

**VILLAGE OF HUNTLEY
COMMITTEE OF THE WHOLE MEETING
June 17, 2010
MINUTES**

CALL TO ORDER:

A meeting of the Committee of the Whole of the Village of Huntley was called to order on Thursday, June 17, 2010 at 7:00 p.m. in the Municipal Complex Village Board Room located at 10987 Main Street, Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Pam Fender, Jay Kadakia, Niko Kanakaris, Harry Leopold, Paul Mercer and John Piwko.

ABSENT: None

IN ATTENDANCE: Village Manager David Johnson, Senior Assistant to the Village Manager Lisa Armour, Director of Finance and Human Resources Jennifer Chernak, Accounting Manager Julie Baumgartner, Senior Planner Charles Nordman, Management Assistant Barbara Read and Village Attorney Mike Coppedge.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Mayor Sass.

SPECIAL PRESENTATION – GFOA Certificate of Achievement of FY2008

Mayor Sass introduced Mr. Fred Lantz of the Government Finance Officers Association who presented the Mayor and Board of Trustees with the Certificate of Achievement in recognition of outstanding financial reporting on the Comprehensive Annual Financial Report (CAFR) for Fiscal Year Ended December 31, 2008

PUBLIC COMMENTS: None

ITEMS FOR DISCUSSION:

- a) Discussion –May 27, 2010 Village Board Meeting Minutes

Mayor Sass asked if the Committee had any questions or changes to the Minutes; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the May 27, 2010 Village Board Meeting Minutes.

- b) Discussion – June 24, 2010 Bill List in the amount of \$1,131,290.89

Mayor Sass asked if the Committee had any questions or comments; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the June 24, 2010 Bill List in the amount of \$1,131,290.89.

- c) Discussion – Accept and Place on File the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended December 31, 2009

Director of Finance Jennifer Chernak gave special recognition to Accounting Manager Julie Baumgartner for preparing the audit during the time when she was also automating the payroll system.

Director of Finance Chernak introduced Mr. Fred Lantz from Sikich Gardner & Co. LLP who reviewed a Power Point Presentation and reported on a brief narrative describing the following:

Pg. 1 - 2 Independent Auditor's Report: Less than 3/10 of 1% of all government agencies nationwide and only 1 out of 20 in the State of Illinois receive a “clean” unqualified opinion. The auditor's review of the Village's financial records confirms the information contained in the report is fairly and accurately presented without any misrepresentations or areas of concern.

MD&A4: Table 1; the statement of net assets on this page includes the outstanding TIF debt. There are no assets associated with the TIF debt; therefore, the total net assets shown in this table are not “balanced” nor is it indicative of the Village's financial position.

MD&A5: Table 1a shows the same information *excluding the TIF activity*. The statement of net assets is an indicator of the Village's financial position. By removing the TIF debt from the table, net assets are shown as a true indicator of the Village's overall positive financial position.

Page 3: The Village is in a strong financial position with cash and investments totaling over \$30 million dollars at the end of 2009. The Village Board is governing an operation that has assets in excess of \$235 million dollars.

Page 4: The Statement of Activities shows the cost of providing services to our constituents. In 2009, the cost to provide Huntley residents services at current levels was over \$20 million dollars. The change in net assets increased over \$27 million dollars and is attributable to contributions of capital assets or infrastructure from new development.

Page 5: The Balance Sheet for the Governmental Funds shows an ending fund balance of \$25 million dollars. The fund reserve policy requirement is \$3.8 million; \$2.4 million is allocated for future operational and capital costs and \$329,575.00 is the one-time transfer allocation.

Page 7: Excess of revenues over expenditures displays the resources or the cash available to the Village during the year to pay expenses. The General Fund had \$351,190.00 in revenues over expenditures at the end of 2009 compared to \$223,583.00 at the end of 2008. The increase can be attributed to reduced expenditures during 2009.

Page 10: The change in net assets for proprietary funds (water/sewer) are operating at a loss net accumulated depreciation during 2009. After depreciation is removed from the equation (non-cash transaction) the sewer funds (operating, equipment replacement and capital) experience a gain in combined income of \$83,233.00; however the water funds (operating, equipment replacement and capital) realize a loss in combined income of \$321,361.00. The primary explanation for the water funds showing a net combined loss is the major tank painting project that was completed at Tank No. 2 in 2009. Analysis of the Water and Sewer Operating Funds for 2009 shows a net surplus of \$26,600.04 in the Sewer Operating Fund and \$224,032.47 in the Water Operating Fund.

