

**VILLAGE OF HUNTLEY  
VILLAGE BOARD MEETING  
September 10, 2009  
MINUTES**

**CALL TO ORDER:**

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, September 10, 2009 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

**ATTENDANCE:**

**PRESENT:** Mayor Charles Sass; Trustees: Pam Fender, Jay Kadakia, Niko Kanakaris, Harry Leopold, Paul Mercer and John Piwko.

**ABSENT:** None

**IN ATTENDANCE:** Village Manager David Johnson, Senior Assistant to the Village Manager Lisa Armour, Management Assistant Barbara Read and Village Attorney Mike Coppedge.

**PLEDGE OF ALLEGIANCE:** Mayor Sass led the Pledge of Allegiance.

**PRESENTATION:**

- a) Proclamation – National Chamber of Commerce Week, September 14 – 18

Mayor Sass read the following proclamation:

Chamber of Commerce Week  
September 14 – 18, 2009

WHEREAS, the State of Illinois is home to the International Chamber of Commerce, the Great Lakes Regional Office of the U.S. Chamber of Commerce, the Illinois State Chamber of Commerce and more than 450 local chambers of commerce; and

WHEREAS, chambers of commerce have contributed to the civic and economic life of Illinois for more than 170 years - since the founding of the Galena Chamber of Commerce in 1838; and

WHEREAS, the Village of Huntley is fortunate to have the Huntley Area Chamber of Commerce, which was established in 1987 and currently has over 350 involved members, as an ambassador of local businesses for the residents of our community; and

WHEREAS, the Huntley Area Chamber of Commerce leads by example of their purpose and mission statement, “*Working Together To Make A Difference*”, of promoting a prosperous business environment that enhances the quality of life within Huntley’s business community; and

WHEREAS, on behalf of the Village Board, I encourage the residents of the Village of Huntley to attend the events being provided by the Huntley Area Chamber of Commerce during the week of September 12<sup>th</sup> to support the local area businesses.

NOW, THEREFORE, I, Charles H. Sass, President of the Village of Huntley, proclaim September 14<sup>th</sup> through September 18<sup>th</sup>, 2009 as CHAMBER OF COMMERCE WEEK in recognition and appreciation of the Huntley Area Chamber of Commerce's significance to the businesses and residents of the Village of Huntley.

Passed and approved this 10<sup>th</sup> day of September, 2009

**APPROVAL OF THE AGENDA:**

Agenda Item 6a was removed from the Consent Agenda as Trustee Mercer was absent from the August 13<sup>th</sup> Liquor Commission Hearing and Village Board Meeting.

**PUBLIC COMMENTS:**

Mr. Graham Knott, 41W651 Powers Road, Huntley had signed in to speak should the Village Board have questions of him during his agenda item.

**CONSENT AGENDA:**

- a) Approval of the September 10, 2009 Bill List in the amount of \$400,608.71
- b) Approval of Resolution (R)2009-09.56 – A Resolution Approving the Continuity of Operations Plan (COOP) During an Influenza Pandemic for the Village of Huntley
- c) Approval of Resolution (R)2009-09.57 – A Resolution Granting a Temporary Use Permit to allow the installation of a temporary structure at the Huntley Area Public Library, 11000 Ruth Road
- d) Approval of Ordinance (O)2009-09.36 – An Ordinance Granting an Exemption from the Provisions of the Sign Ordinance of the Village of Huntley for Additional Wall Signs for the retail center on Outlot 6 of the Huntley Grove Retail Development

**A MOTION was made to approve the Consent Agenda, as amended.**

**MOTION: Trustee Leopold**

**SECOND: Trustee Piwko**

**AYES: Trustee Fender, Kadakia, Kanakarlis, Leopold, Mercer and Piwko**

**NAYS: None**

**ABSENT: None**

**The motion carried: 6-0-0**

**DISCUSSION/APPROVAL OF ITEMS REMOVED FROM CONSENT AGENDA:**

- a) Approval of the August 6, 2009 Committee of the Whole Meeting Minutes

Mayor Sass asked if the Village Board had any questions or changes to the Minutes. There were none.

**A MOTION was made to approve the August 6, 2009 Committee of the Whole Meeting Minutes**

**MOTION: Trustee Piwko**  
**SECOND: Trustee Kadakia**  
**AYES: Trustee Fender, Kadakia, Kanakaris, Leopold, Mercer and Piwko**  
**NAYS: None**  
**ABSENT: None**  
**The motion carried: 6-0-0**

- b) Approval of the August 13, 2009 Liquor Commission Hearing and August 13, 2009 Village Board Meeting Minutes

Mayor Sass asked if the Village Board had any questions or changes to the Minutes. There were none.

**A MOTION was made to approve the August 13, 2009 Liquor Commission Hearing and August 13, 2009 Village Board Meeting Minutes**

**MOTION: Trustee Leopold**  
**SECOND: Trustee Fender**  
**AYES: Trustee Fender, Kadakia, Kanakaris, Leopold and Piwko**  
**NAYS: None**  
**ABSTAIN: Trustee Mercer**  
**The motion carried: 5-0-1**

- c) Approval to Waive Public Bidding Process and Enter into a Contract for a Security System Expansion for the Second Floor Buildout of the Police Department

Mayor Sass reported that this agenda item was removed from the Consent Agenda at the September 3, 2009 Committee of the Whole Meeting as it must be voted on separately as a super majority vote by the Village Board is required by law.

Mayor Sass asked if the Village Board had any questions or comments. There were none.

**A MOTION was made to Waive Public Bidding Process and Enter into a Contract for a Security System Expansion for the Second Floor Buildout of the Police Department**

**MOTION: Trustee Fender**  
**SECOND: Trustee Leopold**  
**AYES: Trustee Fender, Kadakia, Kanakarlis, Leopold, Mercer and Piwko**  
**NAYS: None**  
**ABSENT: None**  
**The motion carried: 6-0-0**

**ITEMS FOR DISCUSSION AND CONSIDERATION**

- a) Approval of Ordinance (O)2009-09.37 – An Ordinance Granting Exemptions from the Provisions of the Sign Regulations to Allow an Off-Premise Sign for Pine Apple Acres

Mayor Sass reported that Pine Apple Acres has requested an exemption from the Village’s Sign Regulations to allow for the installation of an off-premise sign at the southeast corner of Route 47 and Powers Road. The petitioner is requesting approval to install a sign annually advertising apple picking from Labor Day weekend (9/5/09) and removed the second weekend in October (10/11/09). The petitioner is also requesting approval to install a second sign to advertise Christmas Trees from the week of Thanksgiving (11/22/09) and removed by the third weekend in December (12/20/09). The requested sign is a 4' by 4' red apple stating “Pine Apple Acres.com” that will be mounted 8 ½' above grade. Additionally, a 2' by 8' banner will be installed at the base of the sign and will state “Pick Your Own Apples” or “Christmas Trees” depending on the season.

The Village’s Sign Regulations allow off-premise signs provided they receive Village Board approval and that certain standards and criteria are adhered to. The below table details the criteria and the proposed sign:

<b>Criteria</b>	<b>Proposed</b>
Sign adjacent to and intended to be viewed from Route 47 Only	The sign is proposed to be located adjacent to Route 47
Prohibited within a residentially zoned property	The property is zoned B-3 Shopping Center Business
Maximum area of a sign face, whether a single sign face, two back-to-backs, or a V-shaped type sign is 100 square feet	The proposed signage is approximately 32 square feet
Maximum height is 15 feet above grade	The height of the sign is 8 ½ feet above grade
The location shall not obscure or interfere with an official traffic control device or railroad safety signal or sign, or obstruct or interfere with a driver’s view of approaching, merging or intersecting traffic for a distance of 500 feet	The exact location of the sign will need to be verified to ensure compliance with this criteria.

Consideration of this request is required in accordance with Sign Code §153.17 which addresses Off-Premise Signs. If the Village Board elects to approve the Temporary Off-Premise Sign request for the banner, a sign permit will be issued by the Building Division subject to the Village Board’s conditions of approval.

Staff recommended the following condition be added should the Village Board approve the sign request:

1. The Village Board's approval shall allow the annual installation of the sign from Labor Day weekend until second weekend in October and from the week of Thanksgiving until third weekend in December for a period not to exceed three (3) years.
2. The sign shall not be installed within the public rights-of-way for Route 47 or Powers Road.
3. The petitioner shall provide the required authorization from the property owner.
4. The sign shall be setback a minimum of ten (10) feet from all lot lines and shall be located so as not to obstruct or interfere with a driver's view of approaching, merging or intersecting traffic for a distance of 500 feet.
5. The sign shall be maintained in good condition at all times.
6. The petitioner shall obtain a sign permit from the Development Services Department upon receiving approval from the Village Board.

Mayor Sass noted that Mr. Graham Knott was in attendance should the Village Board have questions. Mayor Sass asked if the Village Board had questions.

Trustee Leopold stated that due to possible upcoming development, he would request that the approval be given on a yearly basis only.

There were no other questions or comments.

**A MOTION was made to approve Ordinance (O)2009-09.37 – An Ordinance Granting Exemptions from the Provisions of the Sign Regulations to Allow an Off-Premise Sign for Pine Apple Acres on the southeast corner of Route 47 and Powers Road for a period of one year**

**MOTION: Trustee Leopold**  
**SECOND: Trustee Kanakaris**  
**AYES: Trustee Fender, Kadakia, Kanakaris, Leopold, Mercer and Piwko**  
**NAYS: None**  
**ABSENT: None**  
**The motion carried: 6-0-0**

**VILLAGE ATTORNEY'S REPORT:** None

**VILLAGE MANAGER'S REPORT:**

Trustee Fender asked about the work being performed at the railroad crossing on Kreutzer Road. Village Manager Johnson reported that it appears that the railroad gates are in the process of being installed.

Trustee Kadakia asked if the street name signs are reflective. Village Manager Johnson stated that staff will follow up and confirm the specifics of the street signs.

## **VILLAGE PRESIDENT'S REPORT:**

Mayor Sass asked Trustee Mercer to report on the HUM Prairie plant workshop/meeting that took place in the morning at the Coyne Station Road location. Trustee Mercer stated that the group was measuring plant life grades and establishing a location grid of the existing plant life in this location. Trustee Kadakia asked if the finding would be submitted to Metra to which Village Manager Johnson stated that it probably would not as it was being done in order to assist the McHenry County Conservation District, Huntley and Marengo in preparing their plans for future site development. Trustee Fender asked about the purpose of the Metra Feasibility Study. Village Manager Johnson reported that it was being conducted to evaluate the feasibility of bringing commuter service to Huntley and Marengo. Village Manager Johnson reported that the HUM Prairie plant study coordinated by the McHenry County Conservation District will impact the location of a transit station as well as the extension of Algonquin Road. Village Manager Johnson stated that the Conservation District hired a third-party to conduct the study to find out what species are actually located on that property.

Mayor Sass reported on the following items:

- The September 12<sup>th</sup> Farmers' Market will be hosting the filming of a segment of the Biggest Loser television show and that there will also be an Apple Pie judging contest
- The Homecoming Parade will take place on September 17<sup>th</sup> and will start at 6:15 p.m. at Shepherd of the Prairie Church and end at Woodstock Street
- The McCOG dinner will be held on September 23<sup>rd</sup> at Spring Grove

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**EXECUTIVE SESSION:** None

**ACTION ON CLOSED SESSION ITEM:** None

**ADJOURNMENT:**

**A MOTION was made to adjourn the meeting at 7:27 p.m.**

**MOTION: Trustee Piwko**

**SECOND: Trustee Fender**

**The voice vote noted all ayes and the motion carried**

Respectfully submitted,

Barbara Read  
Recording Secretary