

PUBLIC MEETING NOTICE AND AGENDA
VILLAGE OF HUNTLEY
COMMITTEE OF THE WHOLE MEETING



THURSDAY, OCTOBER 21, 2010
7:00 P.M.
AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Public Comments
4. Items for Discussion
 - a) Discussion – October 7, 2010 Committee of the Whole Meeting Minutes
 - b) Discussion – October 28, 2010 Bill List in the amount of \$483,281.88
 - c) Discussion – Ordinance (O)2010-10.52 – An Ordinance approving a Simplified Residential Zoning Variation for a building addition encroaching into the Rear Yard Setback - Joe and Jill Purtell, 11845 Blue Bayou Drive
 - d) Discussion – Status Report Update on the Full Interchange Reconstruction Project at Interstate 90 and Illinois Route 47
 - e) Discussion – Resolution (R)2010-10.44 – Adoption of the Kane County Natural Hazards Mitigation Plan, as revised
 - f) Discussion – Two Payout Requests to Plote Construction, Inc. for the 2010 MFT Street Program:
 - i) Payout Request #3 (Final) in the amount of \$73,354.37
 - ii) Payout Request #3 (Final) – Cambridge Drive in the amount of \$5,217.05
5. Village Attorney's Report
6. Village Manager's Report
7. Village President's Report
8. Unfinished Business
9. New Business
10. Executive Session
 - a) Probable or Imminent Litigation and Pending Litigation
 - b) Contractual
 - c) Property Acquisition, Purchase, Sale or Lease of Real Estate

- d) Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Huntley
- e) Collective Bargaining
- f) Appointment, Discipline or Removal Public Officers
- g) Appointment of a Public Officer
- h) Review of Closed Session Minutes
- i) Other

11. Possible Action on any Closed Session Item

12. Adjournment

MEETING LOCATION
Village of Huntley Municipal Complex
10987 Main Street
Huntley, IL 60142

The Village of Huntley is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact Mr. David Johnson, Village Manager at 847-515-5200. The Village Board Room is handicap accessible.



David J. Johnson, Village Manager

Agenda Item: **Approval of the October 7, 2010 Committee of the Whole Meeting Minutes**

Department: **Village Manager's Office**

Introduction

The following meeting minutes are being presented for Village Board approval:

- October 7, 2010 Committee of the Whole

Action Requested

A consensus of the Committee of the Whole to forward on to the Village Board for approval the above referenced meeting minutes.

Agenda Item: **October 28, 2010 Bill List in the amount of \$483,281.88**

Department: **Finance Department**

Included in the agenda packet is the October 28, 2010 Bill List. The Bill List has been reviewed by Staff. All is in order for Village Board approval at this time.

- | | | |
|--|----|--------------|
| • Bill List - Detail Board Report | \$ | 404,157.70 |
| • Bill List – Manual Checks Issued - 9/01/10 | \$ | 3,996.60 |
| • Bill List – Manual Checks Issued - 9/08/10 | \$ | 2,322.75 |
| • Bill List – Manual Checks Issued - 9/14/10 | \$ | 6,593.46 |
| • Bill List – Manual Checks Issued - 9/21/10 | \$ | 66,181.37 |
| • Bill List – Petty Cash Checking Account | \$ | <u>30.00</u> |
| Total for approval: | \$ | 483,281.88 |
- Vendor Summary Report

Please note that \$244,603.92(50.6%) of the Bill List is due to the PW Facility Bond Principal & Interest payment and two payouts for the 2010 MFT Street Program.

Village Board Action

A motion of the Village Board to authorize the payment of the October 28, 2010 Bill List in the amount of \$483,281.88

Reviewed by:


Village Manager

Reviewed by:


Finance Director 10/14/10

Petition: **Ordinance (O)2010-10.52 – Approval of a Simplified Residential Zoning Variation for a building addition encroaching into the Rear Yard Setback – Joe and Jill Purtell, 11845 Blue Bayou Drive**

Petitioner: **Joe and Jill Purtell**

Department: **Development Services – Planning and Zoning**

Introduction

The petitioners are requesting 9.71 feet in relief from the 40 foot rear yard setback requirement for the “R-1 (PUD)” Single Family Residence District – Planned Unit Development zoned property.

The petitioner’s request would accommodate the construction of a 14 foot x 10 foot three-season room addition on an existing deck at the rear (west side) of the residence. The subject property backs up to the adjacent open space owned by the Huntley Park District and Village of Huntley. The petitioners have cited the need for protection from the weather elements and insects as reasons for building the addition.