Page 13: Police Pension Trust Fund recognized a net increase of \$415,922.00. The Police Pension Fund contains assets over \$2.5 million as of 12/31/09; therefore the Pension Board will seek to invest in the equity markets in 2010.

Page 22: The Village has a strong position in cash and investments. There is little interest risk or exposure to credit risk due to the Village's investment policy requiring collateralization of Village deposits in excess of FDIC insurance.

Page 25 - 29: Long term debt schedules show principal payments of the TIF, PW Installment Contract, Municipal Complex debt certificates (2008B) and Water/Sewer Fund certificates (2008A) used to pay for the Sewer Interceptor Project during 2009.

Page 40: The Illinois Municipal Retirement Fund was 82.11% funded at the end of 2009. The 2009 employer contribution rate was 9.27% and the 2010 rate is 9.96%. The Village received a preliminary rate notice from IMRF stating the 2011 rate will be 9.95%.

Page 41: The Police Pension Fund was 44.01% funded at the end of 2009, a commendable ratio for a young fund (established in June 2001). Future actuarial reports will include optional funding levels to incorporate new hires during the year to ensure the continued growth of the funding ratio.

Mayor Sass asked if the Committee had any questions or comments; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board to Accept and Place on File the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended December 31, 2009.

- d) Discussion – Authorization to Defer the One-Time Transfer of Revenue Reserves in the Amount of \$329,575.00

Village Manager David Johnson reported that in September 2003, the Village Board adopted a one-time revenue policy. The policy is an integral part of the audit and budget process. This policy prohibits the use of one-time General Fund revenues to fund operations. One-time revenues in excess of budgeted revenues will be transferred for the use of one-time expenditures. These transfers can be used to fund a capital project, new/additional equipment purchases or any other non-operational purpose.

Staff Analysis and Financial Impact

The 2009 Comprehensive Annual Financial Report (CAFR) designates the following General Fund reserves for Village Board allocation: 2009 one-time revenue transfer from General Fund: \$329,575.00.

Due to the status of outstanding payments owed to the Village of Huntley by the Illinois Department of Revenue, it is recommended that the transfer be deferred and the surplus remain in the General Fund until such time payments have been paid in full for fiscal year 2010.

Mayor Sass asked if the Committee had any questions for Mr. Fred Lantz or Staff; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the Authorization to Defer the One-Time Transfer of Revenue Reserves in the Amount of \$329,575.00.

- e) Discussion – Ordinance (O)2010-06.30 – Recognizing the Legal Nonconforming Status at 10802 S. Illinois Route 47/Hoppy’s Barber Shop and Griswold Special Care

Senior Assistant to the Village Manager Lisa Armour reviewed a Power Point Presentation and reported that due to the widening of Route 47, the Illinois Department of Transportation acquired additional right-of-way from the property at 10802 S. Route 47. The property is zoned “B-3” Shopping Center Business and is currently considered to be nonconforming in accordance with Section 156.180 of the Village’s Zoning Ordinance.

The Route 47 widening and consequent right-of-way acquisition results in increasing nonconformities affecting required parking lot/landscape setback, building setback, lot area and parking lot lighting. The right-of-way acquisition will also necessitate relief to re-install the ground sign for the two businesses located on the property.

Staff Analysis

As a result of the Route 47 widening, the petitioner is required to relocate parking spaces that are currently located at the front of the building. The petitioner proposes the construction of a new parking lot at the rear of the building that will provide parking for three vehicles and creating a handicap space at the front of the garage. The four parking spaces comply with the minimum number of spaces required for the 740 square foot building. In order to construct the parking lot as proposed, the petitioner is requesting relief to reduce the required setback/landscape buffer for a parking lot abutting a street and relief from the parking lot lighting requirements found within the Zoning Ordinance. Additionally, the right-of-way taking is necessitating relief to reduce further the square footage of the parcel and building setback required in the B-3 zoning district.

The following table summarizes the subject site’s nonconformities that will be altered by the Route 47 improvements. The petitioner shall require relief from each of the four items listed below:

B-3 SHOPPING CENTER BUSINESS	REQUIRED	CURRENT	PROPOSED
Lot Size	80,000 s.f.	9,757 s.f.	9,016 s.f.
Front Yard Setback	50 ft.	44.07 feet	34.07 feet
Minimum Parking Setback / Landscape Buffer	10 ft.	0 feet	±5 feet
Parking Area Lighting	Yes	None	None

The petitioner is also requesting relief to re-install the previously existing ground sign. The petitioner is proposing to locate the 6-foot by 6-foot (36 square feet), ± 7-foot tall ground sign at the southwest corner of the property. The proposed sign location will not meet the 10-foot required setback from the south property line (interior side property line). The sign will be setback approximately 2-feet from the side property line, therefore requiring relief to encroach into the required 10-foot setback.

Should the Village Board approve the resulting nonconformity of the subject site, Staff recommends the following conditions of approval:

1. Handicap parking shall be provided in accordance with the Illinois Accessibility Code.
2. Landscape screening shall be installed on the south side of the property.
3. The petitioner shall obtain all required permits from the Development Services Department prior to the construction of the parking lot.

4. All site improvements shall comply with all Village of Huntley Engineering and Building Code requirements.
5. Any proposed future signage shall comply with the Village's Sign Ordinance with the exception of the 10-foot setback from the south property line.
6. All site improvements shall take place as soon as possible in coordination with the Route 47 construction activity.

Financial Impact Not applicable.

Legal Analysis

The Village Board has the option to place a limit on the length of time that the property may continue to be nonconforming, if the Board is inclined to grant the requested relief.

Ms. Armour reported that the property owner Mr. Arthur Kahl (Hoppy) was in attendance to answer questions.

Mayor Sass asked if the Committee had any questions of the petitioner or staff.

Trustee Fender stated that she did not have a problem with the setbacks but wanted the property owner to consider screening the parking lot lights. Trustee Fender also stated that she wants the parking lot paved once crews have completed widening Route 47 in that area. Mr. Kahl stated that he is considering reconfiguring the parking lot once the new curbing has been installed on Route 47. Trustee Fender asked what the parking requirement was for the site; Ms. Armour stated that four (4) parking spaces are required. Mr. Kahl stated that he can currently park seven (7) vehicles.

Trustee Piwko stated that he would also like the parking lot paved and asked if the Village is waiving that paving requirement. Ms. Armour stated that as with the Tobacco Hut, the Village is allowing the petitioner to wait until the Route 47 Widening Project is completed. Trustee Piwko stated that he would also like the landscaping on the south side of the property improved. Mr. Kahl stated that he is also planning on re-siding the building.

There were no other questions or comments.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Ordinance (O)2010-06.30 – Recognizing the Legal Nonconforming Status at 10802 S. Illinois Route 47/Hoppy's Barber Shop and Griswold Special Care.

- f) Discussion – Ordinance (O)2010-06.31 – Vacation of Portions of Clanyard Road Right-of-Way abutting the south property lines of Lot 1 and Lot 2 of Weltzien's Subdivision

Village Manager David Johnson reviewed a Power Point Presentation and reported that in August 2006 the Board of Trustees approved an amended Plat of Subdivision for Del Webb's Sun City Neighborhood 40 to accommodate the revised alignment of Clanyard Road consequent to the alignment of that roadway adjacent to Neighborhood 37. Neighborhood 40 is located south of Clanyard Road, west of Del Webb Neighborhood 22, and north, southeast and east of Del Webb Neighborhoods 25, 37 and 41. Clanyard Road was realigned and the old Clanyard Road could not be vacated until the new Clanyard Road was built.

Staff Analysis

The existing Clanyard Road Right-of-Way shown to be vacated on the amended Neighborhood 40 Plat of Subdivision has not yet been officially vacated. Part of the right-of-way is no longer required because the right-of-way dedicated by Del Webb when Neighborhood 40 was built now encompasses the whole road. Certain portions of the old right-of-way abutting the south property lines of Lot 1 and Lot 2 of Weltzien’s Subdivision need to be vacated and conveyed to the property owners.

Financial Impact Not applicable.

Legal Analysis

Staff reviewed the vacation of the portions of the old Clanyard Road Right-of-Way as indicated on the Plat of Vacation with the Village Attorney. Letters of Acceptance of the portions of the property that the Village intends to vacate have been received from the adjacent property owners. A Notice of Public Hearing was posted in the Northwest Herald on June 7, 2010 in compliance with municipal codes and ordinances. All is in compliance for the Village Board to approve the vacation of the portions of the old Clanyard Road Right-of-Way as shown on the Plat of Vacation.

Village Manager Johnson reported that the public hearing will take place at the beginning of the July 24, 2010 Village Board Meeting.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Ordinance (O)2010-06.31 – Vacation of Portions of Clanyard Road Right-of-Way abutting the south property lines of Lot 1 and Lot 2 of Weltzien’s Subdivision

g) Discussion – Policy Direction – Sign Ordinance Update

Senior Planner Charles Nordman reviewed a Power Point Presentation and reported that in follow-up to the Zoning Ordinance update that was completed last October, Staff has begun work to update the Sign Ordinance. The update is intended to address discrepancies in the Ordinance and to provide new criteria for certain types of signs. Specifically, Staff is reviewing options for better coordinating the Village’s Commercial Design Guidelines with the Sign Ordinance and establishing criteria for permitting temporary banners.

As part of the process, Staff met with the Executive Director of the Huntley Chamber of Commerce to discuss concerns the Chamber may have with the existing sign regulations. While no specific concerns were identified, discussion focused on the need to have clear regulations for temporary signs.

At this time, Staff is requesting policy direction from the Board for ground sign and temporary banner regulations prior to drafting a revised ordinance. Staff is also seeking comments from the Board regarding any other elements of the Sign Ordinance that need to be addressed.

Staff Analysis

Ground Signs

The Village’s Commercial Design Guidelines establish criteria for the appearance of new signs. The Design Guidelines mostly provide general criteria for signage; however, there are certain elements

that are specific and differ from restrictions found in the Sign Ordinance. Most notably, for stand alone lots the Design Guidelines state “all signage must be monument in nature and no taller than 6 feet in height as measured from grade”, but the Sign Ordinance allows ground signs up to 15 feet in height. While Staff strongly encourages those applying for sign permits to follow the Design Guidelines, Staff cannot require adherence to the Design Guidelines because they are only “guidelines”.

When a petition is processed as a Planned Unit Development (PUD) the Village Board has the ability to require that signs adhere to all aspects of the Commercial Design Guidelines, including height requirements that are more restrictive than the Sign Ordinance would otherwise require. Examples of this include the sign regulations approved for Huntley Gove and Huntley Crossings. However, many of the sign permits that are reviewed by Staff are not located within a PUD that has specific sign regulations. In these cases Staff lacks the ability to require adherence to the Design Guidelines.

Mr. Nordman reviewed the following table to illustrate the differences between the Sign Ordinance and Design Guidelines. For comparison, the table also provides ground sign regulations for surrounding communities.

GROUND SIGNS - COMMERCIAL

	MAXIMUM AREA	HEIGHT	NUMBER PERMITTED
Huntley Sign Ordinance	80 sq. ft.	15 ft.	1 per lot
Huntley Design Guidelines	80 sq. ft. in accordance with the Sign Ordinance	6 ft. for Stand Alone Retail/Outlots 25 ft. for multiple retail users in a big-box center	1 per lot in accordance with the Sign Ordinance
Algonquin	50 sq. ft.	12 ft.	1 per lot
Lake in the Hills	50 sq. ft. – 200 sq. ft. depending on Zoning District	6 ft. – 16 ft. depending on Zoning District	1 per street frontage
Crystal Lake	50 sq. ft. – 80 sq. ft. depending on location in City	9 ft.	1

Staff is requesting policy direction from the Board for the following question pertaining to ground signs:

- Should the requirements of the Commercial Design Guidelines be incorporated into the Sign Ordinance? Most notably, this will restrict ground signs for stand alone lots to 6 feet in height.

Temporary Banners

The Sign Ordinance currently prohibits the use of temporary banners except in very limited circumstances. The Ordinance provides exemptions for a new business to display banners advertising employment opportunities and grand openings. A new business is allowed to display a temporary banner advertising employment opportunities 30 days prior to opening and 15 days after opening. A new business may also obtain a sign permit for a grand opening banner to be displayed for 15 days within 90 days after the business opening. No other temporary banners are allowed following these events.

The Village Board is often asked to review and approve relief to allow temporary banners for events other than employment opportunities or grand openings. In 2009, the Village Board reviewed 19 requests for temporary banners and all were approved. Thus far in 2010, the Village Board has reviewed and approved 8 requests for temporary banners. In an attempt to simplify the process for obtaining a temporary sign permit, Staff is investigating options for the establishment of set criteria for temporary banners. This would allow a business owner to obtain a temporary sign permit without having to seek Village Board approval provided they meet approved criteria. As a result, temporary sign permits for banners could be processed much quicker than they are today.

Mr. Nordman reviewed the following table to compare the Village’s current temporary banner regulations with banner regulations from surrounding communities.

TEMPORARY BANNERS

	MAXIMUM AREA	HEIGHT	NUMBER PERMITTED AT ANY ONE TIME	DURATION
Huntley Sign Ordinance *Banners are not permitted, except for employment signs and grand opening signs for a new business (unless otherwise approved by the Village Board).	50 sq. ft.	15 ft.	4	Employment signs: 30 days before opening and 15 days after opening. Grand opening sign: 15 days within 90 days after opening date.
Algonquin	32 sq. ft.	Must be affixed to building walls and shall not exceed the height of the 1 st floor or 12 ft., whichever is greater.	1	30 days and limited to 2 permits per year.
Lake in the Hills	32 sq. ft.	8 ft.	1	14 days and limited to 2 permits per year.
Crystal Lake	32 sq. ft.	4 ft.	1	30 days before event or occurrence and 2 days following and limited to 4 permits per year.

Staff is requesting policy direction from the Board for the following questions related to temporary banners:

- Is it acceptable for temporary banner requests to be administratively approved by Staff based upon specific criteria, rather than requiring Board approval?
- Is it acceptable to provide for an exemption from payment of fees for non-profit activities and organizations? Typically, these groups request a waiver of fees and the Board has granted the request. Algonquin allows a waiver of fees for non-profits.

- How many temporary banner display periods are acceptable for each business in a calendar year? Algonquin and Lake in the Hills allow 2 permits a year and Crystal Lake allows 4 permits a year.
- How long should temporary banners be installed? Lake in the Hills allows a temporary banner to be installed for 14 days and Algonquin and Crystal Lake allow 32 days for each display period.
- What is an acceptable maximum size for a temporary banner? Algonquin, Lake in the Hills and Crystal Lake all limit temporary signs to 32 square feet (4 ft x 8 ft).

Mayor Sass asked if the Committee had comments or questions.

Trustee Fender stated that she would like the size and height of the signs to match the size of the building and that signs closer to I-90 should be taller. Trustee Fender stated that she like the Lake in the Hills banner regulations and she would agree to allow banners to be installed for 14 days/2-3 times per year. Trustee Fender asked about snipe signs for garage sales and non-profit events; Senior Planner Nordman stated that the banner ordinance does not cover off premise signs.

Trustee Leopold asked how the regulation of the amount of times per year and the waiving of fees would impact non-profit groups and gave an example of Sun City having many non-profit groups. Senior Planner Nordman stated that a definition of non-profit would need to be established. Trustee Leopold asked about “feather” signs; Senior Planner Nordman stated they are not allowed in the ordinance. Trustee Leopold asked about regulating “human” signs; Senior Planner Nordman stated that they are not addressed. Trustee Mercer stated that regulating people standing on a corner with a sign may go against their freedom of speech.

Trustee Kanakaris stated that he would want to keep the temporary banner size limit currently in place and would support no limit to the number of banners a business could have during the year. Trustee Kanakaris stated that in regard to permanent signs he believes that the guidelines of a sign’s height of 6 ft. is too short and small and he wants to keep the current height allowed at 15 feet.

Trustee Mercer stated that permanent signs at a height of 6 feet is too short and he is fine with the allowed height of 15 feet.

Trustee Piwko stated that he agrees with staff approving banners and that he would agree to have banners allowed up for 30 days with an unlimited number of times during the year. Trustee Piwko stated he would like ground signs to follow the guidelines of 6 feet in height and 25 square feet in size.

Trustee Kadakia stated that he supports ground signs being 15 feet tall for a single tenant lot or larger for a multi-tenant lot. Trustee Kadakia stated that he approves of keeping the current banner size but would like to have a set number of times per year established.

Village Manager Johnson reported that the Design Guidelines currently in place were developed for individual tenant lots (maximum 6 ft. height) and multi-tenant lots (maximum 15 ft. height) to allow for the 100 foot setback.

Mayor Sass asked if the Committee had additional questions or comments; there were none.

This agenda item was discussed for policy direction and no further action is needed at this time.

- h) Discussion – Ordinance (O)2010-05.24 – Acceptance of Public Improvements – Bakley’s 18th Addition East and West

Village Manager David Johnson reported that the Village Board routinely accepts for ownership and maintenance, subdivisions once public improvements are successfully constructed and inspected.

The Village received a request from Bakley Construction Corporation (BCC), for the acceptance of Bakley’s 18th Addition East and West, along with the reduction of the performance guarantee for the public improvements.

Staff Analysis

This item was tabled at the May 20, 2010 Committee of the Whole Meeting and BCC has been working to correct the punch list items generated by the Village. These items have now been resolved to the satisfaction of the Engineering and Public Works Departments.

Financial Impact

It is recommended the Village accept the public improvements for maintenance for Bakley’s 18th Addition East and West with modifications to the financial securities as follows:

Project	Cost Estimate	Performance Bond Amount (120% of Estimate)	Proposed Disposition	Maintenance Amount Required (10% of Performance Bond)
Bakley’s 18 th Addition East and West	\$284,039.15	\$340,846.98	Reduction	\$34,084.69

The maintenance securities shall remain in effect for three (3) years from the date of acceptance by the Village Board of Trustees.

Mayor Sass asked if the Committee had any questions or comments; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Ordinance (O)2010-05.24 – Acceptance of Public Improvements – Bakley’s 18th Addition East and West.

- i) Discussion – Ordinance (O)2010-06.32 – An Ordinance Ascertainning the Prevailing Rate of Wages for Laborers, Mechanics, and other Workman Engaged in the Construction of Public Works Under the Jurisdiction of the Village of Huntley

Mayor Sass reported that each year, the Village of Huntley is required by the Illinois Department of Labor to pass a Prevailing Wage Ordinance ascertainning the prevailing wage for laborers, mechanics, and other workmen engaged in the construction of public works. State law requires that municipalities annually adopt this ordinance.

Staff Analysis

Prevailing wages are established by the Federal Government. Once approved, the Ordinance will be published in the local newspaper. The Prevailing Wage Scale pertains to the wages that the Village must ensure contractors are providing to laborers that perform work for the Village as part of any municipal project or public works construction or maintenance programs.

Documentation along with a notarized statement is required to be provided by the contractors that work for the Village stating that they are adhering to the Federal law and are in fact paying prevailing wages.

Financial Impact Not applicable.

Legal Analysis

Pursuant to State Statute, the Ordinance will be published in the local paper and properly posted.

Mayor Sass asked if the Committee had any comments or questions; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Ordinance (O)2010-06.32 – An Ordinance Ascertaining the Prevailing Rate of Wages for Laborers, Mechanics, and other Workman Engaged in the Construction of Public Works Under the Jurisdiction of the Village of Huntley.

VILLAGE ATTORNEY’S REPORT: None

VILLAGE MANAGER’S REPORT:

Trustee Piwko asked about the timing of the traffic signals at the intersection of Route 47 and Main Street. Village Manager Johnson reported that the signals are going through different cycles at this time and that the final set up will be phased once established.

VILLAGE PRESIDENT’S REPORT:

Mayor Sass congratulated the Huntley High School Boys Baseball Team for coming in 4th place in the State. Mayor Sass also congratulated Marcus Poppenfoose for coming in 1st place in State in the Discus Throw.

Mayor Sass reminded the Committee that the Village Board Meeting will begin at 6:30 p.m. on June 24th and that the July 1st Committee of the Whole Meeting has been cancelled.

Mayor Sass reported that there will be an additional item for discussion and consideration on the next agenda regarding the relocation of the Main Street Sanitary Sewer Pump Station on the Dean Foods property at the southeast corner of Route 47 and Main Street. The Committee received this documentation at their places on the dais prior to tonight’s meeting.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION:

A MOTION was made at 8:22 p.m. to enter into Executive Session for a) Probable or Imminent Litigation and Pending Litigation and b) Contractual.

**MOTION: Trustee Piwko
SECOND: Trustee Kanakaris
The Voice Vote noted all ayes and the motion carried.**

A MOTION was made at 8:39 p.m. to exit Executive Session.

**MOTION: Trustee Fender
SECOND: Trustee Kanakaris
The Voice Vote noted all ayes and the motion carried.**

POSSIBLE ACTION ON ANY CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further business to discuss, a MOTION was made to adjourn the meeting at 8:40 p.m.

**MOTION: Trustee Leopold
SECOND: Trustee Kanakaris
The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Barbara Read
Recording Secretary