

PUBLIC MEETING NOTICE AND AGENDA  
VILLAGE OF HUNTLEY  
COMMITTEE OF THE WHOLE MEETING



**THURSDAY, JUNE 17, 2010**  
**7:00 P.M.**  
**AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Special Presentation – GFOA Certificate of Achievement for FY2008
4. Public Comments
5. Items for Discussion
  - a) Discussion – May 27, 2010 Village Board Meeting Minutes
  - b) Discussion – June 24, 2010 Bill List in the amount of \$1,131,290.89
  - c) Discussion – Accept and Place on File the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended December 31, 2009
  - d) Discussion – Authorization to Defer the One-Time Transfer of Revenue Reserves in the Amount of \$329,575.00
  - e) Discussion – Ordinance (O)2010-06.30 – Recognizing the Legal Nonconforming Status at 10802 S. Illinois Route 47/Hoppy’s Barber Shop and Griswold Special Care
  - f) Discussion – Ordinance (O)2010-06.31 – Vacation of Portions of Clanyard Road Right-of-Way abutting the south property lines of Lot 1 and Lot 2 of Weltzien’s Subdivision
  - g) Discussion – Policy Direction – Sign Ordinance Update
  - h) Discussion – Ordinance (O)2010-05.24 – Acceptance of Public Improvements – Bakley’s 18<sup>th</sup> Addition East and West
  - i) Discussion – Ordinance (O)2010-06.32 – An Ordinance Ascertainning the Prevailing Rate of Wages for Laborers, Mechanics, and other Workman Engaged in the Construction of Public Works Under the Jurisdiction of the Village of Huntley
6. Village Attorney’s Report
7. Village Manager’s Report

8. Village President's Report
9. Unfinished Business
10. New Business
11. Executive Session
  - a) Probable or Imminent Litigation and Pending Litigation
  - b) Contractual
  - c) Property Acquisition, Purchase, Sale or Lease of Real Estate
  - d) Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Huntley
  - e) Collective Bargaining
  - f) Appointment, Discipline or Removal Public Officers
  - g) Appointment of a Public Officer
  - h) Review of Closed Session Minutes
  - i) Other
12. Possible Action on any Closed Session Item
13. Adjournment

MEETING LOCATION  
Village of Huntley Municipal Complex  
10987 Main Street  
Huntley, IL 60142

The Village of Huntley is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact Mr. David Johnson, Village Manager at 847-515-5200. The Village Board Room is handicap accessible.

  
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David J. Johnson, Village Manager

**Special Presentation: Government Finance Officers Association – Certificate of Achievement - Comprehensive Annual Financial Report (CAFR) Award for Fiscal Year Ended December 31, 2008**

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Mr. Fred Lantz of the Government Finance Officers Association will be in attendance to present the Mayor and Board of Trustees with a Certificate of Achievement in recognition of outstanding financial reporting on the Comprehensive Annual Financial Report (CAFR) for Fiscal Year Ended December 31, 2008.

Agenda Item:           **May 27, 2010 Village Board Meeting Minutes**

Department:           **Village Manager's Office**

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**Introduction**

The following meeting minutes are being presented for Village Board approval:

- May 27, 2010 Village Board

**Action Requested**

A consensus of the Committee of the Whole to forward on to the Village Board for approval the above referenced meeting minutes.

Agenda Item:           **June 24, 2010 Bill List in the amount of \$1,131,290.89**

Department:           **Finance Department**

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Included in the agenda packet is the June 24, 2010 Bill List. The Bill List has been reviewed by Staff. All is in order for Village Board approval at this time.

• Bill List - Detail Board Report	\$ 1,014,132.51
• Bill List – Manual Checks Issued - 5/03/10	\$ 27,893.62
• Bill List – Manual Checks Issued - 5/05/10	\$ 125.50
• Bill List – Manual Checks Issued - 5/11/10	\$ 9,226.44
• Bill List – Manual Checks Issued - 5/17/10	\$ 766.39
• Bill List – Manual Checks Issued - 5/18/10	\$ 7,414.15
• Bill List – Manual Checks Issued - 5/19/10	\$ 6,000.00
• Bill List – Manual Checks Issued - 5/26/10	\$ 65,393.08
• Bill List – Petty Cash Checking Account	\$ <u>339.20</u>
Total for approval:	\$ 1,131,290.89
• Vendor Summary Report	

**Village Board Action**

A motion of the Village Board to authorize the payment of the June 24, 2010 Bill List in the amount of \$1,131,290.89

Reviewed by:  6/10/10  
Village Manager

Reviewed by:  6/10/10  
Finance Director

Agenda Item:           **Accept and Place on File the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended December 31, 2009**

Department:           **Finance Department**

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**Introduction**

Representatives from the Village's auditing firm of Sikich Gardner & Co. LLP will present the preliminary Fiscal Year 2009 Comprehensive Annual Financial Report (CAFR) to the Village Board.

Included in the Board's packet is a copy of the CAFR and pages extracted from the report that will be the focus of the presentation by Village auditor Fred Lantz of Sikich, LLP.

**Staff Analysis**

A brief narrative below describes information to be focused upon when reviewing the audit summary document:

**Pg. 1 - 2 Independent Auditor's Report:** Less than 3/10 of 1% of all government agencies nationwide and only 1 out of 20 in the State of Illinois receive a "clean" unqualified opinion. The auditor's review of the Village's financial records confirms the information contained in the report is fairly and accurately presented without any misrepresentations or areas of concern.

**MD&A4:** Table 1; the statement of net assets on this page includes the outstanding TIF debt. There are no assets associated with the TIF debt; therefore, the total net assets shown in this table are not "balanced" nor is it indicative of the Village's financial position.

**MD&A5:** Table 1a shows the same information *excluding the TIF activity*. The statement of net assets is an indicator of the Village's financial position. By removing the TIF debt from the table, net assets are shown as a true indicator of the Village's overall positive financial position.

**Page 3:** The Village is in a strong financial position with cash and investments totaling over \$30 million dollars at the end of 2009. The Village Board is governing an operation that has assets in excess of \$235 million dollars.

**Page 4:** The Statement of Activities shows the cost of providing services to our constituents. In 2009, the cost to provide Huntley residents services at current levels was over \$20 million dollars. The change in net assets increased over \$27 million dollars and is attributable to contributions of capital assets or infrastructure from new development.

**Page 5:** The Balance Sheet for the Governmental Funds shows an ending fund balance of \$25 million dollars. The fund reserve policy requirement is \$3.8 million; \$2.4 million is allocated for future operational and capital costs and \$329,575.00 is the one-time transfer allocation.

**Page 7:** Excess of revenues over expenditures displays the resources or the cash available to the Village during the year to pay expenses. The General Fund had \$351,190.00 in revenues over expenditures at the end of 2009 compared to \$223,583.00 at the end of 2008. The increase can be attributed to reduced expenditures during 2009.

**Page 10:** The change in net assets for proprietary funds (water/sewer) are operating at a loss net accumulated depreciation during 2009. After depreciation is removed from the equation (non-cash transaction) the sewer funds (operating, equipment replacement and capital) experience a gain in combined income of \$83,233.00; however the water funds (operating, equipment replacement and capital) realize a loss in combined income of \$321,361.00. The primary explanation for the water funds showing a net combined loss is the major tank painting project that was completed at Tank No. 2 in 2009. Analysis of the Water and Sewer Operating Funds for 2009 shows a net surplus of \$26,600.04 in the Sewer Operating Fund and \$224,032.47 in the Water Operating Fund.

**Page 13:** Police Pension Trust Fund recognized a net increase of \$415,922.00. The Police Pension Fund contains assets over \$2.5 million as of 12/31/09; therefore the Pension Board will seek to invest in the equity markets in 2010.

**Page 22:** The Village has a strong position in cash and investments. There is little interest risk or exposure to credit risk due to the Village's investment policy requiring collateralization of Village deposits in excess of FDIC insurance.

**Page 25 - 29:** Long term debt schedules show principal payments of the TIF, PW Installment Contract, Municipal Complex debt certificates (2008B) and Water/Sewer Fund certificates (2008A) used to pay for the Sewer Interceptor Project during 2009.

**Page 40:** The Illinois Municipal Retirement Fund was 82.11% funded at the end of 2009. The 2009 employer contribution rate was 9.27% and the 2010 rate is 9.96%. The Village received a preliminary rate notice from IMRF stating the 2011 rate will be 9.95%.

**Page 41:** The Police Pension Fund was 44.01% funded at the end of 2009, a commendable ratio for a young fund (established in June 2001). Future actuarial reports will include optional funding levels to incorporate new hires during the year to ensure the continued growth of the funding ratio.

#### **Financial Impact**

Not applicable.

#### **Legal Analysis**

Not required.

#### **Action Requested**

A consensus of the Committee of the Whole to forward on to the Village Board to Accept and Place on File the Comprehensive Annual Financial Report for Fiscal Year Ended December 31, 2009.

#### **Exhibit**

Excerpts from the Auditor's Report prepared by Sikich Gardner & Co. LLP

Agenda Item:            **Authorization to Defer the One-Time Transfer of Revenue Reserves  
in the Amount of \$329,575.00**

Department:            **Finance Department**

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### **Introduction**

- In September 2003, the Village Board adopted a one-time revenue policy. The policy is an integral part of the audit and budget process.
- This policy prohibits the use of one-time General Fund revenues to fund operations.
- One-time revenues in excess of budgeted revenues will be transferred for the use of one-time expenditures.
- These transfers can be used to fund a capital project, new/additional equipment purchases or any other non-operational purpose.

### **Staff Analysis and Financial Impact**

- The 2009 Comprehensive Annual Financial Report (CAFR) designates the following General Fund reserves for Village Board allocation:

**2009 one-time revenue transfer from General Fund:     \$ 329,575.00**

*Due to the status of outstanding payments owed to the Village of Huntley by the Illinois Department of Revenue, it is recommended that the transfer be deferred and the surplus remain in the General Fund until such time payments have been paid in full for fiscal year 2010.*

### **Legal Analysis**

Not required.

### **Action Requested**

A consensus of the Committee of the Whole to forward on to the Village Board a request to defer the transfer of the 2009 one-time revenue amount of \$329,575.00 from the General Fund until all State-shared revenue payments have been received from the Illinois Department of Revenue for fiscal year 2010.

Petition:                   **Ordinance (O)2010-06.30 – Recognizing the Legal Nonconforming Status at 10802 S. Illinois Route 47/Hoppy’s Barber Shop and Griswold Special Care**

Petitioner:               **Arthur Kahl, property owner**

Department:           **Development Services, Planning and Zoning**

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**Introduction**

Due to the widening of Route 47, the Illinois Department of Transportation acquired additional right-of-way from the property at 10802 S. Route 47. The property is zoned “B-3” Shopping Center Business and is currently considered to be nonconforming in accordance with Section 156.180 of the Village’s Zoning Ordinance.

The Route 47 widening and consequent right-of-way acquisition results in increasing nonconformities affecting required parking lot/landscape setback, building setback, lot area and parking lot lighting. The right-of-way acquisition will also necessitate relief to re-install the ground sign for the two businesses located on the property.

**Staff Analysis**

As a result of the Route 47 widening, the petitioner is required to relocate parking spaces that are currently located at the front of the building. The petitioner proposes the construction of a new parking lot at the rear of the building that will provide parking for three vehicles and creating a handicap space at the front of the garage. The four parking spaces comply with the minimum number of spaces required for the 740 square foot building. In order to construct the parking lot as proposed, the petitioner is requesting relief to reduce the required setback/landscape buffer for a parking lot abutting a street and relief from the parking lot lighting requirements found within the Zoning Ordinance. Additionally, the right-of-way taking is necessitating relief to reduce further the square footage of the parcel and building setback required in the B-3 zoning district.

The following table summarizes the subject site’s nonconformities that will be altered by the Route 47 improvements. The petitioner shall require relief from each of the four items listed below:

<b>B-3 SHOPPING CENTER BUSINESS</b>	<b>REQUIRED</b>	<b>CURRENT</b>	<b>PROPOSED</b>
<b>Lot Size</b>	<b>80,000 s.f.</b>	<b>9,757 s.f.</b>	<b>9,016 s.f.</b>
<b>Front Yard Setback</b>	<b>50 ft.</b>	<b>44.07 feet</b>	<b>34.07 feet</b>
<b>Minimum Parking Setback / Landscape Buffer</b>	<b>10 ft.</b>	<b>0 feet</b>	<b>±5 feet</b>
<b>Parking Area Lighting</b>	<b>Yes</b>	<b>None</b>	<b>None</b>

The petitioner is also requesting relief to re-install the previously existing ground sign. The petitioner is proposing to locate the 6-foot by 6-foot (36 square feet), ± 7-foot tall ground sign at the southwest corner of the property. The proposed sign location will not meet the 10-foot required setback from the south property line (interior side property line). The sign will be setback approximately 2-feet from the side property line, therefore requiring relief to encroach into the required 10-foot setback.