The Village’s Building Department has approved the building permit for the three-season room addition pending the Village Board’s approval of the Simplified Residential Zoning Variation.

Zoning Board of Appeals Recommendation

The Zoning Board of Appeals (ZBA) conducted a public hearing on October 13, 2010 to review the petition. Having fully heard and considered testimony, the ZBA recommended approval of the petitioner’s request by a vote of 4 to 0 subject to the following condition:

1. No building permits or Certificates of Occupancy are approved as part of the Simplified Residential Zoning Variation.

Financial Impact

Not applicable.

Legal Analysis

Not required.

Village Board Action

A consensus of the Committee of the Whole to forward on to the Village Board for approval Ordinance (O)2010-010.52 – An Ordinance approving a Simplified Residential Zoning Variation for a building addition encroaching into the Rear Yard Setback - Joe and Jill Purtell, 11845 Blue Bayou Drive.

Exhibits

- Plat of Survey-11845 Blue Bayou Drive - with proposed Addition/Existing Deck, 11”x 17”
- Plan Sheet - 11845 Blue Bayou Drive, 11”x 17”
- Draft Ordinance

Agenda Item: **Status Report Update on the Full Interchange Reconstruction Project at Interstate 90 and Illinois Route 47**

Department: **Village Manager's Office**

Introduction

The Village remains the lead agency for the engineering of the full interchange reconstruction project at I-90 and Route 47. The Village's project engineer, GRAEF, will be in attendance at the Committee of the Whole meeting to provide the Village Board with an update on the project.

Staff Analysis

GRAEF will provide an update on the following topics:

1. Review of proposed geometry
 - a. Northbound Route 47 Merge Issues at Dhamer Drive
 - b. Signalized intersections
 - c. Toll Plazas
 - d. Manning Road Closure and Jurisdictional Transfer from Kane County
 - e. Improvements relative to Big Timber Road
2. Bridge over I-90 and impact to Dhamer Road Bridge
3. Geo-technical Investigation
4. Roadway Lighting
5. Utilities
6. Schedule Update

Financial Impact

The Village and Kane and McHenry Counties entered into a second Intergovernmental Agreement (IGA) for Phase II "For Construction Documents" in September 2009. A contract for Phase II in the amount of \$2,000,000.00 was executed by the Village. The Village's share of the Phase II engineering cost is \$700,000. To date, approximately 15% of the Phase II engineering contract has been expended.

Legal Analysis

The Village has entered into two IGA's thus far for the engineering phases of the project. A "Master" IGA with all five participating agencies is still needed prior to commencement of construction activities.

Action Requested

No action is requested of the Village Board.

Exhibits

- Phase II Design Schedule
- Engineering Exhibit – Current Geometry

Agenda Item: **Resolution (R)2010-10.44 – Adoption of the Kane County Natural Hazards Mitigation Plan, as revised**

Department: **Police Department**

Introduction

The Village of Huntley is subject to natural hazards such as: floods, tornadoes, severe winter, and summer storms that can damage property, close businesses, disrupt traffic, and present a public health and safety hazard. A committee of Kane County agencies has undertaken a natural hazards mitigation plan for the County; and the committee has invited the Village to participate in, and benefit from, this planning effort. This committee reviewed and modified the previous plan, as required by mandate. The previous plan had been adopted by the Village on October 23, 2003 (Resolution (R)2003-10.27). Several Federal programs require that municipalities have an adopted hazard mitigation plan to qualify for benefits. This effort is also in accordance with National Incident Management System which the Village adopted on October 14, 2004 (Resolution (R) 2004-10.35).

Staff Analysis

The Kane County Natural Hazards Mitigation Committee has prepared a natural hazards mitigation plan for the County and all interested municipalities and other local government agencies in the County. This plan identifies activities that can be undertaken at all levels of government and by the private sector that can reduce the safety and health hazards and property damage caused by natural hazards. This plan will meet the hazard mitigation planning requirements of the Disaster Mitigation Act of 2000 (DMA 2000 (42 USC 5165)) and other programs administered by the Federal Emergency Management Agency (FEMA).

In order for the Village to be eligible for pre- or post-disaster funds from FEMA, a DMA 2000 plan must have been developed and adopted. FEMA allows counties to prepare multi-jurisdictional or countywide plans, provided the communities participate fully in the planning process.

Financial Impact

Staff time will be required for the participation and completion of the plan, and its annual reports, in conjunction with the Kane County Natural Hazard Mitigation Committee.

Legal Analysis

None required.

Action Requested

A consensus of the Committee of the Whole to forward on to the Village Board for approval Resolution (R)2010-10.44 – Adoption of the Kane County Natural Hazards Mitigation Plan, as revised.

Exhibits

- Draft Resolution

Agenda Item: **Two Payout Requests to Plote Construction, Inc. – 2010 MFT Street Program:**

- i) Payout Request #3 (Final) in the amount of \$73,354.37**
- ii) Payout Request #3 (Final) – Cambridge Drive in the amount of \$5,217.05**

Department: **Engineering Department**

Introduction

On January 14, 2010 the Village Board accepted and approved the Professional Design Engineering and Construction Observation Services contract with Christopher B. Burke Engineering, Ltd. (CBBEL) for the 2010 MFT Street Program.

On March 18, 2010 the Village Board accepted and approved Resolution (R)2010-03.13 – Execution of the Construction Contract to the lowest responsible bidder, Plote Construction, Inc., for the 2010 Street Improvement Program. Their low bid of \$721,266.95 was 35.8% below the engineer’s estimate of \$1,123,385.00. This favorable bid allowed for the addition of Change Order #1 - Cambridge Drive from Reed Road to Dalton Drive in the amount of \$110,178.75 approved by the Village Board on April 8, 2010.

On June 10, 2010 the Village Board approved Change Order #2 to the 2010 Street Improvement Program to include Additional Road Improvements (curb and gutter) on Grove Street between Mill Street and the Union Pacific Rail Road Tracks in the amount of \$34,342.50. On July 8, 2010 the Village Board accepted and approved Pay Request #1 (Final) to Plote Construction, Inc. for the Grove Street portion of the program in the amount of \$33,442.50.

CBBEL has submitted final payout requests for the 2010 MFT Street Program Original Contract and Cambridge Drive (Change Order #1).

Staff Analysis

The base program is 100% complete. Waivers of Lien and payroll certifications have been received.

<u>Pay Request</u>	<u>Completed Work</u>	<u>Retention</u>	<u>Previous Payments</u>	<u>Amount Requested</u>
#1	\$420,787.52	\$42,078.75 (10%)	-0-	\$378,708.77
#2	\$626,532.29	\$31,326.61 (5%)	\$378,708.77	\$216,496.91
#3 (Final)	\$668,560.05	-0-	\$595,205.68	\$73,354.37

Change Order #1 – Cambridge Drive is 100% complete. Waivers of Lien and payroll certifications have been received.

<u>Pay Request</u>	<u>Completed Work</u>	<u>Retention</u>	<u>Previous Payments</u>	<u>Amount Requested</u>
#1	\$65,843.05	\$6,584.30 (10%)	-0-	\$59,258.55
#2	\$93,233.05	\$4,661.65 (5%)	\$59,258.55	\$29,312.65
#3 (Final)	\$93,788.25	-0-	\$88,571.20	\$5,217.05

Plote Construction, Inc. has provided a three-year maintenance bond for the 2010 MFT Street Program.

Financial Impact

The project is included in the FY2010 Budget with funding sources as follow:

Motor Fuel Tax Fund / 42-05-3-6750	-	\$650,000.00
Capital Projects Fund / 02-10-4-6925	-	\$350,000.00

The final contract price is as follows:

Original CONTRACT PRICE =	<u>\$721,266.95</u>
Current CONTRACT PRICE adjusted by previous CHANGE ORDERS =	<u>\$865,788.20</u>
The CONTRACT PRICE due to CHANGE ORDER #3 will be decreased =	<u>\$(69,997.40)</u>
The new CONTRACT PRICE including CHANGE ORDER #3 will be =	<u>\$795,790.80</u>

Legal Analysis

Not required.

Action Requested

A consensus of the Committee of the Whole to forward on to the Village Board for approval payment to Plote Construction, Inc. for the following work completed under the 2010 MFT Street Program:

- i) Payout Request #3 (Final) in the amount of \$73,354.37
- ii) Payout Request #3 (Final) – Cambridge Drive in the amount of \$5,217.05

Exhibit

- CBBEL 2010 Huntley MFT Street Program Change Order #3