

VILLAGE OF HUNTLEY
HISTORIC PRESERVATION COMMISSION MEETING
Tuesday, January 18, 2011
MINUTES

5 CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, January 18, 2011 at 6:00 pm in the Village Hall Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Chairperson Donna Britton, Vice-Chair Lonni Oldham, Commissioners Karen Langhenry, Karen Rocks, Deb Waters and Tom Conley

15 MEMBERS ABSENT: Commissioner Jake Marino

ALSO PRESENT: Senior Planner Charles Nordman and Planner James Williams

Chairperson Britton suggested Approval of Minutes be considered later in the meeting because of a lack of quorum members from last meeting.

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4. Old Business

- A. 12/16/2010 Village Board Approval of Larry Goldberg's Request for Huntley Historic District Designation for the property located at 11510 Main Street.

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Planner Williams stated the Village Board approved Mr. Goldberg's request for inclusion in the Historic District at their December 16, 2010 meeting.

Vice-Chair Oldham asked if the Village Board had any concerns regarding the request and Planner Williams stated there were none.

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Chairperson Britton asked if the request was approved unanimously and Planner Williams confirmed the Village Board unanimously approved Mr. Goldberg's request.

35 Commissioner Conley stated he hoped some sort of marker could be determined for properties which have received historic district designation.

Chairperson Britton pointed out that given the adoption of downtown revitalization plan late last year perhaps the issue of historic district designation signage could be revisited.

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Senior Planner Nordman suggested the issue of historic district signage may best be addressed in concert with Village gateway signs following the completion of the Route 47 project and included with the gateway signs as a comprehensive package considered under a future budget cycle.

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B. Endangered Properties Inventory

Planner Williams reminded the Historic Commissioners of the scheduled presentation of the Endangered Properties Inventory to the Village Board this Thursday evening, January 20, 2011 at 7:00 p.m.

50 Planner Williams asked the Historic Commission members if they had any information regarding whether Commissioner Marino has had an opportunity to prepare a PowerPoint presentation outlining the Endangered Properties Inventory for the January 20th Village Board meeting. Planner Williams stated that if Commissioner Marino had not had a chance to prepare a PowerPoint for the meeting he would be willing and able to put something together for the 01/20/11 Village Board Committee of the Whole meeting.

6:07 p.m. – Commissioner Karen Langhenry arrived.

5 Chairperson Britton stated she would contact Commissioner Marino after this evening’s meeting to determine what his plans are for this Thursday evening and pass this information along to Staff as soon as possible.

C. Prospective Landmark Properties, Additions to existing Historic District and/or New Historic Districts

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Commissioner Waters distributed a draft of a letter she prepared to be sent to previous Pride in Preservation recipient property owners encouraging them to consider some sort of local historic designation of their property.

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6:12 – Commissioner Karen Rocks arrived.

Chairperson Britton stated she was happy with the content of the draft letter, but, suggested it include an excerpt specific to historic district designation as opposed to landmark designation.

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Commissioner Rocks offered corrections to her contact information listed in the draft letter.

Vice-Chair Oldham asked if every Pride in Preservation recipient property met the criteria for landmark status and Chairperson Britton stated landmark status for all of these properties may not necessarily be appropriate, which is why she suggested including the option of historic district designation in the letter prepared by Commissioner Waters.

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Commissioner Waters agreed to revise the draft letter and distribute it among the other Commissioners and, following approval of the letter, will contact Planner Williams for the letter to be mailed to the appropriate Pride in Preservation recipient property owners.

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Commissioner Rocks suggested holding a historic research workshop and inviting the Pride in Preservation recipient property owners and any other interested parties to learn techniques aimed at completing historic designation applications.

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Chairperson Britton suggested scheduling the workshop in May.

Chairperson Britton revisited a list of prospective landmark properties the Historic Preservation Commission compiled when the topic of Annual Goals was previously discussed and asked Staff to determine if the Village Board would consider landmark designation of the Town Square now that the downtown revitalization plan has been completed.

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Senior Planner Nordman agreed to follow up with the Village Manager’s office in regard to this issue.

Commissioner Conley asked if the other Historic Commissioners believed there were a sufficient number of properties available to nominate another group of Pride in Preservation recipients this year and it was decided to review potential properties and make nominations at the February Historic Preservation Commission meeting.

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D. Salvage/Recycling Building Materials

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Planner Williams recounted previous discussions regarding the salvage and recycling of building materials and repeated his suggestion that an initial step toward implementing this policy could be of including an excerpt in the Village demolition permit which encourages the salvage and/or recycling of these materials.

Additionally, Planner Williams continued, that the Marlowe Feed Building razing may offer information on salvage and recycling companies to pass along to future property owners faced with similar endeavors.

5 Commissioner Conley asked about the current status of the Marlowe Feed building demolition application.

10 Senior Planner Nordman stated the demolition permit is subject to the requisite Illinois Environmental Protection Agency’s “10-day waiting period” between the submittal of an application and when the work may begin. Additionally, Senior Planner Nordman added the demolition project can begin no sooner than Thursday, January 20, 2011 and also pointed out that there are materials and equipment stored in the building which must be removed before the project can begin.

15 Commissioner Conley recounted the meeting Planners Nordman and Williams invited him to on December 1, 2010 in which Elmer West, hired to raze the Marlowe Feed Building, outlined the project parameters including companies Mr. West has slated to receive the various building materials taken from the site. Commissioner Conley stated he was impressed with the amount of material proposed for salvage from the Marlowe Feed Building site.

20 Chairperson Britton recalled previous discussions the Historic Preservation Commission has had regarding a possible ordinance requiring salvage/recycling of demolished building materials where Village Staff had implied that there may be potential legal road blocks to implementing such a requirement.

25 Planner Williams offered that rules requiring salvage and recycling of building materials from razed structures could be potentially more complicated than adding language to the existing demolition permit encouraging the salvage and recycling of these materials while offering information about companies specializing in these activities.

30 Chairperson Britton asked Planner Williams to provide the Historic Preservation Commission with a copy of the Village’s demolition permit application with the hope discussion at the February meeting would yield appropriate language encouraging salvage/recycling of razed building materials to be added to the demolition permit.

3. Approval of Minutes

35 Chairperson Britton suggested revisiting the approval of the last Historic Preservation Commission meeting minutes now that there is a majority of attendees from that meeting in attendance this evening.

A MOTION was made to approve the **November 16, 2010 Meeting Minutes** with the following corrections:

40 Page 4, Line 18, replace “have” with “he had”

MOVED: Commissioner Conley
SECONDED: Commissioner Rocks
AYES: Commissioners Karen Rocks and Tom Conley and Chairperson Donna Britton
NAYS: None
45 **ABSTAIN: Commissioners Karen Langhenry and Deb Waters and Vice-Chair Lonni Oldham**
MOTION CARRIED 3:0:3

50 5. Old Business

A. Discuss May Local History Month Commemoration Event

Chairperson Britton listed the various events previously discussed to commemorate local history month including the possibility of reprising the veterans bus tour held last November 6th. Other possibilities

included events highlighting local historic educators and relocated structures, a cemetery walk, memorabilia display, house walk, self-guided tour, slide show and reenactment.

5 Planner Williams mentioned the historic preservation budget for 2011, \$500.00, may dictate the type of event considered through the course of the year.

Discussion of a possible May event continued and the decision was made to begin to develop a framework for a walking tour of the properties along Second Street.

10 Pride in Preservation property nominations are to be determined at the February meeting with the hope certificate presentations could be made to recipient property owners at a Village Board meeting in late April, 2011.

6. Adjournment

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At 7:25 pm, A MOTION was made by Commissioner Waters to adjourn the meeting and seconded by Commissioner Conley. Motion carried unanimously.

Respectfully submitted,

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James Williams
Planner
Village of Huntley

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