

**VILLAGE OF HUNTLEY  
COMMITTEE OF THE WHOLE MEETING  
April 15, 2010  
MINUTES**

**CALL TO ORDER:**

A meeting of the Committee of the Whole of the Village of Huntley was called to order on Thursday, April 15, 2010 at 7:00 p.m. in the Municipal Complex Village Board Room located at 10987 Main Street, Huntley, Illinois 60142.

**ATTENDANCE:**

**PRESENT:** Mayor Charles Sass; Trustees: Pam Fender, Jay Kadakia, Niko Kanakaris, Harry Leopold, Paul Mercer and John Piwko.

**ABSENT:** None

**IN ATTENDANCE:** Village Manager David Johnson, Senior Assistant to the Village Manager Lisa Armour, Management Assistant Barbara Read and Village Attorney Mike Coppedge.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Mayor Sass.

**PUBLIC COMMENTS:**

Mayor Sass informed the audience that Public Comments for the Lion's Chase Subdivision agenda item would be taken when that item was being discussed.

There were no other public comments.

**ITEMS FOR DISCUSSION:**

- a) Discussion – March 18, 2010 Committee of the Whole and March 25, 2010 Village Board Meeting Minutes

Mayor Sass asked if the Committee had any comments or changes to the Minutes; there were none.

*It was the consensus of the Committee of the Whole to forward on to the Village Board for consideration the March 18, 2010 Committee of the Whole and March 25, 2010 Village Board Meeting Minutes. It was determined to place the March 18, 2010 Committee of the Whole Minutes on the Consent Agenda and the March 25, 2010 Village Board Minutes will be voted on separately as Trustee Fender was absent on March 25<sup>th</sup>.*

- b) Discussion – April 22, 2010 Bill List in the amount of \$730,831.20

Mayor Sass reported that included in the agenda packet was the April 22, 2010 Bill List. The Bill List has been reviewed by Staff and all is in order for Village Board approval.

|  |    |            |
|--|----|------------|
| • Bill List - Detail Board Report            | \$ | 286,219.46 |
| • Bill List – Manual Checks Issued - 3/02/10 | \$ | 67,590.28  |
| • Bill List – Manual Checks Issued - 3/10/10 | \$ | 250.00     |
| • Bill List – Manual Checks Issued - 3/11/10 | \$ | 7,207.79   |

|   |               |
|---|---------------|
| • Bill List – Manual Checks Issued - 3/19/10    | \$ 297,611.08 |
| • Bill List – Manual Checks Issued - 3/19/10(B) | \$ 70,506.59  |
| • Bill List – Petty Cash Checking Account       | \$ 1,446.00   |
| Total for approval:                             | \$ 730,831.20 |

- Vendor Summary Report

Mayor Sass asked if the Committee had any questions regarding the Bill List; there were none.

***It was the consensus of the Committee of the Whole to forward on to the Village Board for consideration the April 22, 2010 Bill List in the amount of \$730,831.20.***

- c) Discussion – Authorization to enter into a Letter of Understanding with Centegra Health Bridge Fitness Center for the use of Village Streets to Conduct a 5k Run

Village Manager David Johnson reviewed a Power Point Presentation and reported that the Village is in receipt of a request from the Centegra Health Bridge Fitness Center to use public streets throughout the Northbridge Subdivision for a 5K Run on Sunday, June 27, 2010 beginning at 7:30 a.m.

Staff Analysis

The route will begin and end on Centegra’s property as depicted on the attached map.

Should the Village Board approve this request, Staff will enter into a Letter of Understanding outlining the following conditions:

1. Centegra Health Bridge Fitness Center will provide the appropriate waivers and a Certificate of Liability Insurance listing the Village of Huntley as additionally insured for a minimum coverage of \$1,000,000 for each occurrence;
2. Centegra Health Bridge Fitness Center agrees to mark the route, as necessary;
3. Centegra Health Bridge Fitness Center will place at least one water station on the route;
4. Centegra Health Bridge Fitness Center will clean up any trash left along the route immediately following the end of the race;
5. Centegra Health Bridge Fitness Center will be allowed to place 24” x 36” double-sided sidewalk signs one week prior to the race at the following locations that will read: “5k Race in the area June 27<sup>th</sup> from 7:30 a.m. – 8:30 a.m. Watch for road closings”:
  - Northbridge and Reed
  - Northbridge and Algonquin
  - Faith’s Way and Haligus
  - Haligus and Reed
  - Haligus and Algonquin

The signs will be removed immediately following the end of the race.

Financial Impact

Applicant understands that any extraordinary request for Police and/or Public Works employee involvement during the event is their responsibility.

Village Manager Johnson reported that Ms. Lois Kuhn from Centegra Health Bridge Fitness Center was in attendance to answer questions.

Mayor Sass asked if the Committee had any questions or comments.

Trustee Piwko asked if Haligus Road would be closed during the entire race. Village Manager Johnson stated that Haligus Road would only be closed during the time runners would be crossing.

There were no other questions or comments.

***It was the consensus of the Committee of the Whole to forward on to the Village Board for consideration the Authorization to Enter into a Letter of Understanding with Centegra Health Bridge Fitness Center for the use of Village Streets to Conduct a 5k Run on Sunday, June 27, 2010.***

- d) Discussion – Authorization to enter into a Letter of Understanding with the Huntley Park District for the use of Village Streets to Conduct a 5K Run during the 2010 Fall Fest

Village Manager David Johnson reviewed a Power Point Presentation and reported that the Village is in receipt of a request from the Huntley Park District to use public streets around the Lion's Chase Subdivision for a 5K Run on Saturday, September 25<sup>th</sup> beginning at 7:30 a.m.

#### Staff Analysis

The route will begin and end in Betsy Warrington Park then use the connector path from the park into the Lion's Chase Subdivision, onto Kreuzer Road, back into the subdivision, and ending in Betsy Warrington Park.

With Village Board approval, Staff will enter into a Letter of Understanding outlining the following conditions:

1. The Park District will provide all applicable waivers and a Certificate of Liability Insurance listing the Village of Huntley as additionally insured for a minimum coverage of \$1,000,000 for each occurrence;
2. The Park District agrees to mark the route, as necessary;
3. The Park District will place at least one water station on the route;
4. The Park District will clean up any trash left along the route immediately following the end of the race;
5. The Park District will place signs at the entrance to the Lion's Chase Subdivision one week prior to the race to notify the residents that a 5k Race will be held in the area on September 25<sup>th</sup> from 7:30 a.m. – 8:30 a.m. – Watch for road closings.

#### Financial Impact

Village Manager Johnson reported that the applicant understands that any extraordinary request for Police and/or Public Works employee involvement during the event is their responsibility.

Village Manager Johnson reported that Mr. Jeff Ryder and Ms. Debbie Krause from the Huntley Park District were in attendance to answer questions.

Mayor Sass asked if the Committee had questions or comments; there were none.

***It was the consensus of the Committee of the Whole to forward on to the Village Board for consideration the Authorization to Enter into a Letter of Understanding with the Huntley Park District for the use of Village Streets to Conduct a 5K Run on Saturday, September 25<sup>th</sup>, during the 2010 Fall Fest.***

Mayor Sass moved the following item up in the agenda to follow the other requests for Letters of Understanding:

- k) Discussion – Authorization to enter into a Letter of Understanding with the Huntley Youth Sports Organization for the use of Village Streets to Conduct the Run Thru the Sun 10K, 5K and Kids 1 Mile Fun Run

Village Manager David Johnson reviewed a Power Point Presentation and reported that the Village is in receipt of a request from the Huntley Youth Sports Organization (HYSO) to use public streets throughout Del Webb Sun City for a 10K, 5K and Kids 1 Mile Fun Run on Sunday, June 6, 2010 beginning with registration at 6:00 a.m. and the run beginning at 7:30 a.m. The route will begin and end at the corner of Regency Parkway and Farm Hill Drive and travel through Sun City.

#### Staff Analysis

Should the Village Board approve this request, Staff will enter into a Letter of Understanding outlining the following conditions:

1. HYSO will provide the appropriate waivers and a Certificate of Liability Insurance listing the Village of Huntley as additionally insured for a minimum coverage of \$1,000,000 for each occurrence;
2. HYSO agrees to mark the route, as necessary;
3. HYSO will place at least one water station on the route;
4. HYSO will clean up any trash left along the route immediately following the end of the race;
5. HYSO will be allowed to place a sign at Regency Square and Princeton Dr. one week in advance of the run to inform the public of the event. On the day of the run, HYSO will be allowed to place one directional sign at the intersection of Route 47 and Regency Square notifying participants where to enter. The signs are to be removed immediately following the end of the race.

#### Financial Impact

Applicant understands that any extraordinary request for Police and/or Public Works employee involvement during the event is their responsibility.

Village Manager Johnson reported that Race Director, Rick Ceh, was in attendance to answer questions.

Mayor Sass asked if the Committee had questions or comments; there were none.

***It was the consensus of the Committee of the Whole to forward on to the Village Board for consideration Authorization to enter into a Letter of Understanding with the Huntley Youth Sports Organization for the use of Village Streets to Conduct the Run Thru the Sun 10K, 5K and Kids 1 Mile Fun Run.***

- e) Discussion – Authorization to Enter into a Letter of Understanding with the Huntley Park District for the use of Village Owned Property/Donald Drive Field

Village Manager David Johnson reported that the Village is in receipt of a request from the Huntley Park District to use the open space behind the Public Works facility along the east side of Donald Drive. This year, they wish to use the property for youth soccer and t-ball for the months of April through October. The Park District has used this property previously for smaller soccer fields for the 4 – 8 year old age group.

#### Staff Analysis

For the 2010 season, the Park District is requesting permission to use the field behind the Public Works facility on Donald Drive under the following conditions:

1. The Park District will use the space on Monday-Friday evenings for (4) regular soccer fields from 5:00 p.m. – 8:00 p.m. during the months April thru June and August through October;
2. The Park District will use the space on Monday-Friday evenings for t-ball fields from 5:00 p.m. – 8:00 p.m. during the months of June and July;
3. The Park District agrees to mow the site and mark the fields, as necessary;
4. The Park District will place two (2) port-a-potties on the site;
5. The Park District will place trash and recycling receptacles on the property;
6. Temporary fencing will be installed behind the goals, as in past years, to prevent soccer balls from crossing Donald Drive as well as a second layer of temporary fencing to provide a walkway between the soccer fields and the parking along Donald Drive;
7. The Park District will encourage parking on the east side of the fields, via signage and parental notification, to minimize the number of vehicles parking on Donald Drive;
8. The Village requires the Park District to notify the participating families that there is no parking in the Green Tree Apartment parking areas and that anyone blocking the entrances to driveways on Donald Drive may be ticketed; and
9. The Park District will provide the required waivers and certificates of insurance.

#### Financial Impact

The Village will see a positive financial impact with the reduction of costs involved in maintaining this area as the Park District will be responsible for its maintenance during its use.

Village Manager Johnson reported that Mr. Jeff Ryder and Ms. Debbie Kraus from the Huntley Park District were in attendance to answer questions.

Mayor Sass asked if the Committee had questions or comments.

Trustee Fender asked how the parking on the east side of the Public Works building was working during the games; Village Manager Johnson reported that it has worked well and is safer for those in attendance.

There were no other questions.

***It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Authorization to Enter into a Letter of Understanding with the Huntley Park District for the use of Village Owned Property/Donald Drive Field.***

- f) Discussion – Ordinance (O) 2010-04.15 - Granting Relief from Sign Ordinance Regulations –Huntley Park District/Tomaso Sports Park, 11950 Ackman Road

Senior Assistant to the Village Manager Lisa Armour reviewed a Power Point Presentation and reported that the Huntley Park District is requesting Village Board approval for signage within the Tomaso Sports Park located in the Talamore Subdivision. The request requires elements of relief for the following signage:

#### *Baseball and Soccer Scoreboards*

The Park District is requesting approval to install scoreboards at six existing/planned baseball fields and two soccer fields. Each scoreboard will measure 7'-0" by 7'-0" (49 square feet) and will include advertising for the sponsor of the scoreboard. The Village's Sign Ordinance does not specifically address scoreboards on athletic fields; however, the Sign Ordinance prohibits off-premise signage. The advertising for the scoreboard sponsor is classified as off-premise signage, therefore requiring Village Board approval.

#### *Heat United Soccer Club Sign*

The Park District is also requesting approval to install a ground sign stating "Home of the Heat United Soccer Club". The sign will be located adjacent to the soccer fields and will measure 3'-4" by 6'-0" (19.98 square feet) and will have an overall height of approximately 5'-0". The Sign Ordinance allows recreational identification signs; however, one sign is permitted per entry to the recreational center. There is an existing sign located at the park's entrance on Ackman Road; therefore, the Heat United Soccer Club sign would be classified as a second recreational identification sign within the park. As a result, Village Board approval is required to allow a second recreational identification sign within the park. The proposed sign otherwise conforms to all other regulations for a recreational identification sign.

#### *Baseball Field Banners*

The Park District is also requesting approval to install banners advertising area businesses on the fences surrounding each baseball field. The banners will measure 3'-0" by 5'-0" (15 square feet) and will be removed during the off-season. The number of banners installed would be dependant on marketing efforts with area businesses. The Sign Ordinance prohibits banners and off-premise signage; therefore, Village Board approval is required for the banners to be installed as proposed.

#### Staff Analysis

The Sign Ordinance provides the following standards and criteria for reviewing off-premise signage:

1. The sign is adjacent to, and the sign is intended to be viewed from, Route 47 only. *Staff notes, the signs will be located in a park and are not intended to be viewed from adjacent streets or properties.*
2. Off-premise signs are prohibited within a residentially zoned property. *The park is located in the RE-1 Residential Estate district.*
3. The maximum sign area of a sign face, whether a single sign face or two back-to-back signs or a V-shaped type sign is 100 square feet. *All signs are less than 100 square feet.*
4. The maximum height of the sign shall not exceed 15 feet above grade. *All signs are less than 15 feet in height.*

5. Off-premise signs shall not be erected or maintained in such a place or manner as to obscure or otherwise physically interfere with an official traffic control device or a railroad safety signal or sign, or to obstruct or physically interfere with a driver's view or approaching merging or intersecting traffic for a distance of 500 feet. *None of the proposed signs will interfere with any of the above.*

#### Financial Impact

The Village does not collect permit fees from the Huntley Park District.

#### Legal Analysis

In accordance with Section 156.141(A) of the Sign Ordinance, the Village Board has the authority to review and grant relief from any provision of the Sign Ordinance.

Ms. Armour reported that Ms. Debbie Krause and Mr. Jeff Ryder from the Huntley Park District were in attendance to answer questions.

Mayor Sass asked if the Committee of the Whole had questions or comments; there were none.

***It was the consensus of the Committee of the Whole to forward on to the Village Board for consideration Ordinance (O) 2010-04.15 - Granting Relief from Sign Ordinance Regulations –Huntley Park District/Tomaso Sports Park, 11950 Ackman Road***

- g) Discussion – Resolution (R)2010-04.18 – Granting the issuance of a Temporary Use Permit to the Sun City Community Association Huntley for the installation of a temporary banner advertising the Green Home Smart Home Show

Senior Assistant to the Village Manager Lisa Armour reported that the Village is in receipt of a request from the Sun City Community Association Huntley for installation of a temporary banner advertising the Green Home Smart Home Show to be held on Thursday, April 22, 2010, from 5pm to 10pm at the Del Webb's Prairie Lodge, 12940 Del Webb Boulevard. The 2.5 foot by 10 foot single-sided banner will be installed at the northwest corner of Route 47 and Del Webb Boulevard on Friday, April 16<sup>th</sup> and removed on Friday, April 23<sup>rd</sup>.

#### Staff Analysis

Should the Village Board approve the Temporary Use Permit, Staff recommends the following conditions of approval:

1. A permit shall be obtained from the Development Services Department prior to the display period.
2. The Temporary Use Permit is not transferable to other events.

#### Financial Impact

The sign permit fee for the single sided banner is \$75 plus \$.50 per square foot (25 sq. ft. = \$12.50) for a total fee of \$87.50.

#### Legal Analysis

The Village Board's authorization for this request is required in accordance with the Sign Code §156.125 Prohibited Signs, subparagraph (K) prohibiting Banners and Flags.

Mayor Sass asked if the Committee had questions or comments; there were none.

*It was the consensus of the Committee of the Whole to forward on to the Village Board for consideration Resolution (R)2010-04.18 – Granting the issuance of a Temporary Use Permit to the Sun City Community Association Huntley for the installation of a temporary banner advertising the Green Home Smart Home Show.*

- h) Discussion – Ordinance (O) 2010-04.16 - Approving a Modification to the Final Planned Unit Development for the Estates of Lion’s Chase Subdivision to allow a new single family product line and a new model/sales center

Village Manager David Johnson reviewed a Power Point Presentation and reported the following:

- Richmond American Homes is requesting approval of a new single family product line that includes 8 new models and a new model home/sales center.
- Richmond American stopped building homes in the Estates of Lion’s Chase subdivision in 2008 and has recently decided to start building homes again on the 111 lots that remain in the subdivision.
- The proposed new homes include eight (8) models ranging from 2,300 square feet to 3,308 square feet (base square footage).
- All models have at least three front elevation options (Daphne, Daniela, Darby and Jackson models have four elevation options) and the ability to be constructed with a side-loaded garage.
- None of the previously approved models are proposed to be offered.
- Richmond American Final PUD Ordinance – November 9, 2004:
  - 1) The petitioner must construct a minimum of 51 side-loaded garages.
  - 2) The petitioner may construct ranch homes with a minimum square footage of 2,300 square feet.
  - 3) The number of ranch units shall not exceed 15% percent of the total number of units (31 units).
- Richmond American’s Original Proposal for New Models:

| <b>MODELS</b>    | <b>SQ. FT.</b> |
|------------------|----------------|
| Pinnacle (ranch) | 2,252          |
| Alison           | 2,264          |
| Andrew           | 2,403          |
| Daphne           | 2,604          |
| Daniela          | 2,821          |
| Darby            | 3,043          |
| Jackson          | 3,096          |
| <b>AVERAGE</b>   | <b>2,640</b>   |

- The following changes are proposed:
  - 1) Pinnacle model (ranch) will be increased to a minimum of 2,300 square feet.
  - 2) Alison model is increased from 2,264 to 2,526 square feet by making the loft standard.
  - 3) A 3,308 square foot Heath model has been added; with additional options the model can exceed 3,700 square feet.
  - 4) Reduced the side-loaded garage requirement from 51 to 25 units.
  - 5) Richmond American Homes proposes to construct a new model home on Lot 157 and Lot 156. The model homes/sales center would utilize an existing parking lot located across the street from the model on Lot 75.

Financial Impact      None.

Legal Analysis      None required.

Village Manager Johnson reported that Mr. Matt Brost from Richmond American Homes was in attendance. Mayor Sass invited Mr. Brost to speak to the Committee.

Mr. Brost stated that Richmond American Homes is excited to start building again in Huntley and feels it is in the best interest of the current residents to complete the build-out of the Lion's Chase Subdivision.

Mayor Sass announced that he would take public comments from the residents that signed up to speak on this agenda item.

Ms. Joyce Roeder, 12540 Lions Chase Court, Huntley, presented the Village Board with a letter. Ms. Roeder stated that she was a resident of Lion's Chase and felt that the reduced size of the proposed models would dramatically affect the current values of the homes in the subdivision. She stated that she would like the homes built to the original specifications. She also stated that the proposed location of the new sales center would be better suited if located in the vacant area on the south end as the proposed area is at her bus stop and she was concerned about traffic. Ms. Roeder asked the Board to reject the Richmond American Homes proposal until it met the original specifications.

Mayor Sass asked if the Committee had questions or comments.

Trustee Fender asked if Richmond American Homes will be following the same construction standards as they had done in the past. Mr. Brost stated that the quality of the homes will be the same or better than originally built in the subdivision. Mr. Brost stated that all homes will be Energy Star rated and will be built to higher building codes and higher standards; all will come with finished basements offered as an option. Trustee Fender stated that the new larger models would be better suited in the area of the existing homes and the new smaller models would be best located in the new section. Trustee Fender stated that the traffic in the model home area would not be an issue during school hours as they are usually busier on nights and weekends. Trustee Fender stated that the construction traffic would probably not be allowed in the area already built out except for the lots that are currently vacant. Trustee Fender stated that she would like Richmond American Homes to consider removing Elevation A and only have upgraded fronts. Trustee Fender stated that America was changing and people are more conservative and looking to build smaller houses.

Trustee Leopold asked Mr. Brost if the new model location is due to the ability to use the existing parking lot; Mr. Brost said yes. Trustee Leopold asked if the new model size is being offered to follow market trends; Mr. Brost said yes. Trustee Leopold stated that he wants the minimum size of the new models to conform to the originally approved plat; Mr. Brost stated that it would. Trustee Leopold stated that it is common for builders to change model offerings. He also stated that due to the economic climate there has been a general depreciation of property values across the board and that it would be better for the current resident's property values to have the subdivision built out as opposed to having over 100 empty lots.

Mr. Brost stated that they will not have the building of the houses spread out as they did in the past. He also offered the following statistics of the existing homes base size:

37% are between 2,700 – 2,800 square feet  
25% are 3,300 square feet (of that percentage 20% is one style of house)  
5% or less are ranch models  
The remaining 33% vary in size

Mr. Brost stated that the new model sizes are still in the range of the existing houses in the subdivision. He also stated that not offering the "A" Elevations would hurt prospective buyers' choices.

Trustee Kadakia asked about the price range of the new models. Mr. Brost stated that they are currently working on those numbers and they will share that information with the residents when they are prepared. Mr. Brost stated that Richmond American Homes has a design center which lets buyers customize their homes. Trustee Kadakia stated his concerns with the location of the bus stop being close to the models. Mr. Brost stated that he will make sure that this is not an issue and he understands the safety concerns; he will also make every effort to keep construction traffic in the appropriate areas; he wants to be a good neighbor.

Trustee Mercer stated that he wants to see the subdivision built out as it will increase the property values of the existing homes. Trustee Mercer asked what the difference in the cost of elevations was; Mr. Brost stated they range between \$5,000 to \$10,000.

Trustee Kanakaris stated that he would support not allowing Elevation "A". He also stated that he would support requiring all houses to have 3-car garages. Trustee Kanakaris asked how many existing houses have 3-car garages; Mr. Brost stated approximately 50%. Trustee Kanakaris asked if Richmond American Homes could sell the remaining lots to another builder; Village Manager Johnson stated that Richmond American Homes could sell off to another builder but the 2004 approved requirements do not require the use of masonry as Richmond American Homes will offer. Trustee Kanakaris stated that he would rather have the subdivision built out than left vacant.

Trustee Piwko stated that empty lots is not a better solution than building the proposed houses; he stated that the current home values are about the same as the proposed.

Mayor Sass asked if anyone else from the audience would like to make a public comment.

Ms. Susan Bradenbusch, lot 158, stated that her house is located next to the proposed sales center and voice her concern about the model being located next to her home as it will produce more activity and asked the Board to reject the location of the proposed model home. She

stated that she wants the same quality and size of homes to be built. She asked for the Board to consider requiring a percentage of the new homes to be a minimum of 3,300 square feet and a percentage of the new homes to have side-loaded garages.

Mayor Sass recommended that Richmond American Homes meet with the residents to address their concerns before the next Village Board Meeting. Mayor Sass also suggested that since the south end of the subdivision is vacant the smaller homes could be placed away from the existing larger homes. He also stated that a quality product is always going to be there with Richmond American Homes. Mayor Sass reported to the audience that he lives in a neighborhood with a variety of home sizes and styles and stated that the smaller homes do not bring down the value of the larger homes. Mayor Sass stated that he would like to see the subdivision built out.

Trustee Mercer stated that there is no way to avoid construction traffic while a subdivision is being built out. He also supported building the larger homes in the northern portion of the subdivision. Mr. Brost stated that Richmond American Homes will try to in-fill the vacant lots with the larger homes but noted that not all the homes are the same size now.

Mr. Jeff Kramer, 11260 Fitzgerald, Huntley, stated that he just heard of this yesterday and would like to be part of the meeting with Richmond American Homes. Village Manager Johnson reported that Staff met with a group of residents on March 10<sup>th</sup> to inform them of Richmond American Homes' intent to start building again and have met with a group of residents and informed them that this proposal was moving forward.

Mayor Sass asked if there were additional questions or comments; there were none.

***It was the consensus of the Committee of the Whole to forward on to the Village Board for consideration Ordinance (O) 2010-04.16 - Approving a Modification to the Final Planned Unit Development for the Estates of Lion's Chase Subdivision to allow a new single family product line and a new model/sales center. This item will not be placed on the Consent Agenda and a separate vote will be required.***

- i) Discussion – Ordinance (O)2010-04.17 – Annual Approval and Issuance of 2010-2011 Liquor Licenses – Village of Huntley Code of Ordinances Section 110.24

Mayor Sass reported that renewal packets were distributed to all current liquor license holders on March 5, 2010. The application deadline was Wednesday, March 31, 2010. There are currently 19 license holders of 6 different classes.

#### Staff Analysis

All renewal applications received are in substantial compliance with Village Code. Staff is currently working with four applicants to finalize their application. Also included this year is a list of temporary use permit requests for banners throughout the year. If approved by the Liquor Commission as part of the renewal process, the Village Board will not need to review the TUP's on an individual basis as the events occur. An updated report will be provided at the April 15<sup>th</sup> Committee of the Whole Meeting. Walgreens was requested to submit a renewal packet for the Reed Road store; however, they informed staff they would rather wait until closer to the tentative opening date of July 1<sup>st</sup>. If all licenses are approved, there will be a total of nineteen (19) active licenses within the Village.

Below is a list of the applicants along with the class designation and class description:

| Applicant  | Class | Description   |
|--|-------|---|
| 1. Bricks & Ivy d/b/a Parkside<br>2. Del Toro's<br>3. Luigi's Pizzeria<br>4. Niko's Grill & Pub<br>5. Offie's Tap<br>6. Sammy's Restaurant<br>7. Soula's Village Inn<br>8. Twelfth Knight Catering (Walleye Grill) | A     | Retail sale on premises. Consumption on premises. Retail sale and take-out of alcoholic liquor in the original package.   |
| 9. Twelfth Knight Catering (Drendel Hall)  | B     | Retail sale in restaurants/banquet rooms. Only at tables in conjunction with meals.   |
| 10. Huntley Legion Home  | C     | Retail sale for consumption on premises to an organized club. Retail sale and take-out of alcoholic liquor in the original package.   |
| 11. American Drug Store d/b/a Osco #3394<br>12. Huntley Beverage Corp / Armanetti's<br>13. Huntley Food & Liquor<br>14. Walgreens / Princeton Drive<br>15. Walmart<br>16. Wisted's Supermarket                     | D     | Retail sale in sealed packages. Not for consumption on premises sold. Sampling/tasting events on licensed premises subject to specific regulations.                             |
| 17. The Pines of Huntley<br>18. Whisper Creek Golf Club  | F     | Retail sale on premises. For country clubs only.  |
| 19. Bowl-Hi Lanes  | G     | Retail sale on premises. Consumption on premises. Retail sale and take-out of alcoholic liquor in the original package. Alcohol may be sold on Sundays, beginning at 10:00 A.M. |

Temporary Use Permit requests include the following:

**Niko's Grill & Pub**

- Four (4) Seasonal banners announcing brunch and/or special events for a period of two (2) weeks per banner

**The Pines of Huntley**

- Four (4) Seasonal banners announcing brunch and/or special events for a period of two (2) weeks per banner

Requested on-premise outside events submitted includes the following:

- Huntley Legion
  - Horseshoes in the parking lot on the north side of the building – May 13, 2010 - October 14, 2010
- Parkside Tap
  - Fish Boil in the beer garden area every Friday at 5:00 pm – Memorial Day weekend through Labor Day weekend
  - Volleyball – June 7, 2010 through September 16, 2010. Monday and Wednesday leagues
  - Baggio Tournaments. Held throughout the summer months
  - Jaycees Fundraiser. Dates and time to be determined
  - Turkey Testicle Festival. November 24, 2010 – 11:00 am. Same layout as 2009.
- Sammy's Restaurant
  - Baggio event in the back parking lot. Every Sunday during the summer at 3:00 pm.

Sampling schedule requests include the following:

- Huntley Beverage Corporation / Armanetti's Wine & Liquor will hold sampling on a weekly basis.
- American Drug Store LLC d/b/a Osco Drug #3394 submitted the following schedule  
May 1 / 2 – Special Promotion  
May 7 / 9 - Special Promotion  
May 14/ 16 - Special Promotion  
May 28 / 30 – Memorial Day  
June 4 / 6 – Special Promotion  
June 11 / 13 – Father's Day  
July 2 / 4 – Independence Day  
September 3 / 5 – Labor Day  
October 29 / 31 – Halloween  
November 22 / 24 – Thanksgiving  
December 22 / 24 – Christmas  
December 29 / 31 – New Years  
February 4 / 6 – Super Bowl  
February 11 / 13 – Valentine's Day  
April 22 / 23 - Easter

#### Financial Impact

Payments in the amount of \$18,050 (\$950 x 19) will be deposited in revenue line item 01-00-1-4120 / Liquor License in FY10 for the annual renewal of the nineteen licenses.

#### Legal Analysis

Section 110 of the Village Code of Ordinances regulates liquor sale in the Village. The applications have been reviewed and are in compliance with Section 110: Alcoholic Beverages requirements.

Mayor Sass asked if the Committee had questions or comments; there were none.

*It was the consensus of the Committee of the Whole to forward on to the Liquor Commission for consideration Ordinance (O)2010-04.17 – Annual Approval and Issuance of 2010-2011 Liquor Licenses – Village of Huntley Code of Ordinances Section 110.24.*

- j) Discussion – Resolution (R)2010-04.19 – Authorizing a Fireworks Display Agreement with Mad Bomber Fireworks Productions in an amount not-to-exceed \$10,000

Mayor Sass reported that the Village has contracted with Mad Bomber Fireworks Productions for the annual fireworks displays from 1997 through 2001 and again from 2004 through 2009. The annual fireworks display is held at the Prime Outlet Mall parking lot.

Staff Analysis

In previous years, the Village has signed a multi-year contract with Mad Bomber but due to the uncertainty of the State of Illinois Budget, staff recommends entering into a single year contract. In discussions with Mad Bomber Fireworks Productions, the Village will need only to extend the current contract.

Financial Impact

The contract amount of \$10,000 is budgeted in FY2010 Budget Line Item 1-10-2-6351 (Special Events).

Legal Analysis

The Agreement has been reviewed by the Village Attorney and all is in order for consideration.

Mayor Sass asked if the Committee had questions or comments; there were none.

*It was the consensus of the Committee of the Whole to forward on to the Village Board for consideration Resolution (R)2010-04.19 – Authorizing a Fireworks Display Agreement with Mad Bomber Fireworks Productions in an amount not-to-exceed \$10,000.*

**VILLAGE ATTORNEY’S REPORT:** None

**VILLAGE MANAGER’S REPORT:**

Trustee Piwko reported that a tree is hanging over the street and tracks on Kreutzer Road.

Trustee Fender reported that there is a large pot hole on Kreutzer Road. Trustee Fender also asked about the removal of the trees that were lost on Church Street during the recent storm. Village Manager Johnson reported that the trees were on private property and the Village assisted with the removal of trees/brush that fell in the street.

**VILLAGE PRESIDENT’S REPORT:**

Mayor Sass reported that the Reed Road reconstruction project will begin on April 19<sup>th</sup>; the Brier Hill Road project will begin on May 3<sup>rd</sup> (message board to be set up on April 22<sup>nd</sup>); and the 2010 MFT Project will begin on April 26<sup>th</sup> (message board to be set up on April 22<sup>nd</sup>). A resident meeting for the 2010 MFT Project is scheduled for April 21<sup>st</sup> at 6:00 p.m.

Mayor Sass reported that there will be a Liquor Commission Hearing at 6:30 p.m. on April 22<sup>nd</sup> before the Village Board Meeting. He also reported that Cassandra McKinney, the Water Resource Manager for McHenry County, will be at the meeting to make a brief presentation.

Mayor Sass reported that Hinsdale Nursery will be planting the spring trees from the 2009 50/50 tree program in various neighborhoods throughout the Village.

Mayor Sass reported that staff sent a letter to Congressman Manzullo stating the Village's interest in an Amtrak Station.

Mayor Sass reported that Village Public Works Crews will be assisting Green Trees on April 16<sup>th</sup> with the removal of the Arbor Vitae along Main Street as they are causing a line of site problem for motorists.

Mayor Sass reminded Board members to contact Village Manager Johnson when they have questions or requests and rather than contacting staff or department managers.

**UNFINISHED BUSINESS:**

Trustee Mercer asked if the Village uses the same 911 dispatch service as the Fire District as the Fire Department took 20 minutes to get to the fire on Muir Drive in Sun City. Village Manager Johnson reported that the Fire District uses SEECOM out of Crystal Lake and the Village uses the Lake In The Hills dispatch.

**NEW BUSINESS:** None

**EXECUTIVE SESSION:** None

**POSSIBLE ACTION ON ANY CLOSED SESSION ITEM:** None

**ADJOURNMENT:**

**There being no further business to discuss, a MOTION was made to adjourn the meeting at 8:29 p.m.**

**MOTION: Trustee Piwko**

**SECOND: Trustee Fender**

**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Barbara Read  
Recording Secretary