,847.

Mayor Sass asked if there were any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval:

- i) Resolution (R)2011-03.11 - To appropriate \$760,847.00 in Motor Fuel Tax Funds for Contract Construction for the 2011 Street Improvement Program***
 - ii) Resolution (R)2011-03.12 - Execution of the Construction Contract to the lowest responsible bidder, Arrow Road Construction, Co., in the amount of \$1,111,412.35***
- n) Discussion – Proposed Kane County Rezoning of 40W178 Freeman Road, Gilberts, Illinois (Unincorporated Kane County)

Senior Assistant to the Village Manager Lisa Armour reviewed a Power Point Presentation and reported that the Village is in receipt of a notice from the Kane County Development and Community Services Department regarding a proposed zoning change to property located at 40W178 Freeman Road. The property is located in unincorporated Kane County and is approximately 1¼ miles east of the Huntley Outlet Center.

The property owner is proposing to rezone the property from “F” Farming to “F-1” Rural Residential and “F-2” Agricultural Business. The owner is currently running a landscaping business on the western half of the property, which is in violation of the Kane County Zoning Ordinance. The proposed rezoning

would allow the continued operation of the landscape business on the western half of the property while still allowing the continued use of the existing single-family residence on the eastern half of the property.

Staff Analysis

Unlike a request to subdivide property within 1½ miles of the Village corporate limits, a request to rezone property does not require the approval of the Village Board. The notice was provided to seek the Village's comments, recommendations or suggestions. The Village of Gilberts was also provided the same notice.

Mayor Sass asked if the Committee had any comments or questions; there were none.

The Committee of the Whole had no comments, recommendations or suggestions to be forwarded to the Subdivision and Zoning Division of the Kane County Development and Community Services Department therefore no additional action is required.

- o) Discussion – Ordinance (O)2011-03.12 – Approval and Adoption of the 2011 Village of Huntley Zoning Map

Senior Assistant to the Village Manager Lisa Armour reviewed a Power Point Presentation and reported that annually, in accordance with the Huntley Zoning Ordinance, the Village is required to formally adopt an updated zoning map. The required notice, informing the public of the revised map, will appear in the Northwest Herald during the week of March 21, 2011.

Staff Analysis

The following zoning reclassifications are as follows:

- (1) 10501 Route 47 – *Route 47 Auto Sales* – The map has been updated to reflect the rezoning from “B-3” Shopping Center Business to “B-2” Highway Service per Ordinance 2010-10.51
- (2) 11503 Main Street – *J. L. Jones Insurance and Retirement* – The map has been updated to reflect the rezoning from “R-2” Single Residence District to “B-4” Adaptive Reuse per Ordinance 2010-11.55
- (3) 11900 Kreutzer Road – *Goodwill Industries* – The map has been updated to reflect the rezoning from “M” Manufacturing to “B-2” Highway Service per Ordinance 2011-02.07

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Ordinance (O) 2011-03.12 – Adoption of the 2011 Village of Huntley Zoning Map Update.

- p) Discussion – Emergency Repair Costs Associated with the Water Supply Pumping Equipment for Well #11

Village Manager David Johnson reviewed a Power Point Presentation and reported that Well #11 is located within the Talamore Subdivision and has been in operation for the past three years. The well pump logged 7,700 hours of running time before failing. The Village contracted with Layne Western to pull the well pump and motor to determine the extent of the failure. Layne Western determined that the thrust bearing on the motor failed and in turn caused significant damage to the pump bowl assembly. Staff also requested that Layne Western perform a video survey of the well itself. The video showed that 113 feet of the well had filled in with sand. Layne was extremely surprised that pumping capacity hasn't been affected by the sand.

Village Manager Johnson reported that the pumping equipment that was put into this Well was suitable but it was not the same equipment that was used elsewhere in the Village.

Village Manager Johnson reminded the Committee that approved in the FY2011 Budget is the maintenance of Well #7 and that maintenance will continue as scheduled.

Staff Analysis

Based on Layne Western's recommendations, Staff is proceeding with the replacement of both well motor and pump. Layne will also bail out the 113 feet of sand prior to reinstalling the new motor and pump. Layne is projecting a 6 to 8 week delivery time on the motor and 40 hours for bailing the sand.

Financial Impact

The cost to repair Well #11 and put it back into operation will total \$135,000. Funds being used to cover this expenditure will come from the Water Equipment Replacement Fund, 21-10-4-7500.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Leopold asked if the Village has the right to specify a brand of equipment in the bid specifications. Village Manager Johnson reported that the bids list a brand or "as comparable" and this item that is being replaced was comparable.

Trustee Kadakia asked if this pumping equipment was found to be failing due to the water levels falling; Village Manager Johnson said that is how it was discovered.

There were no other comments or questions.

No further action was required on this item.

VILLAGE ATTORNEY'S REPORT: None

VILLAGE MANAGER'S REPORT: None

VILLAGE PRESIDENT'S REPORT:

Mayor Sass reported that the Route 47 Broker and Developer Forum had approximately 65 attendees and the Village may do another forum like this in Chicago with Tom Burney's law firm. Trustee Leopold complimented Staff on the coordination of the event and thanked American Community Bank for providing lunch to the participants.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION: None

ACTION ON CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:51 p.m.

MOTION: Trustee Piwko

SECOND: Trustee Fender

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary