

**VILLAGE OF HUNTLEY
HISTORIC PRESERVATION COMMISSION MEETING
Tuesday, February 15, 2011
MINUTES**

5 CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, February 15, 2011 at 6:00 pm in Village Hall Conference Room C107, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Chairperson Donna Britton, Vice-Chair Lonni Oldham, Commissioners Karen Langhenry, Deb Waters and Tom Conley

15 MEMBERS ABSENT:

Commissioners Karen Rocks and Jake Marino

ALSO PRESENT:

Director of Development Services Charles Nordman and Planner James Williams

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3. Approval of Minutes

A MOTION was made to approve the **January 18, 2011 Meeting Minutes** with the following corrections:

Page 1, Line 18, add "because of a lack of quorum members from last meeting."

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Page 1, Line 25, reword excerpt regarding the Village Board's approval of the Goldberg property's historic district inclusion.

Page 2, Line 1, replace "prepared" with "prepare" and replace "they" with "he"

Page 2, Line 39, replace "listed" with "list"

Page 2, Line 42, replace "complete" with "completed"

Page 3, Line 2, replace "suggested" with "suggestion"

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Page 3, Line 21, replace "have" with "has"

Page 3, Line 30, insert "the" before "Village's"

MOVED: Vice-Chair Lonni Oldham

SECONDED: Commissioner Deb Waters

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AYES: Commissioners Karen Langhenry Tom Conley and Deb Waters, Vice-Chair Lonni Oldham and Chairperson Donna Britton

NAYS: None

ABSTAIN: None

MOTION CARRIED 5:0:0

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4. Old Business

A. Re-cap – 01/20/2011 - Village Board Presentation - Endangered Properties Inventory (EPI)

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Chairperson Britton recounted that following last month's Historic Preservation Commission meeting she had contacted Commissioner Marino about presenting the Endangered Properties Inventory to the Village Board and he agreed to prepare a presentation including a PowerPoint for the meeting.

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Commissioner Conley stated he was in attendance at the Village Board meeting and was very happy with Commissioner Marino's presentation.

Vice-Chair Oldham asked Director Nordman if the Village Board had any questions or comments regarding the Endangered Properties Inventory.

Director Nordman mentioned only that Trustee Fender commented about the importance of routine property maintenance for preserving properties such as those included in the inventory.

5 Vice-Chair Oldham asked Staff if it would be appropriate for the Endangered Properties Inventory to be made available to the general public and Director Nordman pointed out that any issue discussed or document created by the Historic Preservation Commission is available for public consumption. Furthermore, Director Nordman pointed out Commissioner Marino framed the overview of the endangered properties in a positive light.

10 Commissioner Langhenry suggested producing a video tour of properties such as those included in the EPI and posting a different video each month on the Village's website.

Director Nordman stated he would investigate the possibility of posting the monthly video tours.

15 B. Discussion - May Local History Month Commemoration Event

Chairperson Britton noted that several of the May events previously discussed were listed in last month's meeting minutes.

20 Chairperson Britton remarked how enthusiastic Commissioner Marino had been when the suggestion of developing an event around the research he is doing in regard to Powder Park.

Commissioner Conley reminded the other Historic Commissioners to be mindful of the limited budget available this year when considering an event.

25 Chairperson Britton inquired as to the availability of the Old Village Hall in May and Planner Williams responded that Staff does not know what the status of that facility will be at that time.

30 Discussion turned to a self-guided tour of Second Street similar to the self-guided tour of the Town Square developed a few years ago.

Commissioner Conley suggested a video tour in conjunction with the self-guided tour.

35 Vice-Chair Oldham recommended research of properties along Second Street should begin as soon as possible and Commissioner Waters suggested the 2011 Pride in Preservation program nomination process should include properties along Second Street in order to incorporate these projects.

40 Promotion of the Second Street tour was discussed including the suggestion the tour maps should be distributed at the Farmer's Market throughout the summer, especially during the Memorial Day parade and the All American Fun Day on July 2nd. Commissioner Langhenry suggested having a printable version of the waking tour map available on the Village's website.

45 Commissioner Waters suggested highlighting the landmark and historic district properties and the manner to best do this was discussed including the use of plaques, banners, flags or ribbons in the yards of the applicable properties.

Chairperson Britton proposed checking with Commissioner Marino to determine if an outdoor historic memorabilia display would be appropriate for a Farmer's Market Saturday in June.

50 C. Prospective Landmark Properties, Additions to existing Historic District and/or New Historic Districts

Vice-Chair Oldham reviewed a draft letter she had prepared on behalf of the Historic Preservation Commission to welcome Mr. Goldberg (11510 Main Street) into the Huntley Historic District. Additions to the letter Vice-Chair Oldham prepared were discussed and she agreed to make the changes and send the draft along to Planner Williams to be printed out on Village letterhead before being sent to Mr. Goldberg.

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Chairperson Britton asked if in light of Mr. Goldberg's property being included in the historic district whether the time was right to revisit the question of adding the Whittemore-Baumgartner (12010 Main Street) House and Randall (12117 Main Street) House to the historic district.

10 Commissioner Conley suggested moving forward with the landmark or historic district designation of other "un-protected" properties.

15 Chairperson Britton asked what the status was in regard to the landmark designation of the Town Square and Director Nordman stated he would hopefully be able to offer some information regarding this issue at the next meeting in March.

20 Chairperson Britton recounted her meeting with the owner of the Dairy Mart regarding the previous interest he had shown for a local historic designation for the site. Chairperson Britton continued that although the Dairy Mart owner is not interested in pursuing historic designation at this time, he did not appear to rule out his consideration of some sort of designation in the future.

D. Salvage/Recycling Building Materials

25 Planner Williams distributed draft revision to the Village's Demolition Permit Checklist which includes a proposed except encouraging the salvage and/or recycling of building materials. Planner Williams stated he contacted the ReStore facility in Elgin, affiliated with Habitat for Humanity, to determine the nature of their business and believes this business would be an appropriate resource to recommend to property owners interested in the salvage of building materials from their razed structures.

30 Chairperson Britton expressed her belief that the proposed revision to the Village's demolition permit checklist is a good first step and, while she doesn't want to promote demolition, she does want to promote the responsible distribution of the building materials from razed structures.

35 Commissioner Conley stated he would continue his research of how the City of Elgin addresses the issue of salvage/recycling of building materials.

5. New Business

40 A. Discussion – 2011 Pride in Preservation Nominees

Chairperson Britton began the discussion by pointing out that the first two years of this program have included structures which are vinyl- and/or aluminum-sided and, although she does not object to this, she believed it was worth pointing out before beginning the next round of nominations.

45 Chairperson Britton reviewed a list of prospective nominee properties she had compiled for the 2011 Pride in Preservation program which includes: the Dairy Mart, St. Mary's Rectory on Martin Street, Cemetery on Dean Street, the Dwyer property on Woodstock Street and the property at the northwest corner of Main and Myrtle (11602 Main Street).

50 Commissioner Langhenry suggested the nomination of the Boy Scout's log cabin in Deicke Park would be appropriate not only for the historic preservation of the structure, but also because it would be a particularly high profile location promoting the program.

Chairperson Britton suggested the cemetery's efforts may be best honored through a proclamation from the Mayor at the Memorial Day Parade event or at the Village Board meeting when the 2011 Pride in Preservation program is presented.

- 5 Chairperson Britton will provide a list of the nominee properties to Commissioner Conley who will take photos of the nominating structures in preparation for the selection process that will be held at next month's meeting.

- 10 Following the selection of the nominees, letters will be sent to the homeowners with the hope the 2011 Pride in Preservation presentation can be held at the Village Board Committee of the Whole meeting on Thursday, April 21, 2011 or the Village Board meeting on Thursday, April 28, 2011.

6. Adjournment

- 15 At 8:03 pm, A MOTION was made by Commissioner Waters to adjourn the meeting and seconded by Vice-Chair Oldham. Motion carried unanimously.

Respectfully submitted,

James Williams

- 20 Planner
Village of Huntley