

**VILLAGE OF HUNTLEY
COMMITTEE OF THE WHOLE MEETING
March 4, 2010
MINUTES**

CALL TO ORDER:

A meeting of the Committee of the Whole of the Village of Huntley was called to order on Thursday, March 4, 2010 at 7:00 p.m. in the Municipal Complex Village Board Room located at 10987 Main Street, Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Pam Fender, Jay Kadakia, Harry Leopold, Paul Mercer and John Piwko.

ABSENT: Trustee Niko Kanakaris

IN ATTENDANCE: Village Manager David Johnson, Senior Assistant to the Village Manager Lisa Armour, Management Assistant Barbara Read, Village Clerk Rita McMahon, Police Chief John Perkins and Village Attorney Mike Coppedge.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Mayor Sass.

SPECIAL PRESENTATION:

- a) Administration of the Oath of Office to Sergeant L. J. Marak

Police Chief John Perkins introduced L. J. Marak and his family. Village Clerk Rita McMahon administered the Oath of Office. Sergeant Marak made a brief statement of thanks.

PUBLIC COMMENTS: None

ITEMS FOR DISCUSSION:

- a) Discussion – February 11, 2010 Village Board Meeting Minutes

Mayor Sass asked if the Committee had any additions or corrections; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the February 11, 2010 Village Board Meeting Minutes.

This item will be voted on separately and not under the Consent Agenda as Trustee Kadakia was absent on February 11th.

- b) Discussion – March 11, 2010 Bill List in the amount of \$298,361.28

Mayor Sass asked if the Committee had any questions or comments regarding the Bill List; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval the March 11, 2010 Bill List in the amount of \$298,361.28.

- c) Discussion – Resolution (R) 2010-03.08 - Temporary Use Permit Request – 2010 Seasonal Sales – Jewel Food Stores, 13200 Village Green Parkway

Mayor Sass reported that Jewel/Osco is requesting a temporary use permit to conduct seasonal outdoor sales of merchandise for 2010. The request is for the following time periods:

Spring Garden Center: Sale Dates: April 5, 2010 through July 3, 2010

Fall Foliage Sales: Sale Dates: August 8, 2010 through September 11, 2010

Fall Pumpkin Patch: Sale Dates: September 26, 2010 through November 1, 2010

Winter Wreaths: Sale Dates: November 1, 2010 through December 24, 2010

The merchandise would be displayed as depicted on the site plan included in the packet.

Staff Analysis

This is a yearly request by the petitioner. Over the course of the last two years the Jewel-Osco management has worked to improve the condition and on-going maintenance of the landscaping within and about the parking area including the replacement of dead or missing trees and the addition of groundcover. In 2009, the temporary use for the Spring Garden Center was contingent upon the implementation of the schedule to improve the landscaping through Jewel-Osco's parking area and Village Staff will continue to monitor the landscaping through the course of late spring and early summer 2010.

Staff recommends the following Conditions of Approval:

1. The standard \$75 temporary use permit fee for each request (\$300 total) must be paid by Jewel/Osco prior to displaying the merchandise.
2. Walkways must be kept clear and all materials kept at least 3 feet from the curb.
3. All landscaping shall be satisfactorily maintained.
4. No other sales events shall be approved unless all work has been completed by the beginning date of the event

Financial Impact

The petitioner will be required to pay the \$75 Temporary Use Permit fee for each event (\$300 total).

Legal Analysis

The request falls under Section 156.084 Temporary Uses, Structures and Obstructions; (5) *Display and Sale of Farm, Garden or Floral Commodities* of the Zoning Ordinance provided such temporary uses are limited to 90 days duration and adequate ingress and egress from adjoining roadways is accommodated.

Mayor Sass asked if there were any comments or questions.

Trustee Mercer asked about the landscape islands being replanted in 2009. Village Manager Johnson reported that they were replanted as requested and staff will inspect them during the summer to monitor the progression.

There were no other questions.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Resolution (R) 2010-03.08 - Temporary Use Permit Request – 2010 Seasonal Sales – Jewel Food Stores, 13200 Village Green Parkway

d) Discussion – Downtown Revitalization Plan Development Alternatives

Mayor Sass reported that a brief discussion of the alternatives was held at the February 25th Village Board meeting. At that time, it was stated that the consultant would be in attendance on March 4th to review the alternatives to determine which concept would serve to guide the remaining work to be completed.

Mr. John Houseal from Houseal Lavigne reviewed the three concept alternatives and stated that they are looking for direction from the Village Board regarding the three alternatives. Mr. Houseal stated that the Hybrid Alternative is a modified version of the other two concept plans.

The following comments were submitted by Trustees Mercer and Leopold and distributed to the Consultants and the Village Board:

Downtown Huntley Revitalization
by Paul Mercer with assistance from Harry Leopold

Introduction

The board of trustees has received the drafts of some excellent plans for Huntley's future. The board will review these plans and try to make them even better by utilizing our years of experience listening to the people of the village and observing life here through the years.

A current saying going around is that "size matters". Since we still are assuming the 2030 population study of 50,000 people it is clear the current downtown is *physically* too small. The overriding need in our plan is to provide the *space* for Huntley's future downtown and the skeleton for growth in that space by defining the areas that make it up, such as the office-commercial zones, adaptive reuse zones and the historic zones. It will reach out and grow along Rt. 47 and re-develop along Main Street. Fortunately, the rebuilding of Rt. 47 over the next two years is providing the empty land for much of our future downtown.

As we reviewed the plan, a need for timelines became evident, for surely the whole plan will not go into effect in a day, a month or a year. It will happen in stages and the stages will be part of the plan and they are now part of our review.

Apparently the development of the west side of Rt. 47 north of the tracks to the Algonquin Road has been left for the board to plan and suggest appropriate zones in this document.

Our concept of small businesses – specialty stores, restaurants, and other shops operating in a cost friendly atmosphere – lining Rt. 47 seems to be the best use for our village's residents and visitors and fills virtually the entire on Rt. 47. Accessibility is crucial since the road will be very busy. One of early comments by the consultant was to talk about how a town should have a sense of place that any traveler going through town would recognize as unique and remarkable. We try to address these issues in the plan.

Architectural guidelines and streetscape planning for both remodels and new construction should be integrated into our village ordinances. As the village will not fund businesses improving the downtown area, we will secure any available grants for renewal and/or waive fees where applicable to meet our goals.

The Plan

The existing “downtown” is historic and should continue to be so. We will hire a traffic consultant to study options for moving traffic more efficiently on Main Street. The utilities under Main Street will be replaced eventually and at that time the sidewalk on the south side between Church Street and Woodstock Street should be widened at least six feet to allow for outdoor dining and streetscaping. The possible loss of parking on one side of the street and our search for more parking will continue. *Timing: Five years.*

The proposed expansion of the square to First Street could be planned to be ready in the event private properties become available and there is a way to replace the loss of approximately thirty five parking spaces on Coral Street and the old village hall parking lot. *Timing: Fifteen to twenty years; more if needed.*

The triangle parcel on the west side of the square and the brick historic buildings on it are fully leased and in reasonably good condition. There is a small vacant piece at the tip of the triangle facing west that could be an asset in displaying a piece of outdoor art/advertising for the whole square. The village should pursue gaining control of that piece. *Timing: Two to three years.*

The old Donahue building on the south side of Main at Woodstock could be the site of a future expansion of the village parking lot, providing for approximately 35-40 additional cars. *Timing: When the lot/building becomes available.*

The building at Woodstock and Coral currently housing the Post office should be re-developed as a commercial property. The apartment building to the west does not fit in the downtown plan and should be re-developed with the adjoining building. The fire department building is in a strategically useful location for the fire department and could remain, although it does not fit the plan. The old house (Sammy’s) is suitable for adaptive reuse. *Timing: Ten years or when available.*

Since it has already been determined that big box business will be located south and north of the downtown area, small specialty stores should be built for our future modern downtown. They will not be too far from the existing square and will be built in one or two story configurations, either stores on both levels or stores on the first floor, apartments on the second floor. Buildings higher than two stories do not fit the plan. The most likely location for this first phase is along Rt. 47 on the old school grounds plus in-fill properties from the demolished Marathon gas station and car repair garage. It will evolve into a neighborhood and should have a clever name, like Schoolhouse Shops or North of the Park Place. *Timing: Beginning in two years and continuing through completion in seven years or more.*

The downtown should be unique so that anyone going past on Rt. 47 will know immediately they are in Huntley. We are proposing a 24 ft. wide right of way procured by the village and then build a walkway or promenade from Mill Street to North Street. The walkway would be placed along the west side of the new Rt. 47 from Mill Street to Main Street to provide the walkability for the shops and a location for public art and meeting places. New stores will be built with zero lot lines and be built up to the walkway, with parking in the rear of the buildings. At Main and Rt. 47 an entry feature will be constructed, probably on what little land remains on the northwest corner. The walkway will easily connect with the square with other sidewalks as it crosses the tracks on Main Street. *Timing: walkway - Two years*

The walkway will continue north from Main to North Street, or possibly the Algonquin Road. From the tracks north to Borden Street is space for a potential commercial/residential project. As the walkway continues north, it passes by an historic landmark, the old Borden dairy building, most recently known as the Union Special building. The building is currently being used in what is known as an “incubator” building, housing several small start-up businesses. It also appears that a store or two could be built in the front of the parking lot, using the same setback as the Schoolhouse Shops. The walkway continues north past Powell’s Car Wash, across Fourth. The old house on the corner does not fit the plan and should be redeveloped. The Com Ed equipment should be screened with coniferous shrubs or trees. The walkway will continue to North Street, bringing walkability to the existing buildings there, including the McDonalds. Walkers and bikers can stop for a bite to eat or enjoy an ice cream cone there or cross and do the same at the Dairy Mart. They then can go south on historic Woodstock Street or back down the walkway. Woodstock Street will take them to the square and be ready for entertainment. *Timing: Walkway – two years.*

The east side of Rt. 47 is a jumble of small lots that may be consolidated in the future or may someday be open lots with some public ownership. All are commercial properties that hopefully will develop once the uncertainty of the road expansion is over. *Timing 1-2 years.*

Conclusion

We believe we are well along with the plans from our consultants and the input from this board and the rest of the village. A few more meetings are all that remains for this to become the Official Document and we can start implementing it later this year or certainly at the beginning of next. Finally, “Everything is temporary” goes a famous old saying. Currently Deans owns a huge tract of land in our future downtown area, but it is unknown how long they will remain here. They are now part of a large corporation based in Texas and we have little contact with them. The village should have a plan ready in the event the land becomes available.

Trustee Leopold’s e-mail comments to Trustee Mercer follow:

Meeting to discuss consultant’s interim report

Wednesday, February 17, 2010 4:11 PM

From: "HARRY LEOPOLD" <h_leopold@sbcglobal.net>

To: pawmerc@gmail.com

Paul,

Here is a summary of my notes. Please advise if I did not get our understanding correct.

1 - We discussed defining "Downtown" Going thru the report and listening to people at meetings indicate that there is a wide divergence of what it is. Most think of Dhamer Square as "Downtown" We feel there is no definition that would satisfy all constituencies, so we feel it is better to discuss and define areas of town as follows:

- A - Verify the Adaptive reuse zone(s)
- B - Verify the Office/Commercial zone(s)
- C - Define the Historical district to include both Commercial and Residential
- D - Define the Core area around Dhamer Square
- E - Define what the route 47 corridor should look like after widening has been completed

2 - Do not think of the Core area or any Office/Commercial area as in competition with other communities or our own Shopping Centers or Strip Centers. Think of those areas as "Specialty" shopping or destination shopping. Restaurants, Specialty Shops and Events will draw people to Huntley, so those should be the types we should pursue. Things that other communities do not have. Things unique to Huntley that people come for.

3 - We do not feel the Village should use resident taxes to help businesses, either existing or new. If grant funds are available for "Renewal" they could be used. We also could use waiver of fees if it would help us get what we want.

4 - We need an "Enterprise Fund" to buy a property that stands in the way of development we want. A new revenue source would be needed.

5 - Huntley is ideally situated geographically to be a shopping and visiting destination.

6 - Infrastructure including streetscapes is important for the Core area.

7 - Architectural Guidelines are needed not only for our Historic buildings, but also for remodeling and new construction.

8 - Limiting new and remodeled construction to 2 stories in the Core area and 47 corridor, would be the best to keep in the character of the whole village

9 - Since there would have to be destinations in the Core area, there should not be much emphasis on directing traffic off route 47.

10 - The restaurant information in the report is not of much value.

11 - We should be careful not to overemphasize use of the Catty property.

12 - The ordinance information in the report is not of much value, because we can change them if it is needed to accomplish our goals.

13 - There should be special treatment of the west side of 47 to let people know they are in Huntley and feel good about it.

We sketched out some boundaries of what a Historic District might look like, A Core area, 2 adaptive reuse areas, 2 office/commercial areas and the 47 corridor.

Harry

Mayor Sass asked for the Committee's questions and comments.

Trustee Mercer stated that it is difficult to vote on any of the three alternatives and asked when the plan would be completed. Mr. Houseal stated that they will break out the requested components and then put a timeline together. Mr. Houseal stated that this document would not be an action plan for redevelopment but is an opportunity for a long range plan for the downtown as opportunities arise.

Trustee Leopold stated that Huntley has changed from the past and we will have to change again so this will help the Village manage future change. Trustee Leopold suggested adjusting the Hybrid Alternative to make it more appropriate.

Trustee Piwko would like a hybrid of the hybrid and noted his review of the concept: extend the downtown to include the old school site; stress the Village's Walkability Study; look at a larger town square such as those that have buildings on them like the Legion; no need to keep the old village hall; possibly add a two to three level parking structure in the old village hall

location; does not want parking on Main Street; look at the required turning radius of the Dean trucks and start a façade program for existing structures.

Trustee Kadakia prefers the Hybrid with keeping open the future expansion of the town square; would like to expand the downtown corridor toward Coyne Station along the railroad tracks; suggested having the streets around the square be one-way for ease of pedestrian travel.

Trustee Leopold stated the plan needs to accept that Dean's will stay in its current location. The plan should include an alternate for a shared parking facility for church use on weekends and general use during the week. Trustee Leopold asked if Houseal Lavigne could offer some information regarding façade programs.

Mayor Sass noted that if the square is expanded, the downtown would lose the current parking on Coral Street as well as the spaces in the Old Village Hall parking lot. Mr. Houseal stated that they will separate such items as the expansion of the town square and move forward with the Hybrid Alternative.

Trustee Mercer asked that they include the walkway on the west side of Route 47 for walkability. Mr. Houseal stated that they will be vetting transportation patterns as the project moves forward. Mr. Houseal stated that the key component of downtown revitalization plans is always pedestrian mobility and walkability.

Mayor Sass asked if there any additional comments or questions; there were none.

- e) Discussion – Resolution (R)2010-03.09 – Proposal for Professional Engineering Services for Evaluation of the Church Street/Douglas Avenue Intersection Flooding – Christopher B. Burke Engineering, Ltd. – Not-to-Exceed \$24,700.00

Village Manager David Johnson reviewed a Power Point Presentation and reported that on July 22, 2009 the intersection of Church Street at Douglas Avenue was temporarily flooded during a heavy rainstorm. The observed flood depths and velocities have raised public safety concerns. The FY2010 Budget includes funding for the engineering study of possible causes of the flooding. Village Manager Johnson noted that with the improvements being made with the widening of Route 47, the Village needs to know what to expect as conditions change in the area.

Staff Analysis

The scope of services includes a topographic survey of existing stormwater management facilities (e.g. piping, detention basins, etc.), field reconnaissance of the tributary area, hydrologic and hydraulic analysis via modeling of the storm conveyance network to its discharge point near the East Wastewater Treatment Plant, preparation of a summary of results and meetings with the Village to review the findings.

Financial Impact

FY2010 Capital Projects Fund 02-10-4-6925

Costs of remedial measures to be determined after completion of the study.

Legal Analysis

None required at this time.

Mayor Sass asked if the Committee had questions or comments.

Trustee Leopold asked if the payment had been made yet to McHenry County Department of Transportation (McDOT). Village Manager Johnson stated that the payment has not been made. He also stated that McDOT was going to forward the CBBEL report on to their consulting engineer.

Trustee Fender asked if the Village was going to use the CBBEL report to get payment from McDOT. Village Manager Johnson stated that it was too preliminary to consider that; however, the study will provide more detail as to the situation in that area.

Mayor Sass asked if there were any other questions or comments; there were none.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Resolution (R)2010-03.09 – Proposal for Professional Engineering Services for Evaluation of the Church Street/Douglas Avenue Intersection Flooding – Christopher B. Burke Engineering, Ltd. – Not-to-Exceed \$24,700.00.

- f) Discussion – Resolution (R)2010-03.10 – Execution of Construction Contract – Plote Construction, Inc. – for the Village of Huntley Brier Hill Road Resurfacing Project in the amount of \$141,259.70

Village Manager David Johnson reviewed a Power Point Presentation and reported that on February 18, 2010 the Village received bids from seven (7) contractors for the Brier Hill Road resurfacing project. The results were summarized in the February 18, 2010 letter from Christopher B. Burke Engineering, Ltd. (CBBEL). Plote Construction, Inc. was the lowest responsible bidder with a bid of \$141,259.70 which is 29.6% under the engineer's estimate of \$200,650.00. The work will include existing asphalt milling, pavement patching, area reflective crack control fabric, construction of the asphalt binder course (2¼") and asphalt surface course (1½").

Staff Analysis

Plote Construction, Inc. has extensive experience in road building projects and it is recommended that the Village Board award the Brier Hill Road Resurfacing Project to Plote Construction, Inc.

Financial Impact

The project is included in the FY2010 Budget in the Capital Projects Fund, 02-10-4-6925.

Legal Analysis

Not required.

Mayor Sass asked if the Committee had any questions or comments.

Trustee Kadakia asked if the funds have already been received from Pulte; and, if so, what will happen with the remaining funds as the bid came in under the engineer's estimate? Village Manager Johnson stated that the funds have already been received from Pulte and the remaining funds will stay in the Capital Improvement Fund for future use.

There were no other questions or comments.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Resolution (R)2010-03.10 – Execution of Construction Contract – Plote Construction, Inc. – for the Village of Huntley Brier Hill Road Resurfacing Project in the amount of \$141,259.70.

- g) Discussion – Ordinance (O)2010-03.07 – Establishing Speed Limits on Huntley-Dundee Road from Kreutzer Road to East Main Street

Village Manager David Johnson reviewed a Power Point Presentation and reported that the speed limit on the section of Huntley-Dundee Road between Heritage Lane and East Main Street was reduced in Spring, 2006 from 55 mph to 35 mph in conjunction with the completion of the Haligus Road and Ruth Road improvements and in anticipation of the East Main Street reconstruction reconfiguration project. The intent of the speed limit reduction was to mitigate the safety concerns involving the number of access locations to Huntley-Dundee Road, the reconfiguration of the Huntley-Dundee/East Main Street intersection and the increased development (and traffic) in the immediate vicinity.

In July 2007, a follow-up speed study was conducted by the Village to determine whether or not the 35 mph speed limit was appropriate. Following the technical warrants as outlined in the Illinois Department of Transportation’s “Policy on Establishing and Posting Speed Limits on the State Highway System,” a speed limit of 45 mph was recommended for the segment of Huntley-Dundee Road from Heritage Lane to East Main Street. The evaluation was based on factors including actual prevailing speeds, number and location of driveways and intersecting streets, pedestrian activity and accident experience. It was recommended by the Village’s traffic consultant that the 35 mph speed limit be retained approaching the curve on Huntley-Dundee Road west of Ruth Road.

On February 22, 2010, the Kane County Division of Transportation (KDOT) approved a change to the speed limit on Huntley Road from 55 mph to 50 mph between Galligan Road and Kreutzer Road as explained in the attached January 28, 2010 correspondence from KDOT to the Village. [The Kane County Board is expected to formalize approval via Ordinance on March 9, 2010.] KDOT has requested the Village’s response to this speed limit reduction as it affects the speed limit on the Village’s section of Huntley-Dundee Road. The Village’s jurisdiction of Huntley-Dundee Road is from Kreutzer Road to East Main Street per the jurisdictional transfer of this section from the McHenry County Division of Transportation to the Village of Huntley in 2005.

Staff Analysis

The Speed Limit Alteration Investigation included in the KDOT January 28, 2010 correspondence supports the reduction of the speed limit from Galligan Road to Kreutzer Road from 55 mph to 50 mph. West of Kreutzer Road, Huntley-Dundee Road is under Village jurisdiction. It is recommended that the speed limit for the Village’s section of Huntley-Dundee Road from Kreutzer Road to 730' east of the center line of Beacon Avenue be reduced from 55 mph to 50 mph to provide uniformity with the KDOT section of Huntley-Dundee Road.

The Village traffic consultant's July, 2007 speed study supports the change in speed limit from 35 mph to 45 mph between Heritage Lane and East Main Street, except at the approach to the curve west of Ruth Road where the speed limit would remain 35 mph. The section of Huntley-Dundee Road between Heritage Lane and 730' east of the center line of Beacon Avenue is hereby established at the posted 45 mph.

Financial Impact

Not applicable.

Legal Analysis

Not required.

Mayor Sass asked if the Committee had any comments or questions.

Trustee Piwko asked what prompted the change. Village Manager Johnson reported that Kane County conducted a speed study to consider the function of the road.

There were no other comments or questions on this agenda item.

It was the consensus of the Committee of the Whole to forward on to the Village Board for approval Ordinance (O)2010-03.07 – Change in the Speed Limit on Huntley-Dundee Road Between Kreuzer Road and East Main Street.

h) Transmittal – Strategic Plan Project Worksheets

Village Manager David Johnson reviewed a Power Point Presentation and reported that as discussed by the Village Board during the FY2010 Budget Workshop, the Village Board will embark on a strategic planning process in 2010. It is envisioned that the plan will set goals and objectives for the years 2011 through 2015 and provide a vision through 2020. The primary five-year planning process will provide the highest level of detail and the end result will be one-year action plans being incorporated into each year of the Village's adopted budgets from 2011 to 2015. It is proposed that the Strategic Plan be reviewed annually as part of the budget process.

Staff Analysis

The strategic planning process will be a valuable exercise in setting the Village's direction and priorities for the future. The end result of the process should answer the following questions:

1. Where is the Village now?
2. Where does the Village want to be in the future?
3. How does the Village get there?

The project introduction and kick-off took place at the February 4, 2010 Committee of the Whole meeting. At that meeting, the Village Board decided to work on the strategic plan on the fourth Thursday of each month during the regularly scheduled meeting time with the exception that the meetings will start at 6:30 p.m.

The following is the established timeline for the process:

Village of Huntley
Strategic Planning Process Timeline

Date	Plan Development Process
February 4, 2010	Project Introduction and Kick-off
March 4, 2010	Transmittal of Mission, Vision and Core Beliefs/Values Worksheets to Village Board
March 25, 2010	Workshop meeting to discuss and establish Mission, Vision and Core Beliefs/Values
April 1, 2010	Transmittal of draft public survey document to Village Board
April 22, 2010	Workshop meeting to finalize and authorize the distribution of the public survey document
April 26, 2010	Survey document made available to the public
May 6, 2010	Transmittal of draft Economic Profile to Village Board
May 14, 2010	Public Survey process closes
May 27, 2010	Workshop meeting to review Public Survey results and Economic Profile
June 3, 2010	Transmittal of Base Financial Analysis to Village Board
June 24, 2010	Workshop meeting on Base Financial Analysis
July 1, 2010	Transmittal of SWOT (Strengths, Weaknesses, Opportunities, Threats) Worksheets to Village Board
July 22, 2010	Workshop meeting to discuss and determine the strengths, weaknesses, opportunities and threats to the organization
August 5, 2010	Transmittal of Goals and Objectives Worksheet to Village Board
August 26, 2010	Workshop meeting to discuss and establish goals and objectives for 2011 – 2015
September, 2010	Draft plan is prepared and submitted to Village Board for review
October, 2010	Village Board adoption of Village of Huntley Strategic Plan and start of the FY2011 budget process

Village Manager Johnson stated that staff will send electronic versions of the worksheets to the Village Board for their convenience. If Board members have their worksheets completed before the meeting and would e-mail them back to staff, their ideas will be included in a working Power Point for use during the workshop meeting. If they bring them to the meeting, they will be incorporated during the meeting.

Mayor Sass asked if the Committee had comments or questions; there were none.

This agenda item did not require action by the Committee of the Whole.

VILLAGE ATTORNEY'S REPORT: None

VILLAGE MANAGER'S REPORT: None

VILLAGE PRESIDENT'S REPORT:

Mayor Sass reported that Plote has received and signed the contract for the Route 47 Widening Project. The pre-construction meeting is scheduled for March 23rd. Work will commence on April 1st.

Mayor Sass reported on the trip to Springfield with Village Manager Johnson.

Mayor Sass asked the Board to RSVP for Bill Geegan's Retirement Open House scheduled for March 12th.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION: None

POSSIBLE ACTION ON ANY CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further business to discuss, a MOTION was made to adjourn the meeting at 7:58 p.m.

MOTION: Trustee Piwko

SECOND: Trustee Fender

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary