

**VILLAGE OF HUNTLEY
VILLAGE BOARD MEETING
March 12, 2015
MINUTES**

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, March 12, 2015 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Ronda Goldman, Charles Huffman, Niko Kanakaris, Harry Leopold, John Piwko and JR Westberg.

ABSENT: None

IN ATTENDANCE: Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read and Village Attorney Mike Coppedge.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

PUBLIC COMMENTS: None

CONSENT AGENDA:

(All items listed under Consent Agenda have been discussed at the Committee of the Whole and may be approved/accepted by one motion. The Village Clerk will number all Ordinances and Resolutions in order, following approval)

- a) Approval of the February 12, 2015 Village Board Meeting Minutes
- b) Approval of the March 12, 2015 Bill List in the Amount of \$337,602.80
- c) Referral of the Conceptual Review of a Proposed Site Plan and Elevations for a Self-Storage Facility on 3.78± Acres on Kiley Drive into the Formal Development Review Process
- d) Approval of an Ordinance Approving a Plat of Easement from Robert and Kathy Wozniak (Strode's Furniture)

Mayor Sass asked if the Village Board had any changes to the Consent Agenda; there were none.

A MOTION was made to approve the Consent Agenda.

MOTION: Trustee Goldman

SECOND: Trustee Kanakaris

AYES: Trustees Goldman, Huffman, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:

- a) Approval of the February 19, 2015 Committee of the Whole Meeting Minutes

Mayor Sass reported that the Minutes were removed from the Consent Agenda because Trustee Leopold was absent. Mayor Sass asked if the Board had any comments or changes to the Minutes; there were none.

A MOTION was made to approve the February 19, 2015 Committee of the Whole Meeting Minutes.

- MOTION: Trustee Piwko**
- SECOND: Trustee Westberg**
- AYES: Trustees Goldman, Huffman, Kanakaris, Piwko and Westberg**
- NAYS: None**
- ABSENT: None**
- ABSTAIN: Trustee Leopold**
- The motion carried: 5-0-0-1**

- b) Approval of a Resolution Approving an Intergovernmental Agreement between the Village of Huntley and the Lake in the Hills Sanitary District

Mayor Sass reported that he asked that this item be pulled from the Consent Agenda. Mayor Sass stated that he knows this is the law and that an IGA is necessary but that he has concerns with the 43-47 properties in the Southwind Subdivision owing large amounts such as \$1,500 - \$7,000 and that the Village has to be the collection agency for the Lake in the Hills Sanitary District. Mayor Sass stated that he hopes that he is proved wrong that this won't become an issue but stated that Village Staff listens to enough complaints for our own payment issues and is worried that these residents might not owe anything to the Village for water service.

Mayor Sass reported that Mr. Rick Forner, Assistant District Manager, of the Lake in the Hills Sanitary District was in attendance to answer questions.

Trustee Leopold asked if they can put a sundown on it. Mr. Forner stated that they will only work on 10 homes per month and noted that some of the homes on the list are already in foreclosure. Trustee Leopold commented that what if the list is in error and the Village cuts off their water service.

Trustee Huffman asked if some of properties already have liens; Mr. Forner said yes that some have liens. Trustee Huffman noted that the property with \$7,000 with the same owner since 1995 has probably never paid their sewer bill.

Mr. Forner stated that once a property goes into foreclosure then the account stops and a new account is started for the new owner but they hope that by this measure they stop these large amounts before they get out of hand.

There were no other comments or questions.

A MOTION was made to approve a Resolution Approving an Intergovernmental Agreement

between the Village of Huntley and the Lake in the Hills Sanitary District.

MOTION: Trustee Leopold

SECOND: Trustee Westberg

AYES: Trustees Goldman, Huffman, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

ITEMS FOR DISCUSSION AND CONSIDERATION:

- a) Consideration of a Resolution Approving the Bid Award to Landmark Contractors, Inc. for the Downtown Retail Parking Improvements Project

Village Manager David Johnson reported that on March 4, 2015 the Village received six (6) sealed bids for the Downtown Retail Parking Improvements project. The bids were opened, read aloud and Landmark Contractors, Inc. was the low bidder. The project scope includes installation of asphalt paving, curb and gutter, storm sewer, flatwork, unit pavers, light pole foundations with conduit and cable, pavement marking and landscaping for the downtown businesses. Exhibits are attached to generally define the project limits for the paving and landscaping improvements.

The Bid results are summarized as follows:

Landmark Contractors, Huntley	\$281,894.30
Schroeder Asphalt Services, Huntley	\$287,590.80
Alliance Contractors, Woodstock	\$305,155.00
Maneval Construction, Grayslake	\$308,785.29
Berger Excavating, Wauconda	\$317,820.30
Martam Construction, Elgin	\$397,705.50
<i>Engineer's Estimate</i>	<i>\$363,433.50</i>

Staff Analysis

The bids have been reviewed and evaluated by Staff and Christopher B. Burke Engineering. Staff recommends that the bid for the Downtown Retail Parking Improvements project be awarded to the lowest responsible bidder, Landmark Contractors, Inc., in the amount of \$281,894.30.

