

**VILLAGE OF HUNTLEY  
HISTORIC PRESERVATION COMMISSION MEETING  
Tuesday, January 19, 2016  
MINUTES**

5 CALL TO ORDER

Vice Chair Lonni Oldham called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, January 19, 2016 at 6:00 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Geri Rizzo, Jake Marino, and Deb Waters,  
Diana Carpenter, and Vice Chair Lonni Oldham

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MEMBERS ABSENT: Commissioner Karen Langhenry and Chairperson Donna Britton

ALSO PRESENT: Director of Development Services Charles Nordman and Planner James Williams

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PUBLIC COMMENT There were no public comments.

4. Approval of Minutes

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- A. **A MOTION was made to approve the November 17, 2015 Historic Preservation Commission meeting minutes with the following changes:**

**Page 3, Line 15, replace “produced several dairy farming ornaments” with “collected several dairy farming photographs for ornaments”**

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**MOVED: Commissioner Waters**

**SECONDED: Commissioner Rizzo**

**AYES: Commissioners Rizzo and Waters and Vice Chair Oldham**

**NAYS: None**

**ABSTAIN: Commissioner Carpenter**

**MOTION CARRIED 3:0:1**

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5. Old Business

- A. 12/04/15 - Very Merry Huntley Event *Re-cap*

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Vice Chair Oldham noted that the Huntley Historic Alliance holiday tree was wonderfully decorated and the milk can-lid provided by Commissioner Marino that served as a base for the tree received a number of positive comments.

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Commissioner Marino arrived to the meeting.

- B. Pride in Preservation Nominee Properties

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Vice Chair Oldham recalled that discussions at previous Historic Preservation Commission meetings included nominating the properties at 11513 Main Street and 11610 Main Street for the Pride in Preservation award.

The Historic Preservation Commission acknowledged that although both properties had previously received the award, in 2011 and 2010, respectively, recent improvements to each property warrants nominating each property to receive the award again.

Planner Williams was directed to send a letter to each property owner to determine if they were willing to accept their nomination for the Pride in Preservation award.

5 Discussion ensued regarding the other properties to consider for nomination for the Pride in Preservation award.

### C. Certificate of Appreciation Nominees – Preservation/Promotion of Local History

10 Vice Chair Oldham noted that previous discussion regarding the Certificate of Appropriateness program included its splitting into two categories, one, commemorating properties for their renovation and maintenance, and two, commemorating properties that have supported and promoted local history.

15 Vice Chair Oldham requested that Commission Marino draft criteria for each of the Certificate of Appropriateness categories and Commissioner Marino agreed to craft two sets of criteria.

15 Vice Chair Oldham asked if it would be appropriate to award Strodes Vermont Colonial Furniture, at the southwest corner of Main and Church Streets, with a Certificate of Appreciation given that they had previously been commemorated for their historic preservation efforts in 2006.

20 Commissioner Carpenter noted that she believed it would be warranted to award the site again given all the recent improvements that have been performed.

25 Commissioner Rizzo requested that Staff compile a list of all previous Certificate of Appreciation award winners as all those properties that have received a Pride in Preservation award as well.

### D. Second Street Historic District / Landmark Designations

30 Vice Chair Oldham began the discussion of the next steps to be taken encouraging Second Street property owners to apply for historic designation of their homes including local realtors participating in a presentation of the advantages of historic preservation designations.

Commissioner Waters suggested that a presentation similar to the reception held at Commissioner Carpenter's residence last September should be coordinated with an event such the farmers market.

35 Vice Chair Oldham noted that the target audience may not necessarily be in attendance at the farmer markets.

Commissioner Rizzo recalled that previous discussions of this topic included inviting previous Pride-in-Preservation recipient-property owners to a presentation/reception.

40 Vice Chair Oldham suggested a Second Street stroll event held during the Farmers Market in May.

Commissioner Rizzo suggested the Second Street stroll should be addition to a presentation/reception.

### E. May 2016 - Look at Local History Events

45 Vice Chair Oldham reviewed events that have been considered for this May including: Pride in Preservation award(s), Certificate(s) of Appreciation, geocaching event and a scavenger hunt.

### G. 2016 Work Plan

50 Vice Chair Oldham distributed copies of revisions to the 2016 Work Plan discussed at the November, 2015 meeting.

In regard to the 2016 Work Plan item “Document and highlight structures lost to demolition”, Commissioner Marino had a concern about the location of the document that included the information of the sites (SKM building, 11603 Main Street,...etc.) recently razed.

Vice Chair Oldham stated that she believed this document was at the Huntley Area Public library.

In regard to endangered properties, Commissioner Waters suggested that this be an item that is included on future agendas in order to regularly monitor the status of these properties.

It was agreed to make the designated revisions to the 2016 Work Plan and have that available at the next meeting in February.

Commissioner Waters asked if a ribbon-cutting for the downtown streetscape improvements is planned.

There was discussion regarding possible dates for a downtown streetscape project ribbon-cutting as well as a ground-breaking for the war memorial within the downtown square.

## 6. New Business

### A. Publicity

Vice Chair Oldham suggested maintaining a list of reporters at various news outlets that could be contacted to report on various historic preservation projects and events in Huntley.

Commissioner Carpenter noted that she is still very interested in researching how best to fund and implement a comprehensive survey of Huntley historically-significant properties and is also looking forward to scheduling a meeting with Village Board of Trustees member Tim Hoefl to discuss historic preservation.

## 5. Old Business

### F. Historic Preservation Ordinance Revisions

Vice Chair Oldham reminded the other Historic Preservation Commission members of the “Purpose Statements” and “Goals/Duties/Powers” excerpts from various local municipalities that were distributed in November and encouraged each member to review this information for future consideration of revising Huntley’s historic preservation ordinance based upon the language within the historic ordinances of these other municipalities.

## 7. Adjournment

At 7:07 p.m., A MOTION was made by Commissioner Waters to adjourn the meeting and was seconded by Commissioner Marino. Motion carried unanimously.

Respectfully submitted,

*James Williams*  
Planner  
Village of Huntley