Should the Village Board approve the resulting nonconformity of the subject site, Staff recommends the following conditions of approval:

1. Handicap parking shall be provided in accordance with the Illinois Accessibility Code.
2. Landscape screening shall be installed on the south side of the property.
3. The petitioner shall obtain all required permits from the Development Services Department prior to the construction of the parking lot.
4. All site improvements shall comply with all Village of Huntley Engineering and Building Code requirements.
5. Any proposed future signage shall comply with the Village's Sign Ordinance with the exception of the 10-foot setback from the south property line.
6. All site improvements shall take place as soon as possible in coordination with the Route 47 construction activity.

**Financial Impact**

Not applicable.

**Legal Analysis**

The Village Board has the option to place a limit on the length of time that the property may continue to be nonconforming, if the Board is inclined to grant the requested relief.

**Action Requested**

A Consensus of the Committee of the Whole to forward to the Village Board for approval Ordinance (O)2010-06.30 allowing 10802 S. Route 47/Hoppy's Barber Shop and Griswold Special Care to be considered legal nonconforming subject to the recommended conditions of approval.

**Exhibits**

- Site Aerial
- Proposed Site Plan & Business Sign
- Draft Ordinance

Agenda Item:                   **Ordinance (O)2010-06.31 – Vacation of Portions of Clanyard Road Right-of-Way abutting the south property lines of Lot 1 and Lot 2 of Weltzien’s Subdivision**

Department:                   **Engineering Department**

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**Introduction**

In August 2006 the Board of Trustees approved an amended Plat of Subdivision for Del Webb’s Sun City Neighborhood 40 to accommodate the revised alignment of Clanyard Road consequent to the alignment of that roadway adjacent to Neighborhood 37. Neighborhood 40 is located south of Clanyard Road, west of Del Webb Neighborhood 22, and north, southeast and east of Del Webb Neighborhoods 25, 37 and 41. Clanyard Road was realigned and the old Clanyard Road could not be vacated until the new Clanyard Road was built.

**Staff Analysis**

The existing Clanyard Road Right-of-Way shown to be vacated on the amended Neighborhood 40 Plat of Subdivision has not yet been officially vacated. Part of the right-of-way is no longer required because the right-of-way dedicated by Del Webb when Neighborhood 40 was built now encompasses the whole road. Certain portions of the old right-of-way abutting the south property lines of Lot 1 and Lot 2 of Weltzien’s Subdivision need to be vacated and conveyed to the property owners.

**Financial Impact**

Not applicable.

**Legal Analysis**

Staff reviewed the vacation of the portions of the old Clanyard Road Right-of-Way as indicated on the enclosed Plat of Vacation with the Village Attorney. Letters of Acceptance of the portions of the property that the Village intends to vacate have been received from the adjacent property owners. A Notice of Public Hearing was posted in the Northwest Herald on June 7, 2010 in compliance with municipal codes and ordinances. All is in compliance for the Village Board to approve the vacation of the portions of the old Clanyard Road Right-of-Way as shown on the Plat of Vacation.

**Action Requested**

A consensus of the Committee of the Whole to forward on to the Village Board for approval Ordinance (O)2010-06.31 - Vacation of Portions of Clanyard Road Right-of-Way abutting the south property lines of Lot 1 and Lot 2 of Weltzien’s Subdivision.

**Exhibits**

- Aerial Clanyard Road Right-of-Way Vacation
- Plat of Vacation
- Gray and Donald Property Acceptance Letters dated 3/15/10
- Draft Ordinance

Agenda Item:           **Policy Direction – Sign Ordinance Update**

Department:           **Development Services Department – Planning and Zoning**

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### **Introduction**

In follow-up to the Zoning Ordinance update that was completed last October, Staff has begun work to update the Sign Ordinance. The update is intended to address discrepancies in the Ordinance and to provide new criteria for certain types of signs. Specifically, Staff is reviewing options for better coordinating the Village’s Commercial Design Guidelines with the Sign Ordinance and establishing criteria for permitting temporary banners.

As part of the process, Staff met with the Executive Director of the Huntley Chamber of Commerce to discuss concerns the Chamber may have with the existing sign regulations. While no specific concerns were identified, discussion focused on the need to have clear regulations for temporary signs.

At this time, Staff is requesting policy direction from the Board for ground sign and temporary banner regulations prior to drafting a revised ordinance. Staff is also seeking comments from the Board regarding any other elements of the Sign Ordinance that need to be addressed.

### **Staff Analysis**

#### ***Ground Signs***

The Village’s Commercial Design Guidelines establish criteria for the appearance of new signs. The Design Guidelines mostly provide general criteria for signage; however, there are certain elements that are specific and differ from restrictions found in the Sign Ordinance. Most notably, for stand alone lots the Design Guidelines state “all signage must be monument in nature and no taller than 6 feet in height as measured from grade”, but the Sign Ordinance allows ground signs up to 15 feet in height. While Staff strongly encourages those applying for sign permits to follow the Design Guidelines, Staff cannot require adherence to the Design Guidelines because they are only “guidelines”.

When a petition is processed as a Planned Unit Development (PUD) the Village Board has the ability to require that signs adhere to all aspects of the Commercial Design Guidelines, including height requirements that are more restrictive than the Sign Ordinance would otherwise require. Examples of this include the sign regulations approved for Huntley Gove and Huntley Crossings. However, many of the sign permits that are reviewed by Staff are not located within a PUD that has specific sign regulations. In these cases Staff lacks the ability to require adherence to the Design Guidelines.

The following table illustrates the differences between the Sign Ordinance and Design Guidelines. For comparison, the table also provides ground sign regulations for surrounding communities.

**GROUND SIGNS - COMMERCIAL**

	<b>MAXIMUM AREA</b>	<b>HEIGHT</b>	<b>NUMBER PERMITTED</b>
<b>Huntley Sign Ordinance</b>	80 sq. ft.	15 ft.	1 per lot
<b>Huntley Design Guidelines</b>	80 sq. ft. in accordance with the Sign Ordinance	6 ft. for Stand Alone Retail/Outlots  25 ft. for multiple retail users in a big-box center	1 per lot in accordance with the Sign Ordinance
<b>Algonquin</b>	50 sq. ft.	12 ft.	1 per lot
<b>Lake in the Hills</b>	50 sq. ft. – 200 sq. ft. depending on Zoning District	6 ft. – 16 ft. depending on Zoning District	1 per street frontage
<b>Crystal Lake</b>	50 sq. ft. – 80 sq. ft. depending on location in City	9 ft.	1

Staff is requesting policy direction from the Board for the following question pertaining to ground signs:

- Should the requirements of the Commercial Design Guidelines be incorporated into the Sign Ordinance? Most notably, this will restrict ground signs for stand alone lots to 6 feet in height.

***Temporary Banners***

The Sign Ordinance currently prohibits the use of temporary banners except in very limited circumstances. The Ordinance provides exemptions for a new business to display banners advertising employment opportunities and grand openings. A new business is allowed to display a temporary banner advertising employment opportunities 30 days prior to opening and 15 days after opening. A new business may also obtain a sign permit for a grand opening banner to be displayed for 15 days within 90 days after the business opening. No other temporary banners are allowed following these events.

The Village Board is often asked to review and approve relief to allow temporary banners for events other than employment opportunities or grand openings. In 2009, the Village Board reviewed 19 requests for temporary banners and all were approved. Thus far in 2010, the Village Board has reviewed and approved 8 requests for temporary banners. In an attempt to simplify the process for obtaining a temporary sign permit, Staff is investigating options for the establishment of set criteria for temporary banners. This would allow a business owner to obtain a temporary sign permit without having to seek Village Board approval provided they meet approved criteria. As a result, temporary sign permits for banners could be processed much quicker than they are today.

The following table compares the Village’s current temporary banner regulations with banner regulations from surrounding communities.

**TEMPORARY BANNERS**

	<b>MAXIMUM AREA</b>	<b>HEIGHT</b>	<b>NUMBER PERMITTED AT ANY ONE TIME</b>	<b>DURATION</b>
<b>Huntley Sign Ordinance</b>  *Banners are not permitted, except for employment signs and grand opening signs for a new business (unless otherwise approved by the Village Board).	50 sq. ft.	15 ft.	4	Employment signs: 30 days before opening and 15 days after opening.  Grand opening sign: 15 days within 90 days after opening date.
<b>Algonquin</b>	32 sq. ft.	Must be affixed to building walls and shall not exceed the height of the 1 <sup>st</sup> floor or 12 ft., whichever is greater.	1	30 days and limited to 2 permits per year.
<b>Lake in the Hills</b>	32 sq. ft.	8 ft.	1	14 days and limited to 2 permits per year.
<b>Crystal Lake</b>	32 sq. ft.	4 ft.	1	30 days before event or occurrence and 2 days following and limited to 4 permits per year.

Staff is requesting policy direction from the Board for the following questions related to temporary banners:

- It is acceptable for temporary banner requests to be administratively approved by Staff based upon specific criteria, rather than requiring Board approval?
- It is acceptable to provide for an exemption from payment of fees for non-profit activities and organizations? Typically, these groups request a waiver of fees and the Board has granted the request. Algonquin allows a waiver of fees for non-profits.
- How many temporary banner display periods are acceptable for each business in a calendar year? Algonquin and Lake in the Hills allow 2 permits a year and Crystal Lake allows 4 permits a year.
- How long should temporary banners be installed? Lake in the Hills allows a temporary banner to be installed for 14 days and Algonquin and Crystal Lake allow 32 days for each display period.

- What is an acceptable maximum size for a temporary banner? Algonquin, Lake in the Hills and Crystal Lake all limit temporary signs to 32 square feet (4 ft x 8 ft).

**Financial Impact**

Not applicable.

**Legal Analysis**

Not Applicable.

**Action Requested**

Policy Direction is requested of the Village Board relative to proposed amendments to the Village of Huntley Sign Ordinance

**Exhibits**

- Commercial Design Guidelines Excerpt

Agenda Item:           **Ordinance (O)2010-05.24 - Acceptance of Public Improvements – Bakley’s 18<sup>th</sup> Addition East and West**

Petitioner:           **Bakley Construction Corporation**

Department:       **Engineering Department**

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**Introduction**

The Village Board routinely accepts for ownership and maintenance, subdivisions once public improvements are successfully constructed and inspected.

The Village received a request from Bakley Construction Corporation (BCC), for the acceptance of Bakley’s 18<sup>th</sup> Addition East and West, along with the reduction of the performance guarantee for the public improvements.

**Staff Analysis**

This item was tabled at the May 20, 2010 Committee of the Whole Meeting and BCC has been working to correct the punch list items generated by the Village. These items have now been resolved to the satisfaction of the Engineering and Public Works Departments.

**Financial Impact**

It is recommended the Village accept the public improvements for maintenance for Bakley’s 18<sup>th</sup> Addition East and West with modifications to the financial securities as follows:

<b>Project</b>	<b>Cost Estimate</b>	<b>Performance Bond Amount (120% of Estimate)</b>	<b>Proposed Disposition</b>	<b>Maintenance Amount Required (10% of Performance Bond)</b>
Bakley’s 18 <sup>th</sup> Addition East and West	\$284,039.15	\$340,846.98	Reduction	\$34,084.69

The maintenance securities shall remain in effect for three (3) years from the date of acceptance by the Village Board of Trustees.

**Legal Analysis**

Not required.

**Action Requested**

A consensus of the Committee of the Whole to forward on to the Village Board for approval Ordinance (O)2010-05.24 - Acceptance of Public Improvements – Bakley’s 18<sup>th</sup> Addition East and West.

**Exhibits**

- Map of Bakley’s 18<sup>th</sup> Addition East and West Subdivisions
- Letter of Request
- Draft Ordinance

Agenda Item:                   **Ordinance (O)2010-06.32 - An Ordinance Ascertaining the Prevailing Rate of Wages for Laborers, Mechanics, and other Workman Engaged in the Construction of Public Works Under the Jurisdiction of the Village of Huntley**

Department:               **Village Manager's Office**

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**Introduction**

Each year, the Village of Huntley is required by the Illinois Department of Labor to pass a Prevailing Wage Ordinance ascertaining the prevailing wage for laborers, mechanics, and other workmen engaged in the construction of public works. State law requires that municipalities annually adopt this ordinance.

**Staff Analysis**

Prevailing wages are established by the Federal Government. Once approved, the Ordinance will be published in the local newspaper. The Prevailing Wage Scale pertains to the wages that the Village must ensure contractors are providing to laborers that perform work for the Village as part of any municipal project or public works construction or maintenance programs.

Documentation along with a notarized statement is required to be provided by the contractors that work for the Village stating that they are adhering to the Federal law and are in fact paying prevailing wages.

**Financial Impact**

Not applicable.

**Legal Analysis**

Pursuant to State Statute, the Ordinance will be published in the local paper and properly posted.

**Action Requested**

A consensus of the Committee of the Whole to forward on to the Village Board for approval Ordinance (O)2010-06.32 - Village of Huntley Prevailing Wage Ordinance.

**Exhibits**

- Prevailing Wage for Kane County
- Prevailing Wage for McHenry County
- Draft Ordinance