Financial Impact

The FY2015 budget includes \$4,000,000 for Streetscape Improvements project(s) in the Downtown TIF Fund 16-10-4-7712.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold noted the plan and asked about handicapped parking spaces. Village Manager Johnson reported that the plan had been revised and there are three (3) handicapped spaces.

Trustee Kanakaris asked about cleaning up behind Parkside and Village Inn. Village Manager Johnson reported that gravel will be put down.

There were no other comments or questions.

A MOTION was made to approve a Resolution authorizing the Bid award to Landmark

Contractors, Inc. of Huntley for the Downtown Retail Parking Improvements project in the amount of \$281,894.30

MOTION: Trustee Piwko

SECOND: Trustee Leopold

AYES: Trustees Goldman, Huffman, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

b) Authorization to Proceed with the Downtown Huntley Streetscape Improvements

Mayor Sass reported the Streetscape Improvements were previously discussed at the March 5th Committee of the Whole meeting. The staff report provided a summary of the improvements as discussed. An outline of the staff report, which was reviewed, is found below:

- Two (2) parking spaces on the north side of Main Street at Woodstock Street should be removed. *The parking spaces have been removed. Majority of the Committee of the Whole opinion was to eliminate all parking in this area, including 10-minute drop-offs. Pavement markings and length of railing to be finalized at a later date.*
- The bump out should be removed at the northwest corner of Main Street at Woodstock Street. *The bump out has been removed. Committee of the Whole consensus was in agreement with removal of the bump out.*
- A question was asked about how tall the decorative fence/railing would be along Main Street west of Woodstock Street. *The fence/railing is proposed to be 42" high. Trustee Leopold suggested that the fence height on either end be dropped down to 36" inches to provide relief from a straight line of fencing. The middle section would be 42" high. Committee of the Whole consensus was in agreement with the suggestion.*
- A question was asked regarding parking on the south side of Coral between Dwyer and Woodstock. *Parking will remain at that location. Committee of the Whole consensus was in agreement with parking as presented.*
- A question was asked regarding the dumpster locations on the south side of Coral west of Woodstock Street. *The plan incorporates dumpsters behind screened enclosures (see attached product examples). Committee of the Whole consensus was to utilize architectural style dumpster enclosures.*
- A question was asked regarding the location of the decorative clock. *The clock will be installed on the southwest corner of the Square. Consensus of the Committee of the Whole was in agreement with the location of the clock. Additional discussion was held regarding the location for the veteran's memorial on the west end rather than on the east end of the Square as proposed. A separate plan for the Town Square, incorporating the area designated for the Veteran's Memorial and identifying specific options for the type of clock to be installed on the southwest corner of the Square will be presented at a future Board meeting for Village Board review.*

- A question was asked regarding how far the new sidewalk at the Post Office on Woodstock will continue. *The new sidewalk extends to 1st Street. Staff confirmed that the new pavement on 1st Street would extend to the brick pavers north of 1st Street. Committee of the Whole consensus was to review the west side of Woodstock Street to determine if another parking space could be accommodated north of the post office.*
- With the removal of the parking against the east side of the Old Village Hall building and the addition of a parkway, parking spaces should be added adjacent to the new parkway. *Parking spaces have been added. Committee of the Whole was in agreement and added that the area from the old village hall north to 1st Street be reviewed again to try to accommodate additional parking on the west side of the street.*

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Kanakaris asked about the bump out and drop off spaces; Mayor Sass stated that they were removed per the Committee of the Whole and believed that was bad for the businesses.

Trustee Huffman stated that he would still like to see a striping plan for that area.

There were no other comments or questions.

A MOTION was made to authorize staff to proceed with the Downtown Huntley Streetscape Improvements.

MOTION: Trustee Leopold

SECOND: Trustee Piwko

AYES: Trustees Goldman, Huffman, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

VILLAGE ATTORNEY'S REPORT: None

VILLAGE MANAGER'S REPORT: None

VILLAGE PRESIDENT'S REPORT:

Mayor Sass reported that IDOT was holding an Open House/Public Hearing at The Rec Center regarding the widening of Route 47 north to Woodstock.

Mayor Sass reported that the Village would be holding an Open House regarding the Downtown Improvements from 5:00 p.m. to 6:30 p.m. on Thursday, March 19th at the Municipal Complex.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION: None

ACTION ON CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:16 p.m.

MOTION: Trustee Piwko

SECOND: Trustee Westberg

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary